

**Minutes  
of  
36<sup>th</sup> Meeting of Academic Council  
held on**

**December 01-03, 2020**

**Through VLC**



**Directorate of Academics**

**Bahria University Islamabad**

## Reference Designators & Terms used in this Document

These designators/terms are meant to introduce clarity, standardization and ease of reference while consulting or referring to this document.

<b>Item Number</b>	<p><b>oonn</b>, where    oo = ordinal sequence of the Academic Council Meeting.                           nn = serial number of Item in that meeting.  Example: Item 2213 means item No 13 taken up by the 22<sup>nd</sup> ACM</p>
<b>Decision on New Item</b>	<p><b>Oonn</b>  Example: Decision 2213 means Decision on Item 2213.  Example: Decision 2213.b means Decision 2213, clause 'b'.  Example: Decision 2213.b.3 means Decision 2213, clause 'b', sub-clause '3'</p>
<b>Decision on Previous Item</b>	<p><b>o<sub>2</sub>o<sub>2</sub>(oonn)</b>  Example: Decision 22(1930) means Decision taken by the 22<sup>nd</sup> ACM on the previous/review Item 1930.  Example: Decision 22(1930).b means Decision 22(1930), clause 'b'.  Example: Decision 22(1930).b.3 means Decision 22(1930), clause 'b', sub-clause '3'.</p>
<b>Action</b>	<p>Authority, Entity, Official, Person, Unit, Dept, Office, etc required to implement the decision</p>
<b>Responsibility</b>	<p>The supra single Authority, Entity, Official, Person, etc required to:</p> <ol style="list-style-type: none"> <li>Coordinate the actions taken by the Authorities, Entities, Officials, Persons, Units, Depts, Offices, etc listed against "Action".</li> <li>Report to the Council the progress on the matter, through periodic progress reports and at the meeting of the Council.</li> <li>Be responsible to the Competent Authority, and the Council, for the case/issue overall /point/item he or she has been made responsible for.</li> </ol>
<b>Statutory Documents affected</b>	<p>Most decisions of the Academic Council imply amendments to the relevant statutory documents. These amendments shall be processed and incorporated into the said documents forthwith and certainly before the next meeting of the Academic Council. The responsibility of processing the amendments and incorporating them into the statutory documents shall be as per the Registrar Notification 23/2015 dated 25<sup>th</sup> May 2015.</p>
<b>Deadlines</b>	<p>Any time period deadlines shall count from the date of issue of the minutes. Time period in days shall imply working days.</p>

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**Acronyms & Abbreviations used in this Document**

AACSB	Association to Advanced Collegiate School of Business
BUAR	Bahria University Academic Rules
BUMDC	Bahria University Medical & Dental College
BUCPT	Bahria University College of Physical Therapy
CCH	Course Codes Handbook
CH	Credit Hour(s)
CE	Computer Engineering
CIS	Centre for Islamic Studies
CS	Computer Sciences
CSE	Computer & Software Engineering
DIC	Director Islamabad Campus
DIPP	Director Institute of Professional Psychology
DKC	Director Karachi Campus
DLC	Director Lahore Campus
DNIMA	Director National Institute of Maritime Affairs
DNCMP	Director National Centre for Maritime Policy Research
DS	Dental Section BUMDC
EDC	Estimated Date of Completion
EE	Electrical Engineering
EES	Earth & Environmental Sciences
EMBA	Executive Master of Business Administration
EP	Examinations Policy
ES	Engineering Sciences
FHB	Faculty Handbook
FYP	Final Year Project
HS	Health Sciences
HSS	Humanities & Social Sciences
iaw	in accordance with
IR	International Relations
MSS	Management & Social Sciences
MS	Management Sciences
NBEAC	National Business Education Accreditation Council
OACM	Online Academic Council Meeting
PMDC	Pakistan Medical & Dental Council
PNC	Pakistan Nursing Council
PNNC	Pakistan Navy Nursing College
PNMTS	Pakistan Navy Medical Training School
PFM	Permanent Faculty Member
PEO	Program Educational Objectives
PH	Public Health
QAL	Quranic Arabic Language
ToS	Table of Specifications
SE	Software Engineering
SHB	Students Handbook
SCM	Supply Chain Management
T&N	Telecom & Networking
URD	User Requirements Document
VFM	Visiting Faculty Member

**Attendance****BUHO****Present**

1. Vice Admiral Kaleem Shaukat HI(M) (Retd)	Rector	In Chair
2. Surg Rear Adm (R) Najm Us Saqib Khan HI(M),T.Bt (Retd)	Pro-Rector (HS)	Member
3. Rear Admiral Habib Ur Rehman HI(M) (Retd)	Pro-Rector (Acad)	Member
4. Cdre Shafqat Azad SI (M), S.Bt (Retd)	Registrar	Member
5. Dr Habib ur Rehman Asim	Advisor (Islamic Studies)	Member
6. Dr. Atif Raza Jafri	Dean (ES)	Member
7. Dr. Adam Saud	Dean (H & SS)	Member
8. Dr. Ali Imtiaz	Dean (MS)	Member
9. Cdre Asim Raza SI(M) (Retd)	Controller of Exams	Member
10. Dr. Riaz Ahmed	Dir Academics	Member & Secy
11. Cdre M Mateen Ur Rehman SI(M) (Retd)	Dir Admissions	Member
12. Brig Asif Ali Asif (Retd)	Dir Health Sciences	Member
13. Dr. Shehzad Khalid	Dir R&D/ORIC	Member
14. Mr Fazal Wahab	Dir DQA	Member
15. Mr. Khalid Mumtaz	Dir LDC	Member

**In Attendance**

16. Ms. Sundal Mufti	Dir Student Affairs
17. Dr. Asim A Awan	Dir Marketing
18. Mr Rizwan Aamir	Dir IT
19. Dr M Awais Mehmood	Dir IO
20. Captain Azhar Iqbal PN (Retd)	Dy. Registrar (Academics)
21. Cdr Amer Abdullah PN (Retd)	Dy. Director (Academics) (UG)
22. Cdr Mahmood Ahmed Shaikh PN (Retd)	Dy. Director (Regulations)

**BUIC****Present**

23. Rear Admiral Naveed Ahmad Rizvi HI(M) (Retd)	DG BUIC	Member
24. Senior Prof Dr Syed Abdul Siraj	HOD (Media Studies)	Member
25. Associate Prof. Dr Samreen Fahim Baber	HOD (MS)	Member
26. Associate Prof. Dr Muahmmad Ali Saeed	HOD (BS)	Member
27. Associate Prof. Dr Awais Majeed	HOD (SE)	Member
28. Associate Prof. Dr Muhammad Muzammal	HOD (CS)	Member
29. Associate Prof. Dr Said Akbar Khan	HOD (EES)	Member
30. Senior Assistant Prof Dr Muhammad Umar Hayat	HOD (HSS)	Member
31. Senior Assistant Prof Dr. Shahzad Hassan	HOD (CE)	Member
32. Senior Assistant Prof Dr. Noshi Iram Zaman	HOD (PP)	Member
33. Senior Assistant Prof Ms Malieka Farah Deebea	HOD (Law)	Member
34. Senior Assistant Prof Dr Junaaid Imtiaz	HOD (EE)	Member
35. Dr. Syed Muhammad Shahid Tirmazi	HOD (IS)	Member
36. Lt Cdr Beenish Arooj PN	Principal (PNFS)	Member

**In Attendance**

37. Mr. Abid Ali Butt	Cluster Head (BS TV Broadcasting)
38. Ms. Asia Ashfaq	Cluster Head (Anthropology)

**BUKC****Present**

39. Cdre Muzammil Hussain SI(M), SE (Retd)	Ag DG/ Director	Member
40. Prof. Dr. Bashir Ahmad	Principal (BBS)	Member
41. Senior Associate Prof Dr Sohaib Ahmed	Principal (SEAS)	Member
42. Dr. Oyoon A Razzaq	Principal BH3S	Member
43. Dr. Osama Rehman	HOD (SE)	Member
44. Prof. Dr. Syed Shahid Ali	HOD (E& ES)	Member

45. Engr. Dr. Najam M Amin	HOD (EE)	Member
46. Dr Naveed R Khan	HOD (MS)	Member
47. Engr.Dr Syed Safdar Ali Rizvi	HOD (CS)	Member
48. Prof. Dr. Rizwan Iqbal	HOD (CE)	Member
49. Dr. Talat Sharafat Rehmani	HOD (H&SS)	Member
50. Dr. Asif Inam	HOD (Maritime Sciences)	Member
51. Dr. Sayma Zia	HOD (BS)	Member
52. Senior Lecturer Mah-e-Darakhshan	HOD (Media Studies)	Member

**In Attendance**

53. Captain Zaheer Ahmad PN (Retd)	DD (Academics)	
54. Mr. Waqar Uddin	DD (ORIC)	
55. Prof. Dr Rashida Qari	Professor (Maritime Department)	
56. Ms. Erum Shafiq	AD (QA)	
57. Syed Rizwan Ali	Manager BIC	
58. Mr. Atif Nazeer	AM LDC	
59. Cdr Sajjid Hussain PN	Chief Instructor PNSL	
60. Lt Cdr Dr. Malik Mamoon Munir PN	Training Coordinator Officer PNSL	
61. Mr. Sajid Mehmood	Student Advisor (Maritime Department)	

**BULC****Present**

62. Cdre Shahid Azmat Wain SI(M) (Retd)	Director	Member
63. Associate Prof Dr. Urooj Sadiq	HOD (PP)	Member
64. Senior Asstt Prof Dr. Khawaja Qasim Maqbool	HOD (CS&IT)	Member
65. Assistant Prof Dr. Muhammad Ahmad	HOD (MS)	Member

**In Attendance**

66. Cdr Faisal Shabbir T.Bt (Retd)	Deputy Director	
67. Mr. Nauman Ali	Manager SSC	
68. Mr. Muhammad Umair Saeed	Manager QA	

**BUMDC****Present**

69. Rear Admiral Imtiaz Ahmad HI(M) (Retd)	DG BUMDC	Member
70. Prof. Dr. Ambreen Usmani	Dean HS/ Principal	Member
71. Prof Dr Wahab Bukh Kadri	Principal (DS)	Member
72. Prof. Dr. Khalid Mustafa	Vice Principal (Med)	Member
73. Dr Kulsoom Fatima	Vice Principal (DS)	Member
74. Dr Khalid Aziz	Vice Principal (DPT)	Member
75. Cdr Saira Nazmeen Zaidi PN	Principal PNNC	Member
76. Prof. Dr. Naheed Sultan	HOD (Surgery)	Member
77. Prof Dr. Nasim Karim	HOD(Pharmacology)	Member
78. Prof. Dr. Iqbal Hussain Udaipurwala	HOD (ENT)	Member
79. Prof. Khalida Nasreen Abdullah TI(M)	HOD (Obst and Gynea)	Member
80. Prof. Dr. Nighat Rukhsana	HOD (Physiology)	Member
81. Prof. Yasmeen Taj	HOD (Pathology)	Member
82. Prof. Dr. Sameer Shahid Ameen	HOD (Eye)	Member
83. Prof. Dr. M Sajid Abbas Jaffri	HOD (Medicine)	Member
84. Prof. Dr. Hasan Ali	HOD (Biochemistry)	Member
85. Dr. Mahreen Lateef	HOD (MDRL/Secy PGP)	Member
86. Dr.Shama Asghar	HOD(Perative Dentistry)	Member
87. Prof. Dr. Saman Hakeem	HOD(Prosthodontics)	Member
88. Dr. Syed Ahmed Omer	HOD (Dental Material)	Member
89. Dr. Daud Mirza	HOD (Oral Pathology)	Member
90. Dr. Tabassum A Qadeer	HOD (Orthodontics)	Member
91. Dr. Beenish Fatima	HOD (Oral Biology)	Member



**In Attendance**

92. Prof. Dr. Brig Parvez Asghar (Retd)	Professor of Medicine
93. Prof. Dr. Shazia Shakoor	Professor of Physiology
94. Prof. Iram Sadiqa	Professor of Physiology
95. Prof Naveed Faraz	Professor of Pathology
96. Prof Dr. Aisha Qamar	Professor of Anatomy
97. Prof Dr. Talea Hoor	Joint Director DME
98. Brig Shahid Ali Khan (Retd)	Clinical Coordinator
99. Dr. Saif Ullah Sheikh	Professor of Physiology
100. Dr. Arsalan	Professor of Oral Medicine
101. Lt Cdr Maryam Behram PN	Rep of PNNC

**IPP**

**Present**

102. Prof Dr Zainab Hussain Bhutto	Dean PP/ Principal	Member
103. Dr. Kiran Bashir Ahmed	HOD (IPP)	Member

## **Proceedings**

### **Preliminaries**

#### **Commencement of the Meeting, Opening Remarks of the Chair and Meeting Schedule**

1. With the quorum complete, the proceedings commenced at 1030 hrs with recitation from the Holy Quran and continued till 1630 hrs on 1<sup>st</sup> Dec 2020. The meeting of 36<sup>th</sup> ACM was held on three days from 1<sup>st</sup> December 2020 to 3<sup>rd</sup> December 2020. The meeting recessed for lunch and prayer at 1300 hrs and resumed proceedings at 1400 hrs for all three days.

2. The Honorable Rector welcomed all the participants and explained the importance of ACM. Moreover, he emphasized upon all the members to contribute effectively towards improving the ranking of BU in various fields besides provision of actual/authentic data to the concerned authorities.

#### **Confirmation of the Minutes of the 35<sup>th</sup> ACM held on 22<sup>nd</sup> & 23<sup>rd</sup> July 2020**

3. The Secretary apprised the Council that:

- a. Draft minutes of the 35<sup>th</sup> ACM were communicated to all members and non-member participants, for comments, on 6<sup>th</sup> August 2020. Comments received from all concerned have been incorporated.
- b. Consequently, the draft minutes were processed on file for approval of Honorable Rector and approved minutes were disseminated to all concerned for implementation on 26<sup>th</sup> August 2020 through email.

4. The Minutes of 35<sup>th</sup> ACM were tabled for confirmation. All members of ACM present through VLC endorsed the Minutes upon which the Council confirmed the Minutes.

**Review Items**

**Item 2009: Indigenous PG Programs (MPhil & PhD) in Basic Health Sciences at BUMDC, Commencement of**  
 Responsibility: DG BUMDC

**Decision of the 35<sup>th</sup> ACM**

5. Point may be kept in Agenda and progress be reported.

**Progress Reported**

6. a. **MPhil Batches Progress**
- (1) 2<sup>nd</sup> Batch - Final Thesis completed and processed.
  - (2) 3<sup>rd</sup> Batch - All candidates have successfully defended the synopsis and started research work.
  - (3) 4<sup>th</sup> Batch - 1<sup>st</sup> semester classes started on 21<sup>st</sup> September 2020.
- b. **Animal House Progress.** Veterinary Doctor has been appointed, however animal house will be functional in another 6-8 weeks' time.

**Discussion**

7. DG BUMDC highlighted the progress of civil works of Animal house. For completely functional animal house, a period of 06 months was requested. However, it was agreed that the time involved should be utilized simultaneously towards civil works as well as procurement of Animals/related material.

**Decision 36(2009)**

8. Point may be dropped from ACM agenda and progress be reported with Agenda Item 3509.

Action Required	Action by	Responsibility of
Implementation of the Decision	Dean HS	DG BUMDC
<b>Statutory Documents affected:</b> -		

**Item 2234: BULC Admission Criteria of Programs - Progress Report**  
 Responsibility: Director BULC

**Decision of the 35<sup>th</sup> ACM**

9. The Council decided following:
- a. BULC is to initiate MoUs with corporate sectors/banks etc on mutually beneficial terms along with proposal for discount in fee structure.
  - b. Revised fee structure for all other categories along with provision of discount be also forwarded separately.
  - c. Admission for the current semester be conducted in one phase in accordance with the BULC proposed timelines.
  - d. Waiver of admission criteria for BBA and BS (Psychology) be continued.
  - e. Point is to remain on agenda and progress be reported.

**Progress Reported**

10. Draft MoU has been sent to Bank Al Falah Limited after incorporating discount in fee structure. Once agreed, the same will be forwarded for approval of Competent Authority.
11. Revised fee structure for all other categories along with provision of discount has been forwarded to BUHO (Admission Directorate) vide letter BULC/Gen/2020/683 dated 26 October 2020.
12. Admission campaign was conducted in one Phase for Fall 2020 Semester.
13. 1 x student of BBA and 1 x student of BS (Psychology) availed 5% waiver in admission of Fall 2020.

**Discussion**

14. HoD (MS) BULC explained details of progress w.r.t corporate agreement with Bank AlFalah and other organizations regarding discount packages/services offered by BU.

**Decision 36(2234)**

15. Point to remain on agenda and progress be reported. Five percent(5%) waiver of admission criteria is to continue for BS (Psychology) program only.

Action Required	Action by	Responsibility of
Implementation of the Decision	Director BULC	Director BULC
Statutory Documents affected: -		

<b>Item 2334: BBA and MBA Programs - Heuristic and Flipped Classroom methods of Teaching and Evaluation</b>
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Responsibility: DG BUKC
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**Decision of the 35<sup>th</sup> ACM**

16. The Council resolved following:
  - a. Study report/proposal be processed on file for perusal/approval by Rector BU within one month. Input from relevant stakeholders, Deans and value addition at head office be ensured.
  - b. Point is to remain on agenda and progress be reported.

**Progress Reported**

17. Study report was shared with Deans and other relevant stakeholders. The same has been processed on OAS through concerned Directorate at BUHO after incorporating comments/suggestions of all stakeholders.

**Discussion**

18. It was apprised that the case has been received from Director BUKC and the same is under process through OAS in BUHO.

**Decision 36(2334)**

19. Point may be dropped from ACM agenda and the same may be pursued on file.

Action Required	Action by	Responsibility of
Implementation of the Decision	Dean MS	DG BUKC
Statutory Documents affected: -		

**Item 2432: MS Supply Chain Management at BUKC - Progress Report**

Responsibility: Dean MS

**Decision of the 34<sup>th</sup> ACM**

20. The Council decided that:
- Search for requisite PhD faculty is to be continued and the program would be run on a joint location.
  - Item 2432 is to remain on agenda and progress be reported.

**Progress Reported**

21. Dr. Mahmood Ali, PhD in SCM was selected by the Selection Board and offered joining letter but he declined to join on our terms of salary and privileges. Efforts are in hand to hire 2 PhD in SCM for further pursuing MS (SCM), case pending in HEC.
22. MS (Human Resource Management and Organizational Psychology) program has been successfully launched in Fall 2020 with 10 students, after formal approval/NOC by HEC.

**Decision 36(2432)**

23. Efforts be made to hire SCM PhD faculty and NOC from HEC. Point is to remain on agenda and progress be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	Director BUKC Director HR Principal BBS, BUKC	Dean MS
Statutory Documents affected: -		

**Item 3213: Launch of MS (Maritime Ports and Shipping Management) at BUKC**  
**Item 3214: Review of Roadmap of MS (Maritime Trade and Logistics) at BUKC**

Responsibility: Associate Dean (MS)

**Decision of the 35<sup>th</sup> ACM**

24. The Council decided that both items are to remain on agenda and progress be reported.

**Progress Reported**

25. As per ACM decision, a committee has been constituted to review the Curriculum of MS (Maritime Trade & Logistics). Same is being presented in 36<sup>th</sup> ACM as new agenda Item 3602.

**Decision 36(3213 & 3214)**

26. In view of the review of the Curriculum of MS (Maritime Ports and Shipping Management) and MS (Maritime Trade and Logistics) being presented as a new agenda, the point was dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD (Maritime Sciences)	-
<b>Statutory Documents affected:</b> -		

**Item 3301: Establishment of School of Maritime Sciences at BUKC**

Responsibility: DG BUKC

**Decision of the 35<sup>th</sup> ACM**

27. The Council resolved that:

- a. Requirement of Business Incubation Center (BIC) may be suitably upgraded.
- b. Approval process of the Master Plan of 6.5 Kanal land having Business Incubation Center be expedited.
- c. Till raising of separate infrastructure, Maritime Sciences is to act as a Department of Bahria Business School.
- d. The point is to remain on agenda and the progress may be reported.

**Progress Reported**

28. a. Business Incubation Centre (BIC) is presently working at ground floor Iqbal Block. Upon shifting of engineering departments from Sir Syed Block to NCMS Block, BIC will be upgraded and suitably placed at Sir Syed Block.
- b. A proposal for construction of School of Maritime Sciences (SMS), Business Incubation Centre (BIC) and Bahria Business School (BBS) at 6.5 kanal land was forwarded to BUHO in January 2020. BUHO has hired the consultant and preparation of master plan is in progress.
- c. Department of Maritime Sciences has been made part of BBS KC as directed by BUHO.

**Discussion**

29. The Honorable Rector inquired about the academic disciplines and required strength of students necessary for establishing the School of Maritime Sciences. Dr. Aisf Inam intimated that the proposal has been taken up with BUHO for improvement of Maritime Department and the same would be presented shortly.

**Decision 36(3301)**

30. Point is to be remain on agenda and concept paper on Academic Programs/Roadmap(s) is to be presented along with progress on Establishment of School of Maritime Sciences.

Action Required	Action by	Responsibility of
Implementation of the Decision	Associate Dean (MS) HOD (Maritime Sciences)	DG BUKC
<b>Statutory Documents affected:</b> -		

**Item 3307: MS Economics at BUIC - Progress Report**

Responsibility: Dean MS

**Decision of the 35<sup>th</sup> ACM**

31. The point is to remain on agenda and the progress be reported.

**Progress Reported**

32. The MS-Economics program was offered in Fall 2020, but due to low intake the program didn't start.

33. In order to increase the intake. It is suggested that the program be offered on weekends and New Agenda # 3635 is being presented.

**Decision 36(3307)**

34. In view of New Agenda # 3635, point dropped from ACM agenda.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD (MS) BUIC	-
Statutory Documents affected:		-

**Item 3321: Approval of 4.5 Years as minimum duration of the Bachelor of Science in Supply Chain Management Program being conducted by the PNSL**

Responsibility: Dean MS

**Decision of the 35<sup>th</sup> ACM**

35. After detailed deliberation on each aspect by the Controller of Examinations, the Council decided that:

- a. A Memorandum of Understanding (MoU) should be signed between BU and PNA for conduct of initial 3 x semesters of BS (SCM) 4.5 years at PNA, while following the BU Academic Rules and Examinations Policy.
- b. Roadmap of BS (SCM) 4.5 years Program should be amended retrospectively to affect the following (approved by the Council):
  - i. *Ethics* (Course Code SOC 360) with *Business Ethics* (Course Code SOC 350), for the same 3 CH.
  - ii. *Management* (Course Code MGT 120) with *Introduction to Management* (Course Code MGT 121), for the same 3 Credit Hours.
- c. BU Rules for Retake and Probation/ Chance/ Drop should be amended to allow PN Rules for Supplementary/ Make-up/ Re-examination and Relegation/ Withdrawal respectively, through following new clauses (approved by the Council):
  - i. **7.9.6** Undergraduates of BU academic programs enrolled in CUs administratively and financially under the Naval Headquarters are to follow relevant PN rules for Retakes/ Supplementary/ Make-up/ Re-examinations; duly ratified by BU Academic Council.
  - ii. **7.10.3** Undergraduates of BU academic programs enrolled in CUs administratively and financially under the Naval Headquarters are to follow relevant PN rules for Relegation/ Withdrawal; duly ratified by BU Academic Council.

- d. Ratification of relevant PN Rules for Supplementary/ Make-up/ Re-examination and Relegation/ Withdrawal of under-graduates iaw BUAR 7.9.6 and 7.10.3 (new clauses) is to be pursued in next ACM.
- e. The point is to remain on agenda and progress be reported.

### Progress Reported

- 36. The needful at the level of BBS KC in coordination with PNSL has been done.
- 37. PNSL has been asked to follow the instructions, we will also provide them academic assistance as required.
- 38. Held a coordination meeting with their Training Officer PNSL in the last week of September 2020, attended by DD Academics as well for the needful.

### Discussion

39. Controller of Examinations stated the draft MoU between BU and PNA has been forwarded to NHQ through Registrar Office for consent prior formal adoption; feedback being awaited. Meanwhile, amendments in Roadmap of BS (SCM) 4.5 years Program and BU Academic Rules 7.9.6 & 7.10.3 approved in last ACM have been promulgated. Further, submission of results for subject program has been enabled through CMS link provided by DIT at PNSL, to replace hard copies submission. He then presented relevant PN Rules for Supplementary/ Make-up/ Re-examination and Relegation/ Withdrawal of undergraduates, for ratification iaw amended BUAR 7.9.6 & 7.10.3. Methodology for maintaining the failure record of those re-examined as per PN Rules while not indicating the same on final transcripts was also brought under discussion. .

### Decision 36(3321)

- 40. The Council resolved that:
  - a. PN Rules for Supplementary/Make-up/Re-examination and Relegation/Withdrawal of undergraduates stand ratified for adoption iaw BUAR 7.9.6 & 7.10.3.
  - b. Dean MS is to process a proposal for record of failures in subject program, through a case file.
  - c. Draft MoU between BU and PNA is to be pursued with NHQ for early finalization.
  - d. The point is to remain on agenda and the progress be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director IT Principal BBS, BUKC CO PNSL	Dean MS
Statutory Documents affected: -		



**Item 3411: Modular Teaching at FMDC**

Responsibility: Dean HS

**Decision of the 35<sup>th</sup> ACM**

41. The Council decided that progress be reported.

**Progress Reported**

42. The agenda for final approval from ACM to implement the modular system is being forwarded for FBOS approval. Evaluation report by FMDC has been received but it is insufficient and does not have evidence attached. The following was recommended:

- a. To start the implementation of the modular system for the current first year ONLY in both MBBS and BDS program and carry it forward from there.
- b. To use the study guide provided by the BUMDC for current teaching and time table scheduling.
- c. To run a faculty development program throughout the year.
- d. To strengthen the examination cell and its working.
- e. To follow the modular policy of BUMDC for incorporating 20% internal evaluation.

43. **By Examinations Directorate:** Joint BUHO-BUMDC team visited the FMDC on 12-13 Aug 20 to review the progress of its readiness for Modular Teaching System. Recommendations of the team (listed at para 2. a. to e. above) were subsequently approved by the Honorable Rector on 19 Sep 20, to regularize ongoing teaching of the 1st Year MBBS & BDS at FMDC; subject to ratification by the Academic Council.

**Discussion**

44. Controller of Examinations briefed that progress on above mentioned points, received from FMDC was presented to the Honorable Rector on file and the same was approved, awaiting ratification by the ACM. Dean HS apprised regarding the updated progress that FMDC has adopted Modular System, use of study guide and Faculty development program have also been verified. Earlier observations are rectified now. Dean HS will forward the same in writing before finalization of MoMs of 36<sup>th</sup> ACM.

**Decision 36(3411)**

45. The Council ratified the approval on file by Rector BU and the point was dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Dean HS	-
<b>Statutory Documents affected:</b> -		

**Item 3421: Approval of New Undergraduate Program - Bachelor of Science in Public Health in accordance with HEC Curriculum**

Responsibility: Dean HS

**Decision of the 35<sup>th</sup> ACM**

46. Bachelor of Science in Public Health program approved by the Council to start at BU Islamabad Campus and BU Karachi Campus wef Fall 2020 intake.

47. Curriculum and Roadmap of Bachelor of Science in Public Health is approved as per attached Appendage 35(3421).

48. Point to remain on agenda and progress be reported.

### Progress Reported

49. Classes of Bachelor of Science in Public Health have started in BUKC and BUIC.

### Decision 36(3421)

50. The Council directed that BUKC has to continue efforts for improving student intake. Degree and transcript title for the program is to be “Bachelor of Science in Public Health”. The point was dropped from ACM agenda.

Action Required	Action by	Responsibility of
Implementation of the Decision	Dean HS Dean H & SS HoDs (H & SS) BUIC & BUKC	-
Statutory Documents affected: -		

### Item 3422: Bachelor of Science in Supply Chain Management - Progress Report

Responsibility: Dean MS

### Decision of the 35<sup>th</sup> ACM

51. The Council decided to keep the item on ACM agenda and progress be reported.

### Progress Reported

52. Program was approved on 23 December 2019 vide Minutes of 34<sup>th</sup> ACM when 1<sup>st</sup> phase of admission was already over. The 2<sup>nd</sup> phase was in 1<sup>st</sup> week of January 2020 when this program was offered. Due to limited time for advertisement and publicity, the program could attract only 4 students for registration. Therefore, it was not offered in Spring 2020 due to low intake.

53. Now the program has been successfully launched in Fall 2020 with 36 students.

54. The Bachelor of Science in Supply Chain Management program at BUIC have achieved the target intake and was successfully started in Fall 2020.

### Decision 36(3422)

55. The point was dropped from ACM agenda.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD (MS) BUIC & BUKC	-
Statutory Documents affected: -		

### Item 3507: Approval of Curriculum and Table of Specifications (TOS) of Family Medicine

Responsibility: DG BUMDC

### Decision of 35<sup>th</sup> ACM

56. The Council approved the recommendations of BUMDC regarding teaching Family Medicine as an exclusive subject in 1<sup>st</sup> & 2<sup>nd</sup> Year of MBBS program and starting Primary Care clinics for clinical rotation of 3<sup>rd</sup> & 4<sup>th</sup> year MBBS students. Setting up of the Department of Family Medicine at BUMDC was also approved. Point is to remain on agenda and progress be reported.

**Progress Reported**

- 57. Year wise topics have been earmarked to be incorporated in module guide.
- 58. Letter has been sent to BUHO to upgrade facilities in existing sick bay.
- 59. Letter requesting for sanctioning staff for sick bay has been sent and response is awaited.

**Discussion**

60. Dean HS stated that the objectives have been incorporated in the modular guide to be inducted in January/February, in accordance with PMC rules. Facilities in the existing sick bay have been upgraded, all basic equipment already procured and only availability of attendant is in process at BUHO for sanctioning.

**Decision 36(3507)**

- 61. The point was dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Dean HS	-
<b>Statutory Documents affected:</b> -		

**Item 3509: Launch of MPhil (Biochemistry) and MPhil (Physiology) - Progress Report**

Responsibility: DG BUMDC

**Decision of the 35<sup>th</sup> ACM**

- 62. Launch of MPhil (Bio-Chemistry) and MPhil (Bio-Physiology) programs along with Roadmaps at Appendage 3509 approved by the Council.
- 63. Point to remain on agenda and progress to be reported.

**Progress Reported**

- 64. The subject progress is as under:
  - a. 01 x PhD faculty has been hired for Biochemistry.
  - b. Hiring of 01 x PhD faculty for Physiology is under process.

**Discussion**

65. Dean HS stated that sufficient number of PhD FMs are available in Biochemistry however Physiology requires one more PhD for recognition of Master in Philosophy in Physiology. The relevant MPhil programs approved by ACM for launch, can progress further. She also proposed that agenda Item 2009 now be dropped and the pending progress of Animal House may be reported along with Item 3509.

**Decision 36(3509)**

- 66. The Council decided the following:
  - a. Progress of agenda item 2009 (Regarding Animal House) may be reported while agenda 3509 is to be kept on ACM Agenda for further progress.

- b. Degree and transcript titles for related programs approved as “Master of Philosophy in Biochemistry” and “Master of Philosophy in Physiology”.

Action Required	Action by	Responsibility of
Implementation of the Decision (a)	Dean HS	DG BUMDC
Implementation of the Decision (b)	Registrar Controller of Examinations	Dean HS
<b>Statutory Documents affected:</b> -		

**Item 3516: Introduction of New Bachelor of Science Program in Geosciences (with Specializations: Marine Geology, Marine Geophysics; GIS & Remote Sensing)**  
Responsibility: DG BUKC

### Decision of the 35<sup>th</sup> ACM

67. The Council approved launch of BS (Geosciences) Program at BUKC along with proposed Roadmap as per attached Appendage 3516 wef Spring 2021 intake, with aggressive marketing campaign. Point to remain on agenda and progress to be reported.

### Progress Reported

68. Most of the Institutions were closed due to COVID-19. Therefore, the outreach program of BS (Geosciences) was pending. However, marketing campaign in coordination with DD (Marketing) is in progress to launch this program in Spring 2021 Semester.

### Discussion

69. Low intake of the program approved by ACM for launch at BUKC was deliberated. HoD (E&ES) suggested that considering the large number of interested candidates in Environmental Sciences, joint conduct of program/common courses under the ambit of “School of Marine and Applied Sciences” be conserved by the ACM. The suggestion was agreed to be deliberated by the committee responsible for proposing concept papers of Academic programs/Roadmap(s) for School of Maritime Sciences for considering joint conduct of programs.

### Decision 36(3516)

70. The Council decided the following:

- Bachelor of Science in Geosciences program may only be launched in Spring 2021, if the intake is suitable to meet the target, otherwise the same be launched in Fall 2021.
- Concept Papers/proposal for School of Maritime Sciences is to include E&ES domain, for joint conduct of programs under the proposed ambit of School of Marine and Applied Sciences.
- Degree and transcript title for this program is to be “Bachelor of Science in Geosciences”.
- Point is to remain on agenda and progress be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	Associate Dean (MS) BUKC HOD (E&ES) BUKC HOD(Maritime Sciences)	DG BUKC
<b>Statutory Documents affected:</b> -		

## New Items

### Item 3601: Implementation of BU Guidelines on Inclusion of Maritime Subjects in Other Programs

Sponsor: Principal BBS KC/Associate Dean MS

Referral Authority: FBOS MS

#### Summary of the Case

71. In the light of BU guidelines (BUHO Reference letter # 10/0920/2/1124 dated 30 September 2020) on inclusion of maritime subjects in other programs being offered, all possible implications have been studied. The maritime subjects have been included in the programs of Management Sciences while remaining within policy parameters of HEC/NBEAC. Details are attached as Appendage 3601. Additions as proposed to cover core courses, electives and research topics for thesis write ups and research articles.

72. The maritime subjects need to be given due emphasis in view of emerging environments especially under CPEC scenario.

73. The proposed roadmaps attached as per **Appendage 3601** may be approved for implementation with effect from Spring 2021.

#### Discussion

74. Associate Dean MS BUKC presented the case. Number of courses/research topics related to Maritime Discipline for incorporation in various programs e.g. BBA and MBA were shared as part of implementation plan of BU guidelines on inclusion of Maritime subjects in other programs. During discussion, it was deliberated that approval of these courses and subsequent incorporation in ongoing programs may result in affecting the already approved curriculum/Roadmap in a visible manner. Moreover, the said proposal only relates to the programs under the ambit of BBS. Repercussions on the new Undergraduate Education Policy 2020 of HEC were also identified during discussion. In the end, the Chair appreciated the efforts of BBS (KC) in taking up the tasks assigned by BUHO, regarding maritime discipline domain.

#### Decision 3601

75. Finally, Council decided the following:
- a. Courses/Research topics presented by Principal BBS (BUKC) approved in principle.
  - b. Roadmap(s) including Maritime domain subjects are to be reviewed/worked out in accordance with the SOPs and approval is to be processed accordingly by all faculties of BU.
  - c. Point is to remain on agenda and progress be reported in next ACM.

Action Required	Action by	Responsibility of
Implementation of the Decision	All Deans/All Principals	All Deans
Statutory Documents affected: -		

### Item 3602: Review of Curriculum MS (Maritime Ports and Shipping Management) and MS (Maritime Trade and Logistics)

Sponsor: HoD (Maritime Sciences)/Principal BBS KC

Referral Authority: FBOS MS

#### Summary of the Case

76. In the light of ACM 35, roadmaps of both the MS Programs of Maritime Disciplines have been reviewed for a workable solution. For this purpose Dean Management Sciences constituted a curriculum review Committee (Prof. Dr Bashir Ahmad Principal BBS KC, Dr. Asif Inam, HoD Maritime, and Dr. Rashid Qari, Professor Department of Maritime Sciences) for critical revaluation of the roadmaps. The committee reviewed both the roadmaps along with trends in admissions during the last three semesters. After due deliberations, the proposed roadmaps are attached as **Appendage 3602**. Main findings of the committee include: -

- a. Only two Core courses in the First Semester and one Core course in the Third Semester in the Roadmaps of the MS (Maritime Ports & Shipping Management) and MS (Maritime Trade & Logistics) can be run as a combined class.
- b. Each MS Program has three elective courses which can be taken by the students. The classes can be combined for these subjects.
- c. In the roadmaps of the Maritime Ports & Shipping Management and MS Maritime Trade & Logistics, it is possible to run three core courses and three electives in a combined class.

77. **HR/Establishment Effects:** Considerable reduction in the HR requirement to run MS (Maritime Trade & Logistics) with MS (Maritime Ports & Shipping Management).

78. **Financial Effects:** Some savings expected.

79. The proposed roadmaps may be approved for implementation with effect from Spring 2021.

#### Discussion

80. Associate Dean (MS) BUKC Dr. Bashir Ahmad gave a detail brief of the reasons of low intake in MS (Maritime Trade & Logistics) with MS (Maritime Ports & Shipping Management) programs and the efforts put in by the concerned FMs for critical re-evaluation of roadmaps of both programs. Finally, two recommendations were presented before the house regarding amended roadmaps and permission to run the class with upto five students.

#### Decision 3602

81. The Council decided that:

- a. Proposed amended roadmaps at **Appendage 3602** were approved.
- b. Low intake program be offered annually. For class strength management, case may be processed on file.
- c. Point is to be kept on agenda and progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director Admissions Director Academics Director IT Principal BBS KC HOD (Maritime Sciences)	DG BUKC
<b>Statutory Documents affected:</b> Updating of CCH, Prospectus, CMS and BU Website.		

**Item 3603: Addition of Two New Electives in BS (Accounting and Finance)**

Sponsor: HoD (BS) KC /Principal BBS KC

Referral Authority: FBOS MS

**Summary of the Case**

82. The importance of the field of data analytics to include business intelligence and financial engineering has increased significantly in the business world during the past several years because it improves the managerial decision making. Employers want prospective job seekers to possess the necessary skills and knowhow of the Business Intelligence and Financial Engineering. Introduction of the following electives is in line with the current market trends.

- a. Business Intelligence (Code FIN 685)
- b. Financial Engineering (Code FIN 684)

83. Addition of above two elective courses Outlines be approved as per **Appendage 3603**.

**Decision 3603**

84. Inclusion of Two New Electives Namely “Business Intelligence FIN 685 and Financial Engineering FIN 684” as per **Appendage 3603** approved by ACM. The point was dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director Admissions Director Academics Director IT Principals BBS (IC & KC) HOD (MS) BUIC HOD (BS) BUKC	Dean MS
<b>Statutory Documents affected:</b> Updating of CCH, Prospectus, CMS and BU Website.		

**Item 3604: Addition of a New Elective in Marketing Domain of BBA Program**

Sponsor: HoD (BS) KC /Principal BBS KC

Referral Authority: FBOS MS

**Summary of the Case**

85. Copywriting is the profession of writing text for the purpose of advertising or other forms of marketing. Copywriters are responsible for generating the words, slogans and audio scripts that accompany advertising visuals. They work alongside art directors to conceive and complete effective advertisements. Copywriters are employed in marketing departments, advertising agencies, public relations firms, copywriting agencies, or are self-employed as freelancers, where clients range from small to large companies. Introduction of this elective would be in line with the current market trends and would improve the employability prospects of the Bahria graduates. Course Outlines of the new proposed course (Copywriting Concepts, Protocols and Practices) is attached as **Appendage 3604** for approval by the ACM.

**Decision 3604**

86. Course Outline as per Appendage 3604 addition of a New Elective Course “Copywriting Concepts, Protocols and Practices - MKT 681” approved by the ACM. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director Admissions Director Academics Director IT Principals BBS (IC & KC) HODs (BS) BUIC & BUKC	Dean MS
<b>Statutory Documents affected:</b> Updating of CCH, Prospectus, CMS and BU Website.		

**Item 3605: Honorarium for Supervisors and Examiners of Research Projects of Undergraduate Programs like BS (A&F) and others alike**

Sponsor: HoD (BS) KC/Principal BBS KC

Referral Authority: FBOS MS

**Summary of the Case**

87. The existing BU policy covers thesis / project honorarium for BBA / MBA programs. It does not cover research projects of programs like BS (A&F) and others alike. The supervisors and examiners put in equal efforts for these projects as well. So far (till Spring 2020), 3 batches of BS (A & F) have passed out but neither the supervisors nor the examiners have been paid any honorarium for their respective jobs in any semester. It is recommended that both supervisors as well as examiners may be paid for their services as is being paid in case of BBA project supervision.

88. The same rates are proposed i.e. Rs. 8,000/- for Supervisors and Rs. 1,000/- for the Examiners. The policy should cover all undergrad programs for the subject payments in retrospect.

89. **Financial Effects:** Yes, as mentioned above.

90. Point is tabled for discussion and decision by the ACM.

**Decision 3605**

91. The Council decided that the case may be process for approval on file. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	HoD BS BUKC Principal BBS KC	Dean MS
<b>Statutory Documents affected:</b>	-	

**Item 3606: Correction in the Roadmap of BS (MB&M)**

Sponsor: HoD (Maritime Sciences)/Principal BBS KC

Referral Authority: FBOS MS

**Summary of the Case**

92. The Program of BS Maritime Business & Management (4 years) was launched in Fall 2018 and 32<sup>nd</sup> ACM ratified the changes in curriculum and road map of BS (Maritime Business and Management) as agenda item 3211. During the registration process of students in Fall 2020, a typo error was observed in Pre-requisite course code MTM 225. It was also processed through a letter BBS KC/Maritime/101 dated 27 July 2020. The correction of Course Code as MTM 226 instead of MTM 225 is needed.



93. Approval may be accorded for following amendment in roadmap of BS (MBM) in Semester-5. Detail is as under:

**For:**

Sr.No.	Pre-requisite course code	Course Code	Course Title	Credit Hours	Theory	Practical
3	MTM 225	MTM 303	Law of Carriage of Goods by Sea	3	Yes	-

**Read:**

Sr.No.	Pre-requisite course code	Course Code	Course Title	Credit Hours	Theory	Practical
3	MTM 226	MTM 303	Law of Carriage of Goods by Sea	3	Yes	-

#### Decision 3606

94. The Council approved the proposed amendment as under:

**For:**

Sr.No.	Pre-requisite course code	Course Code	Course Title	Credit Hours	Theory	Practical
3	MTM 225	MTM 303	Law of Carriage of Goods by Sea	3	Yes	-

**Read:**

Sr.No.	Pre-requisite course code	Course Code	Course Title	Credit Hours	Theory	Practical
3	MTM 226	MTM 303	Law of Carriage of Goods by Sea	3	Yes	-

95. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director Admissions Director Academics Director IT Principal BBS KC HOD (Maritime Sciences)	Dean MS
<b>Statutory Documents affected:</b>	Updating of MoM of 32 <sup>nd</sup> ACM, CCH, Prospectus, CMS and BU Website.	

**Item 3607: Ratification/Approval of BU Plagiarism Policy**

Sponsor: Director QA

Referral Authority: Case File

**Summary of the Case**

96. HEC Plagiarism Policy was adopted by Bahria University through 15<sup>th</sup> ACM decision. Director Academic Affairs recommended to the Competent Authority to make separate comprehensive BU Plagiarism Policy covering all aspects. Directorate of Quality Assurance (BUHO) was assigned the task of preparing "BU Plagiarism Policy". The policy was prepared and shared with all concerned stakeholders (Dean ES, Dean MS, Director Academics and Director ORIC) for valuable input. Valuable suggestions were incorporated and the policy was presented to Honorable Rector on 1<sup>st</sup> September 2020 for approval.

97. During the presentation, some amendments were suggested. The final BU Plagiarism Policy was approved by the Competent Authority on 7<sup>th</sup> September, 2020 on file and applicable wef 1<sup>st</sup> September 2020.

98. Policy is attached as **Appendage 3607** before ACM for ratification.

99. **Statutory Effect(s) if any:** BUAR 2016 for Undergraduate Programs, MBA Rules & MS/MPhil Rules.

**Decision 3607**

100. BU Plagiarism Policy, already approved on file, ratified by the Council. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Director QA	
<b>Statutory Documents affected:</b>	BUAR 2016 for Undergraduate Programs, MBA Rules & MS/MPhil Rules.	

**Item 3608: Change of Nomenclature of PhD in Clinical Psychology into PhD in Professional Psychology**

Sponsor: HoD (PP) BUIC

Referral Authority: FBOS PP

**Summary of the Case**

101. PhD program in Professional Psychology is running in 2 campuses of Bahria University i.e. Karachi and Islamabad. IPP Karachi is offering PhD since its inception while PP department at Islamabad started its functioning in Fall 2014 with MS Classes and initiated PhD classes from Spring-2017. In Karachi, PhD is offering with nomenclature of "PhD in Professional Psychology" while in Islamabad, it is with "PhD in Clinical Psychology". To bring Harmony among in PhD program across campuses, it is suggested to change nomenclature of PhD program being offered at Islamabad Campus. Both campuses are offering same courses in program.

102. By changing nomenclature of program, it will be aligned with the programs offered in IPP BUKC. Moreover, other specializations in PhD can be offered at Department with present faculty. It will also grasp the audience in Islamabad who wished to do PhD other than in clinical psychology. In this way, Bahria University will also attract fresh and competitive scholars.

103. The change could prove to be a valuable addition to the current repertoire of skills in the graduating students enabling them to increase the scope of their professional work.

104. The FBOS members unanimously agreed to the change of nomenclature of the PhD program. The suggested change in nomenclature of PhD program is placed before the house for deliberation and decision.

105. The course description has been attached as **Appendage 3608**.

#### Discussion

106. The proposal Change of Nomenclature of PhD (Clinical Psychology) into PhD (Professional Psychology) was extensively deliberated by the house.

#### Decision 3608

107. Proposal change was not agreed by the Council. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Dean IPP HOD (PP) BUIC	-
<b>Statutory Documents affected:</b>	-	

#### **Item 3609: Launch of Master of Science in Human Resource Management & Organizational Psychology (Hybrid Program) at Department of Professional Psychology, Islamabad Campus**

Sponsor: HoD (PP) BUIC

Referral Authority: FBOS PP

#### Summary of the Case

108. Department of Professional Psychology at Islamabad campus intends to start a hybrid program, Master of Science in Human Resource Management & Organizational Psychology from Fall 2021. The same program is being offered by Bahria University Karachi Campus in Management sciences faculty. Whereas, in Islamabad, no university is offering such Hybrid program at postgraduate level. It will strengthen university growth and aiming at serving both society and industry.

109. The above mentioned program at Graduate level (equivalent to 16 years of education) is being offered by IoBM, Karachi as a joint venture of Management sciences and Psychology. Moreover, Virtual University is also offering MSc in Organizational Psychology at graduate level (equivalent to 16 years of education). At postgraduate level (equivalent to 18 years of education), is being only offered by BUKC in Fall 2019 as approved in 26<sup>th</sup> ACM (Item # 2619).

110. Furthermore, department fulfils HEC criteria for 2 FMs to launch MS program and will follow the same road map for hybrid program (Human Resource Management & Organizational Psychology) approved for Faculty of Management Sciences, BUKC.

111. The FBOS members unanimously agreed to start hybrid program i.e. Master of Science in Human Resource Management & Organizational Psychology.

112. The suggested launch of hybrid program in Department of Professional Psychology at Islamabad Campus is placed before the house for deliberation and decision.

113. The Road Map is attached as **Appendage 3609**.

#### Discussion

114. The case was extensively deliberated. Dean MS stated that in view of the title i.e Master of Science in Human Resource Management & Organizational Psychology as hybrid program may result

complications in future. He further suggested that a suitable change in the title of program is required according to the demand of the market.

### Decision 3609

115. Launch of hybrid program Master of Science in Human Resource Management & Organizational Psychology in domain of Professional Psychology Department BUIC was not agreed by the Council.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD (PP) BUIC	Dean IPP
Statutory Documents affected:	-	

### Item 3610: Inclusion of Non-Medical (MSc) Candidates in MPhil Programs at BUMDC to Increase Student Intake

Sponsor: Prof. Dr. Nasim Karim Chairperson PGP-TM

Referral Authority: FBOS HS

#### Summary of the Case

116. As per HEC guidelines one PhD faculty can supervise 12 candidates inclusive of 05 PhDs at one time. The same (7-12 candidates) is mentioned on page #20 clause 23 "Supervisors" point 23.4 of MPhil rules of Bahria University and is applicable to PhD faculty in all campuses including BUMDC.

117. As per BU minimum class strength should be 10 students per program to maintain financial viability.

118. It is a norm that with MBBS & BDS, as admission eligibility criteria the number of candidates in MPhil programs remains 4-5 throughout Pakistan.

119. Increase in number of students can be undertaken by including MSc in addition to MBBS & BDS in eligibility criteria of Biochemistry, Physiology and Pathology (Microbiology) MPhil programs. These subjects are taught at undergraduate level both in Medical & Non-Med universities.

120. Pharmacy Council Pakistan (PCP) permits post-graduation in Pharmacology only under umbrella of Faculty/College of Pharmacy whereas Anatomy is taught only in MBBS & BDS programs. Therefore, Pharmacology & Anatomy MPhil programs cannot take non-meds.

121. **Financial Effect**. Increase in income of Bahria University under head of student fee.

122. Following is recommended:

- Enhance the student intake by including MSc as eligibility criteria in addition to MBBS & BDS in Biochemistry, Physiology and Pathology (Microbiology) MPhil programs.
- Provide PhD faculty of BUMDC an opportunity for meeting the HEC & BU supervision criteria.

#### Discussion

123. Various aspect related to the inclusion of Non-Medical (MSc) candidate in MPhil program in BUMDC were evaluated. It was discussed that there is a need to check whether HEC approval for NOC for PG Program of BUMDC restricts Non-Medical or not. It was apprised that the existing criteria includes MBBS/BDS only hence any change in the same required to be referred to HEC.

### Decision 3610

124. Finally, the Council agreed for referring the case to HEC for additional inclusion of MSc (Non-Medical) in the eligibility criteria in the NOC for Post Graduate Programs under the ambit of BUMDC.

125. Point is to be kept on agenda and progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	Chairperson PGP-TM Director QA	DG BUMDC
<b>Statutory Documents affected:</b>	-	

### **Item 3611: Alignment of MPhil Pathology Degree Nomenclature with HEC Approved Program Title**

Sponsor: Prof. Dr. Masim Karim Chairperson PGP-TM

Referral Authority: FBOS HS

#### **Summary of the Case**

126. In 33<sup>rd</sup> ACM Meeting vide agenda item 3239 “Standardization of Program Title on Degree & Transcripts” Annex G, Serial number 23 & 24 Master of Philosophy in Pathology (Histopathology) & Master of Philosophy in Pathology (Microbiology) was approved.

127. The subspecialty of (Histopathology) & (Microbiology) mentioned in degree title should be deleted to align the MPhil degree title of Pathology with HEC approved program title.

128. Permission be granted to align the MPhil Pathology degree nomenclature with HEC approved program title by deleting the subspecialties mentioned in brackets.

#### **Decision 3611**

129. The Council approved the deletion of subspecialties mentioned in brackets in the degree title of “Master of Philosophy in Pathology”. However, the same will be mentioned on respective transcripts as a sub-heading. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Registrar Controller of Examinations Director Academics Director IT Dean HS	-
<b>Statutory Documents affected:</b>	Updating of MoM of 33 <sup>rd</sup> ACM and BU Website.	

### **Item 3612: Maximum Grade Capping at “B” in Summer Semester**

Sponsor: Prof. Dr. Nasim Karim Chairperson PGP-TM

Referral Authority: FBOS HS

#### **Summary of the Case**

130. BUAR 2016 Clause 3.20.1 sub-para ‘a’ stated that:

“In summer semester, registration of courses shall be for retaking failed courses and /or for improvement of grades less than ‘B’. On improvement maximum grade award shall be capped at B”.

131. Failing in course and /or achieving grades less than ‘B’ may be because of weakness of students in the respective subject as well as due to confounding factors (Disease /illness of the student or near family member disease/ illness /death of spouse, kids, parents etc).

132. In either case of weakness or confounder students may work hard and attain grade higher than 'B'.

133. The hard working effort of students may be appreciated by awarding actual grades achieved by them.

134. This should apply to both undergraduate & postgraduate programs.

135. Rule may be amended to facilitate and encourage the students.

### Discussion

136. The proposed amendment in BUAR 2016 Rule 3.20.1(para 'a') was extensively deliberated. Applicable rules of other HEIs', e.g. NUST, FAST Universities and COMSATS University were also flashed before the house. Reasons for implementation of capping up to 'B' as per BUAR 2016 were also discussed.

### Decision 3612

137. Finally, the house decided that Summer Semester course grading capped at 'B' be increased to 'B+'. Relevant rule of BUAR 2016 (3.20.1) may be amended accordingly. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Dean HS Controller of Examinations Director Academics Director IT	
<b>Statutory Documents affected:</b>	Updating of BUAR 2016 Rule 3.20.1	

### Item 3613: Modification of TOS of Medicine & Surgery for MBBS & BDS

Sponsor: (HOD Medicine Allied)

Referral Authority: FBOS HS

### Summary of the Case

138. Previously TOS of Medicine and Surgery was revised and updated in the meeting of 33<sup>rd</sup> ACM. During Question bank validation it was noticed that last page of TOS of Medicine - A is missing inadvertently.

139. It was also observed by the faculty of Medicine and Surgery, that in the existing TOS of Medicine-A, Medicine-B, Surgery-A & Surgery- B for Final Year MBBS and also for General Medicine & General Surgery of 3<sup>rd</sup> Year BDS, some topics need to be added and renamed for teaching of students according to recent advances and current developments in the world.

140. Discussion has done with Dean Health Sciences and DD Examination and it has been decided that the missing page of Medicine - A TOS page added and some topic be added and renamed reviewed in Medicine - A, Medicine - B & 3<sup>rd</sup> Year BDS.

141. Both copies of old and new TOS of Medicine - A is attached as Appendage 3613 for approval of modified TOS Final Year MBBS & 3<sup>rd</sup> Year BDS by 36<sup>th</sup> ACM.

**Decision 3613**

142. Proposed TOS of Medicine and Surgery for MBBS and BDS as per **Appendage 3613** approved by the Council. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Dean HS	-
<b>Statutory Documents affected:</b>	-	

**Item 3614: Appointment, remuneration and Criteria for External and Internal Examiners - Semester Based Undergraduate Examination, BUMDC**

Sponsor: Prof. Dr. Khalid Aziz (Vice Principal BUCPT)

Referral Authority: FBOS HS

**Summary of the Case**

143. Internal and External examiners are essential part of health sciences programs and practice everywhere. In examination rule for semester based undergraduate program this option is missing so appointment of internal and external examiners needs to be included in rule book.

144. The criteria for internal and external examiners may also be amended as follows. (For CU DPT & MLT).

“At least Assistant Professor. In those subjects where Assistant Professors are not available, Senior Lecturer with post-graduation and 03 years of teaching experience may be appointed for specialized subjects in physical therapy and Medical lab technology”.

**Decision 3614**

145. The proposed amendment in criteria for internal/external examiners approved by the Council, as follows:

- a. Internal and external examiners are to be employed for practical/ lab examinations of Health Sciences semester based undergraduate programs, through suitable amendments in related Examinations Policy.
- b. Internal/ External Examiners so employed should be at least Assistant Professor. In those courses/ subjects where Assistant Professors are not available, Senior Lecturer with post-graduation and 03 years of teaching experience may be appointed for specialized subjects in Physical Therapy and Medical Lab Technology.
- c. Remuneration for external examiners for HS semester based undergraduate programs would be at par with MBBS/BDS examiners.

Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Dean HS	-
<b>Statutory Documents affected:</b>	Updating of DPT and MLT Examinations Policies	

**Item 3615: OSCE/OSPE station 8-15 station instead of 15 fixed - DPT Examination**

Sponsor: Prof. Dr. Khalid Aziz (Vice Principal BUCPT)

Referral Authority: FBOS HS

**Summary of the Case**

146. There are 15 fixed stations for OSCE/OSPE in DPT examination rules book. Physical Therapy is a manual skill learning profession. Examiners evaluate the skills and give marks accordingly. All subjects do not require 15 stations as they can be fully evaluated at lesser number of stations. It is required to make number of stations according to the need and evaluate skills comprehensively.

**Decision 3615**

147. Proposal regarding amending the number of OSCE/OSPE station, by reducing from fixed 15 stations to variable 8-15 stations approved by the Council. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Dean HS	-
<b>Statutory Documents affected:</b>	Updating of DPT Examinations Policy	

**Item 3616: Marks Allocation for "Nursing Ethics" - 2<sup>nd</sup> Year BS (Nursing)**

Sponsor: Cdr Saira PN Ag Principal PNNC

Referral Authority: FBOS HS

**Summary of the Case**

148. During VLC meeting on Honours/awards in May 2020, the total marks for BSN Batch 2016 were flashed as 4250 instead of 4200. Upon indication by PNNC, BUHO Examinations Office has directed that the increase of marks for the subject Nursing Ethics from 50 to 100 may be processed through FBOS & ACM.

149. It was recommended by FBOS that the proposal be forwarded for approval in subsequent ACM, according to the credit hours (1.00 Credit Hour) the total marks for nursing Ethics are 50, but it is needed to align the subject marks with the DPT & MLT i.e 100 marks in place of 50.

150. Marks awarded to subject of Nursing Ethics have been increased from 50 to 100.

151. It is recommended that the approval for enhancement of marks may be granted.

**Decision 3616**

152. The Council agreed to the proposal regarding approval for enhancement of marks of Nursing Ethics from 50 to 100 for 2016 and 2017 batches of BSN (Annual based)'. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Principal PNNC	-
<b>Statutory Documents affected:</b>	-	



### Item 3617: Policy for Commencement of Certification & Diploma Programs at Bahria University

Sponsor: Director LDC

Referral Authority: -

#### Summary of the Case

153. Para 4(2)(d) of BU's Ordinance 2000 allows BU to award degrees, diploma, certificates, and other academic distinctions. Degree programs offer formal education at higher level, while certification and diploma programs offer a hands-on skill set, currently in-demand with practitioners. Currently BU is offering degrees in various academic disciplines, but no certification(s) /diploma(s) is being offered.

154. LDC (BUHO) proposes to start certification and diploma programs in various disciplines, with the SOP and titles of the proposed certifications/diplomas in the presentation.

155. **HR effect (if Any).** (Nil, except hiring the resource person(s) from industry where required).

156. **Financial Effect(s) (if any).** Certification & Diploma programs would add to BU's revenue stream.

157. LDC may be allowed to start certificate and diploma programs BU's Constituent Units.

#### Decision 3617

158. The Council resolved that LDC may conduct Certification and Diploma Programs at Bahria University. Additionally, in accordance with the need of the Industry, all Schools at BUIC & BUKC may process the requirement of Certification and Diploma Programs to be conducted by them for formal approval by the Competent Authority. Case file will have to be routed through LDC Directorate.

159. Point is to be kept on agenda and progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	Director LDC All Principals	Director LDC
<b>Statutory Documents affected:</b>	-	

### Item 3618: Corporate Training Policy

Sponsor: Director LDC

Referral Authority: -

#### Summary of the Case

160. Professional training services are provided to industry and practitioners by LDC, on commercial basis. LDC has been following the Consultancy Policy (BUORIC-P16) to date for seeking the guideline to conduct training activities.

161. 'Training' is different in terms of conception, construct, dispensation, market dynamics, and commercial consideration than that of 'Consulting'.

162. Training Policy is being put forward to streamline the training activities for the BU. Trainings for industry would add to BU's revenue stream.

163. The proposed Training Policy may please be approved.

## Discussion

164. Policy was presented by Dir LDC, Basic and advance streams were explained. It was identified that teaching and Research activities of BU FMs are being undertaken, however, consultancy and training aspect needs to be formally introduced.

## Decision 3618

165. Finally, the Council concluded the following:

- a. Separate Titles namely” Professional Training Services Policy” and “Corporate Training Services Policy” approved in principle.
- b. Formal approval is to be processed on file.
- c. Point is to be kept on agenda and progress be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	Director LDC	Director LDC
<b>Statutory Documents affected:</b>	-	

<b>Item 3619: Faculty Development Policy through Continuous Professional Development (CPD)</b>	
Sponsor: Director LDC	Referral Authority: -

## Summary of the Case

166. DC is tasked with Faculty Development, Students Grooming, and Professionals’ Development for which it manages three programs, i.e. Faculty Development Program (FDP), Students’ Grooming Program (SGP), and Professionals’ Development Program (PDP).

167. The CPD framework is being presented for deliberation and approval of the council.

168. **HR effect (if any).** (Nil, except intermittent engagement of facilitators for the Training Sessions).

169. **Financial Effect(s) (if any).** Cost of faculty training.

## Discussion

170. Director LDC explained the background the case concept of faculty training in the context of enhancement of FMs, training skills was presented. He further stated that during the faculty training policy, Training Need Assessment (TNA) will be conducted.

## Decision 3619

171. After prolong deliberation the Council approved following:

- a. LDC is to develop a course for improving teaching skills for 100% faculty members of BU (All CUs).
- b. Faculty training program approved in Principle. Formal approval is to be process on file including the input by all Deans.
- c. Point is to be kept on agenda and progress be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	All Deans Director LDC	Director LDC
<b>Statutory Documents affected:</b>	-	

**Item 3620: Pakistan Navy Finishing School (PNFS) Syllabus and List of Faculty Members**

Sponsor: Director LDC

Referral Authority: -

**Summary of the Case**

172. Pakistan Navy Finishing School (PNFS) has been approved by the Chairman BoG-BU as CU of BU. Pakistan Navy Finishing School (PNFS) at Karachi and Islamabad have been inaugurated. Requisite staff has been hired along with the engagement of necessary services and infrastructure.

173. Principal PNFS Islamabad would present the list of courses along with syllabus for ACM approval.

**Discussion**

174. During the presentation by the Principal (PNFS) Islamabad, various aspects including syllabus of courses offered were covered. It was agreed that formal procedure regarding course content, CLOs etc. need to be aligned with BU Academic process.

**Decision 3620**

175. The Council decided that:

- a. List of courses presented by Principal PNFS Islamabad approved in principle. However formal process for approval (included course codes, Credit Hours, roadmap, etc.) on file is to be initiated.
- b. PNFS Islamabad to be placed under the Faculty of H&SS for DBOS and FBOS in order to streamline the Academic process of Pakistan Navy Finishing School Programs.
- c. Point remain on agenda and progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	Principal PNFS Islamabad	Dean H & SS
<b>Statutory Documents affected:</b>	-	

**Item 3621: Approval of Semester Freezing with no impact on Award of Honor i.e. Gold/Silver Medals for Serving Naval Officers and Wards**

Sponsor: HOD (PNSL)

Referral Authority: FBOS MS

**Summary of the Case**

176. In accordance with BU Academic Policy (MS/MPhil Rules Para 35.1 c(1) Honours and Awards), students who have frozen any semester at any stage of their degree program are ineligible for award of honours/Medals. It may be submitted that in various cases, the students are required to freeze semester due to unavoidable reasons, beyond their control. Especially, in case of Naval officers and their wards, who are transferred due service exigencies at any stage of degree program are required to freeze current semester and rejoin the next semester in other campus.

177. In such cases, it is considered that there is a need to review the existing policy, so that the students who have to freeze semester due service exigencies may not be deprived of their recognition in the form of honours/ medals, despite being high on marks. It is pertinent to highlight that certain exemptions/ relaxations are already applicable to PN Officers and their wards as specified in BU academic rules. Therefore, relaxation w.r.t freezing of semester due to service exigencies with no impact on honors and awards can be applied to Naval Officers and wards through appropriate amendment in existing BU rules.

178. It is recommended that BU may consider review of existing rules for award of any honor/ Medals to students (Serving Naval Officers and Wards) who have frozen any semester due service exigencies/ unavoidable circumstances, provided he/she meets all other conditions specified by BU Academic Rules, and completes the degree program within maximum permissible time limits specified by HEC. This exemption should be granted subject to provision to documentary proof (NHQ letter) to support that freezing of semester was due to service exigencies only.

179. The point was discussed in 31<sup>st</sup> FBOS and recommended for approval of 36<sup>th</sup> ACM for implementation.

#### **Decision 3621**

180. The Council decided to maintain status quo on this issue without any review of existing rules. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	CO (PNSL)	-
<b>Statutory Documents affected:</b>	-	

#### **Item 3622: Ratification of Penalties for Academic Misconduct**

Sponsor: Director BUIC

Referral Authority: Case File

#### **Summary of the Case**

181. It was felt that the existing Penalties for Academic Misconduct (Para 13.10) of BUAR 2016 need to be review. In these penalties at some places penalties are approved for misconduct (that fall within the purview of discipline) as well as dishonesty (that fall with the purview of academic's norms).

182. In 34<sup>th</sup> ACM it was decided that a committee Headed by Director Islamabad Campus may be constituted to review the Academic Misconduct Chapter-13 (para 1310.1) of Academic Rules. A Committee of following members was constituted by BUHO.

- |    |   |           |
|----|---|-----------|
| a. | Cdre (Retd) Asif Majeed Butt<br>(Director Islamabad Campus) | President |
| b. | Captain Khalid Pervez PN<br>(Dy Director Academics (BUIC))  | Member    |
| c. | Cdr (S) (Retd) Amer Abdullah PN<br>(DD Academics BUHO)      | Member    |
| d. | Cdr (Retd) Naeem Ahmed Nazir PN<br>(DD Exam-III BUHO)       | Member    |

183. The committee held number of meeting and proposed the amendments which were forwarded to BUHO. BUHO forwarded the draft amendments to other CUs for their input.

184. Bared on the input of other CUs the amended draft of Penalties was prepared and same was presented to Honorable Rector. Based on the suggestions by the participants and guide line provided by Honorable Rector a draft of Penalties was put for the approval of Honorable Rector and same was approved.

185. Approved Penalties for Academic Misconduct is attached as **Appendage 3622** before ACM for Ratification. Amendment to BUAR will be made, once approved by ECM, in due course of time.

186. **Statutory Effect(s) if any:** BUAR 2016 (Rule 13.10.1).

#### Decision 3622

187. The Council agreed to the approved amendments in para 13.10.1 of BUAR 2016 and ratification of Appendage 3622 to be processed in the forthcoming ECM. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Registrar Director BUIC Director Academics	-
<b>Statutory Documents affected:</b>	Updating of BUAR 2016 Rule 13.10.1	

#### Item 3623: Ratification of Charge of Fee from PhD Scholar after Three Years

Sponsor: Director Academics

Referral Authority: HERC (Decision 2705 (Para 96(c)))

#### Summary of the Case

188. PhD programs offered at BU have a minimum duration of 03 years and maximum duration of 06 years which can further be extended to 08 years by granting 01-year time-bar waiver by FRC and another 01 year after the approval of Competent Authority.

189. Currently, a PhD scholar has to pay tuition fee for minimum duration of 3 years (54 Cr Hr.). If the PhD scholars need more time to complete, he/she can continue without paying any fees for the extended period. This PhD fee payment structure was approved in 22<sup>nd</sup> Meeting of ACM vide agenda item 2219, which states in the decision:

*“PhD candidates shall not be charged extra fee during the research phase even if it extended beyond normal time frame which stays with the time bar limit”.*

190. In 27<sup>th</sup> HERC meeting, following semester fee was proposed to be charged from a PhD scholar after 3 years in PhD program till completion of degree:

Year in PhD Program	Recommended Fee Per Semester
4	Rs.20,000/-
5	Rs.25,000/-
6	Rs.30,000/-
7-8 (in case of time-bar waiver)	Rs.40,000

191. Following decisions were taken by the HERC:

- Per credit hour fee will be charged each semester (equivalent to thesis credit hours registered during the research phase) from PhD Scholars after the completion of minimum PhD duration. The charge of per semester credit hours fee will be effective from Spring 2021 and be notified across the campuses by the Treasurer.
- Amendment in Fee structure of PhD Programs (after 3 years) be ratified in the forthcoming ACM.

## Discussion

192. In order to implement HERC decision, case was presented for ratification by ACM. However, charging of fee per credit hour after completion of minimum during of 03 years was identified to have legal complication as the PhD Scholars would have completed 06 semesters (54 CHs) by that time. Although he/she has completed the prescribed 54 CHs, however, his/her degree program may not be completed due to pending thesis. Director Academics and Director QA supported the case for charge of credit hour fee up to 54 credit hours (3 years).

## Decision 3623

193. Finally, the Council decided the following:

- a. In addition to charge of fee for 54 credit hour from PhD scholars for first 3 years, following per semester fee is to be charged from a PhD Scholar wef Spring 2021 intake, after completion of three years in PhD program till completion of the degree:

Year in PhD Program	Recommended Fee Per Semester
4	Rs.20,000/-
5	Rs.25,000/-
6	Rs.30,000/-
7-8 (in case of time-bar waiver)	Rs.40,000

- b. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	All CUs DGs/Directors Treasurer	-
<b>Statutory Documents affected:</b>	Student handbook, other relevant documents	

## Item 3624: Enhancement of Internal Assessments Marks % of 1<sup>st</sup> Year MBBS from 10% to 20% - FMDC Abbottabad

Sponsor: Director HS

Referral Authority: FBOS HS

## Summary of the Case

194. FM&DC requested BU to allow its 1st year MBBS class to be taught as per modular integrated system of teaching. Same was started in Jan 2020. A team of BUMDC led by Dean HS/Principal Prof. Dr. Ambreen Usmani carried out detailed inspection and ultimately approval was accorded by the Competent Authority based on recommendations of inspection team. It is therefore requested to enhance internal assessment from 10% to 20% in theory and practical.

195. 20% marks as internal assessment component be awarded to FM&DC Abbottabad for both theory and practical.

**Decision 3624**

196. The Council approved enhancement of Internal assessment marks percentage of 1<sup>st</sup> Year MBBS and BDS classes following the Modular Teaching System at FMDC Abbottabad from 10% to 20% . Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Director HS	-
<b>Statutory Documents affected:</b>	-	

**Item 3625: Ratification of Revision in SOPs for Exchange of Students with Istanbul Technical University and Heilongjiang International University**

Sponsor: Director IO

Referral Authority: Case File

**Summary of the Case**

197. Bahria University signed Agreement for Exchange of Students with following two Universities in 2019:

- a. Istanbul Technical University (ITU), Turkey
- b. Heilongjiang International University (HIU), China

198. As per the procedure followed for exchange students, SOPs were prepared defining the process involved in executing the exchange programme and also stating the Grade Mapping, which apply to students once they return back and seek transfer of subjects they study in these universities.

199. These SOPs were ratified in the 34<sup>th</sup> ACM (Item 3407 & 3424). Grade mapping, which was included in the SOPs of Exchange Programme of above Universities, were based on new grading system that exist in Bahria University at present. However, recently some cases have emerged in case of Istanbul Technical University, where students on old Grading System have also availed exchange opportunity.

200. To provide academic cover to such students, the existing SOPs of Exchange Programme with above two universities have been modified to include Grade Mapping for the students on old Grading System. The same have been approved by the Competent Authority on file.

201. It is requested that the modified SOPs as per attached **Appendage 3625** for above two Universities, approved by the Competent Authority on file, may be ratified from Council.

**Decision 3625**

202. Modified SOPs as per Appendage 3625 already approved on file were ratified by the Academic Council. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Director IO	-
<b>Statutory Documents affected:</b>	-	

**Item 3626: Bachelor of Computer Engineering (BCE) Revised Roadmap in accordance with PEC OBE Undergraduate Engineering Curriculum 2020**

Sponsor: HODs (CE) BUIC & BUKC

Referral Authority: FBOS ES

**Summary of the Case**

203. PEC has sent letter reference number “PEC/CPD/OBE-Curri/2020” dated 20<sup>th</sup> October, 2020 for implementation of OBE Undergraduate Engineering Curriculum for Computer Engineering program wef Fall 2020 after due consent of HEC.

204. The Revised Roadmap of BCE deliberated in 22<sup>nd</sup> FBoS-ES is attached as **Appendage 3626** for approval wef Fall 2020.

**Decision 3626**

205. Revised Roadmap of Bachelor of Computer Engineering (BCE) as per Appendage 3626 was approved by the Council wef Fall 2020. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director Admissions Director Academics Director IT HODs (CE) BUIC & BUKC	Dean ES
<b>Statutory Documents affected:</b>	Updating of CCH, Prospectus, CMS and BU Website.	

**Item 3627: Bachelor of Software Engineering (BSE) Revised Roadmap in accordance with PEC OBE Undergraduate Engineering Curriculum 2020**

Sponsor: HODs (SE) BUIC & BUKC

Referral Authority: FBOS ES

**Summary of the Case**

206. PEC has sent letter reference number “PEC/CPD/OBE-Curri/2020” dated 20<sup>th</sup> October, 2020 for implementation of OBE Undergraduate Engineering Curriculum for Software Engineering program wef Fall 2020 after due consent of HEC.

207. Revised Roadmap of BSE deliberated in 22<sup>nd</sup> meeting of FBoS-ES is attached as **Appendage 3627** for approval wef Fall 2020.

**Decision 3627**

208. Revised Roadmap of Bachelor of Software Engineering (BSE) as per Appendage 3627 was approved by the Council wef Fall 2020. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director Admissions Director Academics Director IT HoDs (SE) BUIC & BUKC	Dean ES
<b>Statutory Documents affected:</b>	Updating of CCH, Prospectus, CMS and BU Website.	



**Item 3628: Launch of New Program - Bachelor of Science - Artificial Intelligence (AI)**

Sponsor: HODs (CS) BUIC &amp; BUKC

Referral Authority: FBOS ES

**Summary of the Case**

209. With reference to Letter number BU-HO/DES/2020/L/002, feasibility study was conducted to Launch BS (AI) program on the directions of Honorable Rector BU at BUIC, BUKC and BULC.

210. Committees were constituted at respective campuses to work on the Curriculum design and infrastructure requirements for Bachelor of Science - Artificial Intelligence Program.

211. Keeping in view the infrastructure limitations, BULC cannot launch Artificial Intelligence wef Spring 2021.

212. HODs CS BUIC and BUKC presented the working of their respective committees.

213. Proposals were thoroughly deliberated in 22<sup>nd</sup> meeting of FBoS-ES and joint feasibility has been finalized which is attached as **Appendage 3628**.

214. **Financial Effect.** As per attached Appendage 3628.

215. Based on the feasibility study, following is recommended for approval:

- a. Proposed roadmap.
- b. Equipment, HR and Infrastructure requirement.
- c. To proceed with NCEAC for zero visit.
- d. Launch of BS-AI wef Spring 2021 subject to NCEAC approval.

216. **Establishment / HR Effect if any.** As per attached Appendage 3628.

**Discussion**

217. HOD (CS) presented the case. Various factors including the cost breakup/lab facilities to be added and futuristic requirement of the Bachelor of Science in Artificial Intelligence (AI) program were deliberated. It was agreed that considering future prospects, requirement of funds has to be made consistent with the evolution of the program.

**Decision 3628**

218. The Council approved the “Bachelor of Science in Artificial Intelligence” program alongwith the roadmap as per Appendage 3628, approved for BUIC & BUKC wef Fall 2021 semester. The approved title is to be mentioned on respective degrees and transcripts. Point to remain on agenda and progress is to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director Admissions Director Academics Director IT HoDs (CS) BUIC & BUKC	Dean ES
<b>Statutory Documents affected:</b>	Updating of CCH, Prospectus, CMS and BU Website.	

### Item 3629: Updated Pre-Requisite Courses for Elective Courses in BS(CS) and BS(IT) Programs

Sponsor: HOD (CS) BUIC

Referral Authority: FBOS ES

#### Summary of the Case

219. The pre-requisites of some courses in the BS (CS) and BS (IT) programs roadmaps have discrepancies in the following categories:

- a. Some courses that are pre-requisites of other courses are offered in 6th semester or later, e.g. Artificial Intelligence is a prerequisite of several elective courses. Some of the elective courses for which Artificial Intelligence is a prerequisite course are not related.
- b. Some pre-requisite courses have a course code that does not match any existing course title in the roadmap.
- c. Some elective courses have prerequisites from core courses which are irrelevant.

220. The BS (CS) and BS (IT) programs roadmaps were reviewed and the courses with pre-requisite discrepancies were examined one-by-one and appropriate prerequisites were recommended in line with the HEC/NCEAC curriculum.

221. The updated pre-requisite courses for BS (CS) and BS (IT) programs are attached as **Appendage 3629** for approval.

#### Discussion

222. HOD (CS) BUIC stated that number of discrepancies identified from existing roadmaps requiring introduction of Pre-Requisite have been addressed to enable smooth conduct of degree programs. Detail was briefed as part of Appendage 3629.

#### Decision 3629

223. Updated Pre-Requisite for both BS (CS) and BS(IT) programs were approved by the Council, as per Appendage 3629 for implementation. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director Admissions Director Academics Director IT HoDs (CS) BUIC & BUKC	-
<b>Statutory Documents affected:</b>	Updating of CCH, Prospectus, CMS and BU Website.	

### Item 3630: Addition of Maritime Technologies Course in IDEE Elective List

Sponsor: HOD (EE) BUKC

Referral Authority: FBOS ES

#### Summary of the Case

224. Maritime education aim is to provide a wide range of talent in the Ship building industry, fisheries, shipbuilding machinery, engineering shipbuilding, port, crew training and a wide range of maritime services such as maritime finance, maritime security and delivery services.

225. To enhance Maritime education in Pakistan, Bahria University has recently introduced BS program in Maritime Business and management to open doors for new entrants and maritime

professionals. The business of shipping is pivotal to the world economy and spans a number of disciplines including commerce, economics, law, logistics and management etc.

226. Introducing a course of related to maritime industry in BEE curriculum will offer the diversity to the student to apply themselves in different area of maritime field.

227. After deliberation in 22<sup>nd</sup> FBoS-ES, it was mutually decided that the proposed course can be made part of BCE and BSE program under the category of MDEE elective courses.

228. Maritime course can be added in the BEE curriculum as an IDEE elective. The course outline of subject “Maritime Technologies” is attached as **Appendage 3630**.

### Decision 3630

229. “Maritime Technologies” course with outline contained in **Appendage 3630** was approved by the Council for BEE Curriculum as an IDEE Elective. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director Admissions Director Academics Director IT HoDs (EE) BUIC & BUKC	-
<b>Statutory Documents affected:</b>	Updating of CCH, Prospectus, CMS and BU Website.	

### Item 3631: Ratification of Establishment of Department of Islamic Studies at BUIC

Sponsor: Registrar

Referral Authority: Case File

#### Summary of the Case

230. Establishment of Department of Islamic Studies at BH3S BUIC have been notified by the Registrar after approval by the Competent Authority is placed **Appendage 3631** for ratification by the Council.

### Decision 3631

231. The Council ratified the Establishment of Department of Islamic Studies at BH3S BUIC. The Council also approved the establishment of Department of Islamic Studies for BUKC which shall be notified by the Registrar. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Registrar Concerned HOD(s)	-
<b>Statutory Documents affected:</b>	Updating of BU Website.	

### Item 3632: Ratification of Reduction in Eligibility Criteria from 50% to 45% for induction of Students in BS (Environmental Science) at BUKC Only

Sponsor: HOD (E&ES) BUKC

Referral Authority: FBOS ES

#### Summary of the Case

232. During the low-intake program meeting chaired by Honorable Rector, BS (Environmental Sciences) program was also deliberated for bringing the eligibility criteria at-par with other low merit programs at BUKC in terms of eligibility of applicants' i.e. FSc/A level/DAE at 45% to enhance low in-

take programs on the lines of Maritime Science Department at BUKC, that accepts candidates having 45% marks in intermediate/DAE for admission in BS (Maritime Business & Management) program. Later on, it was advised by Honorable Rector that BUKC might follow the same procedure either through Campus Administration or through F-BoS.

233. The agenda item was presented in FBoS before this august house, to consider students' lack of interest in applied sciences by reducing eligibility criteria for BS (Environmental Sciences) program from existing 50% to 45% for Spring 2021 onward at E&ES, BUKC only. It will not only bring eligibility criteria for both undergraduate programs offered at E&ES BUKC i.e. BS (Geoscience) & BS (Environmental Sciences) at par but will also attract more applicants to seek admission in forthcoming semester.

234. As a precedence, It is brought to the knowledge that during Fall' 2020 admission process, E&ES had to recommend multiple applicants to Maritime Sciences who completed FSc with marks between 45% 50%. Hence, it was strongly recommended by DBoS & FBoS that matter be discussed at forthcoming ACM and request for reduction in eligibility criteria for E&ES Programs is presented.

235. Ratification for Eligibility Criteria for BS (Environmental Sciences) launch programs may please be accorded for 45% instead of 50%.

### Decision 3632

236. The Council resolved that status quo is to be maintained. Further, low intake programs are to be offered in Fall Semesters only. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD (E&ES) BUKC	-
Statutory Documents affected:	-	

<b>Item 3633: Addition as Elective Course "Advance Financial Management" in BS Accounting &amp; Finance</b>	
Sponsor: HOD (MS) BUIC	Referral Authority: FBOS MS

### Summary of the Case

237. Program Manager, Accounting and Finance (A & F) presented the point highlighting the need of adding "Advance Financial Management" with Course Code (FIN 659) as Elective Course in BS Accounting & Finance Roadmap. Detail is attached as **Appendage 3633**. This will help align the course contents with ACCA exemption requirements.

### Discussion

238. Dean MS explained that a MoU with ACCA is in pipeline and introduction of the course would be helpful in aligning the exemption requirement for the students entering ACCA for further studies.

**Decision 3633**

239. The Council approved the addition of an elective course namely “Advance Financial Management” (FIN 659) in the BS (Accounting and Finance) roadmap. Point was dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director Admissions Director Academics Director IT HODs (MS) BUIC & BUKC	-
<b>Statutory Documents affected:</b>	Updating of CCH, Prospectus, CMS and BU Website.	

**Item 3634: Addition of Specialization to BS-Economics**

Sponsor: HOD (MS) BUIC

Referral Authority: FBOS MS

**Summary of the Case**

240. In order to make BS-Economics more attractive for students and practitioners, the department of Management Studies have decided to introduce two specializations in the program i.e. International Economics and Sustainable Development.

**a. International Economics**

- (1) Globalization and International Trade
- (2) International Business Law
- (3) International Financial Markets
- (4) International Logistics and Transportation Management
- (5) Foreign Trade and FDI Policies
- (6) International Corporate Law
- (7) Global Value Chains(GVCs) for Trade
- (8) World Trade Organization and Regional Trade Facilitation
- (9) Asian transport corridors and Trade

**b. Sustainable Development**

- (1) Sustainable Development and Economic Policy
- (2) Urbanization and Development
- (3) Governance and Global Developmental Issues
- (4) Economics of Climate Change
- (5) Issues in Environmental Economics (Energy, water and Forest)
- (6) Sustainability: Purpose and Challenges
- (7) Food Sustainability
- (8) Sustainable Energy
- (9) Sustainable Consumption and Production
- (10) Sustainable Development Goals

241. Updated roadmap along with course outlines of BS in Economics are attached as **Appendage 3634**.

**Decision 3634**

242. Addition of Specializations namely “International Economics” and “Sustainable Development” in the “Bachelor of Science in Economics” program of BU was approved by the Council along with updated roadmap/course outlines as per **Appendage 3634**. Degree title “Bachelor of Science in Economics” is to be same whereas specialization to be mentioned on respective transcripts as a subheading. Point was dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director Admissions Director Academics Director IT HOD (MS) BUIC	-
<b>Statutory Documents affected:</b>	Updating of CCH, Prospectus, CMS and BU Website.	

**Item 3635: Updating the MS (Economics) Roadmap and Change of MS (ECO) from Evening to Weekend Program**

Sponsor: HOD (MS) BUIC

Referral Authority: FBOS MS

**Summary of the Case**

243. Currently MS (Eco) program is being offered in evening. It was proposed in FBOS to shift MS Economics from evening to weekends, just like all other MS programs.

244. The updated roadmap of MS in Economics is attached as **Appendage 3635**.

**Decision 3635**

245. The Council approved shifting of MS in Economics program from evening to weekend format wef Spring 2021 Semester, along with updated roadmap at Appendage 3635. Degree and transcript title is to be “Master of Science in Economics”. Point was dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director Admissions Director Academics Director IT Principal BBS, BUIC HOD (MS) BUIC	-
<b>Statutory Documents affected:</b>	Updating of CCH, Prospectus, CMS and BU Website.	

**Item 3636: Compliance Plan of HEC MS/MPhil Review Report to be submitted to HEC**

Sponsor: Director QA

Referral Authority: -

**Summary of the Case**

246. HEC MS/MPhil Review visit was conducted on 15<sup>th</sup> April, 2019. Total 25 programs were reviewed by HEC MS/MPhil Review Committee. A draft report was shared with University on 26<sup>th</sup> April, 2019. 12/25 MS/MPhil programs were declared as FIS (Further intake stopped) and 4/25 MS/MPhil programs were declared halted in draft report. A detailed response of BU on observations of review committee was communicated to HEC on 10<sup>th</sup> May, 2019.

247. Bahria University has been constantly following up the case through official letters and meetings with HEC.

248. Bahria University presented the MS/MPhil programs data to HEC MS/MPhil Review Committee through VLC on 25<sup>th</sup> September, 2020 as desired by HEC.

249. On 9<sup>th</sup> November, HEC sent a final report to Bahria University to submit compliance plan duly approved from the statutory body within six months. In final report 5/25 MS/MPhil programs were still declared as FIS (Further intake stopped) and 3/25 MS/MPhil programs were declared halted.

250. Compliance Plan on MS/MPhil Review report will be presented in 36<sup>th</sup> ACM for approval.

#### **Decision 3636**

251. Plan to address 'HEC observations' of MS/MPhil Review Committee were discussed and endorsed. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Director QA	-
<b>Statutory Documents affected:</b>	-	

#### **Item 3637: Restructuring /Renaming of BS TV Broadcasting Program**

Sponsor: HOD (Media Studies) BUIC

Referral Authority: FBOS H&SS

#### **Summary of the Case**

252. The BS TV Broadcasting Program was approved in 32<sup>nd</sup> ACM. The program was launched in Fall 2019. The Department of Media Studies plans to restructure and rebrand the **BS Television Broadcasting** Program as **BS Television and Digital Media**.

#### **Rationale:**

- a. Here are some of the major reasons/factors involved in changing the nomenclature of this program;
  - (1) The existing title "BS TV Broadcasting" has generally been conceived by the candidates as confined to Television only.
  - (2) The Department is struggling to attract good number of candidates in the program during the admissions as the program has not been able to make its unique standing among the candidates.
  - (3) The association of Digital Media with TV would enhance the scope of the program to a greater extent.
  - (4) Digital Media Program will be in line with Ivy League universities around the world such as University of Huston, University of Kent, University of Sterling, University of Southern Denmark, etc.
  - (5) Following major courses of Digital Media domain are already being offered in the program which makes sense for renaming of the program even more;
    - i. Computer Skills for Media
    - ii. Introduction to Digital Media
    - iii. Data Journalism
    - iv. 3D Animations

- v. Online Journalism
  - vi. Music Video Creation
- b. Following new Courses are proposed to be added in the program in order to make this program at par with most top universities;
  - (1) Digital Marketing & Public Relations
  - (2) Digital Media Analytics
  - (3) Cyber Psychology
  - (4) Graphic Designing and Visual Communication
  - (5) Digital Story Telling
  - (6) Digital Media Literacy
  - (7) Web Designing
  - (8) Introduction to Digital Gaming
- 253. Course outlines of above courses are attached as **Appendage 3637**.
- 254. Following Existing Courses have been renamed and restructured;
  - a. **Introduction to Media** is replaced with **Introduction to Television**.
  - b. **News writing and Reporting** is renamed as **News Writing and Reporting in Broadcast Journalism**
  - c. **TV Camera Operation** is renamed as **Videography**.
  - d. **Program Production** is renamed as **TV Program Production**
  - e. **TV & Society** is restructured as **Television, Digital Media & Society**
  - f. **Post Production** is renamed as **TV Post Production**
  - g. **Research Methods** is renamed as **Mass Media Research Methods**.
- c. A new Series of Course Codes prefixed (MTD) is proposed for all the courses of **BS TV & Digital Media**, replacing the old series of MTB.
  - d. The List of Elective Courses has been made more comprehensive after moving a few courses from major to electives and incorporation of few new courses. One (01) elective course will be offered every semester by the department conditional to the availability of resource and expertise.
  - e. The New Road Map and Degree title **“BS TV and Digital Media”** will also be applicable on the existing students of BS TV Broadcasting program. As there is no change in the Road Map of first three semesters already offered in BS TV Broadcasting program, therefore, the new Road map will be implemented from spring 2021 on previously enrolled three semesters of BS TV Broadcasting Program.
- 255. The FBOS **H&SS** has recommended the case for approval by the ACM.
- 256. **Establishment/HR effect if any:** The program will continue to be taught by qualified faculty with vast relevant teaching and research experience. The technical aspects of the program will be taught by renowned experts in the field of television broadcasting. The department has a great blend of young and experienced faculty members who are well equipped to teach most of the courses. Also there are many TV professionals as well as Digital media experts available in big cities of Pakistan, who can be engaged as visiting resource persons for imparting practical skills.
- 257. **Financial Effect:** There would be no additional financial burden due to the restructuring of this program as the Department of Media Studies already have all the required facilities and resources such as state of the art TV studio and lab. These resources re sufficient for the practical learning of the students. With the rebranding of this program, the department can easily double the amount it



generates at the moment from this program. The department has secured almost 40 new admissions in this session. Restructuring of this program may add a minimum of 50 additional students to this program which can generate a revenue of 10 million per annum.

### Discussion

258. The scope and perception of BS (TV and Broadcasting) Program was stated to be lacking in attracting the students by HOD (Media Studies) BUIC. Efforts put in developing proposing the new roadmap with focused attention on the Digital Media domain were adequately highlighted. It was further apprised that the Digital Media program would gain large audience due to pioneered launch in the BU. Details of alignments introduced in the roadmaps to enable the students wef Fall 2019 intake and their consents to receive the degree in Digital Media/TV Broadcasting were also briefed to the house alongwith the ideas considered similar to notable Foreign Universities.

### Decision 3637

259. The Council approved Restructuring/Renaming as “Bachelor of Science in Television Broadcasting and Digital Media” for existing and future batches alongwith proposed revision of courses as per Appendage 3637. The approved title to be used on respective degrees and transcripts. Amendment in course codes from MTB to MTD was not agreed.

260. Point to remain on agenda and progress be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director Admissions Director Academics Director IT HOD (Media Studies) BUIC	Dean H & SS
<b>Statutory Documents affected:</b>	Updating of CCH, Prospectus, CMS and BU Website.	

### Item 3638: Allocation of Course Codes to MS Media Studies

Sponsor: HOD (Media Studies) BUIC

Referral Authority: FBOS H&SS

### Summary of the Case

261. Two courses of MS Media (a. Political Communication and b. Media Culture and Society: A Critical Introduction) were approved in 29<sup>th</sup> ACM and course codes MSM 611 and MSM 612 were allocated respectively. This is pertinent to mention that the same course codes were allocated to other courses of MS Media studies in 32<sup>nd</sup> ACM.

262. The FBOS (H&SS) recommended new course codes for the above mentioned courses.

263. Proposed new Course Codes allocation to the following MS Media Studies Courses.

Course Title	Program	Proposed Course Code
Media Culture and Society: A Critical Introduction	MS Media Studies	MSM 617
Political Communication	MS Media Studies	MSM 618

264. The FBOS **H&SS** has recommended the case for approval by the ACM.

**Decision 3638**

265. The Council approved the following:

- a. Approved amendment in the course codes of “Master of Science in Media Studies” program as under:

Course Title	Program	Proposed Course Code
Media Culture and Society: A Critical Introduction	MS Media Studies	MSM 617
Political Communication	MS Media Studies	MSM 618

- b. The approved program title “Master of Science in Media Studies” on respective degrees and transcript.
- c. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director Admissions Director Academics Director IT HOD (Media Studies) BUIC	-
<b>Statutory Documents affected:</b>	Updating of CCH, Prospectus, CMS and BU Website.	

<b>Item 3639: Approval for Updated Course Codes List for BS and MS Media Studies</b>
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Sponsor: HOD (Media Studies) BUIC	Referral Authority: FBOS H&SS
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**Summary of the Case**

266. There are same courses of BS Media Studies with different codes. These anomalies were figured out by the Controller of Examinations. A detailed meeting with the Dean, H&SS was held to remove the anomalies. Since the Department of Media Studies BUKC got the new roadmap of BS Media Studies approved along with Codes from the 32<sup>nd</sup> ACM. The Media Studies BUIC adopted only the courses approved and not the codes. Therefore, anomalies of codes exist with same title of courses. It has been decided, there should be uniform codes for all the Media Studies courses of BUIC and BUKC except the courses being borrowed from other departments like H&SS. The Case is submitted for approval. The List of revised Course Codes is attached as **Appendage 3639**.

267. The FBOS **H&SS** has recommended the case for approval by the ACM.

**Decision 3639**

268. The Council approved Revised Course Codes list for BS and MS Media Studies Programs as per Appendage 3639. IT Directorate is to lock the unamended/previously used course codes to avoid further registration against these. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director Admissions Director Academics Director IT HoD (Media Studies) BUIC	
<b>Statutory Documents affected:</b>	Updating of CCH, Prospectus, CMS and BU Website.	

**Item 3640: Inclusion of Separate Course Codes Chapter in the Course Codes Book for the Department of Media Studies**

Sponsor: HOD (Media Studies) BUIC

Referral Authority: FBOS H&SS

**Summary of the Case**

269. Currently there is no separate Course Codes chapter available in the Course Codes Book of the BU. A separate Chapter of Course Codes is needed for the Department of Media Studies in the Course Codes Book.

**Decision 3640**

270. The Council resolved that inclusion of separate Course Code Chapter for Media Studies Department may be processed with Examinations Directorate as per procedure in vogue. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations HOD (Media Studies) BUIC	
<b>Statutory Documents affected:</b>	-	

**Item 3641: Ratification of Class Size /Strength - UG & PG Programs**

Sponsor: Director Admissions

Referral Authority: Case File

**Summary of the Case**

271. Accreditation Body HEC/NBEAC has issued instructions/guidelines, regarding class size/strength of UG & PG Programs, the highest standard W=4 (Exceed standard) is as follows:

- a. Undergraduates - 20-45
- b. Post Graduate - 15-35

272. However, as per existing Academic Rules 2016 clause 3.24, minimum class strength for UG/PG programs is mentioned as follows:

- a. The minimum class strength for any course shall be 10. Any shortfall shall be referred to the Rector, with full justification, for approval. There shall be no "additional-fee-for-each shortfall" practice to be followed.

- b. For PG programs, proper Feasibility and Cost Benefit Analysis are to be carried out before launching them. Admission to PG programs falling short of the break-even figure shall be considered on case-to-case basis, keeping the interests of the University view.

273. Keeping in view Accreditation Bodies Guidelines and BU Academic Rules 2016, the case has been processed on file and following has been approved by the Competent Authority:

- a. Class size/ strength of UG Programs - 20-45
- b. Class size/ strength of PG Programs - 10-35
- c. Class size/ strength of PhD Programs - Size depends on the availability of supervisory slots
- d. Class size/ strength mentioned above is not applicable to elective courses defined in the road maps of programs.

274. **Statutory Effect(s) (if any).** BU Academic Rules 2016 Clause 3.24, Admissions Policy Clause 2.3.

#### **Decision 3641**

275. The Council ratified the following class strength for UG and PG programs for implementation of accreditation bodies' instructions/guidelines:

- a. Class size/strength of UG Programs - 20-45
- b. Class size/strength of PG Programs - 10-35
- c. Class size/strength of PhD Programs - Size depends on the availability of supervisory slots
- d. Class size/strength mentioned above is not applicable to elective courses defined in the road maps of programs

276. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	All CUs DGs/Directors Director Admissions Director Academics	-
<b>Statutory Documents affected:</b>	Updating of BU Academic Rules 2016 Clause 3.24 and Admissions Policy Clause 2.3.	

#### **Item 3642: Ratification of BU Scholarship Policy, Policy for 'Naval Shuhada Wards', Sponsor A Student Scheme & Interest Free Loan Scheme for Laptop Procurement**

Sponsor: Director Student Affairs

Referral Authority: Case File

#### **Summary of the Case**

277. It was advised by BU-Competent Authority to review the existing BU Scholarship policy and recommend changes in order to facilitate maximum students according to Merit and Need Based categories both. With the same intention, necessary changes were incorporated & get approved by the Competent Authority. Now these scholarship policies are required to be ratified by Academic Council.

- a. **BU overall Scholarship/Fee Concession Policy**
- b. **Special Policy for 'Naval Shuhada Wards'**
- c. **Sponsor A Student - Scholarship Policy**

278. In order to support BU students for purchase of their own laptops for academic requirement, a new scheme has also been launched wef Fall-2020 with the Title;

**a. Interest free loan scheme for laptop procurement - BU students**

279. This scheme has also been approved by Competent Authority of BU and is required to be ratified by Academic Council.

280. Ratification required for all 04 policies as per attached Appendage 3642.

281. **Establishment/HR effect if any:** No HR effect as these new schemes are being executed with the help of existing DSA staff.

282. **Financial Effect:** Budget already allocated by Office of the Treasurer Office under **FY- 2020-21**. Details are as following:

- a. Scholarship Head; Rs. 70 M
- b. Laptop Loan Scheme; Rs. 12 M
- c. Sponsor A Student Scheme Rs. 4.5 M as seed money contributed by BU, so far Rs. 1.50 million has been raised by individual sponsor/donors.
- d. No fixed budget under 'Naval Shuhada Wards', all recommended cases from NHQ are processed for approval.

283. **Statutory Effect(s) if any:** Replacement of Complete Chapter 10 of BU Academic Rules 2016.

**Discussion**

284. DSA presented the case alongwith detail regarding BU Scholarship/Policy for "Naval Shuhada Wards", Sponsor Fee Concession Students Scheme and Interest Free Loan Scheme for Laptop Procurement for BU Students (approved on file). Extensive deliberation took place regarding the overall Scholarship/Fee Concession Policy especially in light of sudden increase in the number of students with GPA-4 during COVID-19, online exams phase. It was agreed that offering Scholarships has to remain within the overall allocated budget by capping the ceiling/slots and ensuring budget distribution on merit.

**Decision 3642**

285. After prolong deliberation, the Council ratified all the Scholarship Policies presented by the DSA as per Appendage 3642. Moreover, direction was given to DSA to revise the working of calculation on the basis of slots for disbursement of merit Scholarship to the batch toppers and process the case on file for approval by the Competent Authority.

286. Point is to be kept agenda and progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	Treasurer DSA	DSA
<b>Statutory Documents affected:</b>	-	

**Item 3643: Launch of New Program - Bachelor of Science in Mathematics**

Sponsor: HOD (H &SS) BUKC

Referral Authority: FBOS H&SS

**Summary of the Case**

287. H&SS Department of BUKC is going to launch a new program of BS Mathematics at Undergraduate level.

288. This program includes brief description about the basic as well as advanced and applied courses of Mathematics. In order to develop strong base of physical sciences, courses of physics,

economics, Computer Science, Engineering and research related are also included in it. These courses will provide strong base to apply mathematics in different fields.

289. The BS Mathematics assists students to enhance their quantitative skills which are highly valued as a mathematician. This degree prepares students for a career in the public and private sectors. The graduates can pursue for further studies, or in work finance, consultancy, advertising, management, banking, marketing, accountancy, commerce, education, research and IT.

290. A degree in mathematics is a professional pathway for those interested in solutions and solving real-world problems. It's an important discipline to study because many roles require a basic or advanced understanding of mathematical concepts.

291. Upon completion of the BS Mathematics program, majors will be able to:

- a. Communicate mathematical principles and ideas with clarity and coherence, both written and verbally, demonstrating communication skills to be used in any future career.
- b. Demonstrate logical argumentation, analysis and synthesis skills through writing by organizing correct ideas and evidence through relevant examples, figures and tables consistent with a clearly defined purpose.
- c. Meet diverse goals ranging from applied work in science or industry.

292. **Financial Effect:** There would be very less additional financial burden due to the launching of this program. As Computer lab and Physics labs facilities available at BUKC, so there is no additional requirement of labs. There will be no issue of class rooms because allocation of classrooms in new building may resolve this issue. There is no need to appoint any new permanent faculty for this program because we have enough number of faculty members. The program can be initiated by some visiting faculty members.

293. The FBOS **H&SS** has recommended the case for approval by the ACM.

294. Roadmap and Course Outlines is attached as **Appendage 3643**.

### Decision 3643

295. After prolong deliberation, the Council did not approve the launching of BS (Mathematics) Program in BU. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD (H&SS) BUKC	-
<b>Statutory Documents affected:</b>	-	

### Item 3644: Launch of New Program - Bachelor of Science in Fashion Design

Sponsor: HOD (H &SS) BUKC

Referral Authority: FBOS H&SS

### Summary of the Case

296. H&SS Department of BUKC is going to launch a new program of BS Fashion Design at Undergraduate level.

297. BS Fashion Design studies will help students in understanding everything about fashion design history, manipulating clothing textile, sketching and drawing clothes, fashion events or managing a fashion house according to modern and latest trends of local and international markets. Importantly, Fashion design has become a highly competitive discipline today for those who want to pursue a career in this industry.

298. Karachi is a metropolitan city and a hub of a variety of businesses. The field of fashion designing is rising with leaps and bounds. It is the need of time. Unfortunately, only a few reputable universities are offering BS program in Fashion Designing. This gives a very few options to the students interested in fashion designing. Bahria University being one of the leading universities and having close industrial linkages can help promote this field in market. With wonderful media and promotion skills, the university will advertise this program and make it a success. Launching this program in Bahria University, Karachi will not only promote the field of fashion designing but will also generate a good amount of revenue of the university. It is a win-win deal as the field is already on the High rise.

299. By the end of the programme , students will be able to:

- a. Demonstrate theoretical and practical knowledge of the fashion industry.
- b. Master critical thinking and analytical problem-solving skills for the fashion design industry.
- c. Illustrate aesthetics and functionality at every phase of design sampling, marketing and merchandizing.
- d. Develop technical and soft skills required for the fashion industry.
- e. develop quality research projects in advanced study related to fashion design discipline
- f. Show dexterity to handle and run fashion brands.
- g. Excel in employment-related opportunities.

300. **Establishment/HR effect if any:** 1 regular faculty member with the background of the core subjects and 3 visiting faculty members will be required in the beginning of the program. More faculty members will be hired gradually in the next semesters.

301. **Financial Effect.** Initially one classroom will be required at the beginning of the program and maximum 08 rooms will be required when the program matures. Textile Lab and Computer Lab are required. The amount would depend upon the number of students; however, if we keep 25 students, the net earnings of 1st year would be Rs. 2,180,000/-

302. The FBOS **H&SS** has recommended the case for approval by the ACM.

303. Roadmap and Course outlines is attached as **Appendage 3644**.

### Discussion

304. HoD (H&SS) BUKC presented the case. The proposed program contents were evaluated and intake/applicant ratio of other HEI, offering the similar program was deliberated.

### Decision 3644

305. The Council decided that the new program” Bachelor of Science in Fashion Design” may be further deliberated at FBOS level and be presented in forthcoming ACM. It was also decided to keep the item on agenda and progress be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	HoD (H& SS) BUKC	Dean H&SS
<b>Statutory Documents affected:</b>	-	

### Item 3645: Launch of New Program - Bachelor of Social Sciences in International Relations and Development Studies

Sponsor: HOD (H &SS) BUKC

Referral Authority: FBOS H&SS

### Summary of the Case

306. H&SS Department of BUKC is going to launch a new program of BS Social Sciences in International Relations and Development Studies Undergraduate level.

307. BS Social Sciences will open a wide range door into a new exciting future, so that graduates may better understand the interconnected world we live in. It also encompasses the diverse discipline, for instance: introduction to the world of politics and the historical impacts governing policies around the world. It also helps to understand the current political landscape by examining their origins which then enables academicians, politicians and charitable organizations to make better plan for the future.

308. Social Science is one of the important fields of knowledge. It focuses on the study of society and the relationship among individuals within society. The subject of social science is society itself.

309. Social science covers areas including philosophy, psychology, sociology, education, history, archaeology, political science, economics, law, linguistics and geography, all of which combine to contribute to an understanding of life's big and small questions.

310. Social sciences are very popular and important field s of study throughout the world. In Pakistan all public sector universities offer courses of social sciences. Leading private sector universities are also offering social sciences programs.

311. **Financial Effect:** Initially one classroom will be required at the start of the program and after 2 years maximum 4 rooms and maximum 6 will be required when the program matures. There is no mandatory requirement of Laboratory for BS Social Sciences program. The amount would depend upon the number of students; however, if we keep 20 students, the net earnings of 1st year would be Rs. 48,00,500/-.

312. The FBOS **H&SS** has recommended the case for approval by the ACM.

313. Roadmap and Course outlines is attached as **Appendage 3645**.

#### Discussion

314. The Point was extensively deliberated, however the need to include International Relations and Development Studies in the degree title was considered to be at variance to be existing program being run at BUIC. It was agreed that the Specialization can be reflected on Transcript.

#### Decision 3645

315. Finally, the Council resolved that:

- a. Degree title for subject program retained as "Bachelor of Social Sciences" with specializations in "International Relations" and "Development Studies" mentioned on transcripts as a subheading.
- b. Point is to be kept on agenda and progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director Admissions Director Academics Director IT HoD (H & SS) BUKC	Dean H & SS
<b>Statutory Documents affected:</b>	-	



**Item 3646: Introducing New Course Outline with Extended Topics of Pakistan Studies**

Sponsor: HOD (H &amp;SS) BUKC

Referral Authority: FBOS H&amp;SS

**Summary of the Case**

316. H&SS Department of BUKC is going to introduce new course outline with extended topics of Pakistan Studies.

317. Pakistan Studies course is designed to enhance students' awareness of Pakistan in 21st Century and this objective can be achieved through the study of History, Geography, Demographics, Foreign Relations and Economics of Pakistan.

318. The FBOS **H&SS** has recommended the case for approval by the ACM.

319. Course Outlines is attached as **Appendage 3646**.

**Decision 3646**

320. Course Outline with extended optics of Pakistan Studies, as Appendage 3646 approved by the Academic Council. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	All Deans/Associate Deans	-
<b>Statutory Documents affected:</b>	-	

**Item 3647: Launch of New Program - Bachelor of Science in Banking & Finance**

Sponsor: HOD (BS) BUIC

Referral Authority: FBOS MS

**Summary of the Case**

321. To offer additional Undergraduate programs in BS Department.

322. Students will gain an understanding of the banking and financial industry. The course will include an understanding of basics as the underlying basis of transfer and growth of money in Banks & NBFIs' functioning in various financial markets along with prevalence of financial services. Students will gain an understanding of securities, banking & insurance industry. They will gain proper specialized knowledge to begin pursuit of careers in various financial institutes including banks & NBFIs.

323. The Strategic Plan of Bahria University Islamabad campus has also highlighted the importance of introduction of new BS programs. In order to meet the challenges of the competitive market, there is a need to bring variety in the university under-graduate program. It is therefore suggested to introduce BS Banking & Finance in the Fall 2021 semester as the industry is expecting specialized output from Universities.

324. New launch of UG program Bachelor of Science in Banking & Finance as a 4 years with effect from Fall 2021 Intake.

325. The FBOS **MS** has recommended the case for approval by the ACM.

326. Roadmap and Course outlines is attached as **Appendage 3647**.

**Decision 3647**

327. Point was referred to FBOS for further deliberation on degree title as Bachelor of Science in Accounting & Finance is already offered by BBS, BUIC.

Action Required	Action by	Responsibility of
Implementation of the Decision	HoD (BS) BUIC	Dean MS
<b>Statutory Documents affected:</b>		

**Item 3648: Swap between SCM & HSS Courses BBA 4 Years Road Map**

Sponsor: HOD (BS) BUIC

Referral Authority: FBOS MS

**Summary of the Case**

328. FBOS recommended swapping of following Courses:

- a. SCM 360 Supply Chain Management (6<sup>th</sup> semester to 5<sup>th</sup> Semester)
- b. HSS 301 Social & Psychological Development (5<sup>th</sup> Semester to 6<sup>th</sup> semester).

329. BBA 4 Years Road Map already approved in 33<sup>rd</sup> ACM to be amended accordingly.

**Decision 3648**

330. Swapping of Courses in BBA-4 Years program roadmap was approved by the Council as under:

- a. SCM 360 Supply Chain Management (6<sup>th</sup> semester to 5<sup>th</sup> Semester)
- b. HSS 301 Social & Psychological Development (5<sup>th</sup> Semester to 6<sup>th</sup> semester).

331. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director Admissions Director Academics Director IT HODs (BS) BUIC & BUKC HOD (MS) BULC	-
<b>Statutory Documents affected:</b>	Updating of CCH, Prospectus, CMS, BU Website and amended MoM of 33 <sup>rd</sup> ACM.	

**Item 3649: Amendment in BBA 2 Years Road Map (Swap Between SCM and HSS Courses)**

Sponsor: HOD (BS) BUIC

Referral Authority: FBOS MS

**Summary of the Case**

332. FBOS recommended swapping of following courses:

- a. HRM 353 Human Resource Management (3<sup>rd</sup> Semester to 2<sup>nd</sup> Semester).
- b. QTM-205 Statistical Inference and Quantitative Research (2<sup>nd</sup> semester to 3<sup>rd</sup> Semester).
- c. SCM 360 Supply Chain Management (4<sup>th</sup> Semester to 2<sup>nd</sup> Semester).
- d. HSS 301 Social & Psychological Development (2<sup>nd</sup> semester to 4<sup>th</sup> Semester).

333. BBA 2 Years Road Map already approved in 33<sup>rd</sup> ACM to be amended accordingly.

**Decision 3649**

334. Swapping of Courses in BBA-2 Years program roadmap was approved by the Council as under:

- a. HRM 353 Human Resource Management (3<sup>rd</sup> Semester to 2<sup>nd</sup> Semester).

- b. QTM-205 Statistical Inference and Quantitative Research (2<sup>nd</sup> semester to 3<sup>rd</sup> Semester).
- c. SCM 360 Supply Chain Management (4<sup>th</sup> Semester to 2<sup>nd</sup> Semester).
- d. HSS 301 Social & Psychological Development (2<sup>nd</sup> semester to 4<sup>th</sup> Semester).

335. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director Admissions Director Academics Director IT HODs (BS) BUIC & BUKC HOD (MS) BULC	
<b>Statutory Documents affected:</b>	Updating of CCH, Prospectus, CMS, BU Website and amended MoM of 33 <sup>rd</sup> ACM.	

#### Item 3650: Addition of Finance Elective Courses in MBA Program

Sponsor: HOD (BS) BUIC

Referral Authority: FBOS MS

#### Summary of the Case

336. FBOS recommended following Elective Courses to be offered in MBA Finance (Majors).

S #	Course Code	Title of Course
a.	FIN 625	Commodities and Derivatives Markets
b.	FIN 601	Debt Capital Markets
c.	FIN608	Mutual and Pension Funds
d.	FIN 604	Equity Capital Markets
e.	FIN 665	Behavioral Finance & Wealth Management

337. The Additional electives in the Finance Specialization may be approved. Course Outlines attached as **Appendage 3650**.

#### Decision 3650

338. Addition of Electives in MBA Finance specialization was approved by the Council as per Appendage 3650. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director Admissions Director Academics Director IT HODs (BS) BUIC & BUKC HOD (MS) BULC	-
<b>Statutory Documents affected:</b>	Updating of CCH, Prospectus, CMS and BU Website.	

**Item 3651: Addition of Finance Elective Course in BBA Program**

Sponsor: HOD (BS) BUIC

Referral Authority: FBOS MS

**Summary of the Case**

339. FBOS recommended addition of one elective course in Finance Major BBA programs. Details description is placed at **Appendage 3651**.

340. The Additional elective “FIN 663 Fundamentals of Behavioral Finance” in the Finance Specialization may be approved.

**Decision 3651**

341. Addition of Elective Course “Fundamentals of Behavioral Finance FIN 461” in Finance Major of BBA program as per Appendage 3651 approved by the Council. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director Admissions Director Academics Director IT HODs (BS) BUIC & BUKC HOD (MS) BULC	
<b>Statutory Documents affected:</b>	Updating of CCH, Prospectus, CMS and BU Website.	

**Item 3652: Approval of Case Writing Centres in Bahria Business School Islamabad and Karachi**

Sponsor: HOD (BS) BUIC

Referral Authority: FBOS MS

**Summary of the Case**

342. FBOS recommended a case writing Centre at BBS BUIC and BUKC. Details are at **Appendage 3652**. Sponsor of the agenda is to be present the case.

343. **Financial Effect:** One course exemption per semester equivalent to Rs.160,000/- Per annum per Campus.

344. The point is tabled for discussion and decision regarding establishing Case Writing Centre at BUIC & BUKC.

**Discussion**

345. Case Writing Centre was stated to be accreditation body requirement, besides its necessity in indigenous teaching material development for students giving them industrial exposure. It was also highlighted that flipped class room teaching methodology depends on availability of case writing centre.

**Decision 3652**

346. The Council resolved the following:

- Case Writing Centre for BUIC and BUKC approved in principle. Case file be processed for obtaining approval of course exemption as per procedure in vogue.
- Point to remain on agenda and progress be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	HODs (BS) BUIC & BUKC	Dean MS
<b>Statutory Documents affected:</b>	-	

### Item 3653: Approval of Faculty Summer Placement Program for the Faculty of Management Sciences

Sponsor: HOD (BS) BUIC

Referral Authority: FBOS MS

#### Summary of the Case

347. FBOS has recommended the case for approval of Faculty Summer Placement Program for faculty of Management Sciences. Details at **Appendage 3653**. Sponsor of the agenda is to be present the case.

#### Decision 3653

348. In principle approval for Faculty Summer Placement Program as a **Component of Faculty Training Policy** under the ambit of LDC at BUHO was accorded by the Council. Formal approval is to be processed on file along with detailed TORs. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	Director LDC HOD (MS) BUIC	Dean MS
<b>Statutory Documents affected:</b>	-	

### Item 3654: Launch of New Program - Master of Science in Iqbal Studies and Inclusion of One Optional/ Pre-requisite BS Level Course 'Iqbal and His Message'

Sponsor: HOD (H &amp; SS) BUIC

Referral Authority: FBOS H&amp;SS

#### Summary of the Case

349. Iqbal Chair was established in Bahria University in October 2018. As per Rector's Directive initiative was taken to launch MS in Iqbal Studies Program at Bahria University Islamabad Campus. For this purpose, Cluster of Iqbal Studies too has to be established under H&SS department. Further as a conditional pre-requisite to MS in Iqbal Studies, a BS level optional course too has to be approved.

350. Iqbal Chair has designed eight courses for the proposed Master of Science in Iqbal Studies program. The objective is to impart substantial knowledge about Allama Iqbal and his philosophy, develop research proficiency and provide guidance about different venues where Allama Iqbal can be further researched. Road map and Course Outlines are attached as per **Appendage 3654**.

351. The FBOS H& SS has recommended for approval by ACM.

#### Establishment/HR effect if any:

352. Presently no additional faculty is required as BUIC has two PhDs on Iqbal's Philosophy:

- a. Dr. Muhammad Abid Ali, Coordinator Iqbal Chair
- b. Dr. Sanaullah, presently Cluster Head Islamic Studies

353. For First semester four class rooms will be required for three hours each session.

354. **Financial Effect:** No new hiring of faculty will be required in First semester.

#### Decision 3654

355. After prolonged deliberation, the Council decided that:

- a. Dean H & SS is to explore all the areas in depth for refinement of the case.
- b. Case be processed on file for approval.

- c. Point to remain on agenda and be presented in forthcoming ACM for ratification by the Council.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD (H& SS) BUIC	Dean H& SS
<b>Statutory Documents affected:</b>	-	

### **Item 3655: Launch of New Program - Master of Science in Islamic Studies (Islam and Life)**

Sponsor: HOD (Islamic Studies) BUIC

Referral Authority: FBOS H&SS

#### **Summary of the Case**

356. Islamic studies has always been a crucial subject as it influences our daily life. Now, more than ever, due to spread of misconceptions about Islam and its followers, the teaching of Islamic subjects at advance level has become a necessity.

357. The Ms Degree Program in Islamic Studies is specially designed to enable graduates with a mindset that places Islam in modern themes. This research-based program is aimed to improve analytical and problem solving skills of the students besides their self-development. It is reasonably believed that after undergoing this thought stirring programmer, the students will find wide choices for their future jobs and they can select from any of the fields like, Teaching, translator jobs at Embassies, opportunities at Awuqaf, banking sector, particularly Islamic banking operations, research and development, A broad spectrum of socio religious community services especially those of civil society organizations and a vast scope of socio commercial management.

358. **Financial Implications:** As explained in the **Appendage 3655**.

359. **HR Implications:** As explained in the **Appendage 3655**.

360. The semester should start in the Fall 2021. Structure for a fee close to the NUML should be adopted. Course Codes should be given according to the Bahria University. Detail of Road map and Course Outlines are attached as per **Appendage 3655**.

#### **Discussion**

361. HOD (Islamic Studies) BUIC presented the case before the Council. Professor Dr. Habib Ur Rehman Asim explained the overall scenario in building the roadmap. The discussion revolved around the medium of teaching/instruction and research to be Urdu or English.

#### **Decision 3655**

362. The Council decided following:

- Master of Science in Islamic Studies was approved for launch wef Fall 2021 along with roadmap as per Appendage 3655.
- NOC for both English and Urdu be processed with HEC.

- c. Point to remain on agenda and progress be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	Registrar Controller of Examinations Director Admissions Director HR Director QA Director Academics Director IT HOD (Islamic Studies) BUIC	Dean H & SS
<b>Statutory Documents affected:</b>	Updating of CCH, Prospectus, CMS and BU Website.	

### **Item 3656: Launch of New Program - Bachelor of Science in Sociology**

Sponsor: HOD (H & SS) BUIC

Referral Authority: FBOS H&SS

#### **Summary of the Case**

363. Humanities & Social Sciences is a continuously growing department of Bahria University aiming to strengthen itself day by day. Currently, the department offers three majors namely International Relations, Development Studies and Anthropology. The department of HSS has planned to launch a full fledged separate degree program of BS in Sociology commencing Spring-2021. It has been realized that a larger number of students aspires to do BS Sociology for attaining sixteen years of education to pursue their career in this discipline.

364. Many universities are currently offering and successfully running this program including International Islamic University Islamabad, Pir Mehr Ali Shah Arid Agriculture University, Quaid-i-Azam University. BS in Sociology not only prepares the student for their intellectual and professional development but also offers a greater scope to the graduates in the existing job market apart from academia. This course has high reputation in terms of its employability as the graduates have scope in teaching, research, civil service, management, media, politics, industry, NGOs and administration. It is an excellent spring board to a variety of careers. Islamabad is hub of development sector which offers a valuable array of jobs to the graduates with majors in Sociology. The program will not only generate revenue for the university but also emerge as an effective source of marketing of the institution. A sizeable portion of these graduates will definitely join professional market and contribute very positively.

365. This agenda Item was comprehensively explained by Ms. Asia Ashfaq, BUIC with reference to the background discussion. Furthermore, discussion of financial implications, HR implications and additional requirements of rooms was done. Dean H&SS BU also discussed the requirement of Faculty members in order to start this program. Then the discussion of scheme of studies was done. Dean H&SS BU asked the house for comments and suggestions, HOD Media BUIC, supported the program. Dr. Sardar Ahmed Nazish, BUKC also supported the program and said without Sociology Social Sciences is incomplete. On the query of Dean, MS. Asia Ashfaq has informed that this program was presented to ACM previously but due to shortage of rooms it was not approved. Since there was no objection toward this point. Hence, it is approved to take it in ACM.

366. **Establishment/HR effect if any.** One permanent faculty member will be required after the launch of subject program.

367. Financial Effects: Approximate salary Rs 50,000/Month (50,000 x 12 = 0.6M/Annum)

368. Details of Road map and Course Outlines is attached as per **Appendage 3656**.

## Discussion

369. Program contents and employed ability scenario was evaluated. Market demands specially for CSS and Public Services Commission exams was highlighted. It was further briefed that the same program has still not be launch by any Private Sector HEIs in Pakistan.

### Decision 3656

370. The Council resolved that instead of offering Sociology as a Bachelor Degree, Sociology may be introduced as a new specialization in the existing program of Social Science Department. Accordingly, degree title is to be “Bachelor of Social Sciences” while approved specialization “Sociology” to be mentioned on respective transcript as a subheading.

371. Point is to remain on agenda and progress is to reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD (H & SS) BUIC	Dean H & SS
Statutory Documents affected:	-	

### Item 3657: Launch of New Program - Master of Science in Applied Anthropology

Sponsor: HOD (H & SS) BUIC

Referral Authority: FBOS H&SS

### Summary of the Case

372. Academia in Pakistan has now reached a state of stagnation as far as disciplines offered to students is concerned. It is time for universities to accept the challenge of a paradigm shift from conventional courses to new emerging disciplines which equip the students to encounter modern market challenges as well as fits to the 21st century needs. Department of H&SS has planned to embark upon this task by offering MS Applied Anthropology w.e.f. Fall 2021. It is not a new field in academia and development sectors. Applied anthropologists work to solve real world problems by using anthropological methods and ideas in local communities, health, education, environment, government agencies, private businesses, community organizations, independent research institutes, service organizations, the media, NGOs and international development agencies. MS Applied anthropology will offer a wide spectrum of opportunities to a diverse clientele including bureaucracy, people working in development and service sectors, professionals involved in community works and infrastructure development. Main areas of concentration will be community development, human behavior, managing cultural diversity, techniques of intensive social interaction, ethics of development and social and cultural transformation in Pakistani setting.

373. The structure of MS Applied Anthropology will be in line with MSPM and executive MBA with additional thrust on community, human behavior, cultural communication and intensive techniques of participant observation. The in-service segment who intend to acquire the professional skills through a full-fledged university degree will be the primary focus. BUIC can take a lead as flagship institution owing to the fact that Islamabad being a hub of a host of potential client organizations, is a perfect place to launch MS Applied Anthropology as evening/ weekend programme.

374. **Establishment/HR effect if any:** One permanent PhD faculty member will be required to start the subject program.

375. **Financial Effects:** Approximate salary Rs. 150,000/Month (150,000 x 12 = 1.8M/Annum).

376. Details of Road map and Course Outlines is attached as per **Appendage 3657**.



## Discussion

377. Contents and roadmap of the program were comprehensively deliberated. It was the appraised to the house that MS degree in Applied Anthropology would become a flagship program of BU fulfilling the need of large community looking for degree other than MS PM.

### Decision 3657

378. Finally, the Council approved the launch of Program Master of Science in Applied Anthropology in principle as per Appendage 3657, subject to approval of NOC by HEC. Point is to remain on agenda and progress is to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	Controller of Examinations Director Admissions Director Academics Director QA Director IT HOD (H&SS) BUIC	Dean H& SS
<b>Statutory Documents affected:</b>	Updating of CCH, Prospectus, CMS and BU Website.	

## Closing the Meeting

379. The Secretary drew the attention of the House to the following timelines for follow-up actions and the next ACM:

1 <sup>st</sup> Progress Report on Action Items of 36 <sup>th</sup> ACM	19 January 2021
2 <sup>nd</sup> Progress Report on Action Items of 36 <sup>th</sup> ACM	08 March 2021
New Agenda Items for 37 <sup>th</sup> ACM	08 March 2021
Schedule of 37 <sup>th</sup> ACM	06 & 07 April 2021

380. The Chair thanked the participants for focused discussion and productive deliberations during the meeting.



**DR. RIAZ AHMED**  
Director Academics  
Secy Academic Council

Dated: 31 December 2020

Encls:

**Appendages - (Volume – I & II)**