

Minutes
of the
26th Meeting of the Academic Council
held on
Tue 12th & Wed 13th April 2016
by VLC

Bahria University Islamabad

Reference Designators & Terms used in this Document

These designators/terms are meant to introduce clarity, standardisation and ease of reference while consulting or referring to this document.

Item Number	oonn , where oo = ordinal sequence of the Academic Council Meeting. nn = serial number of Item in that meeting. Example: Item 2213 means item No 13 taken up by the 22 nd ACM
Decision on New Item	oonn Example: Decision 2213 means Decision on Item 2213. Example: Decision 2213.b means Decision 2213, clause 'b'. Example: Decision 2213.b.3 means Decision 2213, clause 'b', sub-clause '3'
Decision on Previous Item	o₂o₂(oonn) Example: Decision 22(1930) means Decision taken by the 22 nd ACM on the previous/review Item 1930. Example: Decision 22(1930).b means Decision 22(1930), clause 'b'. Example: Decision 22(1930).b.3 means Decision 22(1930), clause 'b', sub-clause '3'.
Action	Authority, Entity, Official, Person, Unit, Dept, Office, etc required to to implement the decision
Responsibility	The supra single Authority, Entity, Official, Person, etc required to: <ul style="list-style-type: none">a. Coordinate the actions taken by the Authorities, Entities, Officials, Persons, Units, Depts, Offices, etc listed against "Action".b. Report to the Council the progress on the matter, through periodic progress reports and at the meeting of the Council.c. Be overall responsible to the Competent Authority, and the Council, for the case/issue/point/item he or she has been made responsible for.
Statutory Documents affected	Most decisions of the Academic Council imply amendments to the relevant statutory documents. These amendments shall be processed and incorporated into the said documents forthwith and certainly before the next meeting of the Academic Council. The responsibility of processing the amendments and incorporating them into the statutory documents shall be as per the Registrar Notification 23/2015 dated 25 th May 2015.
Deadlines	Any time period deadlines shall count from the date of issue of the minutes. Time period in days shall imply working days.

Contents

Reference Designators & Terms used in this Document.....	ii
Contents	i
Acronyms & Abbreviations used in this Document	iv
Attendance.....	5
Proceedings	7
Preliminaries.....	7
Confirmation of the Minutes of the 25 th ACM.....	7
Review Items	7
Item 2009: Indigenous PG Programmes (MPhil & PhD) in Basic Health Sciences at BUMDC - Progress.....	7
Item 2015: Professional Psychology Programme at the BUIC - Progress.....	8
Item 2206: New Roadmaps for BBA and MBA Programmes.....	9
Item 2234: Bahria University Lahore Campus – Progress Report	10
Item 2301: MS Engineering Management at BUIC – Progress	11
Item 2302: MS Computer Engineering (Evening) at BUIC - Progress	12
Item 2304: BS Accounting & Finance at BUIC – Alignment with ICAP’s Curriculum.....	12
Item 2331: Reforming the Academic Audit system of BU	13
Item 2334: BBA and MBA Programmes - Reforms in the Course Outlines in line with the Heuristic method of Teaching and the corresponding Evaluation Techniques.....	14
Item 2432: MS Supply Chain Management at BUKC - Progress	15
Item 2435: PhD in Geo-Physics – Progress	16
Item 2437: MS in Geology – Progress	16
Item 2440: BS Bioinformatics at the BUIC, BUKC and BULC – Progress	17
Item 2449: FCPS & MCPS Programmes in Clinical Dental Sciences at BUMDC – Progress.....	17
Item 2452: Revamping Media Studies at the BUIC and BUKC.....	18
Item 2457: Modifications to Examination Rules, Proposals on	18
Item 2509: PhD Management Sciences – Addition of 23 Electives (previous title)	19
Item 2509: PhD Programmes – Deletion of Electives (new title)	19
Item 2510: PhD(CS) & MS Engg Programmes - Changing the Nomenclature of the Research Methodology Course.....	21
Item 2511: MPhil Programmes - Change of MPhil Nomenclature to MS.....	22
Item 2513: BS Psychology at BUIC – Progress	22
Item 2516: MBA Programmes at BUIC & BUKC – Addition of Islamic Finance as Major.....	23
Item 2517: LLM at BUIC – Progress	23
Item 2518: PhD(Geology) at BUIC – Progress.....	24
Item 2519: PhD in Management Sciences at BULC - Progress.....	25
Item 2521: FYP Grades - Inclusion in the CGPA Calculation of the Final Semester	25

<i>Item 2524:</i>	<i>Honoraria Rates for Thesis/ Project Supervisors and Examiners at the UG and PG Levels</i>	<i>26</i>
<i>Item 2530:</i>	<i>Posthumous Award of Degree, Introduction of.....</i>	<i>27</i>
<i>Item 2531:</i>	<i>Posthumous Award of MSPM Degree to Late Air Cdre Altaf Hussain.....</i>	<i>27</i>
New Items		28
<i>Item 2601:</i>	<i>BS (CS) - Curriculum Revision</i>	<i>28</i>
<i>Item 2602:</i>	<i>MS(CS) Programme - Curriculum Revision.....</i>	<i>29</i>
<i>Item 2603:</i>	<i>MS(SE) Programme – Adoption of HEC Roadmap 2013</i>	<i>29</i>
<i>Item 2604:</i>	<i>MS(EM) Programme - Proposal for Revision and Realignment of Roadmap.....</i>	<i>30</i>
<i>Item 2605:</i>	<i>Pakistan Studies & Islamic Studies, Revised Curriculum of</i>	<i>30</i>
<i>Item 2606:</i>	<i>BCE Programme - Approval of Curriculum.....</i>	<i>31</i>
<i>Item 2607:</i>	<i>MSEE Programme - Revised Roadmap and Curriculum.....</i>	<i>32</i>
<i>Item 2608:</i>	<i>PhD EE in Control Systems - Addition of Elective.....</i>	<i>32</i>
<i>Item 2609:</i>	<i>MS SE and PhD SE - Common Electives.....</i>	<i>33</i>
<i>Item 2610:</i>	<i>LLB Programme – Adoption of the new HEC Curriculum-2015</i>	<i>33</i>
<i>Item 2611:</i>	<i>MS Finance – Introduction of Islamic Banking and Finance as a Specialisation.....</i>	<i>34</i>
<i>Item 2612:</i>	<i>MS(IR) – Launch Proposal.....</i>	<i>35</i>
<i>Item 2613:</i>	<i>MS (Information Security) – Launch Proposal.....</i>	<i>35</i>
<i>Item 2614:</i>	<i>Master of Computer Science (MCS) at BUIC (Evening) – Launch Proposal</i>	<i>36</i>
<i>Item 2615:</i>	<i>MS Mathematics at BUIC – Launch Proposal.....</i>	<i>37</i>
<i>Item 2616:</i>	<i>MS Applied Mathematics at BUKC - Launch Proposal.....</i>	<i>37</i>
<i>Item 2617:</i>	<i>BSS (International Relations, Media Studies, Development Studies) – Changing BSS nomenclature to BS.....</i>	<i>38</i>
<i>Item 2618:</i>	<i>BS(Anthropology) at BUIC – Re-launch Proposal.....</i>	<i>39</i>
<i>Item 2619:</i>	<i>MS in HRM & Organizational Psychology at BUKC – Launch Proposal.....</i>	<i>40</i>
<i>Item 2620:</i>	<i>MS in Insurance and Risk Management at BUKC - Launch Proposal.....</i>	<i>40</i>
<i>Item 2621:</i>	<i>MS EE at BUKC in the Weekend Format – Launch Proposal</i>	<i>41</i>
<i>Item 2622:</i>	<i>MS Engg Management at BUKC – Launch Proposal.....</i>	<i>42</i>
<i>Item 2623:</i>	<i>PhD Clinical Psychology at BUIC - Launch Proposal.....</i>	<i>43</i>
<i>Item 2624:</i>	<i>BS Psychology Program at Lahore Campus – Launch Proposal.....</i>	<i>44</i>
<i>Item 2625:</i>	<i>MS Supply Chain Management at BULC – Launch Proposal.....</i>	<i>44</i>
<i>Item 2626:</i>	<i>BEd (Hons) at College of Teacher Education – Launch Proposal.....</i>	<i>45</i>
<i>Item 2627:</i>	<i>Award of Medal to Mr Kaleem Sarwar, a BU Alumnus from the MBA Trimester Programme at the BUKC.....</i>	<i>46</i>
<i>Item 2628:</i>	<i>PhD Candidates, In-House Admission Test for</i>	<i>47</i>
<i>Item 2629:</i>	<i>Course ‘Withdrawn’ Cases – Eligibility for the Summer Session.....</i>	<i>48</i>
<i>Item 2630:</i>	<i>Common Courses - Revision of the Academic Council Decision on Pooling Up Faculty</i>	<i>48</i>
<i>Item 2631:</i>	<i>MBA 1.5 – Extension of Eligibility to BBA Graduates from all HEIs</i>	<i>49</i>
<i>Item 2632:</i>	<i>MBA Thesis & MBA Project Rules, Unification of</i>	<i>50</i>
<i>Item 2633:</i>	<i>MBA Programmes – Bringing TOC Eligibility at par with MS/MPhil.....</i>	<i>51</i>
<i>Item 2634:</i>	<i>LLB Programme - Revision of Eligibility Criteria</i>	<i>51</i>

<i>Item 2635:</i>	<i>TOC Eligibility – Extension to 1.5 Year Programmes.....</i>	<i>52</i>
<i>Item 2636:</i>	<i>Examination Rules – Relaxation to Late Reporting Time.....</i>	<i>52</i>
<i>Item 2637:</i>	<i>Reduction of Semester Teaching Weeks to 15 and Introduction of ‘Students Week’ for Co-Curricular Activities</i>	<i>53</i>
<i>Item 2638:</i>	<i>Media Studies Departments at BUIC & BUKC, Formation of.....</i>	<i>54</i>
<i>Item 2639:</i>	<i>Community Service - Integrating into Curriculum</i>	<i>54</i>
<i>Item 2640:</i>	<i>BBA Programme - Activity Based Assessment of the ‘Oral Communication’ Course.....</i>	<i>55</i>
<i>Item 2641:</i>	<i>Vision, Mission & Objectives of the IPP and its Programmes.....</i>	<i>56</i>
<i>Item 2642:</i>	<i>Vision, Mission, Objectives & Outcomes of MS Department & Programmes – Uniformity of ..</i>	<i>56</i>
<i>Item 2643:</i>	<i>Grooming Students, Framework for.....</i>	<i>57</i>
<i>Item 2644:</i>	<i>BU Strategic Plan (2016-2015).....</i>	<i>58</i>
<i>Item 2645:</i>	<i>Diploma in Shipping Management – Launch Proposal.....</i>	<i>58</i>
<i>Item 2646:</i>	<i>Affiliation of N&H School PNS BAHADUR for Cat B Hydrographic Course</i>	<i>59</i>
Any Other Points		60
<i>Item 2647:</i>	<i>MBBS & BDS Annual & Supplementary Examinations, Rules for.....</i>	<i>60</i>
<i>Item 2648:</i>	<i>Curricula/Roadmaps Revision</i>	<i>61</i>
Closing the Meeting		61
Appendages.....	Error! Bookmark not defined.	
Appendage 2206	Error! Bookmark not defined.	
Appendage 2234	Error! Bookmark not defined.	
Appendage 2509	Error! Bookmark not defined.	
Appendage 2510	Error! Bookmark not defined.	
Appendage 2601	Error! Bookmark not defined.	
Appendage 2602	Error! Bookmark not defined.	
Appendage 2603	Error! Bookmark not defined.	
Appendage 2604	Error! Bookmark not defined.	
Appendage 2605	Error! Bookmark not defined.	
Appendage 2606	Error! Bookmark not defined.	
Appendage 2607	Error! Bookmark not defined.	
Appendage 2608	Error! Bookmark not defined.	
Appendage 2609	Error! Bookmark not defined.	
Appendage 2610	Error! Bookmark not defined.	
Appendage 2611	Error! Bookmark not defined.	
Appendage 2612	Error! Bookmark not defined.	
Appendage 2613	Error! Bookmark not defined.	
Appendage 2614	Error! Bookmark not defined.	
Appendage 2615	Error! Bookmark not defined.	
Appendage 2616	Error! Bookmark not defined.	
Appendage 2617	Error! Bookmark not defined.	
Appendage 2618	Error! Bookmark not defined.	
Appendage 2619	Error! Bookmark not defined.	
Appendage 2620	Error! Bookmark not defined.	
Appendage 2621	Error! Bookmark not defined.	
Appendage 2622	Error! Bookmark not defined.	
Appendage 2623	Error! Bookmark not defined.	
Appendage 2624	Error! Bookmark not defined.	
Appendage 2625	Error! Bookmark not defined.	
Appendage 2626	Error! Bookmark not defined.	
Appendage 2627	Error! Bookmark not defined.	

Appendage 2628	Error! Bookmark not defined.
Appendage 2629	Error! Bookmark not defined.
Appendage 2630	Error! Bookmark not defined.
Appendage 2631	Error! Bookmark not defined.
Appendage 2632	Error! Bookmark not defined.
Appendage 2633	Error! Bookmark not defined.
Appendage 2634	Error! Bookmark not defined.
Appendage 2635	Error! Bookmark not defined.
Appendage 2636	Error! Bookmark not defined.
Appendage 2637	Error! Bookmark not defined.
Appendage 2638	Error! Bookmark not defined.
Appendage 2639	Error! Bookmark not defined.
Appendage 2640	Error! Bookmark not defined.
Appendage 2641	Error! Bookmark not defined.
Appendage 2642	Error! Bookmark not defined.
Appendage 2643	Error! Bookmark not defined.
Appendage 2644	Error! Bookmark not defined.
Appendage 2645	Error! Bookmark not defined.
Appendage 2646	Error! Bookmark not defined.
Appendage 2647	Error! Bookmark not defined.
Attendance Sheets.....	Error! Bookmark not defined.

Acronyms & Abbreviations used in this Document

CE	Computer Engineering
CS	Computer Sciences
CSE	Computer & Software Engineering
DIC	Director Islamabad Campus
DIPP	Director IPP
DKC	Director Karachi Campus
DLC	Director Lahore Campus
DNCMPR	Director NCMPR
DS	Dental Section BUMDC
EDC	Estimated Date of Completion
EE	Electrical Engineering
EES	Earth & Environmental Sciences
ES	Engineering Sciences
FYP	Final Year Project
HNS	Humanities & Natural Sciences
HS	Health Sciences
HSS	Humanities & Social Sciences
iaw	in accordance with
ie	that is
IR	International Relations
MS	Management Sciences/Media Studies
M&SS	Management & Social Sciences
SE	Software Engineering
wef	with effect from

Minutes of the 26th Meeting of the Academic Council held on Tue 12th & Wed 13th April 2016 by VLC

Attendance

BUHQ

Present

1.	Vice Adm (R) Tanveer Faiz HI(M)	Rector	In Chair
2.	Rear Adm Saleem Akhtar HI(M)	Pro-Rector/DGIC	Member
3.	Rear Adm Shahid Saeed HI(M)	Registrar	Member
4.	Mohammad Ehsan Saeed	Dir Academics	Member & Secy
5.	Cdre (R) Farrukh Mahfooz SI(M)	DE	Member
6.	Cdre (R) Abid Ihsan SI(M)	DA	Member
7.	Dr. Faisal Aftab	DR&D/ORIC/PGP	Member
8.	Cdr (R) Muhammad Mudassir PN	DQA	Member
9.	Surg Cdr (R) Hamidullah Arif	DDHS	Member

In Attendance

10.	Cdre (R) Habib Tariq SI(M)	DF
11.	Cdre (R) Naseem Anwar Khan SI(M)	DP&D
12.	Capt Imtiaz Khan PN	DHR
13.	Senior Assoc Prof Shahid Mustafa Haq	Director LDC
14.	Capt Munawwar Ahmad PN	Dy. Registrar (A & C)
15.	Ms Sundal Mufti	DSA
16.	Cdr (R) M Khaleeq Khan PN	SO (Coord)
17.	Cdr (R) Masood ul Haq PN	DDAA
18.	Cdr (R) Tahir Bokhari PN	DDE-I
19.	M Awais Mehmood	DD(HRD)
20.	Mr. Rizwan Aamir	DDIT
21.	Lt Cdr (R) Ameeruddin Zafar	ADREGS

BUIC:

Present

22.	Cdre (R) Syed Hassan Mustafa SI(M)	Director	Member
23.	Prof Dr M. Najam ul Islam	Dean (EE)	Member
24.	Prof Dr Muhammad Zafar	HOD(E&ES)	Member
25.	Prof Dr Shehzad Khalid	HOD(CE)	Member
26.	Prof Dr Nadia Tahir	HOD(MS)	Member
27.	Senior Prof Ahmed Ali Khan	HOD(LAW)	Member
28.	Senior Assoc Prof Fazal Wahab	HOD(CS)	Member
29.	Senior Assoc Prof Dr Tamim A Khan	HOD(SE)	Member
30.	Senior Asstt Prof Dr M Ali Shami	HOD(EE)	Member
31.	Senior Asstt Prof Adam Saud	HOD(H&SS)	Member
32.	Senior Asstt Prof Dr Uzma Masroor	HOD(PP)	Member

In Attendance

33.	Cdr (R) Imran Rafique PN	DD Academics
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BUKC:

Present

34.	Vice Adm (R) K G Hussain HI(M)	DG	Member
35.	Cdre Mohsin Hayat Malik TI(M) PN	Director	Member
36.	Senior Prof Dr Farooq-e-Azam Cheema	Dean (MS&SS)	Member
37.	Senior Prof Dr Mubarak Ali	HOD(E&ES)	Member
38.	Senior Prof Dr Mustagis ur Rehman	HOD(MS)	Member

39.	Senior Assoc Prof Ishtiaq Ahmed	HOD(H&NS)	Member
40.	Senior Assoc Prof Dr Haroon Rasheed	HOD(EE)	Member
41.	Senior Asstt Prof Dr Humera Farooq	HOD(CS)	Member
42.	Senior Asstt Prof Engineer Majid Kaleem	HOD(C&SE)	Member

In Attendance

43.	Asstt Prof Munawar Mirza	I/C(Media Studies)	
44.	Ms Erum Shafique	Manager QA	
45.	Assoc Prof Dr Bashir Ahmed	PGP (Coordinator)MS	

BULC:

Present

46.	Cdre (R) M Amjad Zaman SI(M)	Director	Member
47.	Senior Asstt Prof Dr Ghulam Mohey-ud-Din	HOD(MS)	Member
48.	Asstt Prof Farhan Saeed Sherazi	HOD(CS&IT)	Member

In Attendance

49.	Captain (R) Ilyas ur Rehman TI(M) PN	DDA&A	
50.	Prof Dr Nadeem Asif	FM(CS&IT)	
51.	Mr Imran Ali	Manager (BIC)	

BUMDC:

Present

52.	Vice Adm (R) Tehseen Ullah Khan HI(M)	DG	Member
53.	Brig (Retd) Prof Dr Shaheen Moin	Principal & Dean HS	Member
54.	Prof Dr Zubair A Abbasi	Principal (DS)	Member
55.	Prof Dr M Mohiuddin Alamgir	HOD(Pathology)	Member
56.	Prof Dr Hasan Ali	HOD(Biochemistry)	Member
57.	Prof Dr Nasim Karim	HOD(Pharmacology)	Member
58.	Prof Dr Ambreen Usmani	HOD(Anatomy)	Member
59.	Surg Cdre Syed Raza Jaffer	HOD(Pathology)	Member

In Attendance

60.	Prof. Dr Naheed Sultan	Assoc Dean PG Program	
61.	Prof Dr Khalid Mustafa	Assoc Dean Student Affairs	
62.	Prof Dr Asadullah Khan	Professor of Surgery	

NCMPR:

Present

63.	Cdre Dr. M Ihsan Qadir SI(M)	Director	Member
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In Attendance

64.	Senior Lecturer Sadia Sheerazi	Programme Coordinator	
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IPP:

Present

65.	Prof Dr Zainab F. Zadeh	Director	Member
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PNSL

In Attendance

66.	Lt Cdr Marghoob Ahmad PN	Representing CO	
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Proceedings

Preliminaries

Commencement of the Meeting, Opening Remarks of the Chair and Meeting Schedule

1. The proceedings commenced at 10:00 hrs on both days, with recitation from the Holy Quran and continued till 18:00 hrs on Day-1 and 20:30 hrs on Day-2, with an hour-break for lunch and prayers each day.
2. In his opening remarks, the Chair welcomed the participants, the new members in particular, and urged them to participate wholeheartedly in the proceedings.

Confirmation of the Minutes of the 25th ACM

3. The Secretary apprised the Council that draft minutes of the 25rd ACM (held on 14th & 15th Oct 2015) were communicated to all members for comments on 22nd Oct; none was received; upon which the approved minutes were issued on 28th Oct. He added that no observations had been received, and proposed confirmation of the minutes. With a numbers of members proposing and seconding, and none dissenting, the Council confirmed the meetings of the 25th ACM.

Review Items

Item 2009: Indigenous PG Programmes (MPhil & PhD) in Basic Health Sciences at BUMDC - Progress

Responsibility: Principal BUMDC

Decision of the 25th ACM

4. Progress on all aspects of the case to be reported. PG Rules to be formulated.

Pre-Meeting Progress reported by the Principal BUMDC

5. Following progress has been made in the regard of MPhil program going to be start in Basic Science Departments including Anatomy, Physiology, Biochemistry, Pathology, and Pharmacology:
 - a. Multidisciplinary lab is established with its fully functional molecular biology unit and analytical center with sample storage room.
 - b. Prospectus for MPhil program of Anatomy, Physiology, Biochemistry, Pathology and Pharmacology have been prepared and submitted PMDC and ORIC through Director Health Sciences.
 - c. A separate Post Graduate rules & regulation has been made by doing revision in Bahria Statues to be incorporated in academic rule of BUMDC as medical entity.
 - d. PMDC inspection has been successfully conducted for MPhil program in Basic Sciences Departments including Anatomy, Pathology, and Pharmacology and got verbal approval (Latter awaited). Inspection of Biochemistry and Physiology is expected in coming days for which remainder have been sent to PMDC.
 - e. PG committee and PG admission committee has been formulated and two meeting have been organized to discuss and approve following agenda point.
 - Criteria of MPhil Supervisors

- Entrance Test Curriculum
- Distribution of core courses
- Admission criteria.

Discussion

6. Principal BUMDC updated status of the case as follows:
 - a. Seven PhDs already on the faculty; 4 more completing.
 - b. All PG supervisors registered with the PMDC.
 - c. Ready to start MPhil this year.
 - d. Some part-time FMs required.
 - e. PMDC permission awaited on number of candidates; two candidates to be from BUMDC; others from outside. Fee for outside candidates to be settled.
 - f. Inspection dates for Biochemistry and Physiology awaited from PMDC.
7. DDHS informed that inspections of Biochemistry and Physiology were included in the PMDC inspection schedule. DDHS was asked to pursue the inspection report. There was some discussion and concern on the status of the BUMDC Academic and PG Rules. DPGP & DDHS were asked to expedite these Rules for the BUMDC. DF & DDHS were tasked to propose a fee structure for the PG programmes. The Council decided to keep the point on the agenda for progress to be reported.

Decision 26(2009)

8.
 - a. Progress, on commencement of PG programmes, to be reported.
 - b. Inspection Reports be pursued at the PMDC.
 - c. Academic Rules and PG Rules for the BUMDC be expedited.
 - d. Fee Structure for PG programmes be proposed.

Action Required	Action by	Responsibility of
Implementation of the Decision 'a'	Principal BUMDC	DGBUMDC
Implementation of the Decision 'b'	DDHS	DDHS
Implementation of the Decision 'c'	DPGP & DDHS	DPGP
Implementation of the Decision 'd'	DF & DDHS	DF
Statutory Documents affected: BUMDC Academic Rules, BUMDC PG Rules, BUMDC Students Handbook, BUMDC Faculty Handbook		

Item 2015: Professional Psychology Programme at the BUIC - Progress

Responsibility: DHS

Decision of the 25th ACM

9. Progress to be reported.

Pre-Meeting Progress reported by the HOD IPP BUIC

10.
 - a. The purchase of required psychological test is completed for lab.

- b. MOU with 3 hospitals are already signed while the efforts are in hand to make an arrangement at PNS Hafeez since the official permission from naval authorities has been granted for up-gradation of hospital.
- c. Students have been assigned to 3 faculty members for their thesis; 3 students are being supervised by External Supervisors. Therefore, the requirement of supervision is fulfilled currently.

Discussion

11. Satisfied with the progress, the Council dropped the point.

Decision 26(2015)

12. Point dropped.

Item 2206: New Roadmaps for BBA and MBA Programmes

Responsibility: HOD(MS)KC

Decision of the 25th ACM

13. The Committee formed by the Dean(M&SS) to revamp the BBA and MBA curricula is to present its report at an inter-campus VLC by end-Nov. Revised BBA and MBA curricula are to be introduced wef the Spring 2016 batches.

Pre-Meeting Progress reported by Dean M&SS

14. Roadmap got approved by the competent authority. Will be submitted before the forthcoming ACM for ratification.

Progress reported by DKC

15. New curriculum approved by Rector and will be presented by Dean M&SS before ACM for ratification.

Discussion

16. Assoc Prof Dr Bashir Ahmed from the MS Dept BUKC presented the revised roadmaps for BBA and MBA, which had taken into account observations/suggestions of all the stakeholders (*attached as Appendage 2206/page Error! Bookmark not defined.*). All HODs of the Management Sciences faculty endorsed the roadmaps. The Council appreciated the work done by Dr Bashir and accorded formal approval to the roadmaps.

Decision 26(2206)

17. Revised roadmaps for BBA and MBA, attached as Appendage 2206 (page **Error! Bookmark not defined.**), approved for implementation wef Fall 2016. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	HODs(MS)IC,KC,LC	Dean M&SS
Statutory Documents affected: Prospectuses		

Item 2234: Bahria University Lahore Campus – Progress Report

Responsibility: DLC

Decision of the 25th ACM

18.
 - a. 5% relaxation in admission criterion approved for the BBA and BS(IT) programmes at the BULC, for the Spring 2016 admissions.
 - b. Students availing the relaxation shall not be permitted transfer to the BUIC or BUKC.
 - c. Progress on all aspects of the Campus be reported.

Pre-Meeting Progress reported by the DLC19. Civil Works.

- a. Rs.28M have been allocated for BULC to undertake urgent work/ jobs. Details are as under:-
 - (1) Air-conditioning, Audio System & Auditorium chairs/modular stage / partition of Multi-purpose Hall: Completed.
 - (2) Provision of Generators:-
 - (a) 200 KVA: Completed.
 - (b) 50 KVA: Re-tendered after the supplier (M/s Jaffer Brothers) was unable to provide the equipment as specified in the tender document.
- b. Construction of additional floor is essential prior admissions of Fall-2016. Case under deliberation with Bahria Foundation at BUHQ.

20. Admissions.

- a. 5% Waiver in Admission Criteria: 5% Waiver in Admission Criteria for BBA & BSIT granted for the spring 2016 admissions were availed as under:

Program	No. of Students Availed Waiver	Total Class Strength	% of Students Availing Waiver
BBA	3	13	23.07%
BSIT	6	34	17.64%

- b. A number of universities and institutions at Lahore exercised 45% eligibility criteria for BBA and BSIT programs. Importantly, analysis of admissions Spring-2016 reveals that 17.64% entrants availed 5% waiver in BSIT and 23.07% in BBA programs. BULC may be allowed to use the facility of 5% waiver in Fall-2016 admissions of BBA and BSIT programs, as well.
- c. Admissions campaign for Spring 2016: Completed.

21. Academics.

- a. DLD Lab: completed.
- b. Establishment of new computer lab: Completed.
- c. Case for PhD program forwarded to HEC through BUHQ: HEC approval awaited.
- d. Formation of CAC's and holding of CAC's meeting by MS and CS&IT Departments: Completed.
- e. Hiring of 3rd PhD in MS Department to commence PhD Program: Completed.

- f. Following Programs cleared from FBOS for presentation in 26th ACM:
 - (1) MS in Supply Chain Management.
 - (2) Introduction of Psychology Department.
- g. BS-Bioinformatics as approved vide 24th ACM will be launched subsequent to construction of 01 additional floor.

22. Case for NOC for the MSCS program forwarded to HEC through BUHQ. HEC approval awaited.

Discussion

23. The point about additional floor led to detailed discussion. It was concluded that the said development was not likely to take place any time soon and alternative avenues needed to be explored by the Campus. The Campus's request for 5% waiver was acceded to.

Decision 26(2234)

- 24. a. Progress on the Campus be reported.
- b. 5% relaxation to the admission criterion for BBA and BSIT programmes permitted for Fall 2016 admissions.
- c. Campus to come up with suitable/alternative way ahead for new programmes minus the additional floor, in two weeks.

Action Required	Action by	Responsibility of
Implementation of the Decision	DLC (all decisions), DA('b' only)	DLC (all decisions)
Statutory Documents affected: Prospectus for BBA and BSIT		

Item 2301: MS Engineering Management at BUIC – Progress

Responsibility: HOD(SE)IC

Decision of the 25th ACM

25. HEC's approval to the programme be pursued continuously and progress reported.

Pre-Meeting Progress reported by the DIC

26. MS (EM) is being offered w.e.f. Spring 2016 Semester after having received the HEC approval.

Pre-Meeting Progress reported by HOD(SE)IC

27. Approval was granted by HEC. Approval on file was obtained from honorable Rector, supplementary advertisement was placed and a class of 13 students was formed which is currently in progress in first semester.

Discussion

28. After a brief discussion, the Council decided to retain the point on agenda for follow-up.

Decision 26(2301)

29. Progress be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(SE)IC	DIC
Statutory Documents affected: NA for the time being		

Item 2302: MS Computer Engineering (Evening) at BUIC - Progress

Responsibility: HOD(CE) BUIC

Decision of the 25th ACM

30. Marketing efforts be made to improve induction into the programme and progress be reported.

Pre-Meeting Progress reported by the HOD(CE)BUIC

31. MS (CE) program has been launched and there are 6 students currently enrolled in the program containing some bright students including one with a CGPA of 4.0/4.0.

Discussion

32. HOD(CE)IC was of the opinion that it was always difficult to launch a new programme in Spring and that an intake of 10-12 students was anticipated in Fall 2016. He assured of continued marketing efforts to attract more students. The Council decided to keep the point on the agenda for progress to be reported.

Decision 26(2302)

33. Progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(CE)IC	DIC
Statutory Documents affected: NA for the time being		

Item 2304: BS Accounting & Finance at BUIC – Alignment with ICAP’s Curriculum

Responsibility: DIC, DKC, DLC, Dean(M&SS)

Decision of the 25th ACM

34. BS(Accounting & Finance) curriculum at the BUIC is to be aligned with the ICAP’s before the Spring 2016 admissions. Progress to be reported.

Pre-Meeting Progress reported

35. BS(Accounting & Finance) curriculum at the BUIC has been aligned with the ICAP’s. Spring 2016 admissions held accordingly.

36. Program was started in Fall 2015 with intake of 36 students. Presently there are 69 students with the following breakup:

1st Semester: 45; 2nd Semester: 24; Dropped/transferred: 12

37. Collaboration with ICAP has already been materialized. According to the collaboration our graduates will be entitled to exemptions of 8 papers in the enrolment of CA. Post collaboration visit of ICAP has been planned in the third week of March 2016. However, Collaboration process with ACCA has already been initiated to get exemption in ACCA certification.

Discussion

38. HOD(MS)IC and Dean M&SS expressed satisfaction towards the programme and its compliance with ICAP's requirements. The Council was satisfied with the progress made and dropped the point.

Decision 26(2304)

39. Point dropped.

Item 2331: Reforming the Academic Audit system of BU

Responsibility: DIC, DKC, DLC, DQA

Decision of the 25th ACM

40. a. The tripartite audit model is to be amplified. The model shall be formalized into a handbook, to be titled "Academic Audit Policy". The handbook shall articulate the audit regime for easy and clear understanding and implementation.
- b. Departmental Self-Audits shall be carried out every semester. HODs shall be at liberty to add any audit parameters they wish to add. Self-Audit reports shall be submitted to the Director Campus. Director Campus shall endorse his considered comments on the reports and forward them to the DQA. The Dept shall follow up the Self-Audit with an Action Plan to fix the gaps.
- c. Audit formats shall be standardized.
- d. Composition of the Mock Audit teams shall be internal only; the respective Dean shall head the Mock Audit teams.
- e. Periodic Self-Assessment under the HEC's QAA model shall continue.
- f. Departments shall be ready for academic audits at short notice.
- g. These decisions shall be considered adjunct to the ACM Decision 24(2331).

Pre-Meeting Progress reported by DQA

41. A handbook titled "BU Academic Audit Policy" has been prepared and forwarded to concerned stakeholders for views/comments with the consent of Competent Authority. The draft will be finalized /processed for approval after incorporation of input received if any. (DQA)

42. A chapter on 'Articulation of QA Functions' duly approved by Rector is being included in BU Academic Rules. The chapter contains BU QA Functions, procedures for Self-Assessment, Mock Audit and Self Audits.

43. Deans of respective faculties headed all the Mock Audit so far conducted for preparation of accreditation bodies visit for accreditation/re-accreditation.

44. The same function has been also included in chapter on 'Articulation of QA Functions'.

Progress reported by Campuses

45. Point noted for implementation. (BULC)
46. Point noted for compliance. (BUKC)
47. BUIC.
- a. Decision of tripartite audit system has been communicated to all faculty members so that they can maintain all the documents, folders and other necessary artifacts. Departmental audit of courses has also been conducted.
 - b. Self-Audit reports will be submitted as directed.
 - c. Periodic Self-assessment Report under the HEC's QAA model is being continued.
 - d. All the departments are ready for Academic Audit.

Discussion

48. DLC proposed a formal training mechanism for full comprehension and implementation of the Tripartite Audit Regime. Dean M&SS and DQA differed on the guiding document, whether it ought to be a 'manual' or a 'handbook'. Dean M&SS urged implementation of the 'manual' to enable the stakeholders understand the regime while DQA considered that the 'manual' had already been incorporated in the 'handbook' which was being processed on file. To a query from the Registrar, Dean M&SS clarified that the same 'manual' would also be applicable to the BUMDC, though he would look at the PMDC's requirements in the said regard. Principal BUMDC proposed a separate document for the BUMDC. The Council decided to drop the point except the 'handbook' aspect and to have a separate document for the BUMDC. The Council asked Dean M&SS to review the document and reconcile the 'manual'/'handbook' controversy.

Decision 26(2331)

49. a. Point dropped except the 'handbook'/'manual' part. Dean M&SS to review the draft 'manual'/'handbook' and reconcile the two into a single document.
- b. A separate document be prepared for the BUMDC.

Action Required	Action by	Responsibility of
Implementation of the Decision	Dean M&SS	Dean M&SS
Statutory Documents affected: NA for the time being		

Item 2334: BBA and MBA Programmes - Reforms in the Course Outlines in line with the Heuristic method of Teaching and the corresponding Evaluation Techniques

Responsibility: Dean(M&SS)

Decision of the 25th ACM

50. Faculty of Management Sciences to strategise the recommendations of the Committee on Heuristic Method into an Action Plan with top priority given to the aspect of training; the Faculty is to set SMART objectives for itself. Progress to be reported.

Pre-Meeting Progress reported by the DKC

51. Course outlines in line with the heuristic method have been developed and are in practice.

Discussion

52. Dean M&SS presented the Flipped Classroom model of the Heuristic Method along with a 14-stage Implementation Plan. He proposed starting a pilot programme on the presented model in Fall 2016, from any class, while concurrently expressing fear of possible resistance to the change.

53. To a query from the chair, Dean ES highlighted that the application of the model in the faculty of Engg Sciences would not apply to all the courses, or on all the contents of the same course. He added that it would apply to one subject per dept if at least 50% contents of the course merited so. DLDC suggested that the same model did not fit all (faculties). DIC was of the opinion that the method would be difficult to implement with class sizes above 20. Dir IPP commented that the Flipped Class could use any Heuristic Method. HOD(MS)KC referred to the ownership aspect of Heuristic teaching which he said had to lie with the HOD. He also emphasized the need to change mindset and build capacity. DKC considered adoption of a new method if that was implementable with the existing infrastructure.

54. Principal BUMDC commented that medical education had switched to Heuristic/Flipped Classroom 15 years back under the PSIL (Problem Solving Interactive Learning) programme and that the students in fact preferred PSIL to lectures. DLC highlighted the need to reselect faculty for the heuristic method. HOD(MS)IC pointed out that 15-16 courses out of 400 or so courses being taught by the Dept were under Heuristic method while the Campus directive required at least 25% (100 courses) on the said method; there was, therefore, a disconnect. She also referred to the difficulties in conducting examination on the heuristic method and suggested starting this methodology from MS and PhD classes. She also wanted to know about the Learning Management System, to which HOD(SE)IC briefed that several sessions of MOODLE had already taken place while the next would be arranged for the EES Depts in due course.

55. Winding up the discussion, the Chair emphasized that the University was determined to adopt the interactive teaching-learning methodology and had invited the Valparaíso University team and taken other initiatives for the same reason. He asked Dean M&SS to send the Heuristic/Flipped Classroom proposal to the BUHQ for further study and consideration, and asked for the point to remain on agenda for follow-up.

Decision 26(2334)

56. The Heuristic/Flipped proposal be sent to BUHQ for further consideration. Point to stay on agenda and progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	Dean M&SS	Dean M&SS
Statutory Documents affected: NA for the time being		

Item 2432: MS Supply Chain Management at BUKC - Progress

Responsibility: Cluster Head Proj Mgt

Decision of the 25th ACM

57. BUKC to launch the same programme wef the Fall 2016 semester, subject to HEC's approval. Progress to be reported.

Pre-Meeting Progress reported by the Cluster Head Project Management

58. Proposal submitted to the HEC through Registrar's office. Approval awaited.

Discussion

59. The Registrar apprised the Council that HEC had few observations which had been responded; the Commission had then sent the case to the NBEAC for their views. DSA informed that the file was with QAD of HEC and was likely to be cleared in a week or so. As for scope change on relaxing the admission eligibility (business or commerce background), for the BUIC, the case was with the NBEAC. Dean M&SS confirmed that the NBEAC had not supported the scope change involving relaxation to admission eligibility. The Council decided to keep the point on the agenda for progress follow up.

Decision 26(2432)

60. Progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	Registrar	Registrar
Statutory Documents affected: NA for the time being		

Item 2435: PhD in Geo-Physics – Progress

Item 2437: MS in Geology – Progress

Responsibility: DGKC, HOD(EES)KC (*for respective actions*)

Decision of the 25th ACM

61. Progress be reported.

Pre-Meeting Progress reported by the DKC

62. HEC has approved to start PhD in Geophysics at BUKC. However, MS in Geology case is with HEC and pending approval.

Discussion

63. HOD apprised the Council that PhD in Geo-Physics had been started with 4 students, adding that one of the students had a problem with equivalence. DKC suggested dropping progress on the PhD programme from the agenda. The Secretary emphasized the need for reporting the latest progress as the agenda did not reflect that the PhD programme had indeed started. The Council decided to keep both points on the agenda for follow up.

Decision 26(2435, 2437)

64. Progress be reported on PhD GeoPhysics and NOC for MS Geology.

Action Required	Action by	Responsibility of
Implementation of the Decision wrt PhD GeoPhysics	HOD(EES)KC	DKC
Implementation of the Decision wrt MS Geology	Registrar	Registrar
Statutory Documents affected: NA for the time being		

Secretary's Note: In view of the proceedings, the two points would be followed up separately.

Item 2440: BS Bioinformatics at the BUIC, BUKC and BULC – Progress

Responsibility: DIC, DLC

Decision of the 25th ACM

65. Progress be reported.

Pre-Meeting Progress reported by the DIC

66. Detailed requirements/class rooms and laboratory requirements have been forwarded to Director P&D. Only upon availability of space this program can be started.

Discussion

67. HOD(CS)IC and the DIC reiterated space requirements for launching the programme. The Council decided to keep the point on the agenda for progress follow up.

Decision 26(2440)

68. Progress be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(CS)IC	DIC
Statutory Documents affected: NA for the time being		

Item 2449: FCPS & MCPS Programmes in Clinical Dental Sciences at BUMDC – Progress

Responsibility: Principal Dental Section BUMDC

Decision of the 25th ACM

69. Progress be reported.

Pre-Meeting Progress reported by the Principal Dental Section BUMDC70. CPSP will carry out Accreditation Inspection of the following disciplines on 31st Mar:

- a. Prosthodontics.
- b. Orthodontics.
- c. Oral & Maxillofacial Surgery.
- d. Operative Dentistry.

Discussion71. Principal Dental Section apprised the Council that the 31st March inspection was satisfactory and that the report was awaited. The Council decided to keep the point on the agenda for follow up.**Decision 26(2449)**

72. Progress be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	Principal Dental Section BUMDC	Principal Dental Section BUMDC
Statutory Documents affected: NA for the time being		

Item 2452: Revamping Media Studies at the BUIC and BUKC

Responsibility: Committee Head

Decision of the 25th ACM

73. Following Committee formed to study holistically the Media Studies programme being run at the BUIC and BUKC, and present its findings and recommendations at an inter-campus VLC by end-Nov:

- | | | |
|----------------------------------|---|----------------|
| a. Dr Zubair Ghouri, HSS DeptIC | - | Committee Head |
| b. Mr Adam Saud, HOD(HSS)IC | - | Member |
| c. Mr Munawwar Mirza, MS(Dept)KC | - | Member |

Pre-Meeting Progress reported by the DIC

74. Dr. Zubair Ghouri was asked to give a presentation on the proposal to the Rector on December 11, 2015. The Rector approved the establishment of separate Media Studies departments at BUIC and BUKC. The case has been approved by 10th FBOS held on 15th January 2016 and would be taken to the next ACM for approval.

Discussion

75. The Committee Head tabled the following recommendations of his committee:

- a. Establishment of separate Media Studies Depts at the BUIC and the BUKC.
- b. Launch of MS Media Studies at BUIC.

76. He then apprised the Council of faculty requirements both for the new department at the BUKC and the MS programme at the BUIC. I/C Media Studies KC also apprised the Council of the status in Karachi. The Council approved both recommendations and asked for Implementation Plans.

Decision 26(2452)

77.
 - a. Media Studies Depts, under the Faculty of Management & Social Sciences, approved for BUIC and BUKC, with immediate effect. An implementation Plan for both the Depts be forwarded to the BUHQ in one month.
 - b. MS Media Studies approved for BUIC subject to NOC from the HEC.
 - c. New Depts to improve their faculty.

Action Required	Action by	Responsibility of
Implementation of the Decision 'a'	DIC, DKC	DIC,DKC
Implementation of the Decision 'b'	DIC	Registrar
Implementation of the Decision 'c'	Respective HODs	DIC, DKC
Statutory Documents affected: Course Code Handbook, Prospectus <i>(after NOC from the HEC)</i>		

Item 2457: Modifications to Examination Rules, Proposals onResponsibility: DGIC, DGKC, DLC, DIPPP, DGNMPPR, Principal BUMDC *(for respective actions)***Decision of the 25th ACM**

78. Progress be reported at the next ACM.

Pre-Meeting Progress reported by CUs

79. New examination rules have been promulgated and are being implemented.

Discussion

80. After brief discussion, the Council dropped the point.

Decision 26(2457)

81. Point dropped.

Item 2509: PhD Management Sciences – Addition of 23 Electives (*previous title*)

Item 2509: PhD Programmes – Deletion of Electives (*new title*)

Responsibility: Dean(M&SS), Dean (ES)

Decision of the 25th ACM

82. The 23 electives listed at para 257, with details at Appendage 2509 (page 104), approved for the PhD programme in Management Sciences, wef the Spring 2016 semester. Dean(M&SS) and the Dean(ES) are to study the electives lists of PhD programmes of their faculties and shortlist the electives which are no more relevant or in demand. Proposed deletion lists are to be tabled at the next ACM.

Pre-Meeting Progress reported by Dean M&SS

83. Committee has finalized the work. Report shall be submitted in the forthcoming ACM.

Progress reported by Dean ES

84. The following list is tabled for next ACM for deletion:

S. No.	Course Code	Course Title	Credit Hours
1	EEN-803	Low Power System Design	3
2	EEN-816	Rural Electrification and Distributed Generation	3
3	EEN-818	Power System Deregulation	3
4	EEN-807	Power awareness in distributed systems	3
5	EEN-813	Power System Stability and Dynamics	3

Discussion

85. Assoc Prof Dr Bashir Ahmed from the MS Dept BUKC presented the following list for deletion (Presentation at Appendage 2509/page **Error! Bookmark not defined.**):

Marketing

1. Marketing models
2. Special topics in international management
3. Behavioural research in marketing
4. Seminars in international marketing
5. Marketing research and analysis
6. Seminars in international advertising
7. Intelligent information systems marketing courses

Management & HR

1. Special topics in organizational behaviour and management
2. Seminars in productions and operations management
3. Leadership issues in organizations: concepts and applications
4. Change management: concepts and applications
5. Communication strategies for scholars
6. Seminars in international HRM
7. Culture and persuasion

Finance

1. Seminars in economics of strategy and organizations
2. Dissertation research

86. He also proposed addition of two courses - 'Succession planning and HR development' and 'Seminars in stress and conflict management' – to the Electives List of the Management & HR stream, and suggested minor changes in the title of four courses, as follows:

- a. 'Seminars in marketing: strategic models and methods' to be retitled as 'Seminars in **quantitative research in** marketing: strategic models and methods'.
- b. 'Seminars in HRM' to be retitled as 'Seminars in **SHRM**'.
- c. 'Econometrics' to be retitled as '**Financial** econometrics'.
- d. 'Behavioural finance' to be retitled as 'Behavioural finance **and decision making**'.

87. DPGP commented that marketing research was trending towards qualitative research in the light of which the word 'quantitative' needed to be deleted from the course 'a'. He also suggested removing the 10-student minima restriction on electives so that students could benefit from the specialised courses of their own field. HOD(MS)IC questioned the need for another layer of course in quantitative methods when one was already in the roadmap as a core course; in lieu, she suggested 'advanced level specialisation techniques' which were quantitative in nature and but could apply to qualitative methods. She further apprised the Council, that to the best of her information, no HEI offered specialisation in electives.

88. The Council approved both the Deletion Lists, the Addition List and the Amendment List. However, in the light of the arguments made, the word 'quantitative' was removed and words readjusted in the title of the course referred to in the previous paragraph.

Decision 26(2509)

- 89.
- a. Deletion Lists at paras 84 & 85, and the Addition List at para 86 approved for implementation wef Fall 2016 admissions.
 - b. Amendment List at para 86 approved except course 'a' which is to be retitled as 'Seminars in Marketing Research: Strategic Models and Methods'.
 - c. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	All HODs except of BUMDC	Dean M&SS, Dean ES
Statutory Documents affected: Course Code Handbook, Prospectus		

Item 2510: PhD(CS) & MS Engg Programmes - Changing the Nomenclature of the Research Methodology Course

Responsibility: Dean ES

Decision of the 25th ACM

90. Dean ES to present the case on Research Methodology courses in the roadmaps of the MS and PhD programmes of the Engineering faculty, by the 1st week of Nov 2015.

Pre-Meeting Progress reported by the Dean ES

91. The meeting couldn't be scheduled before the start of Spring 2016. Once the semester started, the change (if any) would not have affected road map during the semester. Therefore the case would be presented in the 26th ACM.

Discussion

92. Dean ES presented the Faculty of ES's consensus concept of 'only one course in Research Methodology at the PG level' (presentation at Appendage 2510/page **Error! Bookmark not defined.**). Based on this concept, he made the following recommendations:

- a. 'ESC-701 Research Methodology' course be added as a compulsory course in the roadmaps of all MS programmes in the faculty of Engineering Sciences - MS EE, Geology, Geophysics, ES, EPM, CE, SE, T&N & CS - replacing 'ESC-501 Research Methodology', and 'GEO-533 Research Methodology'.
- b. 'ESC-701 Research Methodology' course be added as an Elective to the PhD roadmap of all programmes in the faculty of Engineering Sciences - PhD EE, CE, CS, SE & Geology - replacing 'ESC-801 Research Methods in PhD studies' and 'GEO-864 Advanced Research Methodology'.

93. There were suggestions for more research methodology courses, from some members of Management Sciences; however, there was overwhelming support for the essence of the recommendation that for PG studies in Engineering Sciences, one course in research methodology was sufficient. After some more discussion, the recommendations were approved.

Decision 26(2510)

- 94.
- a. Wef the Fall 2016 admissions, 'ESC-701 Research Methodology' shall be a compulsory course in the MS roadmaps of EE, MS Geology, MS GeoPhysics, MS Env Sciences, MS EPM, MS CE, MS SE, MS T&N and MS CS, where it shall replace 'ESC-501 Research Methodology', and 'GEO-533 Research Methodology'.
 - b. Wef the Fall 2016 admissions, 'ESC-701 Research Methodology' shall be an Elective Course in the PhD roadmaps of EE, PhD CE, PhD CS, PhD SE and PhD Geology, where it shall replace 'ESC-801 Research Methods in PhD studies' and 'GEO-864 Advanced Research Methodology'. However, 'ESC-701' shall be compulsory for those PhD scholars who have not done it previously.
 - c. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	All HODs of the Faculty of Engg Sciences	Dean ES
Statutory Documents affected: Roadmaps, Prospectuses.		

Item 2511: MPhil Programmes - Change of MPhil Nomenclature to MS

Responsibility: Dean(M&SS)

Decision of the 25th ACM

95. MS programme in Management Sciences approved for the BUIC and the BUKC, wef the Spring 2015 semester, subject to HEC's approval. There shall be no more inductions into MPhil programmes. MPhil programmes currently in progress shall continue. Progress to be reported.

Pre-Meeting Progress reported by Dean M&SS

96. Case for MS (Management Sciences) programme has already been submitted to the Registrar's Office for onward submission to the HEC for approval.

97. A comprehensive proposal consisting case for all campuses has been submitted to the Registrar's Office for onward submission to the HEC.

Discussion

98. PG Coord MS Dept KC gave an update on the case which he said was presented jointly to the HEC for all the three campuses but seemingly the Commission had few observations on the roadmap. He suggested reverting to MPhil just in case MS MS was not approved. HOD(MS)IC considered MPhil Mgt Sciences a dying programme. Dean M&SS informed that HEC had referred the case file to NBEAC for comparison of roadmap with the NCRC's roadmap of 2012 and that it would be pursued at the NBEAC. The Council decided to keep the item on the agenda for progress to be reported.

Decision 26(2511)

99. Progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	Dean M&SS	Dean M&SS
Statutory Documents affected: NA for the time being		

Item 2513: BS Psychology at BUIC – Progress

Sponsor: HOD(PP)IC

Decision of the 25th ACM

100. BS Psychology approved in principle for launch at the BUIC wef the Fall 2016 semester, subject to availability of space. Progress to be reported.

Pre-Meeting Progress reported by the BUIC

101. The space for room has been earmarked in building No 3, new intakes, while lab will be accommodated before the beginning of the new semester.

Discussion

102. The Council decided to keep the point on the agenda for progress to be reported.

103. Director Academics pointed out that the room which had been earmarked for BS(Psychology) was in fact the retiring room for the visiting faculty who, after losing this room to the Psychology Dept,

had no place to go to in between the classes. Upon Chair's query, he stated that the newly commissioned Faculty Café was closed on weekends. The Chair directed that the Faculty Café be kept open over the weekends.

Decision 26(2513)

104. a. Progress on BS Psychology to be reported.
- b. With immediate effect, the newly commissioned Faculty Café shall be kept open over the Weekends for use by the Visiting Faculty.

Action Required	Action by	Responsibility of
Implementation of the Decision 'a'	HOD(PP)IC	DIC
Implementation of the Decision 'b'	DIC	DIC
Statutory Documents affected: Prospectus (<i>decision 'a'</i>)		

Item 2516: MBA Programmes at BUIC & BUKC – Addition of Islamic Finance as Major
Responsibility: Dean(M&SS)

Decision of the 25th ACM

105. MBA major in Islamic Finance approved for BUIC and BUKC wef the Spring 2016 semester. The major shall comprise the 5 specialisation courses, as listed at para 288, out of which a student shall be required to take four. Progress be reported.

Pre-Meeting Progress reported by Dean (M&SS)

106. MBA major in Islamic Finance has been advertised for Spring 2016 admissions at both BUIC and BUKC. Progress will be reported at the end of ongoing semester.

Discussion

107. Dean M&SS informed the Council that no student had opted for the major as yet. HOD(MS)IC attributed lack of interest to initial hesitation on part of the students. The Council decided to drop the point.

Decision 26(2516)

108. Point dropped.

Item 2517: LLM at BUIC – Progress
Responsibility: DIC

Decision of the 25th ACM

109. LLM programme approved for BUIC wef the Fall 2016 semester, subject to HEC's approval. Progress be reported.

Pre-Meeting Progress reported by DIC

110. The Higher Education Commission, Islamabad has been requested to issue NOC to the Bahria University for starting the LLM program w.e.f. Fall-2016 semester. The requisite documents have already been furnished to the HEC.

111. HOD-Law had two meetings with QAD of HEC. In the last meeting held on 08 December, 2015, The Consultant to QAD of HEC and the DG QA of HEC promised to place the item before the Quality Assurance Committee of HEC.

112. Accordingly, QA meeting was held at HEC and issuance of NOC to the Bahria University, Islamabad was also discussed therein. However, the minutes of the meeting have not yet been finalized at HEC level and the department is still waiting for the outcome of the meeting i.e., the decision regarding issuance of NOC to BUIC for LLM Program.

113. In addition, Pakistan Bar Council has revised their rules for imparting legal education in Pakistan, and as per their requirements, the department has also applied to PBC, and once NOC is issued by HEC, the case will be pursued with the PBC.

Discussion

114. HOD(Law) complemented the progress report with the comment that the programme had been approved verbally but minutes were still awaited. He added that the HEC had made 5-years post-LLM experience a pre-requisite for teachers. The Council decided to keep the point on the agenda for progress to be reported.

Decision 26(2517)

115. Progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(Law)IC	DIC
Statutory Documents affected: Roadmap, Prospectus after programme approval from the HEC		

Item 2518: PhD(Geology) at BUIC – Progress

Responsibility: DIC

Decision of the 25th ACM

116. PhD programme in Geology approved for BUIC w.e.f. the Spring 2016 semester, subject to HEC's approval. Progress be reported.

Pre-Meeting Progress reported by DIC

117. The PhD program has been approved by HEC. The road map and course outlines are being submitted for inclusion in the prospectus and the program is scheduled to start from Fall 2016.

Discussion

118. The Council decided to keep the point on the agenda for progress to be reported.

Decision 26(2518)

119. Progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(EES)IC	DIC
Statutory Documents affected: Course Code Handbook, Roadmap & Prospectus		

Item 2519: PhD in Management Sciences at BULC - Progress

Responsibility: DLC

Decision of the 25th ACM

120. PhD in Management Sciences at the BULC approved in principle, wef the Fall 2016 semester, subject to HEC's approval. Progress be reported.

Pre-Meeting Progress reported by DLC

121. Case with HEC; approval awaited.

Discussion

122. The Council decided to keep the point on the agenda for progress to be reported.

Decision 26(2519)

123. Progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(MS)LC	DLC
Statutory Documents affected: NA for the time being		

Item 2521: FYP Grades - Inclusion in the CGPA Calculation of the Final Semester

Responsibility: DIC, DKC, DLC

Decision of the 25th ACM

124. With effect from the Fall 2015 semester, the result of the FYP, of the Engineering Departments, shall be submitted within two weeks of the semester end (last day of classes). It shall be ensured that a student's FYP result is included in the final semester GPA and the programme CGPA before deciding on any academic warning (Probation or Chance) or penalty (Drop). Progress is to be reported.

Pre-Meeting Progress reported by DIC, DKC & DLC

125. Point noted and promulgated for compliance.

Discussion

126. HOD(SE)IC pointed to some difficulties in implementing the decision of the Council on the subject, implying that, in some cases, the project extended well into the summer session, thus making

it impossible to grade the project by the given deadline. The Council could not reconcile this observation with the proceedings of the last ACM where this issue never came up; rather the case was tabled forcefully under referral from the FBOS; nor could the Council connect it with the proceedings of the 9th FBOS where it was recorded *"HODs of IC pointed out that such problem didn't exist at BUIC due to submission of FYP result with course results"*. Further, there had not been an occasion to implement the decision since the last ACM (this exercise being done in the Spring semester).

127. Finding itself in a quandary, the Council, from the verge of dropping the point, decided to retain the point on the agenda for progress to be reported.

Decision 26(2521)

128. Progress be reported on the implementation of the decision.

Action Required	Action by	Responsibility of
Implementation of the Decision	HODs (EE, CS, SE, CE, CSE)IC,KC,LC	Dean ES
Statutory Documents affected: BU Examination Policy		

Item 2524: Honoraria Rates for Thesis/ Project Supervisors and Examiners at the UG and PG Levels

Responsibility: Dean ES

Decision of the 25th ACM

129. Dean(M&SS) and Dean(ES) to study the rates of honorarium for thesis/project supervisors and examiners at the BS/BBA, MBA, MS/MPhil and PhD levels, and put up recommendations on file. Progress to be reported.

Pre-Meeting Progress reported by Dean M&SS

130. Honoraria Rates for Thesis/ Project Supervisors and Examiners at the UG and PG Levels have been finalized in agreement with the Dean ES. Case is being submitted to the competent authority for approval.

Progress reported by Dean ES

131. The recommendations from Faculty of Management Sciences have been received in March 2016, and the case would be moved on file during the next week for the approval of competent authority.

Discussion

132. The Chair informed the Council that the case was being processed on file and could stay on the agenda till final disposal by the Council.

Decision 26(2524)

133. Progress on the case be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	Dean ES	Dean ES
Statutory Documents affected: NA for the time being		

Item 2530: Posthumous Award of Degree, Introduction of

Sponsor: DAA

Referral Authority: Decision on File BU-DE/2015/880

Decision of the 25th ACM

134. Posthumous award of honorary degree, to honour good students of the University who pass away at the verge of completing the academic programme, approved, subject to the following conditions:

- a. Maximum programme shortfall: 25% Credit Hours or one semester (whichever is more beneficial for the deceased).
- b. Not a Time Bar case.
- c. No ethical or disciplinary issues.
- d. Clean academic record viz plagiarism and unfair means in examinations.

135. Amendment to insert new clause in the BU Statutes "Posthumous Award of Honorary Degree" be processed. Progress to be reported.

Pre-Meeting Progress reported by Director Academics

136. The case was recommended by the Executive Committee and referred to the BOG; the BOG have referred it to the HEC.

Discussion

137. The Council asked for the case to be referred to the HEC.

Decision 26(2530)

138. The case for posthumous award of degree be taken up with the HEC. Progress be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	Registrar	Registrar
Statutory Documents affected: NA for the time being		

Item 2531: Posthumous Award of MSPM Degree to Late Air Cdre Altaf Hussain

Responsibility: DAA

Decision of the 25th ACM

139. Case pended until amendment to BU Statutes (new BU Academic Regulations) vide Decision 2530.

Pre-Meeting Progress reported by Director Academics

140. Case linked to the outcome of the previous point.

Discussion

141. The Council agreed to keep the point on the agenda and wait for the outcome of Item 2530.

Decision 26(2531)

142. Progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	Dir Academics	Dir Academics
Statutory Documents affected: NA for the time being		

New Items

Item 2601: BS (CS) - Curriculum Revision

Sponsor: HoD(CS)IC

Referral Authority: FBOS ES

Summary of the Case

143. The case sought approval to the following changes in the curriculum for BS(CS) with the objective of bringing improvement in the programme, making strong alignment of the Road-Map and Curriculum with the HEC guidelines promulgated from time to time and help get the highest category of accreditation:

a. **Deletion of Courses**

GSC-105 Mathematics
CSC-110 Computing Fundamentals
CSL-110 Computing Fundamentals Lab
GSC-113 Applied Physics
GSL-113 Applied Physics Lab
SEN-213 System Analysis and Design

b. **Adding of Core Courses**

CSC-111 Introduction to Information & Communication Technology (2 Cr Hr)
CSL-111 Introduction to Information & Communication Technology Lab (1 Cr Hr)
CSC-307 Professional Practices (2 Cr Hr)
CEN-321 Microprocessors and Interfacing (2 Cr Hr)
CEL-321 Microprocessors and Interfacing Lab (1 Cr Hr)

c. **Addition of New Course to the Electives List**

CSC-341 Introduction to Cloud Computing (3 Cr Hr)

d. **Moving Course from Core to Electives List**

CSC-444 Computer Graphics (2 Cr Hr)
CSL-444 Computer Graphics Lab (1 Cr Hr)

144. Revised curriculum of BS(CS), along with course details of added courses, is placed at Appendage 2601 (page **Error! Bookmark not defined.**).

Discussion

145. The Council approved the changes after a brief discussion.

Decision 2601

146. Changes to the curriculum of BS(CS) as suggested under this item and explained in Appendage 2601 (page **Error! Bookmark not defined.**), approved wef the Fall 2016 admissions. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	HODs(CS)IC,KC,LC	Dean ES
Statutory Documents affected: NA for the time being		

Item 2602: MS(CS) Programme - Curriculum Revision

Sponsor: HoD(CS)IC

Referral Authority: FBOS ES

Summary of the Case

147. MS(CS) program was launched in Fall 2013 and the first batch was due for graduation at the end of the current semester. Curriculum of the programme had been revised to bring improvement and to make strong alignment of the Road-Map and the Curriculum with the HEC guidelines promulgated from time to time. The revision involved:

- a. Revision in Core Courses. Only two courses recommended as core courses along with one University Requirements course Research Methodology.
- b. Addition of Elective. Course "Cloud Computing" (CSC-718)

148. The revision, placed at Appendage 2602 (page **Error! Bookmark not defined.**), was tabled for approval.

Discussion

149. The Council approved the revision after a brief discussion.

Decision 2602

150. Revised curriculum of MS(CS), placed at Appendage 2602 (page **Error! Bookmark not defined.**), approved wef the Fall 2016 admissions. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	HODs(CS)IC,KC,LC	Dean ES
Statutory Documents affected: NA for the time being		

Item 2603: MS(SE) Programme – Adoption of HEC Roadmap 2013

Sponsor: HoD(SE)IC

Referral Authority: FBOS ES

Summary of the Case

151. HEC had revised roadmap for MS Software Engineering programme. The roadmap had been reviewed and further revised by the SE Dept BUIC. The revised roadmap was approved by the FBOS ES and was tabled for consideration and approval of the Academic Council, for implementation wef the Fall 2016 intakes. Working paper and the revised roadmap are placed at Appendage 2603 (page **Error! Bookmark not defined.**).

Discussion

152. The Council approved the case after a brief discussion.

Decision 2603

153. HEC's 2013 Roadmap for MS(SE) approved for adoption wef the Fall 2016 admissions. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(SE)IC, HOD(CSE)KC	Dean ES
Statutory Documents affected: Roadmap, Prospectus		

Item 2604: MS(EM) Programme - Proposal for Revision and Realignment of Roadmap

Sponsor: HoD(SE)IC

Referral Authority: FBOS ES

Summary of the Case

154. While approving the MS(EM) programme for the BUIC, the HEC had asked for some changes to be made to the roadmap. Consequently, the Dept revised the roadmap (Appendage 2604/page **Error! Bookmark not defined.**) which was placed before the Council for consideration and approval.

Discussion

155. To an observation on the need for revision right in the programme's infancy, Dean ES commented that approval from the HEC had been unconditional and the revision was made to improve the syllabus further. The Council approved the revision after brief discussion.

Decision 2604

156. Revised roadmap of MS(EM), placed at Appendage 2604 (page **Error! Bookmark not defined.**), approved wef the Spring 2016 batches (*ongoing semester*). Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(SE)IC	Dean ES
Statutory Documents affected: NA for the time being		

Item 2605: Pakistan Studies & Islamic Studies, Revised Curriculum of

Sponsor: HOD(H&SS)IC

Referral Authority: FBOS M&SS

Summary of the Case

157. HEC, upon directions from the Govt of Pakistan, had directed the HEIs to incorporate necessary amendments in the curriculum of Pakistan Studies and Islamic Studies with a view to creating an atmosphere of religious tolerance. To that end, the HSS Dept IC had proposed amendments which are placed at Appendage 2605 (page **Error! Bookmark not defined.**). The amendments focussed on inculcating among the students the virtues of patriotism, religious tolerance, humanity, brotherhood and the human rights as ordained by Islam.

Discussion

158. A floodgate of observations opened the moment the case was opened for discussion. Many of the subjects, particularly of Islamic Studies, were observed to be too difficult for the Bachelors level and too long to be covered in the given time. The Chair inquired if the matter had been deliberated at the FBOS upon which a number of omissions and commissions came to light. It was decided to refer the matter back to FBOS for reconciliation.

Decision 2605

159. Revised curricula of Islamic Studies and Pakistan Studies, as presented at Appendage 2605, referred back to the FBOS for review and reconciliation, to ensure that its objectives are specific, attainable and realistic. Progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(HSS)IC	Dean M&SS
Statutory Documents affected: NA for the time being		

Item 2606: BCE Programme - Approval of Curriculum

Sponsor: HoD(C&SC)KC

Referral Authority: FBOS ES

Summary of the Case

160. BCE programme at the BUKC was under accreditation visit by the PEC. When the programme had re-started in Fall 2013, the roadmap which the BUIC had been following was adopted for the BUKC. During their interim accreditation visit, the PEC team were shown ACM minutes highlighting approval of the BCE curriculum and the changes thereto from time to time, and were reported that ACM approvals were university-wide, applying uniformly to the campuses where the same programme was run. The team was also informed that that the same curriculum also made part of the programme prospectus. However, the team insisted on seeing "approval of the BCE curriculum at the BUKC from the statutory body of the university". To meet the PEC team's demand, formal approval to the BCE's existing roadmap placed at Appendage 2606 (page **Error! Bookmark not defined.**) and also stipulated in the programme prospectus, was requested for the BUKC specifically.

Discussion

161. The Council, after a brief discussion, approved the request, for both the BUIC and BUKC.

Decision 2606

162. BCE Roadmap, placed at Appendage 2606 (page **Error! Bookmark not defined.**), approved for BUKC and BUIC, with immediate effect. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(CSE)KC, HOD(CE)IC	Dean ES
Statutory Documents affected: Prospectus		

Item 2607: MSEE Programme - Revised Roadmap and Curriculum

Sponsor: HoD(EE)KC

Referral Authority: FBOS ES

Summary of the Case

163. Bahria University had been offering MSEE program in four different specialisations, since Fall 2012. The HODs EE of the BUIC and BUKC had revised and updated the MSEE roadmap and curriculum in order to synchronize it with the contemporary demands and the future trends. The revised curriculum and roadmap, placed at Appendage 2607 (page **Error! Bookmark not defined.**), were tabled for approval.

Discussion

164. The Council approved the revised roadmap and curriculum after a brief discussion.

Decision 2607

165. Revised Roadmap and Curriculum, for the MS EE programme, as placed at Appendage 2607 (page **Error! Bookmark not defined.**), approved for implementation wef the Fall 2016 admissions.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(EE)IC, HOD(EE)KC	Dean ES
Statutory Documents affected: NA for the time being		

Item 2608: PhD EE in Control Systems - Addition of Elective

Sponsor: HoD(EE)IC

Referral Authority: FBOS ES

Summary of the Case

166. PhD EE scholars pursuing research in Control Systems had few courses available in the Electives List. HEC had also desired to update and increase the elective courses for the PhD programme. To that end, the case proposed the course 'Advanced Nonlinear Control Systems (EEN-828)' to be added to the Electives List. The course outline is part of the working paper attached at Appendage 2608 (page **Error! Bookmark not defined.**).

Discussion

167. It was highlighted that one adjunct faculty member would be required to conduct this course for one PhD scholar, which the Council found odd. However, the Elective was approved for inclusion in the Electives List.

Decision 2608

168. The Elective 'EEN-828: Advanced Non-Linear Control Systems', approved for inclusion in the Electives List of PhD EE. The Elective shall be offered subject to the University's rules on offering electives. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(EE)IC, HOD(EE)KC	Dean ES
Statutory Documents affected: Course Codes Handbook, PhEE Roadmap & Prospectus		

Item 2609: MS SE and PhD SE - Common Electives

Sponsor: HOD(SE)IC

Referral Authority: FBOS ES

Summary of the Case

169. The proposal sought inclusion of the following electives of the MS SE roadmap in the electives list of the PhD roadmap, having been revised and considered suitable for the doctoral programme:

1	SEN-758	Component-based Software Engineering	3
2	SEN-760	Complex Adaptive Systems	3
3	SEN-761	Semantic Web	3
4	SEN-762	Advanced Data Analytics and Business Intelligence	3
5	SEN-759	Software Re-Engineering	3

170. Details of these courses may be found at Appendage 2609 (page **Error! Bookmark not defined.**).

Discussion

171. Since the proposal was within rules, the Council accorded approval after a brief discussion.

Decision 2609

172. Five MS SE electives - SEN-758, SEN-760, SEN-761, SEN-762 and SEN-759 – with details at Appendage 2609, approved for the PhD roadmap wef the Fall 2016 admissions. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(SE)IC, HOD(CSE)KC	Dean ES
Statutory Documents affected: NA for the time being		

Item 2610: LLB Programme – Adoption of the new HEC Curriculum-2015

Sponsor: HOD(Law)IC

Referral Authority: FBOS M&SS

Summary of the Case

173. The HEC's National Curriculum Review Committee had revised the LLB 5-year curriculum, and had asked for adoption of these changes by the Academic Councils of the HEIs. The changes and the revised curriculum are attached as Appendage 2610 (page **Error! Bookmark not defined.**). The FBOS had agreed to the revised curriculum but had decided to wait for official notification of the revised curriculum by the HEC, which had since been received and made part of the appendage.

174. The Law Dept BUIC also sought approval to implement the new curriculum w.e.f. the Fall-2016 intake.

Discussion

175. The Council agreed to both the proposals and approved them for adoption wef the Fall 2016 intakes.

Decision 2610

176. HEC's LLB Curriculum-2015, as at Appendage 2610 (page **Error! Bookmark not defined.**), approved for adoption wef the Fall 2016 intakes. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(Law)IC	HOD(Law)IC
Statutory Documents affected: Prospectus		

Item 2611: MS Finance – Introduction of Islamic Banking and Finance as a Specialisation	
Sponsor: HOD(MS)IC	Referral Authority: FBOS M&SS

Summary of the Case

177. The case proposed introducing Islamic Banking and Finance as a Specialisation in MS Finance with the following justification:

- a. The potential of Islamic Finance industry was growing. It would be prudent to add a specialisation in Islamic Finance in all the Masters programmes which the BU was running, that is, MBA and MS, as an addition to the existing specialisations of Finance, Marketing, Human Resources etc.
- b. Admission response to MS Finance had been encouraging.
- c. A good number of institutions, globally as well as nationally, offered Islamic Finance qualification.

178. Following subjects were identified for specialisation into Islamic Banking and Finance:

- a. Islamic Commercial Laws
- b. Islamic Insurance
- c. Islamic Banking
- d. Islamic Capital Market
- e. Islamic Accounting
- f. Regulation & Governance of Islamic Financial Institutions
- g. Seminars in Islamic Finance

179. As the next step, the proposal intended a full-fledged MS programme in Islamic Banking and Finance, depending on the market response.

180. The proposal was tabled for consideration. Working paper and the course contents are placed at Appendage 2611 (page **Error! Bookmark not defined.**).

Discussion

181. The Council found the proposal pertinent and approved it for adoption wef Fall 2016.

Decision 2611

182. 'Islamic Banking & Finance', with details at Appendage 2611 (page **Error! Bookmark not defined.**), approved as a major for the MS Finance programme wef Fall 2016; progress to be reported.

Action Required	Action by	Responsibility of
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Implementation of the Decision	HOD(MS)IC, HOD(MS)KC	Dean M&SS
Statutory Documents affected: Course Code Handbook, Roadmap & Prospectus		

Item 2612: MS(IR) – Launch Proposal

Sponsor: HOD(H&SS)IC

Referral Authority: FBOS M&SS

Summary of the Case

183. The proposal presented its raison d'être:

- a. After graduating with BSS(IR) degree from the BUIC, the students who wished to continue higher studies in IR sought admission in other HEIs. BU, therefore, always lost a potential captive intake.
- b. With three PhDs in IR in the fold, the Department could conveniently run an MS programme.
- c. Such a programme would also add to the University's academic portfolio.

184. Approval was sought to run MS(IR) at the BUIC wef Fall 2016 subject to NOC from the HEC. Working paper, the programme content and the New Programme Proposal document are placed at Appendage 2612 (page **Error! Bookmark not defined.**).

Discussion

185. The Sponsor presented the working paper. The Council found the proposal cogent and approved it subject to NOC from the HEC.

Decision 2612

186. MS(IR) approved for launch at the BUIC as an evening/weekend programme wef Fall 2016, subject to the NOC from the HEC.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(HSS)IC	DIC
Statutory Documents affected: NA for the time being		

Item 2613: MS (Information Security) – Launch Proposal

Sponsor: HoD(CS)IC

Referral Authority: FBOS ES

Summary of the Case

187. The proposal was based on the following rationale:

- a. Increased threat to IT and cyber based information systems in the shape of hacking, cyber-attacks, phishing, malware and others.
- b. Strategies needed to be learnt and adopted to safeguard info through prevention and countermeasures.

- c. The programme would greatly benefit the students of BS(IT) and BCS.
- d. Possibility of collaborative/joint research with the Yasar University (YU) which too ran the same programme and with which the BU had an MOU which *inter alia* covered joint/ collaborative research.

188. Working paper, Programme Outline and the New Programme Proposal document are placed at Appendage 2613 (page **Error! Bookmark not defined.**). The case sought approvals for the following actions:

- a. Finalisation of the MS(IS) roadmap in consultation with YU.
- b. Establishing a lab for the programme.
- c. Application to the HEC for NOC.

Discussion

189. While being generally supportive, the Council did not find the proposal complete enough, with respect to the roadmap and the exact requirement of lab, to be referred to the HEC for NOC (Roadmap and Curriculum were subsequently provided and are added to Appendage 2613). DDFCP briefed the Council that the extent of cooperation sought from the YU might be extra-MOU and involve financial effect. The Sponsor was asked to approach YU through the International Office to finalise the roadmap and the lab requirement, and report progress to the Council.

Decision 2613

190. HOD(CS)IC to approach the Yasar University through the International Office to finalise the roadmap and lab requirements for MS(Information Security). Progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(CS)IC	HOD(CS)IC
Statutory Documents affected: NA for the time being		

Item 2614: Master of Computer Science (MCS) at BUIC (Evening) – Launch Proposal

Sponsor: HoD(CS)IC

Referral Authority: FBOS ES

Summary of the Case

191. MCS was introduced as a 2½ year evening programme, designed for BSc graduates from the government colleges to learn computing knowledge and skills, to help them develop and design software products in the IT/software industry. It was envisaged that the programme would strengthen the University's MS(CS) and MS(T&N) programmes. It was briefed that seven other HEIs were already running the programme in the Peshawar-Islamabad/Rawalpindi-Lahore region.

192. The case had earlier been contested in the FBOS on the following grounds:

- a. The programme did not match with the long term vision and plan of the University, and that of the Faculty of Engineering Sciences
- b. The universities were moving to the 4-year BS and 2-year MS programmes and none of the reputed universities had launched the said programme during the last 10 years.

- c. The agenda had twice been declined at the FBOS and the ACM in the last couple of years and nothing had changed since then to support the programme.

193. The matter was tabled before the Council. Working paper, programme roadmap and the New Programme Proposal document are attached as Appendage 2614 (page **Error! Bookmark not defined.**).

Discussion

194. The item lead to intense debate. The ‘for’ arguments focussed on the University’s CSR, the programme providing the conversion, or bridging degree, to the BS-MS-PhD scheme of higher studies and heavy demand for CS graduates in the market. The ‘against’ reasoning considered the proposal out of synch with the higher education direction towards the BS, MS and PhD format, apprehensions about the student intake, a programme which would eventually require a bridging degree for the BS-MS-PhD format and the case being no different from the BBS which the Council had already rejected in a previous meeting. With the Council reaching an impasse, the Chair disapproved the proposal and dropped the point.

Decision 2614

195. The proposal to launch Master of Computer Science (MCS) programme as an evening programme at the BUIC not approved; point dropped.

Item 2615: MS Mathematics at BUIC – Launch Proposal

Item 2616: MS Applied Mathematics at BUKC – Launch Proposal

Sponsor: HoD(EE)IC, HOD(HNS)KC

Referral Authority: FBOS ES

Summary of the Case

196. MS Mathematics was proposed as an evening programme at the BUIC and the BUKC on the following lines:

- a. Technology was becoming more complex and diversified leading to increased demand for mathematicians, both in the industry and the academia.
- b. There was also a need to integrate academia from the Engineering and Management Sciences programmes into a Mathematics programme.
- c. The programme would increase enrolments and contribute to the BU’s programmes portfolio.

197. Working Paper, Programme Roadmap and Course Outline are attached as Appendage 2615 (page **Error! Bookmark not defined.**), which spelled out the requirement of two PhDs to run the programme.

Discussion

198. HOD(EE)BUIC presented the case on behalf of both the campuses and for both the programmes, highlighting that Pure and Applied Mathematics would be the two streams of the programme, for which a revised roadmap had been prepared and attached as Appendage 2615. The Council observed that being a PG programme in Natural Sciences, MS Mathematics could not be run by the EE Dept. There were suggestions for a separate Dept of Mathematics or Natural Sciences. While appreciating the initiative as an attempt to increase the research output, the Council inquired into the research output of the existing Mathematics faculty of the University. It was agreed that the proposal needed more work and asked the Dean ES and the sponsoring HODs to review the proposal, particularly in the context of research output, and present it in a VLC within two weeks.

Decision 2615

199. Dean ES, HOD(EE)IC and HOD(HNS)KC to review the proposal to launch MS Mathematics at the BUIC and BUKC, particularly in the context of Research, and present the renewed proposal in an inter-campus VLC in two weeks.

Action Required	Action by	Responsibility of
Implementation of the Decision	Dean ES, HOD(EE)IC, HOD(HNS)	Dean ES
Statutory Documents affected: NA for the time being		

Item 2617: BSS (International Relations, Media Studies, Development Studies) – Changing BSS nomenclature to BS

Sponsor: HOD(HSS)IC

Referral Authority: FBOS M&SS

Summary of the Case

200. The Department of HSS BUIC offered BSS degree in three streams – International Relations, Media Studies and Development Studies. The degrees were transcribed as BSS(International Relations) and so forth. Students of BSS studied the first three semesters of common courses together, at the end of which they made their choice for the particular stream.

201. The case sought two changes to the BSS scheme of programmes:

- a. Change of the BSS nomenclature to BS as the former was perceived to cause confusion; the degrees be transcribed as BS(International Relations) and so forth.
- b. Students be made to choose, and join their chosen stream, *ab initio* with the provision of changing the stream within the first two weeks of the 1st semester. However, the students would still study the first three semesters of common courses together. This measure would help the students focus better on their chosen stream.

202. Working paper on the subject is placed at Appendage 2617 (page **Error! Bookmark not defined.**).

Discussion

203. The Secy pointed out that the nomenclature aspect had been debated previously too, in favour of BSS on following grounds:

- a. BSS kept the degree rooted in Social Sciences domain, with graduates earning the title of ‘Social Scientists’
- b. Internationally, a ‘Social Science’ graduate in a field held greater import than a simple ‘Science’ graduate in the same field.

204. The Council was split on the proposal. The proponents brought out the following arguments:

- a. Virtually all the HEIs offering these programmes were using the BS nomenclature save NUST.
- b. BS nomenclature would give better identity and quality to the degree.
- c. BS nomenclature was demanded by corporate bodies.

205. The opposing views centred on the question as to how the mere removal of one 'S' would lead to better identity and quality of the degree when all other parameters were to be the same.

206. Seeing that the arguments were leading to a deadlock, the Chair ruled to maintain status quo and drop the point.

Decision 2617

207. Status quo shall be maintained towards the nomenclature of BSS degrees. Point dropped.

Item 2618: BS(Anthropology) at BUIC – Re-launch Proposal

Sponsor: HOD(H&SS)IC

Referral Authority: FBOS M&SS

Summary of the Case

208. The proposal was based on the following rationale:

- a. A suitable replacement for the BS(Media Studies) programme which the Dept was losing to a separate Dept.
- b. Students' demand.

209. Working paper is placed at Appendage 2618 (page **Error! Bookmark not defined.**).

210. BS and MPhil(Anthropology) had been regular programmes at the BUIC until 2013 when an academic audit of the H&SS Dept, in May 2013, found them to be failing. Taking due cognizance of the audit report, the 21st ACM (Oct 2013) decided to discontinue them on the following grounds:

- a. BS(Anthropology) had not attracted even a single student in the last six semesters.
- b. MPhil(Anthropology) had lost student interest and was, therefore, a fit case for closure.

Discussion

211. The Sponsor attributed the closure of BSS(Anthropology) in 2013 to the following reasons:

- a. Degree BSS and not BS.
- b. Demotivated students.
- c. Research difficulties due to just one supervisor.

212. He urged restarting the programme on the following additional grounds:

- a. No other HEI was offering the programme while 12 were eager to start.
- b. No additional space was required.
- c. Job market included Education, NGOs, Health, Archaeology, etc.

213. The Sponsor was queried on the aspect of 'no space requirement' and it was agreed that the programme would indeed require additional space after the common third semester. HOD(MS)KC declared that the next decade would be the decade of Social Sciences. Dean M&SS added that the programme would not affect other resources. The Registrar feared that the programme would adversely affect other the streams leading to dilution of strength. There was also a proposal to restart

the programme after two years when more space would become available. Nonetheless, the programme was approved for launch wef Fall 2016.

Decision 2618

214. BSS(Anthropology) approved for re-launch at the BUIC wef the Fall 2016 admissions. Progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(HSS)IC	DIC
Statutory Documents affected: Roadmap, Prospectus		

Item 2619: MS in HRM & Organizational Psychology at BUKC – Launch Proposal

Sponsor: HOD(MS)KC

Referral Authority: FBOS M&SS

Summary of the Case

215. MS in HRM & Organizational Psychology was introduced as follows:

- a. a hybrid programme which combined Human Resource Management with its Psychological dimensions.
- b. designed for graduates and professionals with strong desire for attaining comprehensive understanding of organisational functioning in the highly competitive contemporary environment.
- c. Drawing on the strengths of the University's Management Sciences and the Psychology programmes, and aiming at serving both the society and the industry.

216. It was envisaged that the programme would contribute to the University's growth. The initial induction was anticipated at 15-20 students, with a net earning of Rs 0.1 million in the first year. Working paper and the New Programme Proposal document are attached as Appendage 2619 (page **Error! Bookmark not defined.**).

Discussion

217. The Council was informed that the same programme was being run by the IOBM Karachi and that Departmental CAC's input had been taken and a number of course titles changed on their advice. HOD(MS)KC highlighted that not many students were majoring in MBA HR and that a better title for the programme would be MS Organisational Behaviour and Marketing. Dir IPP considered the programme a good attempt but with no market in Islamabad. After some more discussion, the programme was approved for the BUKC subject to NOC from the HEC.

Decision 2619

218. MS in HRM and Organisational Psychology approved for launch at the BUKC wef Fall 2016, subject to NOC from the HEC.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(MS)IC	DKC
Statutory Documents affected: NA for the time being		

Item 2620: MS in Insurance and Risk Management at BUKC - Launch Proposal

Sponsor: HOD(MS)KC

Referral Authority: FBOS M&SS

Summary of the Case

219. This proposal was tabled on the following grounds:

- a. MS in Insurance and Risk Management, a futuristic programme, would provide a new stream of research and value addition to the existing portfolio of BU's degree programmes.
- b. The programme was being offered in some of the world renowned universities and few public universities in Pakistan.
- c. With the declining interest of students in MS (Finance), this program would provide an attractive alternative.

220. Working paper and the New Programme Proposal document are attached as Appendage 2620 (page **Error! Bookmark not defined.**).

Discussion

221. PG Coord MS Dept KC presented the case (presentation added to Appendage 2620) and apprised the house that:

- a. a market survey was carried out which showed 55% viability of the programme;
- b. at the DBOS, FBOS and in the meeting with the Departmental CAC, the viability of the programme was assessed as 50%.

222. The presenter added that concerns of the CAC had already been addressed and that there would be no faculty issues. The Sponsor was asked if it would be prudent to launch a programme in Insurance and Risk Management with a risk factor of 50% (emerging viability being 50%) to which the response was affirmative. DE proposed addition of courses in Finance. DPGP suggested taking a holistic picture and not narrowing it down to Insurance. HOD(MS)IC suggested running the programme as a stream of MS Finance and not as a separate programme. The Chair observed that in the light of the observations it might be prudent to focus more on the Risk Management part of the programme. With that the programme was approved for launch after NOC from the HEC. The Sponsor was asked to modify the roadmap in the light of the suggestions made.

Decision 2620

223. Proposal to launch MS in Insurance and Risk Management at the BUKC approved subject to reviewing the roadmap for greater emphasis on the Risk Management part, and NOC from the HEC.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(MS)KC	DKC
Statutory Documents affected: Prospectus, after programme approval from the HEC		

Item 2621: MS EE at BUKC in the Weekend Format – Launch Proposal

Sponsor: HoD(EE)KC

Referral Authority: FBOS ES

Summary of the Case

224. BUKC had been running MS EE since 2011 as an evening programme on the week days. Resultantly, it could not be availed by the working students, being unable to join the evening classes starting at 18:00 hrs. Permission was sought to launch its weekend version. The case did not carry a feasibility study or the New Programme Proposal document. Working paper is attached as Appendage 2621 (page **Error! Bookmark not defined.**).

Discussion

225. HOD(EE)KC presented the feasibility study which is appended to Appendage 2621. To a query, the sponsor responded that there was no chance of the morning programme students transferring to the weekend programme. After a brief discussion, the proposal was approved for launch with the conditions that there would be no transfers from the morning programme and the requirements of minimum students' strength in the programme would be met.

Decision 2621

226. Proposal to launch MS EE in the Weekend format at the BUKC approved wef Fall 2016 subject to the conditions that there shall be no transfers to this programme from the morning programme and that the University rules on minimum number of students in the programme shall be complied. Progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(EE)KC	DKC
Statutory Documents affected: Prospectus		

Item 2622: MS Engg Management at BUKC – Launch Proposal

Sponsor: HoD(EE)KC

Referral Authority: FBOS ES

Summary of the Case

227. MS Engineering Management had recently been launched at the BUIC. BUKC was interested in launching the same programme in the evening/weekend format, wef the Fall 2016 semester. The case did not carry the feasibility study or the University's New Programme Proposal document. The working paper is clubbed with that of the previous item at Appendage 2621 (page **Error! Bookmark not defined.**).

Discussion

228. HOD(EE)KC presented the roadmap and the feasibility study, appended to Appendage 2622. HOD(CS)IC queried the ownership of the programme at BUKC which was to be with the EE Dept whereas at the BUIC it was with the SE Dept. Dean ES explained that the nature of the programme was such that it could be run by any department of the Faculty of Engineering Sciences. DKC informed that the same programme was being run by the NUST and that a number of naval officers had shown interest in the programme. After some more discussion the programme was approved for launch at the BUKC after NOC from the HEC.

Decision 2622

229. MS Engg Management approved for launch at the BUKC wef Fall 2016, subject to NOC from the HEC. Progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(EE)KC	DKC
Statutory Documents affected: Prospectus, after programme approval from the HEC		

Item 2623: PhD Clinical Psychology at BUIC - Launch Proposal

Sponsor: HOD(PP)IC

Referral Authority: FBOS M&SS

Summary of the Case

230. The proposal was tabled with the following rationale:

- a. MS Psychology programme at the BUIC had consolidated and matured with 57 students enrolled in two batches.
- b. The first batch would graduate the next semester. Many of the graduates would be looking forward to PhD and it would be mutually beneficial if BU could provide them an opportunity to do their doctoral studies right at their alma mater and also benefit from other incentives the University offered to its own graduates.
- c. A PhD degree with specialization in Clinical Psychology was not being offered in Islamabad-Rawalpindi.

231. The Dept wished to launch PhD Psychology, with 5 scholars, from the Fall 2016 semester along with BS Psychology which the last ACM had approved, subject to the following requirements being met:

- a. Extended lab capable of conducting PhD level psychological tests.
- b. Permanent or convenient internship site to enable 500 hrs of internship to each student.
- c. Induction of at least one PhD.

232. Working paper and the New Programme Proposal document are placed at Appendage 2623 (page **Error! Bookmark not defined.**).

Discussion

233. Attention of the Council was invited to the planned induction of 5 PhD scholars per semester which was considered below the break-even figure of 9. There was some discussion whether to launch PhD Professional Psychology, as at IPP, or PhD in Clinical Psychology. HOD(PP)IC informed that three PhDs would be required to launch PhD Clinical Psychology and that a civilian junior psychiatrist would have to be inducted at PNS HAFEEZ since none was available. Dir IPP suggested phasing out BS Psychology (Item 2513) and PhD Psychology and that if BS Psychology was to be launched from Fall 2016 then PhD be pended till Spring 2017. Similar suggestion was made by the Pro-Rector. After some more discussion, the programme was approved for launch after NOC from the HEC.

Decision 2623

234. Proposal to launch PhD Clinical Psychology at the BUIC approved, subject to NOC from the HEC. Progress to be reported.

Action Required	Action by	Responsibility of
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Implementation of the Decision	HOD(PP)IC	DIC
Statutory Documents affected: NA for the time being		

Item 2624: BS Psychology Program at Lahore Campus – Launch Proposal

Sponsor: Dir. IPP Karachi

Referral Authority: FBOS M&SS

Summary of the Case

235. BULC had been asked by the BUHQ to carry out feasibility study for launching a BS programme in Psychology. BULC's feasibility study, placed at Appendage 2624 (page **Error! Bookmark not defined.**), found the programme viable and feasible for launch at the BULC, with an anticipated induction of 20 students per semester, and subject to:

- a. construction of additional floor;
- b. establishment of lab; and
- c. induction of faculty.

236. The feasibility study needed to address the aspect of internship in the Psychology Dept of some local hospitals, which would require some sort of legal underpinning.

Discussion

237. DLC briefed that Fountain House had already agreed to provide clinical internship while similar arrangements were being discussed with Fatima Memorial. It became obvious that there were space constraints to launch the programme. As the construction of the additional floor wasn't possible any time soon, the Council pended the proposal.

Decision 2624

238. Proposal to launch BS Psychology at the BULC postponed till availability of space.

Action Required	Action by	Responsibility of
Implementation of the Decision	DLC	DLC
Statutory Documents affected: NA for the time being		

Item 2625: MS Supply Chain Management at BULC – Launch Proposal

Sponsor: HOD(MS)LC

Referral Authority: FBOS M&SS

Summary of the Case

239. The proposal was tabled with the following rationale:

- a. MS Supply Chain Management [MS(SCM)] had already started at the BUIC and was also approved for launch at the BUKC after its approval from the HEC.
- b. The same programme might be approved for the BULC as Lahore was a lucrative captive market for SCM; four local universities were already running the programme.

- c. An anticipated induction of 10 students per intake with two intakes per year would yield a net profit of Rs 0.778 million per annum.

240. Detailed working paper on the case and the New Programme Proposal document are placed at Appendage 2625 (page **Error! Bookmark not defined.**).

Discussion

241. BULC made a presentation of the working paper. After a brief discussion, the programme was approved for launch at the BULC after NOC from the HEC.

Decision 2625

242. MS Supply Chain Management approved for launch at the BULC, subject to NOC from the HEC. Progress be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(MS)LC	DLC
Statutory Documents affected: Prospectus, after the programme approval from the HEC		

Item 2626: BEd (Hons) at College of Teacher Education – Launch Proposal

Sponsor: DE

Referral Authority: Decision on DE File

Summary of the Case

243. College of Teacher Education (CTE), an affiliated unit of the BU, had been running the one-year BEd programme for some time. In 2013, the HEC directed all concerned colleges to phase out the one-year BEd programme by 2016, and replace it with a 4-year BEd Hons programme (Elementary/Secondary), for candidates with 14 and 12 years education. The case sought approval to start the programme. Working paper is attached as Appendage 2626 (page **Error! Bookmark not defined.**).

Discussion

244. A team from the CTE/KEF (Kashmir Education Foundation) made a detailed presentation which is appended to Appendage 2626. The presentation *inter alia* referred to the award of Associate Degree of Education (ADE) at the end of two years to those students who could not complete the 4-years BEd Hons programme. It was conveyed to the team that BU, as a matter of policy, did not offer associate degrees; for instance, the University decided against offering the HEC-approved BBS (Bachelor of Business Studies) degree to BBA students who abandoned BBA programme after 2 years. Dir IPP suggested considering affiliating the degree under the CSP/CSR aspect with a view to contributing to producing teachers in the backwards areas of AJK. Some technical aspects on the credits of each course vis-à-vis the contact hours, the course load per semester etc also came up which needed to be addressed. The Chair assured the team that BU would extend them all possible support while staying within the BU Academic Regulations and Rules. He formed a committee under the DE to look into the case and put up recommendations.

Decision 2626

245. A committee under the DE, with the HOD(CE)IC and the DLDC as members, is to look into the case of affiliating BEd Hons and ADE degrees to be offered by the CTE, and put up recommendations.

Action Required	Action by	Responsibility of
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Implementation of the Decision	Committee	DE
Statutory Documents affected: NA for the time being		

Secretary's Note: In view of the proceedings, the item is retitled as "BEd(Hons) & ADE at the College of Teachers Education – Launch Proposal".

Item 2627: Award of Medal to Mr Kaleem Sarwar, a BU Alumnus from the MBA Trimester Programme at the BUKC	
Sponsor: DE	Referral Authority: NHQ

Summary of the Case

246. Mr Kaleem Sarwar, a trimester graduate who stood first in the batch, with 3.75 CGPA, challenged BU on his ineligibility for award of the gold medal. He approached the Federal Ombudsman and the BU Pro-Chancellor for the award. NHQ asked the University to place his case before the Academic Council.

247. BUKC's trimester students had never been considered eligible for award of medals on the grounds that the medals were open to students who, inter alia, took "full academic load" during the "regular semesters" (Fall and Spring). The trimester format did not constitute the "regular semesters", nor its semesters were in synch with the regular semesters, nor was its semester load of 12 credit hrs (in general) was considered equivalent to the "full semester load".

248. While the BU's academic rules on the subject were clear, the Council was suggested to seize the opportunity to make any improvements in the rules to ward off a similar situation in the future. The Council was asked to consider the following eligibility clause which was already incorporated in the draft Academic Rules:

"has not taken a programme which does not follow the semester system, like the EMBA or the trimester-based MBA Weekend programmes."

249. The sponsor's working paper is attached as Appendage 2627 (page **Error! Bookmark not defined.**).

Discussion

250. DE presented the working paper. The Council deliberated on such basic terminology like 'regular programme', 'regular semester', 'weekend programme' and so on. The Council found the following decision of the 15th ACM flawed as the term 'regular programme' applied to all programmes being run at the BU, there being no 'irregular' programmes for those would be illegal:

*"It was decided that the award of Gold and Silvers medals will only be applicable for once which already has been catered for (7th) convocation. For all future convocations only **regular programs** (excluding Executive MBA, Diploma in Business Administration, and Certificate in Business Administration etc.) will be included for the academic honours/awards."*

251. The Council also found the following article of the Students Handbook, placed not under the heading of 'medals' but under 'honours', highly ambiguous:

"MBA weekend students are also eligible for award of medals."

252. A number of members supported the student's case; however, no past precedent (of medal award to a student of trimester programme) could be cited. It was also deliberated that if this student was awarded the medal what would happen to those students who were considered ineligible. The Chair wound up the discussion by forming a committee under the DE to look into the whole case and

present its findings and recommendations in two months. In the meantime, the existing practice of not considering the trimester programme students for award of medals would continue.

Decision 2627

253. A committee under the DE, with the HOD(MS)KC and HOD(EES)IC as members, is to look into the case wholesomely and present its findings and recommendations in two months. In the meantime, the existing practice of not considering the trimester programme students for award of medals shall continue.

Action Required	Action by	Responsibility of
Implementation of the Decision	Committee	DE
Statutory Documents affected: NA for the time being		

Item 2628: PhD Candidates, In-House Admission Test for

Sponsor: HOD(MS)KC

Referral Authority: FBOS M&SS

Summary of the Case

254. In the wake of the Lahore High Court decision on the HEC-vs-NTS case, the HEC had given the following options to the HEIs viz admission tests for the PG programmes:

- a. NTS GAT (General/Subject) as applicable
- b. Similar admission test by another testing service provider.
- c. University's own admission test.

255. For MS/MPhil, BU decided to take own admission tests but for admissions into PhD programmes it was decided to stick with the NTS GAT (Subject). Because of this latter condition, BU lost a number of good PhD candidates to other HEIs because they, the candidates, did not possess the NTS GAT (Subject) pass because their field of study did not figure in the NTS portfolio of tests. This case sought review of the earlier decision in favour of own test as most other HEIs have done.

256. In the meantime, the HEC reconciled with the HEIs' lack of interest in the NTS GATs and given the HEIs following guidelines if they were to conduct own admission tests for the PG programmes (HEC letter No 1-3/AD-QA/HEC/NQAC(21)/2016/S-2 dated Mar 18, 2016 refers):

- a. Test be at par with GRE (General) or GRE (Subject) as applicable.
- b. An Admission Committee be constituted and notified.
- c. Admission Committee to include 2-3 PhDs in the relevant discipline, with one preferably from outside the HEI.
- d. Composition of the Admission Committee, and any changes thereto, be communicated to the QA Division of HEC.

257. The case proposed that the aforementioned guidelines from the HEC be adopted for admission to PG programmes at the BU. Sponsor's working paper on the subject is attached as Appendage 2628 (page **Error! Bookmark not defined.**).

Discussion

258. This point had come under discussion with Item 9 of the HERC. It was, therefore, decided in the HERC that this point be clubbed with the said agenda point of the HERC and dropped from the agenda of the ACM.

Decision 2628

259. Point dropped.

Item 2629: Course 'Withdrawn' Cases – Eligibility for the Summer Session

Sponsor: HOD(MS)KC

Referral Authority: FBOS M&SS

Summary of the Case

260. A student withdrawing from a course within first seven weeks of the semester earned a 'W' grade and could do the same course in the next regular semester only; such a student could not avail the Summer Session which was reserved for failed cases (Grade 'F') or improvement cases (Grade 'C' or below). Before the rules were amended by the 21st ACM (Oct 2013), 'W' cases could also avail the Summer Session.

261. It was felt the denying the 'W' cases an opportunity to avail the 'W' course in Summer Session created time-management difficulties for the student and the risk of nudging them into a time-bar situation. It was, therefore, proposed that 'W' cases be made eligible for the same course in the Summer Session. To prevent potential misuse of this concession by any student, it was suggested that the 'W' course in the Summer Session might only be allowed on the recommendation of the HOD. Working paper on the subject is attached at Appendage 2629 (page **Error! Bookmark not defined.**).

Discussion

262. The Council was not convinced with the case whose most of the assumptions were incorrect anyway like students failing on being denied examinations due to late arrival or short attendance getting a 'W' grade and, therefore, unable to take admission in the same course in the summer session; such students get 'F' grade and are entitled to taking the same course in the summer session, if offered. After a brief discussion, the Council decided to maintain status quo.

Decision 2629

263. The proposal to permit 'W' grade cases to take the same courses in the summer session, not approved. Point dropped.

Item 2630: Common Courses - Revision of the Academic Council Decision on Pooling Up Faculty

Sponsor: DIC

Referral Authority: Decision on BUIC File CS/2016

Summary of the Case

264. At the BUKC, the Dept of HNS, met the requirement of all common courses for all the departments; this arrangement had been a success. The Academic Council, vide its Decision 2325 (Oct 2014), had asked BUIC to follow suit, in the following words:

"Improve the system in place for pooling up faculty for the common courses under the HSS Dept, through better management, communication and inter-departmental coordination. A committee headed by the DIC with the HODs as members to strategise improvements and put up report within 10 days."

265. At the next ACM (May 2015), following progress report was made to the Council:

“The committee studied the core issue of common courses and suggested a way forward for future course of action. A report was prepared on the process and system of faculty working for common courses. It was submitted to the Registrar. The changes have been implemented and all the specialised FMs have been transferred to their parent department. The system is enforced w.e.f. Spring 2015 semester and is working smoothly.”

266. Upon query, the Council was informed that by “parent department” the Dept of HSS was meant where all faculty members teaching common courses were pooled up. The Council was satisfied with the progress reported and decided to drop the point concluding that the system of pooling of faculty for common courses was working fine.

267. In the Fall 2015 semester, just six months after reporting satisfaction to the Academic Council, the problem of common courses was raised by different departments in the HODs’ Coordination Meeting with the DIC. A committee comprising the HOD(CS), HOD(HSS) and HOD(MS) proposed reviewing the previous decision of Academic Council, with the following changes:

- a. Common courses i.e. English, Pakistan Studies, Islamic Studies, IR, Anthropology, Sociology and Media Studies be arranged and managed by the department offering these courses. Expertise of HSS department be used if deemed necessary.
- b. Superfluous Regular faculty members of the HSS department be transferred to other departments on the basis of their actual teaching load requirements.
- c. HOD concerned be responsible for the evaluation and appraisal of the visiting/regular faculty members teaching common courses.
- d. HOD (HSS) to provide support to other departments in selection of visiting faculty members as well as curriculum designing.

268. The case was tabled for consideration; working paper is attached at Appendage 2630 (page **Error! Bookmark not defined.**).

Discussion

269. The case was hotly contested. The ‘for’ arguments hinged on reasons given in the working paper and the summary of the case. The ‘against’ arguments were based on the principle of ‘sharing/pooling up resources’, ownership and growth of the common courses teachers in one separate department, the international practices, the system’s success at the BUKC, the system already in vogue in the BU in the form of common labs and lab engineers etc. To wind up the discussion, the Chair asked HOD(CS)IC to chalk out an implementation plan based on his committee’s recommendations and present it to the Rector in one month.

Decision 2630

270. HOD(CS)IC to chalk out an implementation plan, based on the recommendations of his committee on common courses, and present it to the Rector in one month.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(CS)IC	HOD(CS)IC
Statutory Documents affected: NA for the time being		

Item 2631: MBA 1.5 – Extension of Eligibility to BBA Graduates from all HEIs

Sponsor: HOD(MS)KC

Referral Authority: FBOS M&SS

Summary of the Case

271. BU offered MBA 1.5 to own BBA Graduates and to graduates of those HEIs who were comparable with or superior to BU, with a view to ensuring a quality intake. This rule made sense when the BU BBA graduates did not have to go through the admission test. Under the latest HEC directive, which made the admission test mandatory, there was no justification for this restriction. The aspect of quality ought to be taken care of by the admission test. It was, therefore, proposed that BU's MBA1.5 programme might be open to the BBA Graduates of any HEI. Working paper on the case is attached at Appendage 2631 (page **Error! Bookmark not defined.**).

Discussion

272. To a query from the Chair, it was clarified that the proposal would not affect the MBA2.0 programme because the admission criteria and education background requirements for the two was different. Since this proposal had already been approved on file, it became a matter of ratification which was accorded.

Decision 2631

273. The decision on file to approve extension of the MBA 1.5 eligibility criteria to BBA graduates from other HEIs ratified. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	DA & HODs(MS)IC,KC,IC	DA
Statutory Documents affected: NA for the time being		

Item 2632: MBA Thesis & MBA Project Rules, Unification of

Sponsor: HOD(MS)KC

Referral Authority: FBOS M&SS

Summary of the Case

274. MBA Thesis/Project Rules were approved by the 23rd ACM (Oct 2014). During the progress review in the next ACM, some members objected to the use of the term 'Project' alongside 'Thesis', arguing that the dynamics of the two were different and their rules, therefore, could not be clubbed together. The Council upheld the objections and directed to remove all references to the term 'Project' from the rules.

275. The Faculty of Management Sciences revisited the rules and found that majority of the Thesis Rules applied in equal measure to the 'Project' and, as such, there could be one document covering both the 'Thesis' and 'Project', highlighting the differences where applicable. The Faculty accordingly re-clubbed the terms 'Thesis' and 'Project' in the rules on the said lines and elaborated the differences where they existed, particularly in the forms. The revised rules were processed on file and approved after favourable comments from the stakeholders. The rules, titled 'MBA Thesis/Project Rules', were presented to the Council for formal approval and adoption. Working paper and draft MBA Thesis/Project Rules are attached at Appendage 2632 (page **Error! Bookmark not defined.**).

Discussion

276. The Council was satisfied with the rationale, process and the output of unifying the MBA Thesis and Project Rules and approved them.

Decision 2632

277. The unified MBA Thesis & Project Rules, appended at Appendage 2532 (page **Error! Bookmark not defined.**), approved; the rules shall be applied to MBA theses and projects with effect from Fall 2016. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	HODs(MS)IC,KC,LC	Dean M&SS
Statutory Documents affected: MBA Thesis & Project Rules		

Item 2633: MBA Programmes – Bringing TOC Eligibility at par with MS/MPhil

Sponsor: DIC

Referral Authority: Decision on File BUIC/619/3/2016/133

Summary of the Case

278. As per BU rules, MBA students of other HEIs, upon migration to BU, were eligible to apply for TOC if their CGPA is at least 2.5/4.0 and the grade in the TOC subject was at least 'C+'. For MS/MPhil, these minima were 3.0 CGPA and 'B' grade. Since grading scheme (pass marks and min CGPA for degree award) and academic penalties for MBA were the same as for MS/MPhil, it was proposed that the TOC eligibility minimum for MBA be parred with MS/MPhil, that is, it be raised to 3.0 from the current 2.5, and the minimum grade for TOC subjects be raised to 'B' from the current 'C+'. Working paper is attached as Appendage 2633 (page **Error! Bookmark not defined.**).

Discussion

279. The Faculty of Management Sciences, the main stakeholders, supported the proposal. Upon discussion, however, it came to light that the proposal would adversely affect the transfer cases from other HEIs to the BU, of which there were quite a few every semester. It was further highlighted that the existing rules were serving the transfer cases fine and there was no problem that should dictate reviewing the rules. The Council then decided to maintain the status quo.

Decision 2633

280. The proposal to bring the TOC eligibility criteria for MBA programmes at par with that of the MS/MPhil programmes, by raising the MBA CGPA minima to 2.5/4.0 and Grade minima in the subject to C+, not approved. Point dropped.

Item 2634: LLB Programme - Revision of Eligibility Criteria

Sponsor: HOD(Law)IC

Referral Authority: FBOS M&SS

Summary of the Case

281. The LLB (5-Year) program was started at the BUIC in Fall-2010, after its approval from the 15th ACM, with the eligibility criterion set at 45% marks in the HSSC/Equivalent exam. Though considered a low criterion, it was essential at that stage to kick start the programme with sufficient number of students. The programme was now fully consolidated and had been attracting increasing number of applicants. Analysis indicated that most of the students admitted to the LLB program had more than 50% marks in the HSSC/Equivalent exams. It was considered, therefore, the right time to raise the eligibility criteria from current 45% marks to 50% marks in HSSC/Equivalent exam. The case was tabled for consideration. Working paper is attached at Appendage 2634 (page **Error! Bookmark not defined.**).

Discussion

282. The Council found the proposal cogent and approved it wef Fall 2016.

Decision 2634

283. With effect from the Fall 2016 admissions, admissions into LLB shall require a minimum of 50% marks in the HSSC/Equivalent Exam. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(Law)IC, DA	DA
Statutory Documents affected: LLB Roadmap, Prospectus		

Item 2635: TOC Eligibility – Extension to 1.5 Year Programmes

Sponsor: HOD(MS)IC

Referral Authority: FBOS M&SS

Summary of the Case

284. BU Academic Rules permit TOC in programmes of 2.0 year and above duration. When this rule was enacted, the University was not running any programme of less than the said duration except for MBA 1.5. Since then, a number of 1.5 year programmes have been launched by BU and other HEIs. Many students of 1.5 year programmes from other HEIs wished to transfer to BU programmes but for the TOC ineligibility posed by the quoted rule. It would be in the interest of the BU to forego this rule. The working paper is attached as Appendage 2635 (page **Error! Bookmark not defined.**).

Discussion

285. The Council found merit in the case and approved it.

Decision 2635

286. With effect from the Fall 2016 admissions, students of MBA1.5 from other HEIs shall also be entitled to TOC upon transfer to BU, within the limits of the other TOC rules on the subject. Point dropped.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(MS)IC, KC, LC	HOD(MS)IC, KC, LC
Statutory Documents affected: BU Academic Rules, Students Handbook, Faculty Handbook		

Item 2636: Examination Rules – Relaxation to Late Reporting Time

Sponsor: HoD(CE)IC

Referral Authority: FBOS ES

Summary of the Cased

287. According to the Examination Rules, a student was not permitted entry into the Examination Hall beyond 5 minutes of the official start time. Experience had it the late coming students suffered heavily in situations where the course in question was offered once a year and it was the final semester of the student, or the course was also a 'pre-requisite' to a course in the next semester. The case called for relaxing this rule to allow admissions into the examination hall within 15 minutes past the official start time. Working paper is attached at Appendage 2636 (page **Error! Bookmark not defined.**).

Discussion

288. While agreeing with the problem, the Chair affirmed that the solution did not lie in the proposal; it required greater realization on the part of the student about the consequences which

should bring him/her to the examination hall well in time. He cited the various malpractices in which the students indulged when given the concession of late entry. He urged the CU managements to address the issue by asking the students to be seated a certain time before the exam starts. DGIC suggested delegating the authority to admit to the Heads of the CUs on case-to-case basis, but that would require their physical presence in the CU. Director Academics suggested postponement of paper in poor law and order situations leading to road blocks to which the Chair responded that that could be looked into. The Chair eventually ruled that status quo would be maintained in the matter.

Decision 2636

289. The proposal to allow entry into the Examination Hall within 15 minutes past the official start time, not approved. Point dropped.

Item 2637: Reduction of Semester Teaching Weeks to 15 and Introduction of 'Students Week' for Co-Curricular Activities

Sponsor: DIC

Referral Authority: Decision on File BUIC/619/3/2016/133

Summary of the Case

290. The 18-week semester at BU, inclusive of 2 weeks reserved for the mid-term and final examinations, left 16 weeks (48 contact hours per subject) for dedicated teaching. HEC draft rules permitted a regular semester duration of 16-18 weeks with 2 weeks reserved for examinations. It was proposed that the number of teaching weeks be reduced to 15 (45 contact hrs per subject) and one week thus saved be designated as the 'Students Week', dedicated to students' co-curricular activities which could then be performed with concentration and without worrying for, or disturbing, the classes. Working paper is attached as Appendage 2637 (page **Error! Bookmark not defined.**).

Discussion

291. The proposal led to intense debate. Dir Academics presented alternative/counter point of view, appended to Appendage 2637; gist of his presentation was:

- a. The HEC document, being only a draft, could not be referred to.
- b. In a tight academic calendar as ours, frequently disturbed by public and forced holidays, planning and coordinating make-up classes was already a nightmare, particularly for the weekend programmes which had no fallback position whatsoever.
- c. Heuristic teaching methodology warranted "more", not "reduced" academic time. Co-curricular activities were part of the heuristic syllabus anyway. In the heuristic approach, the distinction between curricular, co-curricular and extra-curricular was diminishing fast.
- d. Co-curricular and extra-curricular activities were never at the expense of curricular activities.
- e. Co-curricular activities could go on in parallel with classroom activities provided the noise level, particularly of music, could be controlled.

292. Other options like extending the semester duration, or reserving one/half-day per week for co-curricular activities, etc were also discussed. The Chair formed a committee of Dean(ES), HOD(CS)IC and the PG Coordinator MS(Dept)KC to study the case and put up recommendation.

Decision 2637

293. A committee under the Dean ES, with the HOD(CS)IC and the PG Coordinator MS(Dept)KC as members, is to study the case in all its dimensions and put up proposals for the consideration of the Council.

Action Required	Action by	Responsibility of
Implementation of the Decision	Committee	Dean ES
Statutory Documents affected: NA for the time being		

Item 2638: Media Studies Departments at BUIC & BUKC, Formation of

Sponsor: HOD(H&SS)IC

Referral Authority: FBOS M&SS & Decision on BUKC File

Summary of the Case

294. At the BU, the Media Studies programmes had been taught under the ambit of the Humanities and Social Sciences Department at the BUIC and Management Sciences at the BUKC. Creation of a separate Department of Media Sciences would help revamp the Media Studies programmes and contribute to their and the University's growth. The case sought approval to create Departments of Media Sciences at the BUIC and the BUKC, to manage and teach all Media Studies programmes, at the UG and PG levels. Working paper is placed at Appendage 2638 (page **Error! Bookmark not defined.**).

Discussion

295. The point became superfluous after Decision 26(2452).

Decision 2638

296. Point dropped.

Item 2639: Community Service - Integrating into Curriculum

Sponsor: HoD(CS)IC

Referral Authority: FBOS ES

Summary of the Case

297. BU's UG students had to complete 40 hours of community work during their 4-year undergraduate studies. The Community Support Programme (CSP) was managed by the Student Resource Centre (SRC) which found it difficult to manage it due to the sheer numbers. Vide the working paper placed at Appendage 2639 (page **Error! Bookmark not defined.**), it was proposed that CSP be made a part of the curriculum; the same practice was being followed at the NUST and FJWU. To that end, the case made the following recommendations:

- a. CSP may be integrated into the curricula of all the undergraduate programmes, as a non-credit course, preferably in the 3rd or 4th Semester.
- b. SRC may be strengthened to run CSP effectively and efficiently.
- c. CSP may be integrated into the schedule of SRC activities in every semester and be available to departments before the start of semester to be integrated in the time table.
- d. CSP may be registered by the students in Campus Management System as non-credit hours course

- e. CSP may be reflected on transcript, similar to Internship.

298. The case was tabled for consideration.

Discussion

299. Opposing views surfaced when the item was opened for discussion. It was highlighted that there were administrative and logistic issues to meet the 40-hr target for community service in respect of each student. It transpired that approximately 200 students needed to be moved on daily basis which, being an uphill task, was leading to backlog and soon clogging. On the other hand, it was agreed that in order to generate student interest, it would be incumbent to 'curriculise' and transcript CSP which would additionally help the students in pursuit of studies abroad. It was informed that the CSP data module was already available on the Student's Profile with a variety of features for the students as well their CSP supervisors. Principal BUMDC informed that CSP was well-entrenched and integrated in the MBBS and BDS curricula. Winding up the discussion, the Chair asked the DIC to head a committee to look into the issue of how best to organise and manage CSP and also examine the recommendations of the HOD(CS)IC.

Decision 2639

300. A committee headed by the DIC, with the DKC and HOD(CS)LC as members, is to look at the issue of CSP wholesomely, examine the recommendations made in the working paper and propose how best to organise and manage CSP for the UG students.

Action Required	Action by	Responsibility of
Implementation of the Decision	Committee	DIC
Statutory Documents affected: NA for the time being		

Item 2640: BBA Programme - Activity Based Assessment of the 'Oral Communication' Course

Sponsor: HOD(MS)KC

Referral Authority: FBOS M&SS

Summary of the Case

301. 'Oral Communication' course formed part of the BBA curriculum. True to its name, any written assessment tool for this course would be unsuitable. The examination needed to assess the student's demonstrated ability to perform different tasks. To that end, an assessment format was proposed at Appendage 2640 (page **Error! Bookmark not defined.**) as part of the case working paper, for approval.

Discussion

302. HOD(MS)KC presented the working paper. BULC highlighted the importance of record keeping of oral activities. Dir Academics suggested facilities of the Media Studies department for recording the tests. It was clarified that the 40-mark activity-based format would be applied to the final exam only and that the mid-term exam would continue to be conceptual and written. It was also responded that the exam would take 4 hrs and that the MS Dept BUKC was ready to experiment the new format in the final exam of the current semester (Spring 2016). The aspect of misusing the 40% sessional marks came up and it was agreed that the teachers had to be trusted otherwise even written examinations could be manipulated. Besides, recording would keep a check on such tendencies. The Council approved the case for the MS Dept BUKC.

Decision 2640

303. The 40-mark 'Activity-based Assessment' format for the final examination of 'Oral Communication' course of BBA, comprising mock interviews, group presentations and participation, approved for MS(Dept)KC wef Spring 2016. Progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(MS)KC	Dean M&SS
Statutory Documents affected: BBA Roadmap		

Item 2641: Vision, Mission & Objectives of the IPP and its Programmes

Sponsor: Dir. IPP Karachi

Referral Authority: FBOS M&SS

Summary of the Case

304. Vision and Mission statements is critical to a company's organizational strategy. Most established companies, or organisational entities develop uniform Vision and Mission. At an HEI, these travel down to the level of faculties and departments. To that end, the Institute of Professional Psychology had drafted Vision and Mission statements, along with the Mission, learning Objectives and Outcomes of each of its Programmes; these are attached as Appendage 2641 (page **Error! Bookmark not defined.**).

305. The case sought approval of Vision, Mission, Objectives and Outcomes for the Institute of Professional Psychology and its Programmes, as enunciated at the appendage.

Discussion

306. The Director IPP made a presentation on the working paper. The item was dovetailed to Item 2644 on the University's Strategic Plan and decided that it be presented with the Institute's Actions and Targets as required by the Strategic Plan.

Decision 2641

307. Case pended and be presented with the Institute's Actions and Targets as required by the BU's Strategic Plan (Item 2644).

Action Required	Action by	Responsibility of
Implementation of the Decision	Dir IPP	Dir IPP
Statutory Documents affected: NA for the time being		

Item 2642: Vision, Mission, Objectives & Outcomes of MS Department & Programmes – Uniformity of

Sponsor: HOD(MS)KC

Referral Authority: FBOS M&SS

Summary of the Case

308. Uniformity of Vision and Mission statements is critical to a company's organizational strategy. Most established companies, or organisational entities develop uniform Vision and Mission. At an

HEI, these travel down to the level of faculties and departments. To that end, the Faculty of Management Sciences had drafted Vision and Mission statements for its Departments, along with the Mission, learning Objectives and Outcomes of each of its Programmes, as produced at Appendage 2642 (page **Error! Bookmark not defined.**). These statements will also meet the requirements of the NBEAC, the accreditation body of business education.

309. The case sought approval of Vision, Mission, Objectives and Outcomes for the Departments and Programmes under the Faculty of Management Sciences.

Discussion

310. The item was dovetailed to Item 2644 on the University's Strategic Plan and decided that it be presented with the departmental Actions and Targets as required by the Strategic Plan.

Decision 2642

311. Case pended and be presented with the departmental Actions and Targets as required by the BU's Strategic Plan (Item 2644).

Action Required	Action by	Responsibility of
Implementation of the Decision	HOD(MS)KC	HOD(MS)KC
Statutory Documents affected: NA for the time being		

Item 2643: Grooming Students, Framework for

Sponsor: Dean M&SS Referral Authority: Registrar Notification FCP/378/565 dt 23rd Dec 2015

Summary of the Case

312. A BU graduate, like any other university graduate, ought to demonstrate professionalism in communication, presentation skills, resume & CV building, interviewing techniques, self-management etc. A framework encompassing measures to groom students in the said areas was to be presented to the Council.

Discussion

313. The Dean M&SS presented the Grooming Framework (Appendage 2643/page **Error! Bookmark not defined.**) which identified 8 curricular and 6 non-curricular areas essential for grooming the students for their practical fields. He observed that the University's BBA programme was already fully compliant with the framework, MBA3.5 & all BS programmes were partially compliant while all other programmes were non-compliant. He then proposed a 15-stage/step implementation plan for the framework, for the fully and partially compliant programmes.

314. Dean ES commented that it might not be possible to include all 8 courses or the 6 non-curricular activities in the roadmaps of Engg Sciences while Dir IPP was of the view that the IPP programmes already covered the framework in one way or the other and adopting the presented framework would be tantamount to duplication. After some more discussion, the Council approved the framework for the Management Sciences departments of all the three campuses wef Fall 2016. Dean M&SS was asked to coordinate implementation effort by the three Management Sciences depts and help IPP and all social sciences depts to adopt the framework. Dean ES was asked to study the framework for adoption by the Faculty of Engineering Sciences to the extent possible.

Decision 2643

315. a. Grooming framework approved for the Management Sciences departments wef Fall 2016. Dean M&SS to coordinate the implementation effort by the departments. Progress to be reported.
- b. Dean M&SS to help IPP and Social Sciences departments adopt the framework. Progress to be reported.
- c. Dean ES to study the framework for adoption to the extent possible by the Faculty of Engineering Sciences. Progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision 'a'	HODs(MS)IC, KC, LC	Dean M&SS
Implementation of the Decision 'b'	Dean M&SS	Dean M&SS
Implementation of the Decision 'c'	Dean ES	Dean ES

Statutory Documents affected: NA for the time being

Item 2644: BU Strategic Plan (2016-2015)

Sponsor: DD FCP Referral Authority: Registrar Notification FCP/378/565 dt 23rd Dec 2015

Summary of the Case

316. Bahria University has progressed over the years and evolved into a multi-campus and multi-disciplinary university hosting over 13,000 students. To support the growth of the University, a number of development projects are in hand while a number of them are in the pipeline. The process of change and improvement needed to be followed through a road map, focussing on long term goals for achieving high quality standards and better ranking. Keeping same in view, the Strategic Plan of Bahria University had been prepared for the timeframe 2016-2025. The draft of the plan had already been shared with the heads of all the CUs and revised based on the input received. The revised version of the Strategic Plan was to be presented to the Council.

Discussion

317. DD(FCP) presented the BU Strategic Plan for 2016-2025, place at Appendage 2644 (page **Error! Bookmark not defined.**). It was an hierarchical top-down plan starting with defining 6 strategic Goals for the University, the Objectives flowing from each Goal, Actions required to achieve each Objective and the Targets of each Action. The house appreciated the effort and the end-product. HOD(MS)KC referred to the requirement of a 'direction setting' exercise before chalking such a document while the Dean ES considered an analysis of the University's performance as the pre-requisite to the plan. Dir Academics suggested a breakdown-type hierarchical system of designating each of the four tiers for ease of reference.

318. The Council took some time deliberating on the way ahead and implementation aspect of the plan. It was agreed that the actions had to be taken at the departmental level. The Council approved the 6 strategic Goals and their Objectives, and asked the departments to define the Actions they needed to take, along with the Targets, to achieve the Objectives, and be ready to present them in one month.

Decision 2644

319. Goals and Objectives of the Strategic Plan approved. Departments are to articulate their Actions, along with Targets, to achieve the respective Objectives, and be ready to present them in one month.

Action Required	Action by	Responsibility of
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Implementation of the Decision	Dir IPP, Principal BUMDC, all HODs of BUIC, BUKC & BULC, DNCMPR	DGBUMDC, DGIC, DGKC, DLC, Dir IPP, DNCMPR
Statutory Documents affected: NA for the time being		

Item 2645: Diploma in Shipping Management – Launch Proposal

Sponsor: DNCMPR

Referral Authority: Decision on File

Summary of the Case

320. The case sought approval to launch a diploma programme in Shipping Management with the following rationale:

- A well-designed diploma would play a key role in developing skill-sets of an individual and was a value addition to one's qualification.
- Students could begin with a diploma and ease their way into a degree programme.
- The existing one-year Diploma programme (Logistics & Port Management) had attracted 38 students in four years. The new programme would attract more students as shipping industry was more inclined to entertain shipping diploma holders.

321. The case working paper is placed at Appendage 2645.

Discussion

322. DNCMPR presented the working paper. To a question, he replied that adjustments would be made to the semester calendar to accommodate the course. The Chair asked the Sponsor to add the aspect of Safety and Security of Shipping into the curriculum. After brief discussion, the case was approved for launch wef Fall 2016.

Decision

323. 'Diploma in Shipping Management' approved for launch at the NCMPR wef Fall 2016, with the aspects of Safety and Security of Shipping added to the curriculum. Progress to be reported.

Action Required	Action by	Responsibility of
Implementation of the Decision	DNCMPR	DNCMPR
Statutory Documents affected: Course Code Handbook, Prospectus		

Item 2646: Affiliation of N&H School PNS BAHADUR for Cat B Hydrographic Course

Sponsor: DNCMPR

Referral Authority: Decision on File

Summary of the Case

324. Until recently, Pakistan Navy conducted a 29-week Cat B Hydrography programme which was accredited with the International Hydrography Organisation (IHO) on completion of which the graduates would be awarded a Cat B Hydrography Certificate. Vide this case, the Navy sought accreditation of the same programme with Bahria University, for award of Post-Graduate Diploma. Working paper on the subject is placed at Appendage 2646 (page **Error! Bookmark not defined.**).

Discussion

325. DNCMPR presented the working paper. Whether the programme, which was previously offered as a certificate course by the IHO, would qualify for award of a PG Diploma came under discussion, without a conclusion. Also, vital details like curriculum and roadmap were missing from the working paper/presentation. It was, therefore, decided to ask the OI/C of the PN N&H School to make an all-encompassing presentation to the University.

Decision 2646

326. OI/C of the PN N&H School to make an all-encompassing presentation to the University, covering in particular the curriculum, roadmap and technical aspects of a PG Diploma award.

Action Required	Action by	Responsibility of
Implementation of the Decision	DNCMPR	DNCMPR
Statutory Documents affected: NA for the time being		

Any Other Points

Item 2647: MBBS & BDS Annual & Supplementary Examinations, Rules for

Sponsor: Principal BUMDC

Summary of the Case

327. Eligibility to appear in the annual and supplementary professional examinations of MBBS and BDS had been a subject of discussion at the BUMDC for some time. The College's Board of Faculty had recently set the following criteria for appearing in the Annual and Supplementary Examinations:

- Appear in all 3 modules examinations and pass in at least 2 modules examinations
- One Resit allowed.
- 75% attendance (minimum)
- No disciplinary action.

328. Internal Assessment Marks In Modular System were decided as follows:

- Generation of Theory marks. Marks of End of Modules tests SEQs and MCQs.
- 3 % for each module (3X3=9%)
- Generation of Practical marks. End of Posting OSCE + 2% for history writing. (3X3+2=11)

329. The case sought approval of the eligibility criteria to sit in the MBBS/BDS professional exams.

Discussion

330. The Principal BUMDC presented background to the case highlighting that the eligibility criteria spelt out in the summary of the case was essential in order to ensure standards and prevent any malpractice (Presentation at Appendage 2647/page **Error! Bookmark not defined.**). She underscored that the standards could not be compromised because the students involved were potential doctors and not ordinary graduates. The Council discussed the implications of the criteria and eventually agreed that the criteria was necessary. The Council also decided to make eligibility for the Supplementary Exam conditional to failure in the Annual Exam, to prevent any misuse.

Decision 2647

331. With immediate effect, the eligibility criteria for appearing in the Annual and Supplementary Examination of MBBS and BDS shall be as follows; progress is to be reported:

- a. Appearance in all 3 Modules Examinations and pass in at least 2 Modules Examinations.
- b. One Resit allowed for module Examinations.
- c. Minimum 75% attendance
- d. No disciplinary action.
- e. Failure in Annual Examination (for appearing in the Supplementary Examination only).

Action Required	Action by	Responsibility of
Implementation of the Decision	Principal BUMDC Principal Dental Section BUMDC	DG BUMDC
Statutory Documents affected: BUMDC Academic Rules, BUMDC Exam Policy, BUMDC Faculty Handbook, BUMDC Students Handbook		

Item 2648: Curricula/Roadmaps Revision

Sponsor: Rector

Summary of the Case

332. Curriculum Revision is a continuous process. All Depts needed to carry out this exercise at a regular periodicity and whenever circumstances so dictated. Curricula and roadmap revisions are permanent and priority items on the agenda of the Academic Council.

Discussion

333. The chair underscored this point in his closing remarks and asked the Dean M&SS and Dean ES to intimate status of curricula/roadmap revisions in their faculties, and the way ahead/future plans, in two weeks. The point was converted into an agenda item in view of the actions entailed.

Decision 2648

334. Dean M&SS and Dean ES to present the status of curricula and roadmap revisions in respect of their faculties, and the way ahead/future plans, in two weeks.

Action Required	Action by	Responsibility of
Implementation of the Decision	Dean M&SS, Dean ES	Dean M&SS, Dean ES
Statutory Documents affected: NA for the time being		

Closing the Meeting

335. The Secretary drew the attention of the house towards the following key dates of the academic calendar and actions required thereof:

- 4th Jul: - 1st Progress Report on the Action Items of the 26th ACM
- 4th Sep: - 2nd Progress Report on the Action Items of the 26th ACM
- Agenda Items for the 27th ACM
- 4th & 5th Oct: - 27th ACM

336. The Secretary informed the Council that HEC had declared minimum and maximum durations for PG programmes with which BU was already fully compliant, as evident from the following comparative data:

		HEC (years)	BU (years)
MS/MPhil	Min	1.5	1.5
	Max	4.0	4.0*
PhD	Min	3.0	3.0
	Max	8.0	6.0+1.0+1.0=8.0**

* 3.0 years for MS programmes with 1.5 year duration (Acad Council Decision 2529)

** Max dur 6.0 yrs plus one year extension by FDRC plus one year by Rector
(Acad Council Decision 2529)

337. In his closing remarks, the Chair made the following points:

- a. Some proposals were accepted while others were not; in either case decisions were made/taken in larger interest of the BU. Non-acceptance of a proposal may not become a cause of personal grievance.
- b. The decisions of the Academic Council be communicated to the Faculty Members and the students forthwith; while doing so with the former, rationale for the decision be also highlighted.
- c. Curriculum Revision is a continuous process. Dean M&SS and Dean ES to intimate status of curricula/roadmap revisions in their faculties, and the way ahead/future plans, within two weeks. (see Item 2648)
- d. Difference of opinion must be thrashed out at the DBOS and FBOS level and may not be brought to the Academic Council unless there is a deadlock which the FBOS is unable to resolve.
- e. Feasibility Studies are a key tool to decision making. There is a need to put in more seriousness and effort into preparing feasibility studies.

338. The Chair appreciated smooth conduct of the meeting, and the participants for their wholehearted participation. Wishing all participants well, the Chair brought the meeting to a close at about 20:30 hrs on 13th April 2016.

28th April 2016

M Ehsan Saeed
Secy to the Academic Council