

Privacy Policy:

SARZ Recording Studio is a company registered in England and Wales with Company Number 14198314 and its registered office located at 71-75 Shelton Street, Covent Garden, London, United Kingdom, WC2H 9JQ.

SARZ Recording Studio ("we," "our," "us," or "SARZ") values the privacy of all individuals who utilize our services and visit our website www.sarzrecordingstudio.com (the "Website") and utilize our technology framework (the "Platform"). As the "controller" under the Data Protection Act 2018, SARZ is dedicated to safeguarding your information and respecting your privacy.

When you visit our Platform and engage our Services at SARZ Recording Studio, we understand that you trust us with your personal information. We take your privacy seriously and aim to explain clearly what information we collect, how we use it, and your rights in relation to it. It is important to read this privacy notice carefully, and if you do not agree with any terms stated here, please refrain from using our Services.

This privacy notice applies to all information collected when you access our Website, Platform, and related services, including sales, marketing, and events at SARZ Recording Studio. We want to provide a transparent understanding of how we handle the information we collect.

For the purposes of this notice, "Data Protection Law" refers to the Data Protection Act 2018 and Regulation (EU) 2016/679, also known as the General Data Protection Regulation (GDPR), as amended or replaced from time to time.

1. How We Collect Your Information

We collect your personal information when you interact with us or use our Services. This includes contacting us directly via email, phone, or post, as well as automatically when you access our Website and Platform. You may voluntarily provide personal information when registering for an account, expressing interest in our Services, participating in activities on our Website and Platform, or contacting us.

The personal information we collect may include (but is not limited to) names, email addresses, mailing addresses, billing addresses, debit/credit card numbers, phone numbers, contact preferences, and similar information.

You must ensure that any personal information you provide is true, complete, and accurate, and inform us of any changes to such information.

We also collect information about your usage of our Website, Platform, and Services, as well as feedback you provide to us via email, letter, or phone. Technical information such as operating system, device and connection type, and IP address may be collected from your mobile device or computer when accessing our Website or Platform.

2. Use of Your Information

We will only process the data we collect about you if there is a lawful reason to do so under Data Protection Law. This includes processing your information to fulfill contractual obligations, based on legitimate interests, with your consent, for justifiable reasons, or when legally required.

We may process or share your data based on consent, legitimate interests, legal obligations, or business interests. The information we collect is used to deliver and facilitate the Services, post testimonials with your consent, request feedback, send administrative information, protect our Services, enforce terms and policies, respond to user inquiries, send marketing communications (in accordance with your preferences), and for other business purposes.

3. Cookies

You have the option to configure your browser settings to refuse or alert you to browser cookies. However, disabling or refusing cookies may result in certain parts of the Website becoming inaccessible or not functioning properly.

4. Retaining Your Information

We retain your information only as long as necessary to provide the Services or for valid reasons. Factors considered when determining retention periods include our obligations and rights regarding the information, legal obligations under applicable law, and securely erasing information when no longer needed.

Personal data we control may be shared with third parties for storage or processing on our behalf. When sharing with third parties, appropriate safeguards and agreements are in place to protect your personal data. If sharing with recipients outside the UK and EEA, additional safeguards such as standard contractual clauses or equivalent data transfer safeguards are implemented.

5. Disclosing Your Information

We prioritize transparency when it comes to sharing your information.

5.1 Sharing your information with third parties:

To ensure the optimal performance of the Website, Platform, and Services, we may share your information with carefully selected third-party service providers. These providers include, but are not limited to:

5.1.1 Payment providers (such as online payment processors and fraud detection providers): They assist us by processing credit card payments, providing support services, or conducting fraud checks.

- 5.1.2 IT service providers (including cloud providers): They help us with data storage, retrieval, access, and analysis.
- 5.1.3 Users, agency partners, or studio partners: With your consent, we may share your information with these parties to facilitate the necessary arrangements.
- 5.1.4 Marketing and advertising partners: Subcontracted services may be provided by these partners.

Rest assured that we take all reasonable steps to ensure that your data is treated securely and in compliance with this privacy policy when shared with third parties.

- 5.2 We may also share your information in the following circumstances:
- 5.2.1 If we are legally obligated to disclose or share your information to comply with a legal obligation or regulatory requirement.
- 5.2.2 To enforce our contractual terms with you or any other agreement.
- 5.2.3 To protect the rights of SARZ or others, including the prevention of fraud.
- 6. Security

We prioritize the protection of your information against unauthorized access, unlawful processing, accidental loss, destruction, and damage.

6.1 We implement measures to safeguard your information.

6.2 If you have a password that grants access to specific parts of the Website and Platform, it is your responsibility to keep it confidential. We strongly recommend creating a unique password with at least 8 characters, including uppercase and lowercase letters, numbers, and symbols. Avoid reusing passwords used for other sites or platforms and refrain from sharing your password with anyone.

6.3 The Website offers the option to enable 2 Factor Authentication (2FA), providing an additional layer of security to the authentication process and helping prevent unauthorized access to user data.

6.4 The Website uses Secure Socket Layer (SSL) protocols to encrypt data transmitted between web browsers and servers, ensuring privacy and security. While we take significant steps to protect your information, please note that transmitting data over the internet is not entirely secure. Any transmission is done at your own risk. Once we receive your information, we employ strict procedures and security features to prevent unauthorized access.

7. Your Rights

Under Data Protection Law, you have several rights regarding the data we hold about you. If you wish to exercise any of these rights, please contact us using the provided contact details.

Your rights include:

- 7.1.1 The right to be informed.
- 7.1.2 The right of access.

- 7.1.3 The right to erasure.
- 7.1.4 The right to lodge a complaint.
- 7.1.5 The right to withdraw consent.
- 7.1.6 The right to object to processing.

For additional information on your rights, please contact the Information Commissioner's Office.

When registering for an account and creating a profile on SARZ, certain data you provide will be publicly visible to website visitors. This may include names, stage names, pseudonyms, identified genders, age brackets, profile photos, media files (such as audio or video files), information about your experience, training, nearest major city, and testimonial information. You have the right to update and correct this information, as well as any other information you provide, at any time.

Please note that our Website, Platform, and Services are intended

for users who are at least 18 years old and of legal age to form a binding agreement. Individuals under the age of 18 are considered minors and are not permitted to access the Website, Platform, or Services using a registered account. We do not knowingly allow minors to create accounts or collect associated data. If we discover that an account has been created or data has been submitted by a minor, we will delete that information.

8. Changes To Our Privacy Policy

Any updates or changes to our privacy policy will be posted on the website. We will also notify you of any significant changes, such as through email.

9. Complaints

If you have any concerns about the handling of your personal information, or if you have any questions or comments regarding this policy, please feel free to contact us. You can reach us at info@sarzrecordingstudio.com or by writing to the following address:

Sarz Recording Studio

71-75 Shelton Street, Covent Garden,

London, United Kingdom, WC2H 9JQ

We will make every effort to respond to your inquiry within a reasonable timeframe.

If you are not satisfied with our response to your complaint or if you believe that our processing of your information does not comply with data protection laws, you have the right to lodge a complaint with the Information Commissioner's Office (ICO). You can contact the ICO using the following information:

Address: Information Commissioner's Office

Wycliffe House, Water Lane, Wilmslow,

Cheshire SK9 5AF, United Kingdom

Telephone number: +44 (0)303 123 1113

Website: www.ico.org.uk