



# Application for Admission to Practice as an Attorney and Counselor-at-Law in the State of New York

## New York State Supreme Court Appellate Division

### Form Affirmation as to Applicant's Law-Related Employment and/or Solo Practice

#### **TOP SECTION ONLY TO BE COMPLETED BY APPLICANT:**

**New York State Supreme Court Appellate Division** (check one)      1st Dept.      2nd Dept.      3rd Dept.      4th Dept.

In the Matter of the Application of (Name of Applicant) \_\_\_\_\_  
for Admission to Practice as an Attorney and Counselor-at-Law.

**BOLE ID# (NYS Board of Law Examiners Identification Number) B** \_\_\_\_\_

**Instructions:** For each law-related employment or period of solo law practice listed by applicant on the application for admission questionnaire (see question number 14), applicant must submit this original form affirmation. For a period of solo practice, this affirmation must be completed by an attorney. Unless otherwise not feasible, this affirmation should not be completed by persons related to applicant by blood or marriage. The person completing this form affirmation should return it to the applicant, who should submit it with and at the same time as the application for admission questionnaire. Note to applicants applying for admission on examination: do not submit an employment affirmation for employments listed on your 50 hour pro bono compliance affidavit or listed on your pro bono scholars program completion affidavit (see instructions accompanying question 15 on the application for admission questionnaire).

#### **TO BE COMPLETED BY AFFIRMANT:**

**STATE (COUNTRY) OF** \_\_\_\_\_

**COUNTY OF** \_\_\_\_\_

**CITY OF** \_\_\_\_\_

I (name of affirmant), \_\_\_\_\_, affirm that the answers to the following questions have been written by me or under my direction; that the substance and the language have been supplied by me and not by applicant or any other person; and that both the questions and the answers have been carefully read by me, and that the several answers are true to my own knowledge, except those stated to have been made on information and belief, or which express my opinion, and as to those answers, I believe them to be true.

1. My full mailing address is as follows:

<b>Mailing Address Street</b>			
<b>City/Town/Village</b>	<b>State</b>	<b>ZIP</b>	<b>Country (if not USA)</b>
<b>Telephone</b>	<b>E-mail (if any)</b>		

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2. To be completed only by affirmants who are attorneys. I am currently admitted to practice and in good standing in the following jurisdiction(s) and was so admitted on the following dates:

Jurisdiction	Year of Admission
Jurisdiction	Year of Admission
Jurisdiction	Year of Admission
Jurisdiction	Year of Admission

3. To be completed only by attorneys confirming a period of **solo** practice of law by applicant.

(a) The length and nature of my acquaintance with the applicant is as follows:

(b) Applicant engaged in the solo practice of law at the following address(es) during the following period(s) of time:

Mailing Address Street			
City/Town/Village	State	ZIP	Country (if not USA)
From (mm/yyyy)	To (mm/yyyy)		

Mailing Address Street			
City/Town/Village	State	ZIP	Country (if not USA)
From (mm/yyyy)	To (mm/yyyy)		

4. To be completed by affirmants confirming a law-related employment by applicant (**not solo practice**).

(a) Applicant was employed by me individually in a law-related capacity or was employed in a law-related capacity as follows:

(1) Name and address of employer:

Name of Employer			
Mailing Address Street			
City/Town/Village	State	ZIP	Country (if not USA)
Telephone	Nature of Employer's Business		

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(2) Beginning and ending dates of employment (or that it continues to date) (if terminated, affirmand should state how and why):

<b>Period From (mm/yyyy)</b>	<b>To (mm/yyyy)</b>	<b>or Continued to Date</b>
<b>If Terminated (How and Why):</b>		

(3) Position and nature and extent of legal services performed by applicant:

<b>Position(s) Held and Nature of Legal Services Performed:</b>
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(b) My relationship with the employer and applicant during the period of employment was as follows:

(1) My position with employer (for example, member of employing firm, head of law department of a corporation, managing attorney, etc.):

<b>My Position(s):</b>
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(2) Nature and frequency of my contacts with and/or supervision, if any, of applicant (if affirmand did not supervise applicant, affirmand should provide name and position of supervisor):

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(c) Applicant's duties were satisfactorily performed:

**No      Yes**

If 'No', applicant's performance was not satisfactory in the following respects:

5. I hereby provide any other facts within my knowledge, or of which I have information, which in my opinion have any bearing on applicant's qualifications and moral character or fitness to practice law, or which would be helpful to the Appellate Division or its Committees on Character and Fitness in determining applicant's character and fitness.

I affirm under the penalties of perjury under the laws of New York, with the knowledge that false statements made herein are punishable under section 210.45 of the Penal Law, which may include a fine or imprisonment, that the foregoing is true and accurate to the best of my knowledge, and I understand that this document will be filed with applicant's application for admission to practice in the Appellate Division of the New York State Supreme Court.

Signature of Affirmant \_\_\_\_\_

Affirmant's Printed Name \_\_\_\_\_

Dated (mm/dd/yyyy) \_\_\_\_\_

**IF THIS AFFIRMATION IS NOT IN ENGLISH, IT MUST BE ACCOMPANIED BY AN ENGLISH TRANSLATION THAT IS EITHER DULY AUTHENTICATED OR INCLUDES A STATEMENT BY THE TRANSLATOR SETTING FORTH THE TRANSLATOR'S QUALIFICATIONS AND CERTIFYING THAT THE TRANSLATION IS ACCURATE.**