

RESUME

Name:- RAHUL VITTHAL MISAL.

E-mail ID: technoholicrahul@gmail.com.

**Address:- A/P Anthurne Tal-Indapur
Dist-PUNE 413114.**

Contact No: +91 8805159425.

CAREER OBJECTIVE

To work in a challenging and fast paced environment where I may get an opportunity to contribute in the progress of the organization and get a sense of achievement, fulfilling all commitments coming in the way.

EDUCATIONAL QUALIFICATION

Education	Year Of Passing	University/Board	Percentage	Class
B.C.S	2020	University of Pune	62.52 %	First Class
H.S.C.	2016	Maharashtra state board of secondary and higher secondary education, Pune	63.54%	First Class
S.S.C.	2013	Maharashtra state board of secondary and higher secondary education, Pune	67.20%	First Class

Job Responsibilities:

- Identify documentation needed to file legal proceeding
- Gather documentation and complete legal dockets
- Update and correct system data
- Providing final calculation to the Client
- Monitor status of legal proceedings on the relevant websites and systems
- Complete tasks assigned in a timely manner and with highest quality
- Coordinate with counterparts in clients' office for completion of tasks
- Contribute to team effort by accomplishing related results as needed.
- Extra Initiative: Work allocation on Excel Sheet.

KEY STRENGTH

- Ability to adjust well in new atmosphere.
- Smart working and Good team player
- Positive approach to find the solution of a problem • Focused and confident with positive attitude
- Self-motivated and Good attention to detail.

COMPUTER SKILLS

- **Programing Languages-** C, C++, Java, Java-Sript, Python.
- **Databases:** My-SQL, SQL, Mongo-DB.
- **OS:** Windows, Linux, Mac OS.
- **Microsoft Office-**Word, Excel, Power Point etc.
- **Other:** HTML, CSS , Bootstrap, Node-JS, Express-JS, REACT.
- **IDE:** Notepad++ , Edit-Plus, Visual Studio Code, ATOM, Brakets.

PERSONAL PROFILE

Name	:	RAHUL VITTHAL MISAL.
Permanent Address	:	A/P : Anthurne , Tal – Indapur Dist – Pune , Pin - 413114
Date of Birth	:	04 MAY 1996
Gender	:	Male
Nationality	:	Indian
Marital Status	:	Single
Contact No.	:	+91 8805159425

DECLARATION

I hereby declare that the details furnished above are true to the best of my knowledge.

Date: -

Yours Faithfully,

Place: -

(Rahul Misal)