

**RESEARCH GRANT BUDGET FORM**  
**OFFICE OF RESEARCH AND GRADUATE POLICY**

<b>PROJECT PI:</b>			
<b>PROJECT TITLE:</b>			
<b>PLEASE INDICATE BUDGET CURRENCY</b>		(TL)	
<b><u>COSTS</u></b>		1ST Year	2 ND Year
Proposed Budget			
<b>PERSONNEL</b>			
<i>SU Academic Personnel Cost</i>		0	0
<i>Professional (external) Staff</i>		0	0
<b>CONSULTANCY / SUBCONTRACT</b>			
<i>Management Consultancy</i>		0	0
<i>Academic Consultancy</i>		0	0
<b>TRAVEL, TRANSPORT., COMMUNICATION</b>			
<i>Transportation</i>		0	0
<i>Travel (Domestic)</i>		0	0
<i>Travel (International)</i>		0	0
<i>Mailing &amp; Communication</i>		0	0
<b>SCHOLARSHIPS</b>			
<i>Graduate Stipend MS/MA</i>		0	0
<i>Graduate PhD Stipend</i>		0	0
<i>Work study</i>		0	0
<b>MARKETING &amp; ADVERTISING</b>			
<i>Advertising</i>		0	0
<i>Promotional Videos</i>		0	0
<i>Banners, Photography, CD etc.</i>		0	0
<i>Fairs, Exhibitions &amp; Merchandising</i>		0	0
<i>Printed material (catalog, brochure etc.)</i>		0	0
<b>HOSPITALITY</b>			
<i>Organizations &amp; Meetings</i>		0	0
<b>MATERIALS</b>			
<i>IT -sw materials</i>		0	0
<i>Lab materials</i>		0	0
<i>Other</i>		0	0
<b>OFFICE MATERIAL &amp; SUBSCRIPTIONS</b>			
<i>Photocopies &amp; Stationary</i>		0	0
<i>Subscriptions</i>		0	0
<b>RENTALS</b>			
<i>Real property rentals</i>		0	0
<i>Equipment &amp; Facility rentals</i>		0	0
<i>Hardware &amp; software</i>		0	0
<b>INTERNAL SERVICES</b>			
<i>Grafika SU</i>		0	0
<i>Dormitory Housing</i>		0	0
<i>Other</i>		0	0
<b>EQUIPMENT</b>			
		0	0
<b>SUBTOTAL</b>		0	0
<b>TOTAL PROJECT COSTS</b>			0

# UNIT COST KEYS FOR BUDGET PLANNING

	TL	EUR	USD
SU Faculty	13000	6405	8400
Full Graduate Tuition	14000	6897	9046
Dorm	472	233	305
Stipend (MA/MS)	1250	616	808
Stipend (PhD)	1500	739	969
Work study undergrad	7	3	5
Work study graduate	8	4	5
Plane ticket US	2000	985	1292
Plane ticket Europe	1000	493	646
Perdiem*	396	195	256
SU coffee breaks/person/day	15	7	10
Gürsel Group Transportation (minibus)	170	84	110
Gürsel Group Transportation (midibus)	250	123	162
Gürsel Group Transportation (bus)	300	148	194
Airport transfer	100	49	65
Airport transfer (Gürsel VIP)	155	76	100
On-campus meals/person / meal / day	7	3	5
On-campus special event / person / day	20	10	13
Off-campus meeting package/person/day	50	25	32

\* Please note that per diem rule is applied in accordance with SU Travel Procedures

**Notes:**

1. Prices on hospitality & transportation costs include VAT. However, it is strongly advised that price quotations from service providers are obtained before budget planning, where type and scope of service can be specified.
2. Currency exchange rates are approximately applied based on 2011 budget figures USD (1,54) EUR (2,02)
3. Please make sure that budget assumptions for the second year includes an average increase of 5% over the above key unit costs.

2011

Merkez Bankası döviz kuru baz alınmıştır.

2.0298

1.5476