

Job Evaluation Form

General Information

Position Title		
Area of Responsibility	<i>The Top Position To Which It Depends:</i>	<i>Subordinate Position Responsible for:</i>
Position Description (Reason for Existence)		

Main Responsibilities

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- -
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- -
- -
- -

Knowledge Skills

A certain depth and variety of knowledge, skills and experience are required to achieve the desired business results. The expected professional and sectoral experience, regardless of the employee in the position, should be written.

Education	
Experience	
Technical Knowledge / Skills	

Communication Interaction

To what extent and with whom does the position communicate and interact in the processes for which it is responsible?

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Thinking – Problem Solving

How defined is the job in the main processes for which the position is responsible? How much guidance will he need?

Responsibility - Freedom of Movement

How much control is the job of the position subject to? What does the movement area of the position include and what is it limited to? What does he approve, decide and ask you what?

Financial Responsibility

Is there a financial quantity that the position affects directly or indirectly within the scope of its purpose?

If so, is it a direct effect (1-shared with the original owner or 2-another unit/person) or indirect?

Is it a (3- participatory or 4-relatively distant) effect? Write the size in TL.

What has changed in the responsibilities of the position in the last year?