



Small Business Accounting: Teach Yourself: The Jargon-Free Guide to Accounts, Budgets and Forecasts

By Andy Lymer

Hodder & Stoughton General Division. Paperback. Book Condition: new. BRAND NEW, Small Business Accounting: Teach Yourself: The Jargon-Free Guide to Accounts, Budgets and Forecasts, Andy Lymer, Is this the right book for me? A jargon-free guide for the small business owner or manager Small Business Accounting is a jargon-free joy for the small business owner or manager, providing practical examples of real businesses to show the reader, step by step, how to record each transaction. This book does not assume that you know anything at all about business records and accounts and gives a system for real businesses to be operated by real business people who want a simple, easy and, above all, quick system of book keeping. Forget about debits and credits, journal entries, ledgers and day books. If you can read a bank statement this book will teach you how to prepare accounts, make cashflow forecasts and prepare a budget. And when you do need to use an accountant, it tells you how best to find a reliable one. Small Business Accounting includes: Chapter 1: Introduction Chapter 2: Your bank account Chapter 3: A simple cashbook Chapter 4: Analysis columns Chapter 5: Payments - filing Chapter 6: Payments...



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