



STUDENT PARTICULARS UPDATE FORM

INSTRUCTIONS:

1. Students are required to complete this form with their recent personal information within 7 days from the date of change. All information **MUST** be true & accurate.
2. Attach supporting documents where necessary eg. Telephone, Utility bill, passport etc for verification
3. This form is for Internal use **ONLY** and all information provided in this form will be kept strictly confidential.

SECTION A: AREAS OF UPDATE Please tick (✓) where applicable

☐ Update of Address ☐ Update of contact ☐ Change of Name: ☐ Other: Please specify below

SECTION B: STUDENT'S PARTICULARS

Course:			
Name as in Passport: (underline surname)		Student ID:	
Date of Birth:		NRIC/Passport No:	
Fin No:		Mobile No:	
Email:		Tel No:	

Address & Postal Code:

in Singapore	Country of Origin

SECTION C: PARENT'S PARTICULARS (FOR INTERNATIONAL STUDENTS ONLY)

Name:		Relationship:	
Mobile:		Home Phone:	

Parents Home Address & Postal Code:

I hereby declare that all the particulars furnished by me in this form are true and correct.

Signature _____

Date _____

FOR OFFICIAL USE

Received by : Name : Designation : Date :	Approved by: Name : Designation : Date :
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