

GROUP EVALUATIONS

DIRECTIONS

As you know, your final grade for the project will be based on both the overall group performance and your individual contributions to it. Please address the quality of the contributions made by each facilitator in your group (*including yourself*). Be honest; this form will only ever be seen by you and me.

GROUP MEMBER 1:

	Excellent	Good	Satisfactory	Needs Improvement	Unsatisfactory
Attendance and Accessibility	Consistently attended meetings and responded to communication	Regularly attended meetings and responded to communication	Attended most meetings and responded to communication	Missed some meetings and/or was not responsive to communication	Had frequent issues with attendance and/or responsiveness
Quality of Contribution	Produced high quality contributions before and during the facilitation	Produced good contributions before and during the facilitation	Produced contributions before and during the facilitation	Failed to contribute either before or during the facilitation	Did not contribute in a meaningful manner
Leadership	Took on a clear and positive leadership role in the group	Took on a leadership role in the group	Completed their own work but was a bit disconnected	Did not follow through with parts of their role/s	Remained disconnected from the group
Collaborative Skills	Constantly supported and collaborated with group members before and during the facilitation	Usually supported and collaborated with group members before and during the facilitation	Supported and collaborated with group members before and during the facilitation	Did not support or collaborate successfully before or during the facilitation	Did not support or collaborate successfully throughout the process
Preparedness and Knowledge	Strong knowledge of the work and timely contributions	Knowledgeable about the work and timely contributions	Basic knowledge of the work and usually timely contributions	Lacking understanding of the piece and/or issues with	Significant issues with understanding and/or timeliness

				timeliness	
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Notes:

GROUP MEMBER 2:

	Excellent	Good	Satisfactory	Needs Improvement	Unsatisfactory
Attendance and Accessibility	Consistently attended meetings and responded to communication	Regularly attended meetings and responded to communication	Attended most meetings and responded to communication	Missed some meetings and/or was not responsive to communication	Had frequent issues with attendance and/or responsiveness
Quality of Contribution	Produced high quality contributions before and during the facilitation	Produced good contributions before and during the facilitation	Produced contributions before and during the facilitation	Failed to contribute either before or during the facilitation	Did not contribute in a meaningful manner
Leadership	Took on a clear and positive leadership role in the group	Took on a leadership role in the group	Completed their own work but was a bit disconnected	Did not follow through with parts of their role/s	Remained disconnected from the group
Collaborative Skills	Constantly supported and collaborated with group members before and during the facilitation	Usually supported and collaborated with group members before and during the facilitation	Supported and collaborated with group members before and during the facilitation	Did not support or collaborate successfully before or during the facilitation	Did not support or collaborate successfully throughout the process
Preparedness and Knowledge	Strong knowledge of the work and timely contributions	Knowledgeable about the work and timely contributions	Basic knowledge of the work and usually timely contributions	Lacking understanding of the piece and/or issues with timeliness	Significant issues with understanding and/or timeliness

Notes:

GROUP MEMBER 3:

	Excellent	Good	Satisfactory	Needs Improvement	Unsatisfactory
Attendance and Accessibility	Consistently attended meetings and responded to communication	Regularly attended meetings and responded to communication	Attended most meetings and responded to communication	Missed some meetings and/or was not responsive to communication	Had frequent issues with attendance and/or responsiveness
Quality of Contribution	Produced high quality contributions before and during the facilitation	Produced good contributions before and during the facilitation	Produced contributions before and during the facilitation	Failed to contribute either before or during the facilitation	Did not contribute in a meaningful manner
Leadership	Took on a clear and positive leadership role in the group	Took on a leadership role in the group	Completed their own work but was a bit disconnected	Did not follow through with parts of their role/s	Remained disconnected from the group
Collaborative Skills	Constantly supported and collaborated with group members before and during the facilitation	Usually supported and collaborated with group members before and during the facilitation	Supported and collaborated with group members before and during the facilitation	Did not support or collaborate successfully before or during the facilitation	Did not support or collaborate successfully throughout the process

Preparedness and Knowledge	Strong knowledge of the work and timely contributions	Knowledgeable about the work and timely contributions	Basic knowledge of the work and usually timely contributions	Lacking understanding of the piece and/or issues with timeliness	Significant issues with understanding and/or timeliness
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GROUP MEMBER 4:

	Excellent	Good	Satisfactory	Needs Improvement	Unsatisfactory
Attendance and Accessibility	Consistently attended meetings and responded to communication	Regularly attended meetings and responded to communication	Attended most meetings and responded to communication	Missed some meetings and/or was not responsive to communication	Had frequent issues with attendance and/or responsiveness
Quality of Contribution	Produced high quality contributions before and during the facilitation	Produced good contributions before and during the facilitation	Produced contributions before and during the facilitation	Failed to contribute either before or during the facilitation	Did not contribute in a meaningful manner
Leadership	Took on a clear and positive leadership role in the group	Took on a leadership role in the group	Completed their own work but was a bit disconnected	Did not follow through with parts of their role/s	Remained disconnected from the group
Collaborative Skills	Constantly supported and collaborated with group members before and during the	Usually supported and collaborated with group members before and during the	Supported and collaborated with group members before and during the facilitation	Did not support or collaborate successfully before or during the facilitation	Did not support or collaborate successfully throughout the process

	facilitation	facilitation			
Preparedness and Knowledge	Strong knowledge of the work and timely contributions	Knowledgeable about the work and timely contributions	Basic knowledge of the work and usually timely contributions	Lacking understanding of the piece and/or issues with timeliness	Significant issues with understanding and/or timeliness

Notes:

GROUP MEMBER 5:

	Excellent	Good	Satisfactory	Needs Improvement	Unsatisfactory
Attendance and Accessibility	Consistently attended meetings and responded to communication	Regularly attended meetings and responded to communication	Attended most meetings and responded to communication	Missed some meetings and/or was not responsive to communication	Had frequent issues with attendance and/or responsiveness
Quality of Contribution	Produced high quality contributions before and during the facilitation	Produced good contributions before and during the facilitation	Produced contributions before and during the facilitation	Failed to contribute either before or during the facilitation	Did not contribute in a meaningful manner
Leadership	Took on a clear and positive leadership role in the group	Took on a leadership role in the group	Completed their own work but was a bit disconnected	Did not follow through with parts of their role/s	Remained disconnected from the group
Collaborative Skills	Constantly supported and collaborated with group members before and during the	Usually supported and collaborated with group members before and during the	Supported and collaborated with group members before and during the facilitation	Did not support or collaborate successfully before or during the facilitation	Did not support or collaborate successfully throughout the process

	facilitation	facilitation			
Preparedness and Knowledge	Strong knowledge of the work and timely contributions	Knowledgeable about the work and timely contributions	Basic knowledge of the work and usually timely contributions	Lacking understanding of the piece and/or issues with timeliness	Significant issues with understanding and/or timeliness

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