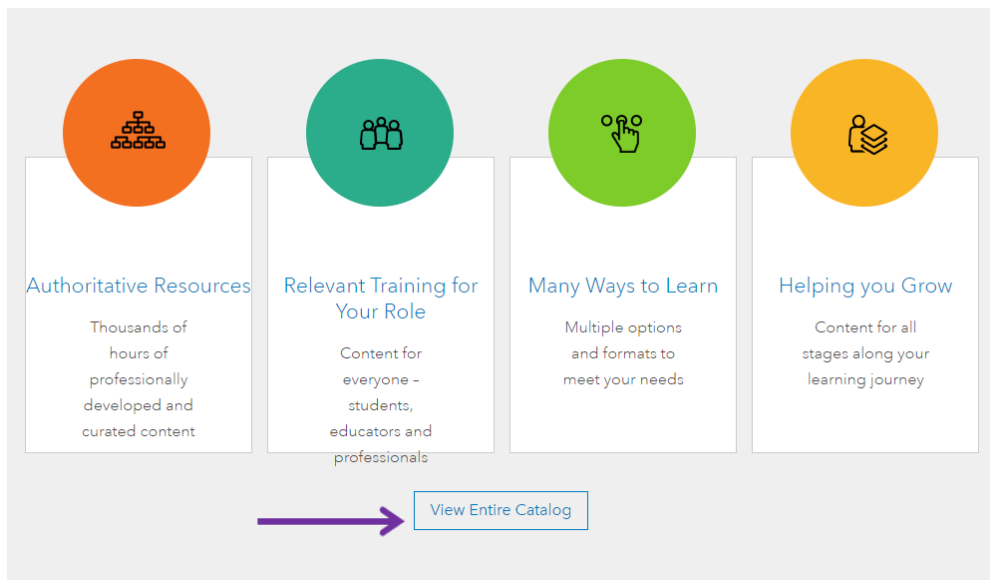
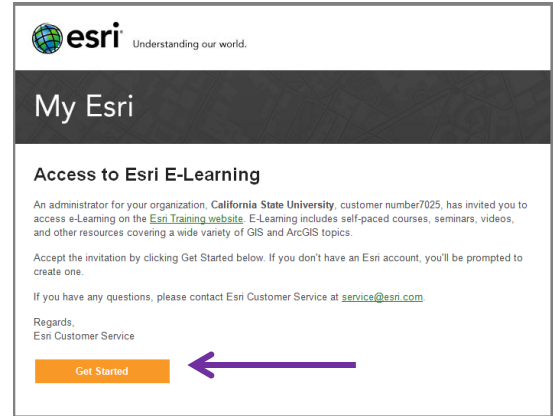


INSTRUCTIONS FOR ACCESSING ESRI E-LEARNING MODULES

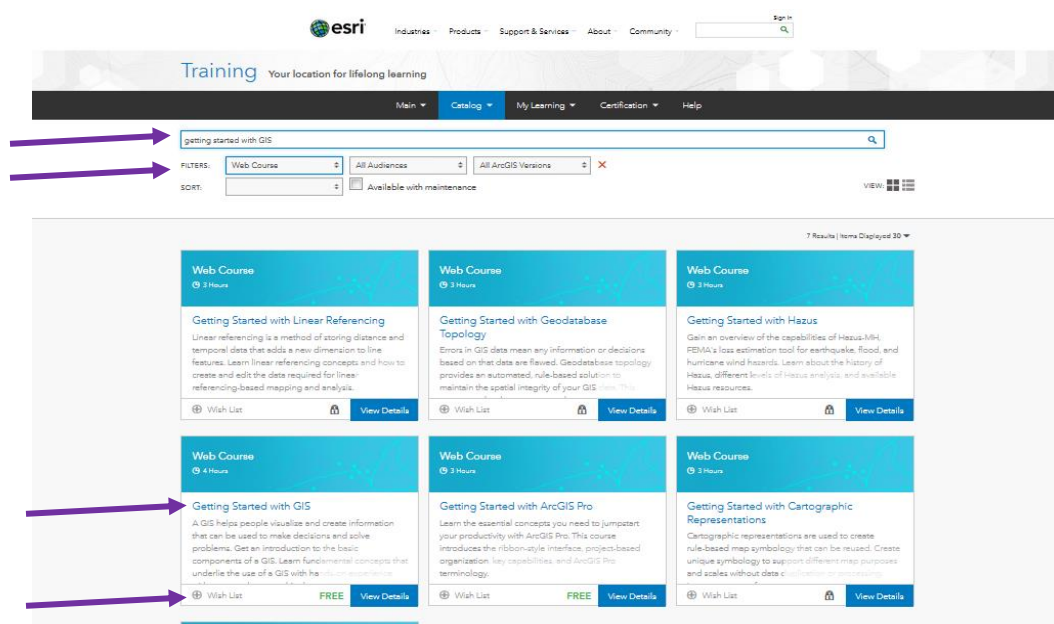
(prepared by Prof. Scott Winslow)

1. In your email application, open the My Esri invitation email that you should have received.
2. Left-click on the yellow “Get Started” button found in the email message.
3. If prompted, run through the process of setting up a user account with Esri.
4. Once you have set up your account, click on the tab labeled “My Organizations” where you’ll see that you are affiliated with CSULB.
5. If you click on “My Profile,” you can make changes to your contact information or password.
6. If you click on “Dashboard,” you will see announcements from ESRI and Common Questions which are mostly for administrators.
7. Access the training site using the following link: <https://www.esri.com/training/>
8. At the bottom of the welcome screen, click on the button labeled “View Entire Catalog.”



9. Locate the interface window labeled “Filters.” Using the pulldown menu, click on “Web Course” (see screenshot below). Then, in the window containing the words “Enter Keywords,” enter the name of the specific web course you intend to take. For example, enter the words “Getting Started with GIS.”
10. The interface will then display a number of E-learning modules that contain that text string. Locate the module with *the exact* title that you entered. In the lower left-hand corner of that course box, click on the button labeled “Wish List.” This will add the module to your training schedule.

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11. If you wish, you can repeat these steps for each of the other E-learning modules that are listed in the Course Schedule for this class. That will effectively place all of your required E-learning courses on your wish list for ease of access during the remainder of the semester.
12. To access you wish list, hover your cursor over the “My Learning” tab at the top of your training dashboard. From the My Learning pulldown menu, click on “Wish List.” Your wish list should then appear showing all of the E-learning modules you have added. To get started with a traning module, simply click on the blue “Launch Course” button.