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Summary - Requisition 87228635

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Requisition		PR Approvals	Comments (2)	Attachments (2)	History
Summary		Shipping	Billing	Accounting Codes	Supplier Info   Taxes/S&H  ?
<a href="#">Hide value descriptions</a>					
<b>General</b> ?		<b>Shipping</b> ?		<b>Billing</b> ?	
Status	✓ Completed (4/24/2017 9:07 AM)	<b>Ship To</b>		<b>Bill To</b>	
Description	<i>no value</i>	Contact Name Michelle Stuart		Accounts Payable	
Submitted	4/21/2017 1:55 PM	Room Room 136		PO Box 2686	
Cart Name	DEENR Pinsky PG mod MRS	Env & Natural Res Sci		New Brunswick, NJ 08903	
Prepared by	Michelle Stuart	14 COLLEGE FARM RD		United States	
Requestor Name	Michelle Stuart	New Brunswick, NJ 08901-8551			
Requestor Phone	8489325515	United States		<a href="#">View/edit by line item...</a>	
Requestor e-mail	michelle.stuart@rutgers.edu				
PO Clauses	<i>no clause</i>				
Business Associate Agreement Required?	No				
Internal Work Order Number	<i>no value</i>				
Internal Project Tracking Number	<i>no value</i>				
Payment Method Override	<i>no value</i>				

Invoice	<i>no value</i>			
Payment				
Priority				
Override				

**Accounting Codes** ?

<b>GL String</b>								
Unit	Division	Organization	Location	Fund Type	Business Line	Account	Activity	RU Initiative
<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>

<b>Project String</b>							
Project ID	Task	Expenditure Type	Expenditure Organization	Location	Business Line	Activity	RU Initiative
200540	215:200540	53100	33050203537	2105	3400	0000	<i>no value</i>
280092-	MALIN	Other	33050203537	New	Other	None	
DEENR - ICR	PINSKY	Supplies		Brunswick	Separately		
	START-UP	Projects		Regional	Budgeted		
				Campus	Research		

[View/edit by line item...](#)

<b>Internal Notes and Attachments</b> <span style="float: right;">?</span>	<b>External Notes and Attachments</b> <span style="float: right;">?</span>						
<p>Internal Note</p> <p>Because Pacific Gyre is unable to ship the original reef drifter by the date that our field work ... <a href="#">more...</a></p> <p>Internal Attachments</p> <table border="1"> <tr> <th colspan="2"><b>Attached on</b></th> </tr> <tr> <td><a href="#">Microstar pricelist...</a></td> <td>4/20/2017</td> </tr> <tr> <td><a href="#">2017-03-29 Pacific ...</a></td> <td>4/21/2017</td> </tr> </table>	<b>Attached on</b>		<a href="#">Microstar pricelist...</a>	4/20/2017	<a href="#">2017-03-29 Pacific ...</a>	4/21/2017	<p>Note to all Suppliers <i>no note</i></p> <p>Attachments for all suppliers</p> <p style="text-align: center;"><b>Attached on</b></p>
<b>Attached on</b>							
<a href="#">Microstar pricelist...</a>	4/20/2017						
<a href="#">2017-03-29 Pacific ...</a>	4/21/2017						

**Supplier / Line Item Details** ?

For selected line items
 

Add to Favorites

Go

<b>Pacific Gyre Inc</b> <a href="#">more info...</a>	Contract <i>no value</i> PO Number N/A
--	---

[View/edit by line item...](#)

Product Description	Catalog No	Size / Packaging	Unit Price	Quantity	Ext. Price	<input type="checkbox"/>
1 <b>PO Line Modification</b> <a href="#">more info...</a>		1/EA - Each	12,943.00	1 EA - Each	12,943.00 USD	<input type="checkbox"/>
	Commodity Code	Safety Related: Supplies, Equipment & Services		Internal Note	<i>no note</i>	Internal Attachments
					<b>Supplier subtotal</b>	<b>12,943.00</b>
					Shipping	0.00
					Handling	0.00
					<b>Supplier total</b>	<b>12,943.00 USD</b>

Shipping, Handling, and Tax charges are calculated and charged by each supplier. The values shown here are for estimation purposes, budget checking, and workflow approvals.

<b>Subtotal</b>	<b>12,943.00</b>
Shipping	0.00
Handling	0.00
<b>Total</b>	<b>12,943.00 USD</b>

# Summary - PO 518132

Purchase Order  
Number 518132

Supplier Pacific Gyre Inc

General Information		Shipping Information	Billing/Payment
Purchase Order Number	<b>518132</b>	<b>Ship To</b> Contact Name Michelle Stuart Room Room 136 Env & Natural Res Sci 14 COLLEGE FARM RD New Brunswick, NJ 08901-8551 United States	<b>Bill To</b> Accounts Payable PO Box 2686 New Brunswick, NJ 08903 United States
Revision No.	0		
Supplier Name	Pacific Gyre Inc		
Address	3740 Oceanic Way Ste 302 Oceanside, CA 92056 US		
Purchase Order Date	3/31/2017	ShipTo Address Code 5158	BillTo Address BILLTO Code
Total	10,843.00 USD		
Requisition Number	86341860	<b>Delivery Options</b> Requested Delivery Date	<b>Billing Options</b> Payment Terms 0% 0, Net 45 F.O.B. Destination
Business Unit	Rutgers BU Rutgers University		
Business Associate Agreement Required?	No	<b>Requestor Information</b> Requestor Michelle Stuart Name Requestor 8489325515 Phone Requestor michelle.stuart@rutgers.edu e-mail	
Internal Work Order Number	<i>no value</i>		
Internal Project Tracking Number	<i>no value</i>		
Payment Method Override	<i>no value</i>		
Invoice Payment Priority Override	<i>no value</i>		
<b>Contact Information</b> Prepared Michelle Stuart For User Prepared			

For User  
Phone  
Prepared michelle.stuart@rutgers.edu  
For User  
Email

**Distribution Information****Distribution Methods**

The system will distribute purchase orders using the method(s) indicated below:

Email (HTML Body) tracey.reece@pacificgyre.com

**Distribution Options**

Order acceptance instructions *no order acceptance instructions*

**Supplier Information****Supplier Information**

Contract *no value*

Note to Supplier *no note*

Attachments for supplier

**Accounting Codes****GL String**

Unit	Division	Organization	Location	Fund Type	Business Line	Account	Activity	RU Initiative
<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>



**Project String**

Project ID	Task	Expenditure Type	Expenditure Organization	Location	Business Line	Activity	RU Initiative
200540	215:200540	53100	33050203537	2105	3400	0000	<i>no value</i>
280092-DEENR - ICR	MALIN PINSKY START-UP	Other Supplies Projects	33050203537	New Brunswick Regional Campus	Other Separately Budgeted Research	None	

**Line Item Details**

Product Description	Catalog No	Size / Packaging	Unit Price	Quantity	Ext. Price
1  Reef Drifter	NA	1/EA	1,495.00 USD	7 EA	10,465.00 USD
	Commodity Code	Research & Scientific:	Requisition Number	86341860	

Supplies,  
EquipmentExternal Note *no note*  
Attachments for supplier

2  2 full days of telemetry, transmitting at 15 minute intervals 	NA	1/EA	54.00 USD	7 EA	378.00 USD
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Commodity  
CodeResearch &  
Scientific: Services

Requisition Number 86341860

External Note *no note*  
Attachments for supplier

Shipping, Handling, and Tax charges are calculated and charged by each supplier.  
The values shown here are for estimation purposes, budget checking, and workflow approvals.

Subtotal	<b>10,843.00</b>
Shipping	0.00
Handling	0.00
Total	<b>10,843.00 USD</b>

## Summary - Requisition 86341860

General		Shipping	Billing
Status	 Completed (3/31/2017 7:41 AM)	<b>Ship To</b> Contact Name Michelle Stuart Room Room 136 Env & Natural Res Sci 14 COLLEGE FARM RD New Brunswick, NJ 08901-8551 United States	<b>Bill To</b> Accounts Payable PO Box 2686 New Brunswick, NJ 08903 United States
Description			
Submitted	3/29/2017 4:20 PM		
Cart Name	DEENR Pinsky Pacific Gyre MRS		
Prepared by	Michelle Stuart		
Requestor Name	Michelle Stuart		
Requestor Phone	8489325515		
Requestor e-mail	michelle.stuart@rutgers.edu		
Purchase Order	518132		
PO Clauses	<i>no clause</i>		
Business Associate Agreement Required?	No		
Internal Work Order Number	<i>no value</i>		
Internal Project Tracking Number	<i>no value</i>		
Payment Method Override	<i>no value</i>		
Invoice Payment Priority Override	<i>no value</i>		

## Accounting Codes

## GL String

Unit	Division	Organization	Location	Fund Type	Business Line	Account	Activity	RU Initiative
<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>

## Project String

Project ID	Task	Expenditure Type	Expenditure Organization	Location	Business Line	Activity	RU Initiative
200540 280092- DEENR - ICR	215:200540 MALIN PINSKY START-UP	53100 Other Supplies Projects	33050203537 33050203537	2105 New Brunswick Regional Campus	3400 Other Separately Budgeted Research	0000 None	<i>no value</i>

## Internal Notes and Attachments

Internal Note      Research equipment and services for field work with the Pinsky Lab using startup funds

Internal Attachments

20170329123647946... (1,784k)

Reef Drifter Pric... (147k)

Screen Shot 2017-... (88k)

## External Notes and Attachments

Note to all Suppliers      *no note*

Attachments for all suppliers


## Supplier / Line Item Details

## Pacific Gyre Inc

Contract	<i>no value</i>
PO Number	518132

Product Description	Catalog No	Size / Packaging	Unit Price	Quantity	Ext. Price
1  Reef Drifter	NA	1/EA - Each	1,495.00 USD	7 EA - Each	10,465.00 USD
	Commodity Code	Research & Scientific: Supplies, Equipment		Internal Note <i>no note</i>	Internal Attachments



2	✓ 2 full days of telemetry, transmitting at 15 minute intervals 	NA	1/EA - Each	54.00 USD	7 EA - Each	378.00 USD
		Commodity Code	Research & Scientific: Services	Internal Note <i>no note</i> Internal Attachments		
				Supplier subtotal	10,843.00	
				Shipping	0.00	
				Handling	0.00	
				Supplier total	10,843.00USD	
Shipping, Handling, and Tax charges are calculated and charged by each supplier. The values shown here are for estimation purposes, budget checking, and workflow approvals.					Subtotal	10,843.00
					Shipping	0.00
					Handling	0.00
					Total	10,843.00 USD

## Reef Drifter Price List

Quarter 1, 2017

(Quantity discounts: >5 10%, >100 15%, >250 20%)

### Basic Configuration

Reef Drifter	US\$1495.00
Includes:	
<ul style="list-style-type: none"> <li>• Integrated spherical drogue</li> <li>• Iridium SBD Telemetry</li> <li>• GPS positioning: 50-channel, Satellite Based Augmentation System =&gt; WAAS, EGNOS, MSAS</li> <li>• Battery voltage sensor</li> <li>• Magnet low-power switch</li> <li>• Data archival, mapping, web access available (see <a href="http://www.pacificgyre.com/telemetry-estimator.aspx">http://www.pacificgyre.com/telemetry-estimator.aspx</a> for more information and pricing)</li> </ul>	

### Internal Data Storage (Choose one)

None	+US\$0.00
<i>No non-volatile memory on device. All positions and data are transmitted via satellite in real time.</i>	
Internal storage	+US\$100.00
<i>Cut back on telemetry costs and increase density of measurements. Data can be buffered and transmitted in more cost efficient packets or retrieved upon recovery. This option is required when "No Telemetry" option is chosen.</i>	

### Telemetry (Choose one)

Iridium SBD	US\$0.00
<i>Iridium SBD 2-way modem and GPS receiver provide real-time global coverage.</i>	
No Telemetry	-US\$100.00
<i>Internal memory required (see Internal Data Storage) to store positions and data instead of transmitting through a satellite. Saves money when working in an area where devices can be recovered easily.</i>	

### Sensors Options

Sea Surface Temperature	+US\$110.00
<i>Temperature sensor mounted on internal cylindrical pressure case (Accuracy <math>\pm 0.1^{\circ}\text{C}</math> from -5 to 45 Celsius)</i>	
Solar LED Flasher	+US\$100.00
<i>Solar LED flasher mounted to the top of the surface float</i>	

## Replacement Parts

Battery Pack	+US\$80.00
<i>Alkaline, 12V, 15.6AH</i>	
Drogue	+US\$395.00
<i>Spherical reef drifter drogue, replaceable separate from internal electronics pressure case</i>	
Drogue Rubber Retainer Rings (10 ea.)	+US\$20.00
<i>Rings used to secure together the top and bottom halves of the spherical drogue.</i>	

## Estimate Charges For Your Project

Which satellite system do you prefer?

Iridium



How often will your devices transmit?

15

Minute(s)



How long is your project?

2

Day(s)



## Your Estimate

Activation Fee

Free

Monthly Fee

\$30.00

Data Charges

\$24.00

Total Per Device

---

US \$54.00

## Request for Sole/Single Source Procurement Form

The Request for Sole/Single Source Procurement Form must be completed for Requisitions where competition is restricted or limited in accordance with the [Purchasing Policy](#). Part I, II, and III must be completed in their entirety and must provide a complete explanation of why the good(s) or services(s) cannot be bid. Please attach additional pages if needed and where required please attach supporting documentation.

The individual providing the explanation (professor, researcher, administrator, etc.) is required to sign off in the first signature line in order to certify the justification. The department Director, Dean, or designated representative must also approve the justification by signing the form.

Attach the completed form and all supporting documentation to the Rutgers Marketplace. Failure to attach the form or submission of incomplete forms will result in the Requisition being returned to the department. This is done to ensure that the Preparer and Approver have reviewed and approved this purchase and the Request for Sole/Single Source Procurement Form.

University Procurement Services must review and approve the Purchase Order prior to the good(s) being shipped or service(s) being provided. University Procurement Services may require additional information and/or may determine that bidding is required.

### PART I: Supplier and Goods/Services Information (Must be completed)

**Supplier's Name:** Pacific Gyre

**Supplier's Contact Information:**

3740 Oceanic Way  
Ste 302  
Oceanside, CA 92056 US

**Brief Description of Goods or Services:** Reef Drifter

If other products have been evaluated and deemed unsuitable, please indicate supplier, item and your rationale for exclusion. Please provide any relevant contact information, correspondence or price quotations you have received concerning other products/services considered. If none were considered please indicate with N/A: N/A

### PART II Justification (Must be completed) Select one or more of the following statements (check the box) why this purchase is precluded from the competitive bid process. Provide additional explanation as required.

1. ☒ Goods or services can be obtained from only one (1) supplier. Describe the unique characteristics of the product or service. Complex oceanographic equipment that only manufactured by this supplier.
2. ☐ Technical services in connection with the assembly, installation or servicing of equipment of a highly technical or specialized nature. Provide explanation of services required and why another supplier cannot be used.
3. ☐ Repair/Maintenance service requires expertise in operations on unit. Necessary parts unavailable from any source except original equipment manufacturer or their designated servicing dealer. Provide explanation of expertise or documentation supporting that this is the only designated dealer.
4. ☐ Upgrade to proprietary software or hardware. Available only from the producer of the software or hardware who sells on a direct basis only. Provide documentation showing that this is the only supplier that sells the software or can perform the upgrade.
5. ☐ Change order requests not covered under existing contract where current supplier is best positioned based on skill, knowledge, familiarity with the project and cost savings to provide the extra work. The cost of such extra work shall not exceed 20 % of the present contract amount.
6. ☐ Must match existing piece of equipment available only from the same source of original equipment. Provide documentation from supplier supporting that no other supplier can supply this.

## Request for Sole/Single Source Procurement Form

7. ☐ Use of this supplier is required by contract/agreement or granting or other governing agency. Please attach a copy of the award page or requirement page referencing this requirement.
8. ☐ Purchase of used or demonstration equipment available at a lower-than-new cost. Provide cost for price of equipment if purchased as new.
9. ☐ Favorable Terms: Goods or services can be obtained at the lowest price through a primary source of supply. Please explain.
10. ☐ Lease of space, machinery, equipment, buildings or real estate as required to conduct the business of the university.
11. ☐ Public Exigency: Life, safety or health of the public must be sustained through the immediate delivery of products or performance of services. Procurement is limited to the duration to address/remedy the exigency. A critical agency mandate, statutory or operational requirement must be fulfilled immediately. Please explain the emergency circumstances.
12. ☐ Pilot project, trial or experiment: Department wishes to test or experiment with new equipment or service. Requires execution of a product/service trial agreement before start of trial, pilot project or experiment. Provide a brief explanation
13. ☐ Standardization of a component on the basis of compatibility or maintenance reliability. Please explain.
14. ☐ Contract with public entity or governmental unit: Department must set forth the reason(s) for contracting with public entity or governmental unit.
15. ☐ Professional and Technical Services: The procurement of professional and technical services should be conducted through a competitive bid process unless the requesting department, school or unit can demonstrate that such services, due to unique or special circumstances, can't be procured through a competitive bid process. Attach resume or curriculum vitae for individuals. Please explain.

### FOR UNIVERSITY PROCUREMENT SERVICES USE ONLY

1. ☐ Administrative extension of current contract. Please explain.
2. ☐ Failed bid: Competitive bids were solicited and, no responsive bid is received, or only a single responsive bid is received and is rejected. Provide copy of RFP or informal bid request, non responsive answers, and, if one bid was received copy of the bid and reason for why it was rejected. This justification must be completed by University Procurement Services.

**PART III: Reasonable Price Establishment (Must be completed)** Select one or more of the following statements (check the box) to explain why you feel the accepted price is fair and reasonable. **Provide/Attach** supporting documentation as required.

1. ☒ The price was obtained from a catalog, standard price list or is standard pricing that this supplier charges for like items and/or services sold to the general public. (Catalog or price list must be provided or be on file.)
2. ☐ The quoted prices are lower than prices available to the general public and reflect substantial savings or are equal to or lower than those offered to any government agency or private institution. Attach price list.
3. ☐ The quoted prices compare favorably to market prices, or to previous prices obtained and found to be fair and reasonable, which were paid for the same or similar items on: (Date)      /      /      , (PO)      , (RFQ/RFP/Bid#)      ; Method used to determine pricing (website search, etc)



## Request for Sole/Single Source Procurement Form

4. ☐ Item or service is so unique there is no reasonable comparison. Please explain your rationale and the process you used to determine this (website review, email from supplier, etc and please provide copies)

### PART IV: Department Contact and Certification

I certify that to the best of my knowledge I have investigated and found that the above reasons and explanations justify waiver of competitive bidding, and the reasonableness of the price. I am the individual who has gathered and provided this detailed information and any further questions regarding these details can be directed to my attention. I certify that this purchase will not present a conflict of interest as defined by university policy and that I have received no gifts or gratuities from this supplier.



SIGNATURE

3/28/2017

DATE

Name: Michelle Stuart

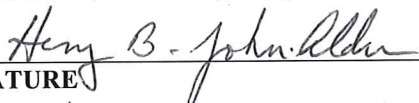
Title: Lab Researcher

Department: Ecology, Evolution and Nat. Res.

Phone: 848-932-5515

Email: michelle.stuart@rutgers.edu

Approval from the Director, Dean, or their designated representative (Required):



SIGNATURE

3/28/2017

DATE

Name: Henry B. John-Alder

Title: Department Chair

### FOR UNIVERSITY PROCUREMENT SERVICES USE ONLY

Sole/Single Source Number: \_\_\_\_\_

Amount of Sole/Single Source Request: \_\_\_\_\_

Period/Term of Sole/Single Source Request: \_\_\_\_\_

Reviewed and Approved by:

BUYER'S SIGNATURE

DATE

Reviewed and Approved by:

SIGNATURE OF CATEGORY MANAGER

DATE

Approved by:

SIGNATURE OF SENIOR CATEGORY MANAGER

DATE

Approved by:

DIRECTOR OF PURCHASING AND STRATEGIC SOURCING SIGNATURE DATE



University Procurement Services

## Request for Sole/Single Source Procurement Form

or **EXECUTIVE DIRECTOR OF UNIVERSITY PROCUREMENT SERVICES**

Board of Governor's Approval    Yes ☐ No ☐