



University Procurement Services

Rutgers, The State University of New Jersey
33 Knightsbridge Road, 1st Floor, East Wing
Piscataway, NJ 08854
www.purchasing.rutgers.edu

Purchase Order			
Purchase Order Date	Purchase Order Number	Revision No.	Revision Date
Apr 28, 2017	539482	1	Apr 28, 2017
Contact Information			
Requestor Name		Michelle Stuart	
Requestor Phone		8489325515	
Requestor e-mail		michelle.stuart@rutgers.edu	

Supplier Information	Delivery Information	Billing Information
Ocean Explorers 180 Lafayette Ave Edison, NJ 08837 US Net Terms 0% 0, Net 45 Quote number Contract <i>no value</i>	Delivery Address Rutgers University Attn: Michelle Stuart Bldg/Room: Room 136 Env & Natural Res Sci 14 COLLEGE FARM RD New Brunswick, NJ 08901-8551 F.O.B. Destination	Email invoices to: accounts payable@finance.rutgers.edu Mail to: Accounts Payable PO Box 2686 New Brunswick, NJ 08903 THIS P.O. # MUST APPEAR ON INVOICES, PACKING SLIPS AND ANY CORRESPONDENCE RELATED TO THIS PURCHASE

Line No.	Product Description	Catalog No.	Unit Price	Quantity	Ext. Price
1 of 12	45" signal tube	SP0108/OEAC2492	33.00 USD	2 EA	66.00 USD
	<u>ADDITIONAL INFO</u> Catalog No. SP0108/OEAC2492				
2 of 12	XS Scuba Lycra Gloves (Womens)	OEAC2320	10.00 USD	2 EA	20.00 USD
	<u>ADDITIONAL INFO</u> Catalog No. OEAC2320				
3 of 12	GoPro Dessicant	OEAC2320	6.00 USD	1 EA	6.00 USD
	<u>ADDITIONAL INFO</u> Catalog No. OEAC2320				
4 of 12	Dessicant Pack of 2	OEAC2320	1.00 USD	1 EA	1.00 USD
	<u>ADDITIONAL INFO</u> Catalog No. OEAC2320				

5 of 12	Large collection Back	BG0608/OEAC3065	19.95 USD	1 EA	19.95 USD
	<u>ADDITIONAL INFO</u> Catalog No. BG0608/OEAC3065				
6 of 12	Medium collecting bag	BG0600/OEAC2857	14.95 USD	1 EA	14.95 USD
	<u>ADDITIONAL INFO</u> Catalog No. BG0600/OEAC2857				
7 of 12	BC Service	99-14950/AJV1254	14.95 USD	3 EA	44.85 USD
	<u>ADDITIONAL INFO</u> Catalog No. 99-14950/AJV1254				
8 of 12	Comfort Mouthpiece	RB0362/OEAC2403	8.95 USD	2 EA	17.90 USD
	<u>ADDITIONAL INFO</u> Catalog No. RB0362/OEAC2403				
9 of 12	Computer Battery Service Standard	99-29950/AJV1235	29.95 USD	3 EA	89.85 USD
	<u>ADDITIONAL INFO</u> Catalog No. 99-29950/AJV1235				
10 of 12	Regulator Service 1st & 2nd Stage	99-04995/AJV1233	49.95 USD	4 EA	199.80 USD
	<u>ADDITIONAL INFO</u> Catalog No. 99-04995/AJV1233				
11 of 12	Regulator Service Alternate	99-01995/AJV1234	19.95 USD	4 EA	79.80 USD
	<u>ADDITIONAL INFO</u> Catalog No. 99-01995/AJV1234				

12 of 12	Repair Parts	AJV1255	22.40 USD	1 EA	22.40 USD
<u>ADDITIONAL INFO</u>					
Catalog No. AJV1255					
			Subtotal	582.50	
			Shipping	0.00	
			Handling	0.00	
			Total	582.50 USD	

**Supplier Terms and
Conditions**

Acceptance of the purchase agreement is expressly contingent on acceptance of all the terms and conditions listed on the Rutgers Purchasing website which are hereby incorporated by reference. The general terms and conditions of purchase of services and merchandise are provided at <http://purchasing.rutgers.edu>. These are an integral part of the purchase agreement and may not be altered or modified.


Approval Signature



J. Michael Gower
Executive Vice President for Finance and Administration,
University Treasurer

Summary - PO 539482

Purchase Order Number 539482
Supplier Ocean Explorers

General Information	Shipping Information	Billing/Payment
Purchase Order Number 539482 Revision No. 1  Contains edits since last revision Supplier Name Ocean Explorers Address 180 Lafayette Ave Edison, NJ 08837 US Purchase Order Date 4/28/2017 Total 582.50 USD Requisition Number 87559732 Business Unit Rutgers BU Rutgers University Business Associate Agreement Required? No Internal Work Order Number <i>no value</i> Internal Project Tracking Number <i>no value</i> Payment Method Override <i>no value</i> Invoice Payment Priority Override <i>no value</i>	Ship To Contact Name Michelle Stuart Room Room 136 Env & Natural Res Sci 14 COLLEGE FARM RD New Brunswick, NJ 08901-8551 United States ShipTo Address Code 5158 Delivery Options Requested Delivery Date Requestor Information Requestor Michelle Stuart Name Requestor 8489325515 Phone Requestor michelle.stuart@rutgers.edu e-mail	Bill To Accounts Payable PO Box 2686 New Brunswick, NJ 08903 United States BillTo Address Code BILLTO Billing Options Payment Terms 0% 0, Net 45 F.O.B. Destination
Contact Information Prepared Michelle Stuart For User Prepared For User		

Phone

Prepared michelle.stuart@rutgers.edu
For User
Email

Distribution Information**Distribution Methods**

The system will distribute purchase orders using the method(s) indicated below:

Email (HTML Body) jim@njoceanexplorers.com

Distribution Options

Order acceptance *no order acceptance instructions*
instructions

Supplier Information**Supplier Information**

Contract *no value*

Note to Supplier *no note*

Attachments for supplier



Accounting Codes**GL String**







Unit	Division	Organization	Location	Fund Type	Business Line	Account	Activity	RU Initiative
<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>






Project String

Project ID	Task	Expenditure Type	Expenditure Organization	Location	Business Line	Activity	RU Initiative
802741	800:802741	53100	33050203537	2105	3100	0000	<i>no value</i>
SLOAN FDN.- BR2014-044- 436901	SLOAN FDN.- BR2014-044- 436901	Other Supplies Projects	33050203537	New Brunswick Regional Campus	Sponsored Organized Research	None	

Line Item Details

Product Description	Catalog No	Size / Packaging	Unit Price	Quantity	Ext. Price
1  45" signal tube 	SP0108/OEAC2492	1/EA	33.00 USD	2 EA	66.00 USD
	Commodity Code	Research & Scientific: Supplies,	Requisition Number	87559732	
			External Note	<i>no note</i>	

		Equipment	Attachments for supplier		
2	✓ XS Scuba Lycra Gloves (Womens) 	OEAC2320	1/EA	10.00 USD	2 EA 20.00 USD
		Commodity Code	Research & Scientific: Supplies, Equipment	Requisition Number	87559732
				External Note	no note
				Attachments for supplier	
3	✓ GoPro Dessicant 	OEAC2320	1/EA	6.00 USD	1 EA 6.00 USD
		Commodity Code	Research & Scientific: Supplies, Equipment	Requisition Number	87559732
				External Note	no note
				Attachments for supplier	
4	✓ Dessicant Pack of 2 	OEAC2320	1/EA	1.00 USD	1 EA 1.00 USD
		Commodity Code	Research & Scientific: Supplies, Equipment	Requisition Number	87559732
				External Note	no note
				Attachments for supplier	
5	✓ Large collection Back 	BG0608/OEAC3065	1/EA	19.95 USD	1 EA 19.95 USD
		Commodity Code	Research & Scientific: Supplies, Equipment	Requisition Number	87559732
				External Note	no note
				Attachments for supplier	
6	✓ Medium collecting bag 	BG0600/OEAC2857	1/EA	14.95 USD	1 EA 14.95 USD
		Commodity Code	Research & Scientific: Supplies, Equipment	Requisition Number	87559732
				External Note	no note
				Attachments for supplier	
7	✓ BC Service 	99-14950/AJV1254	1/EA	14.95 USD	3 EA 44.85 USD
		Commodity Code	Research & Scientific: Services	Requisition Number	87559732
				External Note	no note

			Attachments for supplier			
8	✔ Comfort Mouthpiece 	RB0362/OEAC2403	1/EA	8.95 USD	2 EA	17.90 USD
		Commodity Code	Research & Scientific: Services	Requisition Number	87559732	
		External Note			no note	
		Attachments for supplier				
9	✔ Computer Battery Service Standard 	99-29950/AJV1235	1/EA	29.95 USD	3 EA	89.85 USD
		Commodity Code	Research & Scientific: Services	Requisition Number	87559732	
		External Note			no note	
		Attachments for supplier				
10	✔ Regulator Service 1st & 2nd Stage 	99-04995/AJV1233	1/EA	49.95 USD	4 EA	199.80 USD
		Commodity Code	Research & Scientific: Services	Requisition Number	87559732	
		External Note			no note	
		Attachments for supplier				
11	✔ Regulator Service Alternate 	99-01995/AJV1234	1/EA	19.95 USD	4 EA	79.80 USD
		Commodity Code	Research & Scientific: Services	Requisition Number	87559732	
		External Note			no note	
		Attachments for supplier				
12	✔ Repair Parts 	AJV1255	1/EA	22.40 USD	1 EA	22.40 USD
		Commodity Code	Research & Scientific: Services	Requisition Number	87559732	
		External Note			no note	
		Attachments for supplier				

Shipping, Handling, and Tax charges are calculated and charged by each supplier. Subtotal **582.50**
 The values shown here are for estimation purposes, budget checking, and workflow Shipping 0.00

approvals.	Handling	0.00
	Total	582.50 USD

Summary - Requisition 87559732

General		Shipping	Billing
Status	 Pending Funds Encumbrance Validation Wait for Validation	Ship To Contact Name Michelle Stuart Room Room 136 Env & Natural Res Sci 14 COLLEGE FARM RD New Brunswick, NJ 08901-8551 United States	Bill To Accounts Payable PO Box 2686 New Brunswick, NJ 08903 United States
Description			
Submitted	4/28/2017 11:07 AM		
Cart Name	DEENR Pinsky Ocean Explorers MRS		
Prepared by	Michelle Stuart		
Requestor Name	Michelle Stuart		
Requestor Phone	8489325515		
Requestor e-mail	michelle.stuart@rutgers.edu		
PO Clauses	<i>no clause</i>		
Business Associate Agreement Required?	No		
Internal Work Order Number	<i>no value</i>		
Internal Project Tracking Number	<i>no value</i>		
Payment Method Override	<i>no value</i>		
Invoice Payment Priority Override	<i>no value</i>		

Accounting Codes

GL String

Unit	Division	Organization	Location	Fund Type	Business Line	Account	Activity	RU Initiative
<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>

Project String

Project ID	Task	Expenditure Type	Expenditure Organization	Location	Business Line	Activity	RU Initiative
802741	800:802741	53100	33050203537	2105	3100	0000	<i>no value</i>
SLOAN FDN.- BR2014-044- 436901	SLOAN FDN.- BR2014-044- 436901	Other Supplies Projects	33050203537	New Brunswick Regional Campus	Sponsored Organized Research	None	

Internal Notes and Attachments

Internal Note Dive gear for field research with the Pinsky Lab using Sloan award funds

Internal Attachments

 Rutgers invoices Apr 17 001.tif





External Notes and Attachments















Note to all Suppliers *no note*
Attachments for all suppliers



Supplier / Line Item Details

Ocean Explorers

Contract	<i>no value</i>
PO Number	To Be Assigned

Product Description	Catalog No	Size / Packaging	Unit Price	Quantity	Ext. Price
1  45" signal tube 	SP0108/OEAC2492	1/EA - Each	33.00 USD	2 EA - Each	66.00 USD
	Commodity Code	Research & Scientific: Supplies, Equipment	Internal Note <i>no note</i> Internal Attachments		
2  XS Scuba Lycra Gloves (Womens) 	OEAC2320	1/EA - Each	10.00 USD	2 EA - Each	20.00 USD



	Commodity Code	Research & Scientific: Supplies, Equipment	Internal Note <i>no note</i>	Internal Attachments
3	 GoPro Dessiccant 	OEAC2320	1/EA - Each 6.00 USD	1 EA - Each 6.00 USD
	Commodity Code	Research & Scientific: Supplies, Equipment	Internal Note <i>no note</i>	Internal Attachments
4	 Dessiccant Pack of 2 	OEAC2320	1/EA - Each 1.00 USD	1 EA - Each 1.00 USD
	Commodity Code	Research & Scientific: Supplies, Equipment	Internal Note <i>no note</i>	Internal Attachments
5	 Large collection Back 	BG0608/OEAC3065	1/EA - Each 19.95 USD	1 EA - Each 19.95 USD
	Commodity Code	Research & Scientific: Supplies, Equipment	Internal Note <i>no note</i>	Internal Attachments
6	 Medium collecting bag 	BG0600/OEAC2857	1/EA - Each 14.95 USD	1 EA - Each 14.95 USD
	Commodity Code	Research & Scientific: Supplies, Equipment	Internal Note <i>no note</i>	Internal Attachments
7	 BC Service 	99-14950/AJV1254	1/EA - Each 14.95 USD	3 EA - Each 44.85 USD
	Commodity Code	Research & Scientific: Services	Internal Note <i>no note</i>	Internal Attachments
8	 Comfort Mouthpiece 	RB0362/OEAC2403	1/EA - Each 8.95 USD	2 EA - Each 17.90 USD
	Commodity Code	Research & Scientific: Services	Internal Note <i>no note</i>	Internal Attachments
9	 Computer Battery Service Standard 	99-29950/AJV1235	1/EA - Each 29.95 USD	3 EA - Each 89.85 USD
	Commodity Code	Research & Scientific: Services	Internal Note <i>no note</i>	Internal Attachments

10	 Regulator Service 1st & 2nd Stage 	99-04995/AJV1233	1/EA - Each 49.95 USD	4 EA - Each 199.80 USD
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Commodity Code

Research & Scientific: Services

Internal Note *no note*
Internal Attachments

11	 Regulator Service Alternate 	99-01995/AJV1234	1/EA - Each 19.95 USD	4 EA - Each 79.80 USD
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Commodity Code

Research & Scientific: Services

Internal Note *no note*
Internal Attachments

12	 Repair Parts 	AJV1255	1/EA - Each 22.40 USD	1 EA - Each 22.40 USD
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Commodity Code

Research & Scientific: Services

Internal Note *no note*
Internal Attachments

Supplier subtotal	582.50
Shipping	0.00
Handling	0.00
Supplier total	582.50USD

Shipping, Handling, and Tax charges are calculated and charged by each supplier. The values shown here are for estimation purposes, budget checking, and workflow approvals.

Subtotal	582.50
Shipping	0.00
Handling	0.00
Total	582.50 USD

Ocean Explorers
 180 Lafayette Ave.
 Edison, NJ 08837
 Phone: 732-906-8400
 Fax: 732-906-8404
 Sales Person: 1 - Jim M.
 OCEAN EXPLORERS AQUATIC CENTER

Invoice #29779
 04/13/2017 3:25:13 PM

Vendor RUTGERS ENV & NATURAL RES SCI #5941
 14 College Farm Rd
 Room 139
 New Brunswick, NJ 08901

Quantity									
Ord.	Del.	Description		PC	Tax	Unit Price	Extended Price		
1	1	Regulator Service 1st & 2nd Stage 99-04995/AJV1233:		R	1	\$49.95	\$49.95		
1	1	Regulator Service 1st & 2nd Stage 99-04995/AJV1233:		R	1	\$49.95	\$49.95		
1	1	Regulator Service 1st & 2nd Stage 99-04995/AJV1233:		R	1	\$49.95	\$49.95		
1	1	Regulator Service 1st & 2nd Stage 99-04995/AJV1233:		R	1	\$49.95	\$49.95		
1	1	Regulator Service Alternate 99-01995/AJV1234:		R	1	\$19.95	\$19.95		
1	1	Regulator Service Alternate 99-01995/AJV1234:		R	1	\$19.95	\$19.95		
1	1	Regulator Service Alternate 99-01995/AJV1234:		R	1	\$19.95	\$19.95		
1	1	Regulator Service Alternate 99-01995/AJV1234:		R	1	\$19.95	\$19.95		
1	1	REPAIR PARTS REPAIR PARTS/AJV1255:		M	Y	\$22.40	\$22.40		
1	1	Computer Battery Service Standard 99-29950/AJV1235:		R	1	\$29.95	\$29.95		
1	1	Computer Battery Service Standard 99-29950/AJV1235:		R	1	\$29.95	\$29.95		
1	1	Computer Battery Service Standard 99-29950/AJV1235:		R	1	\$29.95	\$29.95		
3	3	BC SERVICE 99-14950 99-14950/AJV1254:		R	Y	\$14.95	\$44.85		

NON TAXABLE: \$0.00	TAXABLE AMOUNT: \$436.70	6.875% Sales Tax:	\$30.02
		TOTAL DUE:	\$466.72
		TOTAL PAID:	\$0.00
		BALANCE DUE (This Invoice):	\$466.72
		OUTSTANDING INVOICES	
		04/26/2017 Invoice #29838:	\$153.97
		BALANCE DUE:	\$620.69

All returned merchandise is subject to a restocking charge of 15%. Exchanges will gladly be made when accompanied by a valid receipt. All special ordered goods are nonrefundable. Deposits on special order equipment are nonrefundable. Neoprene products such as: wet suits, gloves, boots and hoods, are not returnable once worn due to health regulations. Boat trips and charters are non-refundable unless trip is cancelled due to weather. Deposits for dive trips are non-refundable. An attempt will be made to fill your spots but is not guaranteed. Deposits do not guarantee a space. Space is only guaranteed when paid in full.

Thank you!

From: Ocean Explorers jim@njocexplorers.com
Subject: RE: Lip Shield
Date: May 2, 2017 at 3:24 PM
To: Michelle Stuart michelle.stuart@rutgers.edu

OE

\$10
Thanks
Donna

From: Michelle Stuart [mailto:michelle.stuart@rutgers.edu]
Sent: Tuesday, May 02, 2017 10:17 AM
To: Ocean Explorers
Subject: Lip Shield

Hi Jim and Donna,

Can you remind me of the price of the lip shield? I left the paperwork at the office and want to get this PO fixed before I get on the plane.

Thanks!
Michelle

Ocean Explorers

180 Lafayette Ave.
Edison, NJ 08837
Phone: 732-906-8400
Fax: 732-906-8404
Sales Person: 2 - Donna G.
OCEAN EXPLORERS AQUATIC CENTER

Invoice #29838
04/26/2017 6:48:47 PM

Vendor RUTGERS ENV & NATURAL RES SCI #5941
14 College Farm Rd
Room 139
New Brunswick, NJ 08901

Quantity	Ord.	Del.	Description	PC	Tax	Unit Price	Extended Price
2	2	2	45" SIGNAL TUBE YEL/ORG SP0108/OEAC2492: ORANGE	R	Y	\$33.00	\$66.00
2	2	2	XS SCUBA LYRA GLOVES (WOMENS) 1/OEAC2320:	M	N	\$10.00	\$20.00
1	1	1	GO PRO DESICCANT 1/OEAC2320:	M	N	\$6.00	\$6.00
1	1	1	DESICCANT PACK (2) 1/OEAC2320:	M	N	\$1.00	\$1.00
2	2	2	COMFORT MOUTHPIECE CL/BLK RB0372/OEAC2401: BLACK	R	Y	\$8.95	\$17.90
1	1	1	COLLECTION BAG LG BG0608/OEAC3065: YELLOW Size: LG	R	1	\$19.95	\$19.95
1	1	1	COLLECTION BAG MED BG0600/OEAC2857: BLACK Size: SM	R	1	\$14.95	\$14.95

NON TAXABLE: \$27.00

TAXABLE AMOUNT: \$118.80

6.875% Sales Tax: \$8.17

TOTAL DUE: \$153.97

TOTAL PAID: \$0.00

BALANCE DUE (This Invoice): \$153.97

OUTSTANDING INVOICES

04/13/2017 Invoice #29779: \$466.72

BALANCE DUE: \$620.69

All returned merchandise is subject to a restocking charge of 15%. Exchanges will gladly be made when accompanied by a valid receipt. All special ordered goods are nonrefundable. Deposits on special order equipment are nonrefundable. Neoprene products such as: wet suits, gloves, boots and hoods, are not returnable once worn due to health regulations. Boat trips and charters are non-refundable unless trip is cancelled due to weather. Deposits for dive trips are non-refundable. An attempt will be made to fill your spots but is not guaranteed. Deposits do not guarantee a space. Space is only guaranteed when paid in full.

Thank you!

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