

Requisition Information

Approvers

Review &amp; Submit

## Checkout: Review and Submit Requisition

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## Requisition 2506632: Total 489.24 USD

Created By **Stuart, Michelle R**Creation Date **25-Aug-2016 14:20:23**Description **Princeton SEES conference lodging  
Pinsky MRS**Approval Total **489.24**Quick Order / Check Request PO # **2393690**Note To Approver **Lodging for SEES conference guests hosted by Malin Pinsky using SEES grant funds.**

## Requisition Attachments

File Name	Type	Description	Update	Delete
<a href="#">SEES_Rutgers_invoice.pdf</a>	File	price support		

## Lines

Details	Line	Item Description	Cost Center	Unit	Quantity	Price(USD)	Amount (USD)	Category	Supplier
Hide	1	SEES conference lodging	10422	Each	1	489.24 USD	489.24	Hotel/Accommodations	Princeton
<div><div><div>Requester</div><div>Need-By Date</div><div>Item Description</div><div>Item Number</div><div>Category Description</div><div>Quantity</div><div>Unit</div><div>Price (USD)</div><div>Amount (USD)</div></div><div><div>Stuart, Michelle R</div><div>15-Sep-2016 00:00:00</div><div>SEES conference lodging</div><div></div><div>Hotel/Accommodations</div><div>1</div><div>Each</div><div>489.24</div><div>489.24</div></div></div> <div><div>Deliver-To Location</div><div>Supplier</div><div>Supplier Site</div><div>Supplier Contact</div><div>Contact Phone</div><div>Supplier Item</div><div>Line Type</div></div> <div><div>CCC 6330 139</div><div>Princeton</div><div>PRINCETON-01</div><div></div><div></div><div></div><div>Goods</div></div>									
Billing Information									
Charge Account				Percent	Department Activity 1			Department Activity 2	
00-437684-10422-32500-000000-000				100	17035				
Total							489.24		

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University Procurement Services  
Rutgers, The State University of New Jersey  
33 Knightsbridge Road, 1st floor-East Wing  
Piscataway, NJ 08854  
Phone: 848/932-4375  
Fax: 732/445-3306  
www.purchasing.rutgers.edu

**SUPPLIER:**

Princeton  
400 Whitherspoon St  
Princeton, NJ 08540

**PURCHASE ORDER**

Purchase Order No.	Revision	Page
2393690	0	1 of 1

**THIS P.O. # MUST APPEAR ON INVOICES, PACKING SLIPS AND ANY CORRESPONDENCE RELATED TO THIS PURCHASE**

Acceptance of the purchase agreement is expressly contingent on acceptance of all the terms and conditions listed on the Rutgers Purchasing website which are hereby incorporated by reference. The general terms and conditions of purchase of services and merchandise are provided at <http://purchasing.rutgers.edu>. These are an integral part of the purchase agreement and may not be altered or modified.

**SHIP TO:**

Stuart, Michelle R  
Env & Natural Res Sci Bldg  
14 College Farm Road, Rm 139  
New Brunswick, NJ 08901-8551

DATE OF ORDER / BUYER / TELEPHONE / E-MAIL		REVISED DATE OF ORDER / BUYER / TELEPHONE / E-MAIL	
30-AUG-16 /-		Stuart, M michelle.stuart@rutgers.edu	
PAYMENT TERMS	SHIP VIA	F.O.B.	REQUESTER
Net 45		FOB Destination	Stuart, Michelle R

No	SHIP No	QTY	UOM	DESCRIPTION	DELIVERY DATE	UNIT PRICE	EXTENSION
1		1	Each	<b>THIS PURCHASE ORDER NOT VALID OVER \$5,000.00</b> SEES conference lodging	15-SEP-16	489.24	\$ 489.24

**INVOICE IN DUPLICATE - BILL TO:**

**TOTAL**

**\$ 489.24**

Rutgers, The State University of New Jersey  
Accounts Payable  
65 Davidson Road, Rm 302  
Piscataway, NJ 08854-5602  
848/445-2717 invoices@rci.rutgers.edu

**SIGNATURE**

**Maurice Paredes**  
Acting, Executive Director of University Procurement Services