



Malin Pinsky <malin.pinsky@gmail.com>

blanket PO for ordering from the Rutgers Supply Center

1 message

Alison Cariveau <cariveau@aesop.rutgers.edu>

Mon, Oct 28, 2013 at 10:54 AM

To: Malin Pinsky <malin.pinsky@rutgers.edu>

Hi Malin - well, amazingly, this PO was approved and it seems as though you are all set to order from this Rutgers Supply Center. The first time you order with them you might want to include this PO attached to your email so that they can figure out how to reference it best. After that, I think you can use your PO# in the Index # line. I am curious to know how this works out...Please note that the maximum for a blanket is typically \$5000 so that is why I chose this value. If you will be ordering much more than this, please highlight the items on the list and I can ask about getting a higher amount.

Thanks,
Alison Cariveau

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