

Requisition Information

Approvers

**Review & Submit****Checkout: Review and Submit Requisition**[Save](#)[Printable Page](#)[Back](#)

Step 3 of 3

[Submit](#)**Requisition 2261155: Total 50.00 USD**

Created By **Stuart, Michelle R**  
 Creation Date **12-May-2015 09:55:07**  
 Description **Kite and Key balance Pinsky  
MRS**

Approval Total **50.00**

Quick Order / Check Request PO #

Note To Approver **Unpaid balance for computer for genetic analysis in the Pinsky Lab.****Requisition Attachments**

File Name	Type	Description	Update	Delete
<a href="#">2015-05-12 Kite and Key.pdf</a>	File	price support		

**Lines**

Details	Line	Item Description	Cost Center	Unit	Quantity	Price(USD)	Amount (USD)	Category	Supplier
<a href="#">Hide</a>	1	Computers and cpu acc	10255	Each	50	1 USD	50.00	IPO: IPO Category	IPO: Kite and Key
		Requester	Stuart, Michelle R			Deliver-To Location	CCC 6330 139		
		Need-By Date	02-Jun-2015 00:00:00			Supplier	IPO: Kite and Key		
		Item Description	Computers and cpu acc			Supplier Site	KITEKEY		
		Item Number	2826			Supplier Contact			
		Special Info	<a href="#">IPO: Computers and cpu acc</a>			Contact Phone			
		Category Description	Do Not Use with Non-Catalog Request - For Designated Internal Suppliers Only			Supplier Item			
						Line Type	Goods		
		Quantity	50						
		Unit	Each						
		Price (USD)	1						
		Amount (USD)	50.00						
Billing Information									
Charge Account				Percent	Department Activity 1			Department Activity 2	
00-437501-10255-22400-000000-000				100	32003				

**Total 50.00**[Save](#)[Printable Page](#)[Back](#)

Step 3 of 3

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**From:** Vito Vacca vito.vacca@rutgers.edu   
**Subject:** Kite+Key, The Rutgers Tech Store Q-875  
**Date:** April 3, 2015 at 4:17 PM  
**To:** Michelle R. Stuart mrs349@rci.rutgers.edu

Michelle,

Good afternoon!

Hope all is well.

Release # 1911811-618 for Quote #875 was for \$849 and should have been for \$899. I think the mixup was you had originally taken the 11" machine and then came back for the 13" which is more expensive. Chances are the IPO had already been processed so it was missed.

Please let me know if you need any more information.

Thank you,

Vito.



## Quote

**Kite+Key, The Rutgers Tech Store**

55 Rockefeller, #30  
Piscataway, NJ 08854

Randall I

848-445-1127  
kiteandkey@rutgers.edu  
kiteandkey.rutgers.edu

**Q-875**



Created 12/3/2014  
Modified 4/3/2015

Valid for 30 Days

**Customer**

**Michelle Stuart**

14 College Farm Road ENR RM  
168  
Rutgers University Dept of Ecology  
New Brunswick, NJ 08901  
US

**Shipping Address**

14 College Farm Road ENR RM  
168  
Rutgers University Dept of Ecology  
New Brunswick, NJ 08901  
US

**Contact**

(848) 932-5515 (mobile)  
mrs349@rci.rutgers.edu

PO:  
Shipping: None

Product Code	Description	Sell	Qty	Total
#D760LL/B	MBAIR 13.3/1.4/4/128FLASH (Regular \$949.00/unit, \$50.00/unit Discount)	\$899.00	1	\$899.00

Total Qty 1

email Supplier Information:  
 Supplier Name: IPO: Kite and Key  
 Item Description: Computers and CPU Acc  
 Item Number: 2826

Page 1 Signature \_\_\_\_\_

Subtotal	\$899.00
<b>Total</b>	<b>\$899.00</b>



# Invoice

**Kite+Key, The Rutgers Tech Store** Randall I / Vito V  
 55 Rockefeller, #30 848-445-1127  
 Piscataway, NJ 08854 kiteandkey@rutgers.edu  
 kiteandkey.rutgers.edu

I-6973



Invoiced 12/11/2014  
 Modified 4/3/2015

<b>Customer</b>	<b>Michelle Stuart</b>	<b>Shipping Address</b>	<b>Contact</b>	<b>PO:</b>
14 College Farm Road ENR RM	14 College Farm Road ENR RM	(848) 932-5515 (mobile)	mrs349@rci.rutgers.edu	Shipping: None
168	168			
Rutgers University Dept of Ecology	Rutgers University Dept of Ecology			
New Brunswick, NJ 08901	New Brunswick, NJ 08901			
US	US			

Product Code	Description	Sell	Qty	BO	Total
#D760LL/B	MBAIR 13.3/1.4/4/128FLASH (Regular \$949.00/unit, \$50.00/unit Discount)	\$899.00	1	0	\$899.00
	Serial Number(s): SC17NT5Q4G085				

Payments

Total Qty 1

RIAS	12/23/2014	1911811-618	\$849.00
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Unopened products may be returned within 14 days from original date of purchase for a full refund or exchange. Opened products that are DEFECTIVE (within the first 14 days) may be exchanged for same exact unit ONLY. If same unit is unavailable at time of return, like unit will be substituted.

Discounted and special priced items are NON-RETURNABLE. All sales are final on these items.

If you paid more than \$500 in cash or more than \$250 by check or by a debit card (w/ no major credit card logo), you will be refunded by a check in 10-14 business days.

Didn't find everything you were looking for? Let us know, [kiteandkey@rutgers.edu](mailto:kiteandkey@rutgers.edu)

Signature \_\_\_\_\_

Subtotal	\$899.00
TAX	\$0.00
<b>Total</b>	<b>\$899.00</b>
Payment	\$849.00
<b>Balance</b>	<b>\$50.00</b>



Purchasing Department  
Rutgers, The State University of New Jersey  
ASB III, 3 Rutgers Plaza, 2nd Floor  
New Brunswick, NJ 08901-8559  
Phone: 848/932-4375  
Fax: 732/932-4390  
<http://purchasing.rutgers.edu>

**SUPPLIER:**

IPO: Kite and Key

**BLANKET RELEASE**

Release No.	Revision	Page
1911811-941	0	1 of 1

**THIS P.O. # MUST APPEAR ON INVOICES, PACKING SLIPS AND ANY CORRESPONDENCE RELATED TO THIS PURCHASE ORDER.**

Acceptance of the purchase agreement is expressly contingent on acceptance of all the terms and conditions listed on the Rutgers Purchasing website which are hereby incorporated by reference. The general terms and conditions of purchase of services and merchandise are provided at <http://purchasing.rutgers.edu>. These are an integral part of the purchase agreement and may not be altered or modified.

**SHIP TO:**

Stuart, Michelle R  
Env & Natural Res Sci Bldg  
14 College Farm Road, Rm 139  
New Brunswick, NJ 08901-8551

DATE OF ORDER / BUYER / TELEPHONE / E-MAIL		REVISED DATE OF ORDER / BUYER / TELEPHONE / E-MAIL	
13-MAY-15 848/932-1379		Difrancesco, svelez@rci.rutgers.edu	
PAYMENT TERMS	SHIP VIA	F.O.B.	REQUESTER
Immediate		FOB Destination	Stuart, Michelle R

No	SHIP No	QTY	UOM	DESCRIPTION	DELIVERY DATE	UNIT PRICE	EXTENSION
1				Blanket Agreement Release			
				0			
	1	50	Each	Computers and cpu acc	02-JUN-15	1	50.00
				Quote #-875			

**INVOICE IN DUPLICATE - BILL TO:**

**TOTAL**

**\$ 50.00**

Rutgers, The State University of New Jersey  
Accounts Payable  
65 Davidson Road, Rm 302  
Piscataway, NJ 08854-5602  
848/445-2717 [invoices@rci.rutgers.edu](mailto:invoices@rci.rutgers.edu)

**SIGNATURE**

**Natalie A. Horowitz**  
Executive Director, Procurement Services