



University Procurement Services

Rutgers, The State University of New Jersey
33 Knightsbridge Road, 1st Floor, East Wing
Piscataway, NJ 08854
www.purchasing.rutgers.edu

Purchase Order		
Purchase Order Date	Purchase Order Number	Revision No.
Apr 7, 2017	524556	0
Contact Information		
Requestor Name	Michelle Stuart	
Requestor Phone	8489325515	
Requestor e-mail	michelle.stuart@rutgers.edu	

Supplier Information	Delivery Information	Billing Information
Amazon Credit Plan Amazon.com LLC PO Box 530958 Atlanta, GA 30353-0958 US Net Terms 0, Net 45 Quote number Contract <i>no value</i>	Delivery Address Rutgers University Attn: Michelle Stuart Bldg/Room: Room 136 Env & Natural Res Sci 14 COLLEGE FARM RD New Brunswick, NJ 08901-8551 F.O.B. Destination	Email invoices to: accounts payable@finance.rutgers.edu Mail to: Accounts Payable PO Box 2686 New Brunswick, NJ 08903 THIS P.O. # MUST APPEAR ON INVOICES, PACKING SLIPS AND ANY CORRESPONDENCE RELATED TO THIS PURCHASE

Line No.	Product Description	Catalog No.	Unit Price	Quantity	Ext. Price
1 of 1	This is not an order, it is to replace an old PO that didn't make it from the old system to the new system (req 2492729).	NA	124.00 USD	1 EA	124.00 USD
	<u>ADDITIONAL INFO</u> Catalog No. NA				
			Subtotal		124.00
			Shipping		0.00
			Handling		0.00
			Total		124.00 USD

Supplier Terms and Conditions

Acceptance of the purchase agreement is expressly contingent on acceptance of all the terms and conditions listed on the Rutgers Purchasing website which are hereby incorporated by reference. The general terms and conditions of purchase of services and merchandise are provided at <http://purchasing.rutgers.edu>. These are an integral part of the purchase agreement and may not be altered or modified.

Approval Signature

J. Michael Gower
Executive Vice President for Finance and Administration,
University Treasurer

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Summary - Requisition 86678836

Available Actions: [Withdraw Entire Requisition](#) [Go](#)

Requisition	PR Approvals	PO Preview	Comments	Attachments (1)	History
Summary	Shipping	Billing	Accounting Codes	Supplier Info	Taxes/S&H

[Hide value descriptions](#)

General	Shipping	Billing
Status Pending Primary Approvals Description <i>no value</i> Submitted 4/6/2017 3:42 PM Cart Name DEENR Pinsky Amazon yet again MRS Prepared by Michelle Stuart Requestor Name Michelle Stuart Requestor Phone 8489325515 Requestor e-mail michelle.stuart@rutgers.edu PO Clauses <i>no clause</i> Business Associate Agreement Required? No Internal Work Order Number <i>no value</i> Internal Project Tracking Number <i>no value</i> Payment Method <i>no value</i>	Ship To Contact Name Michelle Stuart Room Room 136 Env & Natural Res Sci 14 COLLEGE FARM RD New Brunswick, NJ 08901-8551 United States View/edit by line item...	Bill To Accounts Payable PO Box 2686 New Brunswick, NJ 08903 United States View/edit by line item...

Override		
Invoice	<i>no value</i>	
Payment		
Priority		
Override		



Accounting Codes ?								
GL String								
Unit	Division	Organization	Location	Fund Type	Business Line	Account	Activity	RU Initiative
<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>

Project String							
Project ID	Task	Expenditure Type	Expenditure Organization	Location	Business Line	Activity	RU Initiative
200540	215:200540	52960	33050203537	2105	3400	0000	<i>no value</i>
280092-DEENR - ICR	MALIN PINSKY START-UP	Office Supplies Office Furniture	33050203537	New Brunswick Regional Campus	Other Separately Budgeted Research	None	

[View/edit by line item...](#)

Internal Notes and Attachments ?		External Notes and Attachments ?	
Internal Note	This is to replace old PO from old system req# 2492729 - this is not an order for new goods, the ... more...	Note to all Suppliers	<i>no note</i>
Internal Attachments	2016-07-28 Amazon... (805k)	Attachments for all suppliers	

Supplier / Line Item Details ?							
For selected line items <input type="text" value="Withdraw Selected Items"/> <input type="button" value="Go"/>							
Amazon Credit Plan more info...	<table border="1"> <tr> <td>Contract</td> <td><i>no value</i></td> </tr> <tr> <td>PO Number</td> <td>To Be Assigned</td> </tr> <tr> <td colspan="2">View/edit by line item...</td> </tr> </table>	Contract	<i>no value</i>	PO Number	To Be Assigned	View/edit by line item...	
Contract	<i>no value</i>						
PO Number	To Be Assigned						
View/edit by line item...							

Product Description	Catalog No	Size / Packaging	Unit Price	Quantity	Ext. Price	<input type="checkbox"/>
1  This is not an order, it is to replace an old PO that didn't make it from the old system to the new system (req 2492729).  more info...	NA	1/EA - Each	124.00	1 EA - Each	124.00 USD	<input type="checkbox"/>
	Commodity Code	No Commodity Code Assigned	Internal Note <i>no note</i> Internal Attachments			
					Supplier subtotal	124.00
					Shipping	0.00
					Handling	0.00
					Supplier total	124.00USD
Shipping, Handling, and Tax charges are calculated and charged by each supplier. The values shown here are for estimation purposes, budget checking, and workflow approvals.						
					Subtotal	124.00
					Shipping	0.00
					Handling	0.00
					Total	124.00 USD

Summary - PO 518263 Canceled

Purchase Order Number 518263

Supplier Amazon Web Services Inc

General Information		Shipping Information	Billing/Payment
Purchase Order Number	518263	Ship To	Bill To
Revision No.	0	Contact Name Michelle Stuart	Accounts Payable
Supplier Name	Amazon Web Services Inc	Room Room 136	PO Box 2686
Address	440 Terry Avenue North Seattle, WA 98109 US	Env & Natural Res Sci 14 COLLEGE FARM RD New Brunswick, NJ 08901-8551 United States	New Brunswick, NJ 08903 United States
Purchase Order Date	3/31/2017	ShipTo Address Code 5158	BillTo Address BILLTO Code
Total	124.00 USD	Delivery Options	Billing Options
Requisition Number	86321062	Requested Delivery Date	Payment Terms 0% 0, Net 45
Business Unit	Rutgers BU Rutgers University	Requestor Information	F.O.B. Destination
Business Associate Agreement Required?	No	Requestor Michelle Stuart Name Requestor 8489325515 Phone Requestor michelle.stuart@rutgers.edu e-mail	
Internal Work Order Number	<i>no value</i>		
Internal Project Tracking Number	<i>no value</i>		
Payment Method Override	<i>no value</i>		
Invoice Payment Priority Override	<i>no value</i>		
Contact Information			
Prepared Michelle Stuart For User			

Prepared
For User
Phone
Prepared michelle.stuart@rutgers.edu
For User
Email

Distribution Information**Distribution Methods**

The system will distribute purchase orders using the method(s) indicated below:

Manual

Distribution Options

Order acceptance *no order acceptance instructions*
instructions

Supplier Information**Supplier Information**

Contract *no value*

Note to Supplier *no note*

Attachments for supplier



Accounting Codes**GL String**

Unit	Division	Organization	Location	Fund Type	Business Line	Account	Activity	RU Initiative
<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>

Project String

Project ID	Task	Expenditure Type	Expenditure Organization	Location	Business Line	Activity	RU Initiative
200540 280092- DEENR - ICR	215:200540 MALIN PINSKY START-UP	52960 Office Supplies Office Furniture	33050203537 33050203537	2105 New Brunswick Regional Campus	3400 Other Separately Budgeted Research	0000 None	<i>no value</i>

Line Item Details

Product Description	Catalog No	Size / Packaging	Unit Price	Quantity	Ext. Price
1  Successor PO to Replace an old PO for curtains that were purchased and arrived in July 2016 	NA	1/EA	124.00 USD	1 EA	124.00 USD

	Commodity Code	Facilities: Furniture, Interior Design Supplies & Services	Requisition Number	86321062
			External Note	<i>no note</i>
			Attachments for supplier	
Shipping, Handling, and Tax charges are calculated and charged by each supplier. The values shown here are for estimation purposes, budget checking, and workflow approvals.			Subtotal	124.00
			Shipping	0.00
			Handling	0.00
			Total	124.00 USD

Summary - Requisition 86321062

General		Shipping	Billing
Status	 Completed (3/31/2017 9:03 AM)	Ship To Contact Name Michelle Stuart Room Room 136 Env & Natural Res Sci 14 COLLEGE FARM RD New Brunswick, NJ 08901-8551 United States	Bill To Accounts Payable PO Box 2686 New Brunswick, NJ 08903 United States
Description			
Submitted	3/29/2017 12:55 PM		
Cart Name	DEENR Pinsky Amazon MRS		
Prepared by	Michelle Stuart		
Requestor Name	Michelle Stuart		
Requestor Phone	8489325515		
Requestor e-mail	michelle.stuart@rutgers.edu		
Purchase Order	518263		
PO Clauses			
	<i>no clause</i>		
Business Associate Agreement Required?	No		
Internal Work Order Number	<i>no value</i>		
Internal Project Tracking Number	<i>no value</i>		
Payment Method Override	<i>no value</i>		
Invoice Payment Priority Override	<i>no value</i>		

Accounting Codes**GL String**

Unit	Division	Organization	Location	Fund Type	Business Line	Account	Activity	RU Initiative
<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>	<i>no value</i>

Project String

Project ID	Task	Expenditure Type	Expenditure Organization	Location	Business Line	Activity	RU Initiative
200540 280092- DEENR - ICR	215:200540 MALIN PINSKY START-UP	52960 Office Supplies Office Furniture	33050203537 33050203537	2105 New Brunswick Regional Campus	3400 Other Separately Budgeted Research	0000 None	<i>no value</i>

Internal Notes and Attachments

Internal Note This is to replace requisition 2492729 from the old system which never transferred over to the new system. I did not use a quick order to create this requisition.

Internal Attachments

External Notes and Attachments

Note to all Suppliers *no note*
Attachments for all suppliers

Supplier / Line Item Details**Amazon Web Services Inc**

Seattle01
440 Terry Avenue North, Seattle, WA 98109 US

Contract	<i>no value</i>
PO Number	518263

Product Description	Catalog No	Size / Packaging	Unit Price	Quantity	Ext. Price
1 Successor PO to Replace an old PO for curtains that were purchased and arrived in July 2016	NA	1/EA - Each	124.00 USD	1 EA - Each	124.00 USD
Commodity Code		Facilities: Furniture, Interior Design Supplies & Services	Internal Note <i>no note</i> Internal Attachments		

		Supplier subtotal	124.00
		Shipping	0.00
		Handling	0.00
		Supplier total	124.00USD
Shipping, Handling, and Tax charges are calculated and charged by each supplier. The values shown here are for estimation purposes, budget checking, and workflow approvals.	Subtotal	124.00	
	Shipping	0.00	
	Handling	0.00	
	Total	124.00 USD	

Requisition Information

Approvers

Review & Submit**Checkout: Review and Submit Requisition**[Save](#)[Printable Page](#)[Back](#)

Step 3 of 3

[Submit](#)**Requisition 2492729: Total 124.00 USD**

Created By **Stuart, Michelle R**
 Creation Date **29-Jul-2016 11:26:51**
 Description **Amazon Curtains Pinsky
MRS**


Approval Total **124.00**

Quick Order / Check Request PO #

Note To Approver **Curtains for ENR 136 using Pinsky startup funds****Requisition Attachments**

File Name	Type	Description	Update	Delete
Amazon.com Shopping Cart.pdf	File	price support		

Lines

Details	Line	Item Description	Cost Center	Unit	Quantity	Price(USD)	Amount (USD)	Category	Supplier
 Hide	1	Curtains for ENR 136	10422	Each	1	124 USD	124.00	Furniture/ Window Treatments/Carpeting	Amazon.com
<div><div><div>Requester</div><div>Need-By Date</div><div>Item Description</div><div>Item Number</div><div>Category Description</div><div>Quantity</div><div>Unit</div><div>Price (USD)</div><div>Amount (USD)</div></div><div><div>Stuart, Michelle R</div><div>19-Aug-2016 00:00:00</div><div>Curtains for ENR 136</div><div></div><div>Furniture/ Window Treatments/Carpeting</div><div>1</div><div>Each</div><div>124</div><div>124.00</div></div></div> <div><div>Deliver-To Location</div><div>Supplier</div><div>Supplier Site</div><div>Supplier Contact</div><div>Contact Phone</div><div>Supplier Item</div><div>Line Type</div></div> <div><div>CCC 6330 139</div><div>Amazon.com</div><div>SHAWNEE MISS-01</div><div></div><div></div><div></div><div>Goods</div></div>									
Billing Information									
Charge Account					Percent	Department Activity 1		Department Activity 2	
00-280092-10422-22400-000000-000					100	Other		MPS	
Total							124.00		

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Requisition 2492729

[Copy To Cart](#)

Description **Amazon Curtains Pinsky MRS**

Created By **Stuart, Michelle R**

Creation Date **29-Jul-2016 11:26:51**

Deliver-To **Rutgers, The State University of NJ Env & Natural Res Sci Bldg 14 College Farm Road, Rm 139 New Brunswick, New Jersey, NJ, 08901-8551**

Status [Approved](#)


Attachment [View](#)

Quick Order / Check Request PO #

Note to Buyer

Note To Approver **Curtains for ENR 136 using Pinsky startup funds**

Details

Line	Item Description	Need-By	Unit	Quantity	Price	Amount (USD)	Details	PO Number
1	Curtains for ENR 136	19-Aug-2016 00:00:00	Each	1	124 USD	124.00		2386711
Total						124.00		

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Checkout: Review and Submit Requisition

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Requisition 2492729: Total 124.00 USD


Created By **Stuart, Michelle R**
Creation Date **29-Jul-2016 11:26:51**Description **Amazon Curtains Pinsky MRS**Note To Approver **Curtains for ENR 136 using Pinsky startup funds**Approval Total **124.00**

Quick Order / Check Request PO #

Requisition Attachments

File Name	Type	Description	Update	Delete
Amazon.com Shopping Cart.pdf	File	price support		

Lines

Details	Line	Item Description	Cost Center	Unit	Quantity	Price(USD)	Amount (USD)	Category	Supplier
 Hide	1	Curtains for ENR 136	10422	Each	1	124 USD	124.00	Furniture/ Window Treatments/Carpeting	Amazon.com
<div><div><div>Requester</div><div>Need-By Date</div><div>Item Description</div><div>Item Number</div><div>Category Description</div><div>Quantity</div><div>Unit</div><div>Price (USD)</div><div>Amount (USD)</div></div><div><div>Stuart, Michelle R</div><div>19-Aug-2016 00:00:00</div><div>Curtains for ENR 136</div><div></div><div>Furniture/ Window Treatments/Carpeting</div><div>1</div><div>Each</div><div>124</div><div>124.00</div></div></div> <div><div>Deliver-To Location</div><div>Supplier</div><div>Supplier Site</div><div>Supplier Contact</div><div>Contact Phone</div><div>Supplier Item</div><div>Line Type</div></div> <div><div>CCC 6330 139</div><div>Amazon.com</div><div>SHAWNEE MISS-01</div><div></div><div></div><div></div><div>Goods</div></div>									
Billing Information									
Charge Account					Percent	Department Activity 1		Department Activity 2	
00-280092-10422-22400-000000-000					100	Other		MPS	
Total							124.00		

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Requisition 2492361: Total 124.00 USD

Created By **Stuart, Michelle R**
 Creation Date **28-Jul-2016 15:46:48**
 Description **Amazon Curtains Pinsky MRS**

Approval Total **124.00**
 Quick Order / Check Request PO # **2380984**

Note To Approver **Curtains for ENR 136**

Requisition Attachments

File Name	Type	Description	Update	Delete
Amazon.com Shopping Cart.pdf	File	price support		

Lines

Details	Line	Item Description	Cost Center	Unit	Quantity	Price(USD)	Amount (USD)	Category	Supplier
Hide	1	Curtains for Office	10422	Each	1	124 USD	124.00	Furniture/ Window Treatments/Carpeting	Amazon.com
		Requester	Stuart, Michelle R				Deliver-To Location	CCC 6330 139	
		Need-By Date	18-Aug-2016 00:00:00				Supplier	Amazon.com	
		Item Description	Curtains for Office				Supplier Site	SHAWNEE MISS-01	
		Item Number					Supplier Contact		
		Category Description	Furniture/ Window Treatments/Carpeting				Contact Phone		
		Quantity	1				Supplier Item		
		Unit	Each				Line Type	Goods	
		Price (USD)	124						
		Amount (USD)	124.00						
Billing Information									
Charge Account					Percent	Department Activity 1		Department Activity 2	
00-280092-10422-22400-000000-000					100	17035			
Total							124.00		

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Departments Today's Deals Sell on Amazon Business Help



DEENR, **get \$50 off instantly** upon approval for the Amazon.com Rewards Visa Card.

Current Total: \$ 98.00

Gift Card: - \$ 50.00

Cost After Savings: \$ 48.00

[Apply now](#)


Subtotal (14 items): \$98.00

[Proceed to checkout](#)

or



[Sign in](#) to turn on 1-Click ordering.

Shopping Cart

	Price	Quantity
 <div>Gorgeous Home *DIFFERENT SOLID COLORS & SIZES* (#72) 1 PANEL SOLID THERMAL FOAM LINED BLACKOUT HEAVY THICK WINDOW CURTAIN DRAPES BRONZE GROMMETS (WHITE, 84" LENGTH) by Gorgeous Home LINEN</div> <div>\$7.00</div> <div><div>14</div></div> <div><p>In Stock</p><p>Shipped from: gorgeous home linen</p><p>Gift options not available. Learn more</p><p>Delete Save for later</p></div>		

Subtotal (14 items): \$98.00

Saved for later (5 items)

 <div>GUND Pusheenicorn Stuffed Pusheen Plush Unicorn, 13" by Toy</div> <div>\$13.78</div> <div><p>In Stock</p><p>Shipped from: Rushed 2017</p><p>We updated this item to the best offer currently available. The price decreased by \$1.91. Learn more</p><p>Delete Move to Cart Move to Wish List</p></div>	
 <div>Governing the Commons: The Evolution of Institutions for Collective Action (Political Economy of Institutions and Decisions) by Elinor Ostrom</div> <div>\$24.66</div> <div><p>Paperback</p><p>ISBN-10: 0521405998</p><p>ISBN-13: 978-0521405997</p><p>Usually ships in 1 to 2 months</p><p>Eligible for FREE Shipping</p><p>Delete Move to Cart Move to Wish List</p></div>	

\$87.04


Estimate your shipping and tax

Order summary

Shipping to: [Christine Tizzano- NEW BRUNSWI](#)

Items (14)	\$98.00
Estimated shipping & handling	\$26.00
Total before tax	\$124.00
Estimated tax to be collected	\$0.00
Estimated order total	\$124.00


Buy It Again



Hefty Ultimate Easy...
135

\$10.44


[Add to Cart](#)



SafeTouch Nitrile Exam...
1,756

\$8.99


[Add to Cart](#)



50 mL Falcon...
1

\$19.50

[Add to Cart](#)



Goody Black Hair Nets...
18

\$3.92

[Add to Cart](#)