UNDERGRADUATE CATALOG

2025-2026

St. Petersburg | Sarasota-Manatee | Tampa

UNIVERSITY of
SOUTH FLORIDA
Student Success

UNDERGRADUATE CATALOG
ACADEMIC YEAR 2025-2026

UNIVERSITY of
SOUTH FLORIDA

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LETTER FROM THE PRESIDENT

Letter from the President

Dear Students:

Welcome to the 2025-26 academic year at the University of South Florida! USF offers wonderful opportunities to learn, grow and create lasting memories as you form friendships and find new interests in a stimulating environment.

As a proud USF alumna, I know from personal experience how much of an impact our university has on the lives of our students. Our highest priority is helping you achieve your educational and career goals, and I am delighted that you have chosen our great university to shape the future and make your mark on the world.

Opportunities for learning abound at USF. Across our colleges, you can choose from more than 200 majors, minors and concentrations from which to study. Our 14th and newest college, the Bellini College of Artificial Intelligence, Cybersecurity and Computing, begins offering classes this fall. It is the first named college in the United States dedicated exclusively to the convergence of AI and cybersecurity, offering undergraduate and graduate degree programs that integrate these fields into real-world applications.

You will find a complete list of our academic offerings, from the arts to social work, from criminology to microbiology, and so much more, on our website. I encourage you to visit the full list to find the major that suits your interest and puts you on a path toward a rewarding career.

There is so much more to explore at our university beyond your coursework. USF is home to more than 800 student organizations, and I am confident you can find one or more that complements your interests. By staying active and involved on campus, you will create new memories and form lasting friendships as you also take advantage of everything the Tampa Bay region has to offer — including cultural, recreational and social opportunities, award-winning beaches and exciting collegiate and professional sports.

This is truly an exhilarating time to be at USF, as our reputation for world-class research and innovation continues to grow. USF is a member of the Association of American Universities, a prestigious group of 71 leading public and private research universities in the United States and Canada. AAU universities make up just 3% of all four-year universities in the U.S. — and membership is by invitation only, which means our peers recognize that USF is one of the nation's top-tier universities.

In addition, U.S. News & World Report has ranked USF as one of the nation's top 50 public universities for six consecutive years and, for the second straight year, as the best value university in Florida. As USF Bulls, you can take great pride in knowing that the degree you will earn holds tremendous value and respect throughout our state and nation.

Since our founding, USF has provided a welcoming community where all students are encouraged to think boldly about the future. Our university places a strong emphasis on student success and our world-class faculty and staff are here to provide the resources, support and inspiration you need to achieve your academic and personal goals. Please don't hesitate to ask for their assistance as you explore your options. I wish you all the best in your studies.

In Bull Pride,

Rhea Law
USF President

LETTER FROM THE PROVOST

Letter from the Provost

Dear Students:

Welcome to the University of South Florida. We are pleased that you have chosen USF for your academic journey, and we are honored to have you as part of our vibrant community. As a top 50 global research university, USF attracts outstanding students from around the world—and we are proud to count you among them.

Students are the heart of our institution. We are deeply committed to your success, both inside and outside the classroom, and we strive to foster an environment that supports your academic, personal, and professional growth.

During your time at USF, you will have the opportunity to learn from distinguished faculty whose teaching and research span a wide range of disciplines and address some of the world's most pressing challenges. Your coursework will encourage critical thinking and inspire intellectual curiosity as you prepare to become a thoughtful and engaged global citizen.

You will also be encouraged to take part in high-impact learning experiences such as internships, undergraduate research, fieldwork, service learning, and study abroad programs. These opportunities are designed to complement your academic studies and equip you with valuable real-world skills.

Each of our campuses—Tampa, St. Petersburg, and Sarasota-Manatee—offers unique experiences. Regardless of your home campus, you will have access to an array of enriching opportunities, including student organizations, leadership programs, artistic performances, intercollegiate athletics, and cultural events that will enhance your time at USF.

By the time you graduate, you will not only have a strong academic foundation, but also the confidence, adaptability, and experience to pursue your goals and contribute meaningfully to your chosen field and community.

Once again, welcome to the University of South Florida. We look forward to supporting you through this exciting new chapter of growth, discovery, and lifelong learning.

Prasant Mohapatra, Ph.D.
Provost and Executive Vice President

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Campus Visit Experience

Visiting USF is one of the best ways to experience what this institution has to offer. While each of USF campuses have designed campus visit experiences to best reflect their distinctive identity, the goal is for our guests to depart with their questions answered and their next steps determined.

Tampa Campus

The Tampa campus visit experience includes the following:

- **A Tour of Campus** - Student-led by our Green & Gold Guides, the tour will give you an up-close view of our top-rated academic facilities, a spacious suite-style residence hall, delicious dining options, student support offices, high-tech recreation center, and other points of interest. In addition, you will hear from current USF students about what life is really like on our dynamic campus!
- **An Information Session** - Presented by an admissions professional, the session will provide an overview of the university, admissions requirements, financial aid, dining services, residential life, scholarships and campus life.

Please visit the Office of Admissions for more information and to schedule a visit at https://www.usf.edu/admissions/freshmen/visit-campus/campus-tour/campus-visit-experience.aspx

A Virtual Campus Tour is available at https://www.usf.edu/about-usf/tour.aspx

Saint Petersburg Campus

The St. Petersburg campus student-led tour provides an up-close view of our downtown campus and surrounding waterfront. You and your family will learn about our academic programs, student organizations and waterfront activities, such as sailing, paddle boarding and kayaking. Experience life on-campus when you tour one of our residential halls, including the new Osprey Suites. Our in-person and virtual campus tours introduce you to current students, faculty and staff, and feature various academic and student life spaces, some of which have earned impressive ratings for their focus on sustainability. You will hear from current students about what life is really like on our dynamic St. Petersburg campus!

All guided tours include an information session or meeting with an admissions professional. Designed to guide prospective students through the application process, the session provides details on the admission requirements and scholarships. You can also experience our Self-Guided Tour or our 360 Virtual Tour (https://www.stpetersburg.usf.edu/admissions/undergraduate/campus-tours.aspx) on your own schedule.

While visiting our campus, we recommend you take time to explore vibrant downtown St. Petersburg or local beaches. Visit one of the city's many art galleries or museums, such as the Salvador Dali Museum, just steps from campus. If you are hungry, grab a bite to eat, shop and stroll along the waterfront at the new St. Pete Pier. Visit https://www.visitstpeteclearwater.com/ for more information on area restaurants, accommodations and attractions.

To schedule your St. Petersburg campus tour, please register at https://www.usf.edu/admissions/freshmen/visit-campus/visit-st-petersburg/index.aspx.

Sarasota-Manatee Campus

Sarasota-Manatee campus tours are designed to help students gain an appreciation for the culture of the campus and local community, and help prospective students see why Sarasota-Manatee students choose to receive a preeminent education in a small school atmosphere. Guests take a guided tour of our campus: walking our halls, stepping into the classrooms, and laying beneath the pines in one of our hammocks. The tours are conducted by our Campus Experience guides who share the history and statistics of the campus, while helping flesh out the experience through their unique student lens.

Prior to the tour, students will receive an information session from an admissions counselor. This presentation will help to set the context for the tour, explain the programs and opportunities available on campus, and explain the application and scholarship process.

Tours typically last between 30 to 45 minutes, and are offered Monday, Wednesday, and Fridays at 10:00 a.m. and 3:00 p.m. Tour schedules may change during summer semesters and holiday hours.

To schedule a Sarasota-Manatee campus tour, please register at https://www.sarasotamanatee.usf.edu/admissions/visit-usf-sarasota-manatee.aspx. If you have questions about the tour or other visit opportunities, such as Open Houses, please contact the Campus Experience team at 941-359-4331.

2025-2026 USF UNDERGRADUATE CATALOG

Academic Calendar

Dates are tentative and subject to change. See https://www.usf.edu/registrar/calendars/ for current and additional *Important Dates and Deadlines.*

Fall 2025

August 2025
22 – Last day to register for Fall 2025 classes without late registration fee penalty
25 – Fall 2025 Semester - First Day of Class
29 – Fall Drop/Add Ends; Fee Liability and Tuition Payment Deadline; Last Day to Submit Fall Residency Reclassification Applications
29 – Last day to change major for Fall 2025

September 2025
1 – Labor Day Holiday (USF Closed)

October 2025
3 – Fall 2025 Graduation Application Deadline

November 2025
1 – Fall Last day to withdraw; no refund and no academic penalty
3 – Spring 2026 Registration begins for degree-seeking students
11 – Veterans Day Holiday (USF Closed)
27-28 – Thanksgiving Holiday (USF Closed)

December 2025
1-5 – Test Free Week (Note: December 1 through December 5)
5 – Fall 2025 Classes End
6-11 – Fall Final Exam Week
11 – Fall 2025 End of Term
12-14 – Fall Commencement
15 – Wintersession Classes Begin
18 – Wintersession Drop/Add Ends
25 – Christmas Holiday (Observed; USF Closed)
30 – Wintersession Last day to withdraw; no refund and no academic penalty

Spring 2026

January 2026

1 – New Year's Day Holiday (Observed; USF Closed)
9 – Wintersession Classes End
9 – Last day to register for Spring 2026 classes without late registration fee penalty
12 – Spring 2026 First Day of Class
16 – Spring Drop/Add Ends; Fee Liability and Tuition Payment Deadline; Last Day to Submit Spring Residency Reclassification Applications
19 – Dr. Martin Luther King, Jr. Holiday (USF Closed)

February 2026
20 – Spring 2026 Graduation Application Deadline

March 2026
16-22 – Spring Break
28 – Spring Last day to withdraw; no refund and no academic penalty
30 – Summer/Fall 2026 Registration Begins for degree-seeking students

May 2026
1 – Test Free Week
1 – Spring 2026 Last Day of Class
2-7 – Spring Final Exam Week
7 – Spring 2026 End of Term
7-10 – Spring Commencement

Summer 2026

May 2026

11 – Maymester classes Begin
14 – Maymester Drop/Add Ends
15 – Last day to register for Summer Sessions A & C without late registration fee penalty
18 – Summer Sessions A & C – First Day of Class
22 – Summer Sessions A & C Drop/Add End; Fee Liability and Tuition Payment Deadline; Last Day to Submit Summer Residency Reclassification Applications
25 – Memorial Day Holiday (USF Closed)
26 – Maymester – Last day to withdraw; no refund and no academic penalty

June 2026

5 – Maymester Classes End
13 – Summer Session A – Last day to withdraw; no refund and no academic penalty
19 – Juneteenth Holiday (USF Closed)
26 – Summer 2026 graduation application deadline
26 – Summer Session A – Last Day of Class
29 – Summer Session B – First Day of Class

July 2026

3 – Independence Day Holiday (USF Closed)
3 – Summer Sessions B – Drop/Add End; last day to drop without fee liability
4 – Summer Session C – Last day to withdraw; no refund and no academic penalty
13 – Summer Session D Classes Begin
16 – Summer Session D – Drop/Add Ends; last day to drop without fee liability
24 – Summer Session C – Last Day of Class
25 – Summer Session B – Last day to withdraw; no refund and no academic penalty
28 – Summer Session D – Last day to withdraw; no refund and no academic penalty

August 2026

7 – Summer Sessions B & D – Last Day of Class
7 – Summer 2026 End of Term
8-9 – Summer Commencement

Dates are tentative and subject to change.

See https://www.usf.edu/registrar/calendars/ for current and additional *Important Dates and Deadlines.*

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ABOUT USF

Administration

Board of Trustees
https://www.usf.edu/board-of-trustees/
University of South Florida
Office of the Board of Trustees Operations
4202 E. Fowler Avenue, CGS401
Tampa, FL 33620
(813) 974-1678

President Rhea Law
https://www.usf.edu/president/
University of South Florida
4202 East Fowler Avenue
Tampa, Florida 33620-6150
(813) 974-2791
Fax (813) 974-5530

In 2018, the Florida Board of Governors designated USF as a Preeminent State Research University, placing USF in the most elite category among the state's 12 public universities.

For additional administrative areas, visit https://www.usf.edu/about-usf/administrative-units.aspx

Mission and Goals

Mission

Led by outstanding faculty and professional staff, the University of South Florida conducts innovative scholarship, creative activity and basic and translational research, and delivers a world-class educational experience promoting the success of our talented and diverse undergraduate, graduate, and professional students. As a public metropolitan research university, USF, in partnership with our communities, serves the people of Florida, the nation, and the world by fostering intellectual inquiry and outcomes that positively shape the future - regionally, nationally and globally.

Goals

Goal 1: Student Success at USF and Beyond
To promote the lifelong success of well-educated, highly skilled, and adaptable alumnae/alumni who lead enriched lives, are engaged citizens and thrive in a dynamic global market.

Goal 2: Faculty Excellence in Research and Innovation
To conduct high-impact research and innovation to advance frontiers of knowledge, solve global problems and improve lives.

Goal 3: Partnerships and Engagement with Local, National, and Global Impact
To be a major social and economic engine creating robust global, national and regional partnerships to build a prosperous and sustainable future for our regional communities and the State of Florida.

Goal 4: A Diverse and Inclusive Community for Learning and Discovery
To provide a safe, inclusive and vibrant community for learning, discovery, creative activities and transformative experiences enabled through adaptive design of physical, social and digital environments.

Goal 5: A Strong, Sustainable, and Adaptable Financial Base

To practice continuous visionary planning and sound management throughout USF to ensure a strong and sustainable financial base, and to adapt proactively to emerging opportunities in a dynamic environment.

Commitment to Honor & Living the Commitment

As an ethical community, the University of South Florida is dedicated to the ideals of excellence in student development, academic learning, scholarship and research. By joining this community, each member is expected to accept and live these commitments.

I resolve to maintain the honor and integrity of the university community in pursuit of student development, academic learning, scholarship and research.
Living the Commitment: A commitment to this resolution upholds our core values of honesty, diligence and trust within our academic and professional lives. This means that authentic and sincere efforts motivate our work while we strive for genuine, trustworthy interactions.
I resolve to respect the dignity and intrinsic value of all persons.
Living the Commitment: A commitment to this resolution requires appreciation for another's personal right to explore freely, to express oneself responsibly, and to participate actively in building an environment of mutual respect and inclusion for each individual. This means that we will support equal rights and opportunities for all people, while exhibiting behaviors which are compassionate and considerate to others.
I resolve to contribute to the progress and greater good of the community.
Living the Commitment: A commitment to this resolution motivates us to serve the University with words and actions that generate a positive impact on the future of the whole community. This means that active and creative thought and contributions within a collegial environment will expand both the nature and scope of knowledge and the quality of community life.
I resolve to strive for excellence and discovery for myself, others, and the University.
Living the Commitment: A commitment to this resolution confirms the shared values that make the University a strong community. We hold high expectations for our own academic and professional work. Concurrently, we endeavor to support the success of others as we *all* seek to contribute to the mission of the University.

About the University of South Florida

USF is the fastest-rising university in America, according to U.S. News and World Report's 2022 Best Colleges rankings. Over the past 10 years, USF has risen 78 spots among all universities and 54 spots among public universities, more than any other university in the country. This is the second consecutive year USF is among the top 50 public universities in the nation, according to U.S. News. Learn more about USF *Points of Pride*.

For more information about USF, visit https://www.usf.edu/about-usf/index.aspx. Students can visit https://www.usf.edu/about-usf/student-consumer-information.aspx for student-specific information.

Campuses/Locations

For information about each USF campus:

Tampa campus
4202 E. Fowler Avenue,
Tampa, FL 33620
813-974-2011
Tampa

St. Petersburg campus
140 7th Ave. South
St. Petersburg, FL 33701
727-873-7748
St. Petersburg

Sarasota-Manatee campus
8350 N. Tamiami Trail
Sarasota, FL 34243
941-359-4200
Sarasota-Manatee

Accreditation

The University of South Florida is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate, baccalaureate, masters, educational specialist, and doctoral degrees. The University of South Florida also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of the University of South Florida may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).

Normal inquiries about the institution, such as admission requirements, financial aid, educational programs, etc., should be addressed directly to the institution and not to the Commission's Office.

For more information on Accreditation, visit https://www.usf.edu/ods/accreditation/accreditation.aspx.
In addition to SACSCOC accreditation, which applies to the institution, many academic programs are accredited by specialized accreditors that focus on specific academic disciplines.
The University of South Florida and all colleges, departments and programs therein establish certain academic requirements that must be met before a degree is granted. These requirements concern such things as curricula and courses, majors and minors, and academic residence. Advisors, directors, department chairs, and deans are available to help the student understand and meet these requirements, but the student is responsible for fulfilling them. At the end of a student's course of study, if requirements for graduation have not been satisfied, the degree will not be granted. For this reason, it is important for all students to acquaint themselves with all regulations and to remain currently informed throughout their college careers and to be responsible for completing requirements. Courses, programs, and requirements described in the catalog may be suspended, deleted, restricted, supplemented, or changed in any other manner at any time at the sole discretion of the University and the USF Board of Trustees.

For more information on Specialized Accreditation, visit https://www.usf.edu/ods/accreditation/index.aspx.

USF Libraries

https://www.lib.usf.edu/

The University Library for the Tampa campus offers access to an extensive selection of print and electronic resources, including books, maps, e-journal, e-books, and countless databases. There is also a collection of audio/visual materials including videos, CDs, DVDs, and even LPs. Students and faculty also have access to specialized research assistance and information literacy instruction from our librarians. Assistance is available from research and reference librarians either by appointment, on-line via our website, by phone, or in a classroom setting.

The University Library for the St. Petersburg campus is home to the Nelson Poynter Memorial Library, and serves as a partner in teaching, learning and research. The St. Petersburg campus Library connects students and faculty to a variety of information sources, innovative opportunities, and diverse perspectives.

The University Library for the Sarasota-Manatee campus Library offers students, faculty, and staff access to the extensive holdings of the University Libraries, which include: over 1.3 million print books; over 52,000 e-journal subscriptions; over 443,000 e-books; and over 800 databases containing articles, media and other materials. Our librarians provide reference and research assistance in all courses of study, and can help you to better organize and execute your search for the things you need to get the job done

In addition to the USF Libraries, there are three special libraries. On the Tampa campus is the Shimberg Health Sciences Library (https://health.usf.edu/Shimberg-library/), serving the needs of USF Health, consisting of the Colleges of Medicine, Nursing, Pharmacy, Physical Therapy, and Public Health; and the Louis de la Parte Florida Mental Health Institute (FMHI) Research Library (https://www.usf.edu/cbcs/fmhi/), serving the College of Behavioral and Community Sciences. The Jane Bancroft Cook Library serves as a joint-use facility shared by New College and the Sarasota-Manatee campus.

Intercollegiate Athletics

https://gousfbulls.com/

The University of South Florida Athletic Department is committed to providing all student-athletes with opportunities to receive a world-class education, win championships, and develop into the leaders of tomorrow while embracing our partnerships within the Tampa Bay community. Programs include:

Men's Sports

- Baseball
- Basketball
- Cross Country
- Football
- Golf
- Soccer
- Tennis
- Track & Field
- Basketball

Women's Sports

- Cross Country
- Golf
- Sailing
- Soccer
- Softball
- Tennis
- Track & Field
- Volleyball
- Lacrosse
- Beach Volleyball

USF Alumni

alumni@usf.edu
https://www.usfalumni.org

The USF Alumni Association is a nonprofit organization composed of former students and friends of the University of South Florida. The mission is to provide meaningful ways for USF Bulls to support, protect and promote their university. Additionally, the USF Alumni Association supports several student programs, including: Student Alumni Association - the largest student organization at USF; USF Ambassadors - student representatives for the university; and, Order of the Golden Brahman - USF's newest student service and leadership organization. There are more than 365,000 USF graduates worldwide who are critical to USF in achieving its goals.

Advancement/USF Foundation

The USF Foundation connects the university with donors who want to make a difference by providing private, philanthropic support to promote student success, academic initiatives, research and other strategic priorities of the University of South Florida. The USF Foundation is governed by an elected board whose members serve as advocates for the university, its colleges, campuses and units. Each volunteer board member is guided by a mission to promote private support, advocate for the university and manage the university's endowment.
For more information, visit foundation.usf.edu.

USF Policies

The Office of General Council website is the repository for University of South Florida regulations and University policies. On their website you will find information regarding new and proposed regulations and policies, as well as a searchable archive of regulations and policies that have been adopted or repealed. For more information, visit http://regulationspolicies.usf.edu/.

ACADEMIC POLICIES AND PROCEDURES

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Academic Grievance Procedures for Students

Academic Grievance Procedure for Students - USF Policy 10-002
https://usf.app.box.com/v/usfpolicy10-002

In the case of Academic Integrity violations, the appeal or grievance of a decision or academic action regarding Academic Integrity is contained in Academic Integrity of Students, USF Policy 3.027 (https://usf.app.box.com/v/usfregulation3027).

Academic Integrity of Students

Academic Integrity of Students - USF Regulation 3.027
https://usf.app.box.com/v/usfregulation3027

Academic Renewal

Academic Renewal - USF Policy 10-075

https://usf.app.box.com/v/usfpolicy10-075

Academic Renewal 1 (AR-1)
Students who have been academically dismissed or former students returning with a USF grade point average (GPA) below 2.00 may petition the Academic Regulations Committee (ARC) to return to the university under AR-1. A student will be considered for reinstatement to the university under academic renewal 1 after completing all requirements for the Associate of Arts degree or equivalent (including General Education, State Communication and Computation Requirements) at a two- or four-year college other than USF. Academic Renewal 1 students will enter USF as an upper-level student and their USF GPAs will be calculated from that point forward. While AR-1 is required for students who have earned less than 60 credit hours, it is not restricted to those students. In order to graduate following re-admission under AR-1, all USF and major residency and degree requirements must be met.

Students must:

1. Complete the A.A. degree. Official transcripts must be received by the Office of Admissions.
2. Meet with the academic advisor in the major they intend to pursue upon return and complete the *Academic Advising Record for Reinstatement Through Academic Renewal I* or *II form*.
3. Complete the *Reinstatement After Academic Dismissal* form, and check the box for "AR1." (Forms are available at https://www.usf.edu/undergrad/academic-processes/academic-regulations-committee/forms.aspx)
4. Write personal statements addressing why they should be considered for reinstatement, how they have overcome specific barriers that previously affected academic success and a clear rationale for pursuit of the selected major.
5. Submit the *Reinstatement Petition packet* (steps 1 through 4) to the Academic Regulations Committee (ARC) representative in the College of the major they intend to pursue upon return to USF.

Academic Renewal will only be applied to a student's record one time at USF. Students readmitted under academic renewal may be excluded from admission to specialized admissions programs and will only be considered for University Honors at graduation if they meet the criteria using all attempted grades earned. Students returning to the university under Academic Renewal may incur excess hours and associated monetary penalty. For more information, see https://www.usf.edu/registrar/services/excess-hours/.

Academic Renewal II (AR-II)

Academic Renewal II is available to students who were academically dismissed or former students returning with a USF grade point average (GPA) below 2.00 and have 60 or more earned credits from USF or other institutions of higher education. These students will be considered for reinstatement to the university under Academic Renewal II, after a break in USF enrollment for at least three semesters. Students may choose to complete major prerequisites at another institution during this time, but are not required to do so. Students who choose to take courses at another institution should meet with the academic advisor of their intended USF major prior to enrolling in courses elsewhere. Following readmission under Academic Renewal II, students will have their USF GPA calculated from that point forward. In order to graduate following readmission under ARII, all USF and major residency and degree requirements must be met.

1. Official transcripts must be received in the Office of Admissions if student was enrolled at another institution during their year away from USF.
2. Complete the *Academic Advising Record for Reinstatement Through Academic Renewal I* or *II form* with the academic advisor in the major they intend to pursue upon return. (Forms are available at https://www.usf.edu/undergrad/academic-processes/academic-regulations-committee/forms.aspx)
3. Complete the *Reinstatement After Academic Dismissal form*, and check the box for "ARII."
4. Write personal statements addressing why they should be considered for reinstatement, how they have overcome specific barriers that previously affected academic success and a clear rationale for pursuit of the selected major.
5. Submit the *Reinstatement Petition packet* (steps 1 through 4) to the Academic Regulations Committee (ARC) representative in the College of the major they intend to pursue upon return to USF.

Academic Renewal will only be applied to a student's record one time at USF. Students readmitted under academic renewal may be excluded from admission to specialized admissions programs and will only be considered for University Honors at graduation if they meet the criteria using all attempted grades earned. Students returning to the university under Academic Renewal may incur excess hours and associated monetary penalty. For more information, see https://www.usf.edu/registrar/services/excess-hours/.

Associate in Arts

Associate in Arts Degree - USF Regulation 3.019

https://usf.app.box.com/v/usfregulation3019

Course Attendance at First Class Meeting

Student Registration Changes, Initial, Drop/Add, Withdrawal, and Auditing - USF Policy 10-006
https://usf.app.box.com/v/usfpolicy10-006

All instructors teaching undergraduate and graduate courses are required to take attendance on the first day of class and to drop students who do not attend the first day of class. Students who experience extenuating circumstances that are beyond their control and who are unable to attend a first class meeting must notify the instructor via email using the course management system (i.e., Canvas) for that course prior to the first class meeting to request waiver of the first class attendance requirement. Although instructors are authorized to affect the drop, students are fundamentally responsible for knowing their registration status, and the student must ensure that their registration status reflects the drop by the end of the drop/add period. For Saturday only courses or courses that begin on a Saturday, students are expected to contact the Office of the Registrar at AskTheRegistrar@usf.edu to drop the course(s).

Distance learning students must log-in to their course(s)and complete an academic activity by the first day of their online course(s). Students who are unable to log-in to their course(s) due to circumstances beyond their control must

notify the instructor or the department prior to the calendar start date of the course to request waiver of the first class attendance requirement.

General Attendance

USF's policy on General Student Attendance can be found here https://usf.app.box.com/v/usfpolicy10-069.

Course Syllabus

Syllabi Policy - USF Policy 11-008
https://usf.app.box.com/v/usfpolicy11-008

A *syllabus* is an academic agreement that establishes the academic relationship between instructors and students in a course, and is used as the basis for communication and accountability. It communicates course expectations, organizes information, sets the tone for the learning environment, maps the path of student learning, and provides accountability. A carefully constructed syllabus helps clarify course goals and learning objectives, assessment and evaluation standards, grading policies, and expectations for student and faculty behavior.

The Southern Association of Colleges and Schools Commission on Colleges Criteria for Accreditation require that a syllabus be placed on file in the department for each course taught and that students must be provided written information about the goals and requirements of each course, the nature of the course content, and the methods of evaluation to be employed.

For more information about the components of a course syllabus, visit https://www.usf.edu/innovative-education/citl/syllabus.aspx.

Degree Progression

Degree Progression and Completion Deadlines for Undergraduate Students - USF Policy 10-505
https://usf.app.box.com/v/usfpolicy10-505

Disruption of Academic Process

Disruption of Academic Process - USF Regulation 3.025
https://usf.app.box.com/v/usfregulation3025

Early Notification Requirement for Observed Religious Days

Attendance for the Observance of Religious Days by Students - USF Policy 10-045
https://usf.app.box.com/v/usfpolicy10-045

Any student who believes they have been treated unfairly with regard to the above may seek review of a complaint through established USF Academic Grievance Procedures or USF Policy 0-007 Equal Opportunity-Discrimination and Harassment.

Final Examinations

Testing and Final Examinations - USF Policy 3.011
https://usf.app.box.com/v/usfregulation3011

Foreign Language Entrance Requirement (FLENT)

Admission to Baccalaureate Programs of University of South Florida - USF Regulation USF 3.018

https://usf.app.box.com/v/usfregulation3018

All incoming students must have completed two credits of one foreign language or American Sign Language in high school or the equivalent to eight to ten semester hours in the undergraduate institution(s) attended prior to attending USF or demonstrate equivalent foreign language competence as described in BOG Regulation 6.002 and BOG Regulation 6.004.

Foreign Language Graduation Requirement (FLEX)

Information on how to complete the FLEX requirement is outlined on the USF Regulation 3.007
https://usf.app.box.com/v/usfregulation3007

The following programs accept American Sign Language Competency for the exit requirement: Africana Studies, Aging Sciences, Anthropology, Chemistry, Communication, Communication Sciences and Disorders, Criminology, Digital Communication and Multimedia Journalism, Economics, English, History, Humanities and Cultural Studies, Interdisciplinary Social Sciences, Mass Communications, Political Science, Psychology, Religious Studies, Sociology, Sustainability Studies, Women's and Gender Studies, and all programs in the College of Education and College of Design, Art, and Performance.

Approval is needed by the student's program/department major.

Students electing to take the examination in French, German, Italian, Portuguese, Russian, Spanish, Ancient or Modern Greek, or Latin should apply to the Director of the Department of World Languages. Students taking the examination in New Testament Greek or Hebrew should apply to the Chairperson of Religious Studies. Students taking the examination in American Sign Language should apply to the Chairperson of Communication Sciences and Disorders.

Graduation Requirements

Baccalaureate

Degree Requirements: Baccalaureate/Undergraduate - USF Regulation 3.007
https://usf.app.box.com/v/usfregulation3007

Certificates and Minors

Academic Curriculuar Definitions and Requirements - USF Policy 10-058
https://usf.app.box.com/v/usfpolicy10-058

General Education Requirements

Students must complete 36 hours of general education following state and university requirements. For more information, please visit the General Education Information section of this catalog.

Civics Literacy Requirement

All students earning a baccalaureate degree will need to complete the Civics Literacy requirement as stated in Florida Statute 1007.25 (http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=1000-1099/1007/Sections/1007.25.html).

For information on the exact requirement, please visit the USF Civics Literacy website: https://www.usf.edu/undergrad/students/civics-literacy.aspx.

Summer Enrollment Requirement

All students entering USF with fewer than 60 semester hours of credit are required to earn at least nine semester hours of credit prior to graduation by attendance during one or more Summer terms in courses offered by USF or any one of the State University System of Florida institutions. The university may waive the application of this rule in cases of unusual hardship.

A student who wishes to have the rule waived must complete a *Request for Waiver of Mandatory Summer Enrollment Form* available in the Office of the Registrar (https://www.usf.edu/registrar/documents/forms_2019/summer_waiver_request_form_2019.pdf). Requests to waive the Summer Residency requirement will only be considered during the final term in which a student is enrolled to complete their degree. After submission of the form to the Office of the Registrar, the student will receive notification to their USF email of the action taken.

Medical Amnesty (Student Reporting)

Medical Amnesty (Student Reporting) - USF Policy 30-004

https://usf.app.box.com/v/usfpolicy30-004

Mid-Term Grades

Mid-Term Grades Posting - USF Policy 10-504
https://usf.app.box.com/v/usfpolicy10-504

Orientation for New Undergraduate Students

Mandatory Orientation for New Undergraduate Students - USF Policy 10-035
https://usf.app.box.com/v/usfpolicy10-035

Posthumous Degrees or Degrees in Memoriam

Posthumous Degrees - USF Policy 10-047

https://usf.app.box.com/v/usfpolicy10-047

Student Code of Conduct

Student Code of Conduct - USF Regulation 6.0021

https://usf.app.box.com/v/usfregulation60021

Student's Choice of Catalog

University of South Florida Catalogs - USF Policy 10-059
https://usf.app.box.com/v/usfpolicy10-059

Academic Processes

Academic Probation and Dismissal

Note: The information below pertains to *academic* probation or dismissal. This is different than dismissal or suspension due to academic *integrity* issues. For information on academic integrity, please see the Academic Integrity section above.

The first time an undergraduate student's USF grade point average (GPA) falls below a cumulative 2.0, the student will be placed on academic probation. From the beginning of academic probation, the student must maintain at least a 2.0 GPA each term and may not totally withdraw from any semester without cause. Any student who withdraws from all classes after the fifth day of classes while on academic probation will be academically dismissed.

Once on academic probation, academic advising prior to registration is mandatory until the student is removed from probationary status. Students may remain on academic probation indefinitely as long as the student maintains a GPA of 2.0 or greater each semester. If at any time while on academic probation, the student's semester GPA falls below a 2.0, the student will be academically dismissed from the university. Once academically dismissed, the student may only return under USF's Academic Renewal policies. If academically dismissed from USF, students may not enroll USF as a non-degree seeking student.

First year, first time in college (FTIC) students may be granted a one-time only academic dismissal deferment, allowing an additional semester of enrollment. Students will work with the Office of Academic Advocacy (https://www.usf.edu/undergrad/academic-advocacy/) to create a plan for academic success in the deferred semester. It should be noted that deferring academic dismissal will not extend financial aid canceled due to poor academic performance.

The determination and notification of probationary status or academic dismissal is made by the Office of the Registrar; academic standing is noted on the student's transcript. A student who attends another college or university following academic dismissal will be classified as a transfer student and readmission will be based on the total record accumulated from all colleges and universities attended.

Once a student's semester and USF GPA are at or above 2.0, the academic probation status will be removed.

If a student is academically dismissed or falls below a 2.0 cumulative USF GPA and subsequently receives a baccalaureate degree from another four-year institution, that student, when accepted to the university with the post-baccalaureate status, will have their academic standing restored to good standing.

Reinstatement

Students placed on Academic Dismissal may only return to USF under the university's Academic Renewal policies. Academic Renewal allows students previously dismissed or former students returning with a USF GPA below 2.00 to renew their pursuit of baccalaureate degrees without the responsibility of having to overcome the entire burden of low grades and low grade-point-averages. To facilitate this opportunity, students who qualify for Academic Renewal may, with the approval of the Academic Regulations Committee and/or the Office of Undergraduate Studies, have portions of their academic record excluded from their grade point averages (GPAs). To be eligible for academic renewal, the student must select a major in which they will graduate according to the degree progression policy. The entire academic record however will continue to be reflected on their transcripts even though a selected portion will not be

counted in their GPAs. Academic Renewal students are admitted with the same terms of academic probation and dismissal as all other undergraduate students.

Students petitioning for reinstatement must submit a new application to the Office of Admissions (https://www.usf.edu/admissions/index.aspx).

If academically dismissed from USF a student may not return to USF as a non-degree seeking student.

Academic Regulations Committee

Certain academic regulations for the university are managed by the Academic Regulations Committee (ARC) within each college. For specific information, please see https://www.usf.edu/undergrad/academic-processes/academic-regulations-committee/. Each college's ARC regularly reviews petitions submitted by undergraduate students. Undergraduate students must petition and secure approval from their college's ARC to return to the university after having been academically dismissed or to receive special consideration regarding an academic regulation, including late or retroactive drop of a course, late registration or late add of a course, deletion of a course, and withdrawal from a term. The ARC representatives or designees in each college meet with the student, assist with the petition process, and serve on their college's ARC. Representatives from the college ARC's also meet formally to review ARC policies and procedures for the university.

Each college's ARC will reexamine petitions when the student provides new and substantive information directly related to the petition or evidence that an error was made. A final ARC decision may be appealed first through the appropriate college Dean or designee within ten business days of the initial decision. Then the Dean of Undergraduate Studies (or the Designee) may hear an appeal.

Requests made for late adds after the withdrawal deadline for the term, and for a retroactive withdrawal six months after the applicable semester, require an additional review by the university Registrar to ensure compliance with university, State and Federal regulations and policies. Late Adds falling in this category must have circumstances outlining the exceptional reason for the delay and lay out a plan for demonstrating completion of meeting minutes by the conclusion of the term per SACSCOC Federal Requirements 4.9, Definition of a Credit Hour. Late Withdrawals falling into this category must have documentation supporting exceptional circumstances that occurred after the withdrawal deadline.

To petition the committee, completed forms should be submitted to the respective College Advising Office for ARC review. In some cases, a consultation with an ARC representative is required. Students may contact their ARC representative for details regarding their submission. Detailed information and the appropriate forms may be obtained by visiting the ARC's website (https:/www.usf.edu/undergrad/academic-processes/academic-regulations-committee/). Students will receive notification of the committee's decision by mail/email.

If a student is requesting consideration for financial reimbursement, the student must also submit a Fee Adjustment Request (https://www.usf.edu/registrar/fee_adjustment.aspx) to the Office of the Registrar within six months of the applicable term's end date and following final petition decision.

Alternative Academic Process for Seriously Traumatized Students

An alternative academic process is provided for those seriously traumatized students who have received assistance from the Center for Victim Advocacy and Violence Prevention (https://www.usf.edu/student-affairs/victim-advocacy/index.aspx) or the Counseling Center (https://www.usf.edu/student-affairs/counseling-center/) or Student Health & Wellness (https://www.usf.edu/student-affairs/student-health-services/services/index.aspx) when the professionals of those centers have reviewed the personal and confidential information related to the student's

experience to determine appropriate actions for the student. The USF Center for Victim Advocacy and Violence Prevention, the Counseling Center and Student Health Services will assist in determining appropriate actions, including waiving certain academic regulations to accommodate the student's needs.

Commencement Ceremony

Commencement ceremonies are held at the end of each academic semester. Ceremonies are held three times a year (Spring, Summer and Fall) with multiple ceremonies hosted in a day.

Students register to participate in a Commencement ceremony through the Commencement website, https://www.usf.edu/commencement/. Registration for that term's ceremony opens one week after the deadline for the degree application and the deadline to register for the ceremony is three weeks prior to Commencement weekend. Registration is open to all undergraduate students.

Registering for Commencement is a separate process from applying for a degree and may not always align with degree application. Students can participate in Commencement one semester prior or up to one year after earning their degree. Students should apply for their degree in Student Self Service in the term in which their degree requirements will be met.

1. To apply to graduate through the Office of the Registrar and receive your diploma: https://www.usf.edu/registrar/services/apply-for-graduation/index.aspx.
2. To register for the Commencement ceremony: https://www.usf.edu/commencement/.

NOTES:

- Students who apply to graduate, by the deadline, will receive information regarding Commencement registration. Those interested in participating in Commencement but who are not graduating in that semester, should refer to the Commencement website.
- Students do not receive their diploma at the Commencement ceremony.
- The online Commencement program will only list the names of students who are earning their degree in that term. A student participating in a ceremony outside of their graduating term will not find their name in the program. Students who have elected certain levels of privacy on their records will not have their names published in the Commencement ceremony program.
- Commencement is a most dignified ceremony.
- Academic regalia is required and there is a cost of regalia.
- There is no fee to participate in a Commencement ceremony for graduates, their families, and their guests.

Dean's List

Full-time undergraduate students who demonstrate superior academic achievement during one semester will be honored on a "Dean's List." To be eligible for the Dean's List, a student must meet the following criteria:

- Complete 12 hours of graded (A-F) USF coursework with no Incomplete, Unsatisfactory and/or W grades during the semester.
- Earn a semester GPA in USF coursework, as designated by the College of their major, as follows:
    - College of Arts and Sciences = 3.9 GPA
    - College of Behavioral and Community Sciences = 3.9 GPA
    - Muma College of Business = 3.9 GPA
    - College of Education = 3.9 GPA
    - College of Engineering = 3.9 GPA
    - College of Nursing = 3.9 GPA
    - College of Public Health = 3.9 GPA
    - College of Design, Art, and Performance = 3.9 GPA

- Office of Undergraduate Studies = 3.9 GPA

If a student is coded in two undergraduate majors from two different colleges, the student may be honored with Dean's List from each college, presuming the student meets the required GPA threshold for each individual college.

Dean's List is determined at the end of the semester, after grades are posted. If an Incomplete or change of grade is processed after grades processing is finalized, the student will not retroactively receive Dean's List designation.

Students registered in the Student Accessibility Services office whose approved accommodations include a reduced academic load are eligible by meeting the above parameters with at least nine (9) credit hours of graded USF coursework completed in the semester and the recommendation from that office, to be confirmed by the Dean of the college of the student's major.

The Dean of the College in which the student is majoring or the Dean of Undergraduate Studies, for students currently enrolled in an exploratory curriculum, will recognize this academic honor. Students who are eligible should contact their College Advising Office or Student Accessibility Services for information.

Students are eligible to earn the Dean's List designation only once for the entire summer and intersession semesters.

Declaration or Change of Major

It is advantageous for students to make early decisions about their major, to be on track and to remain on track toward their degrees and to graduate in a timely manner. With hundreds of options to choose from, USF provides students a considerable amount of choice in their early course decisions. Students are encouraged to declare a major upon entry to the university. If they are unable to select or declare a major formally or a pre-major, they should follow the exploratory curriculum that best matches their interests (https://www.usf.edu/undergrad/programs/ecm/).
First Time in College (FTIC) students must be officially declared in a major or a pre-major before they register for more than 36 credits, including credit earned via Advanced Placement, International Baccalaureate, or Dual Enrollment coursework. Students will not be allowed to register for further credits at the university until they have declared a major or pre-major.
Transfer students should declare their majors upon entry to the university. Transfer students with 60 or more semester hours must declare a major and will not be allowed to register for further credits at the university until they have declared a major or a pre-major.
Many resources are made available by the university to assist students in making career decisions and choosing their majors. The process for Changing a Major is the same as Declaring a Major. Students are encouraged to visit with their academic advisor and to visit the **Center for Career and Professional Development** at https://www.usf.edu/career-services/.
Major changes must be made by the drop/add deadline for the applicable term. Otherwise, they are effective for the subsequent term of eminent.

Early Notification of Instructor Requirement for University Sponsored Activities

The university recognizes the importance of participation in university-sponsored activities such as musical and theatrical performances, athletic competition, and debate. It also recognizes that such participation may result in conflicts with scheduled class times. It is the responsibility of participating students to provide a full list of anticipated conflicting days to instructors by the end of the first week of the term, and directors and advisors of university activity programs have an obligation to assist students with this task. Students are responsible for identifying potential absences specific to a particular class and notifying individual instructors of these conflicts, especially for conflicts with scheduled examinations.
Please note that a general schedule for a team or ensemble does not satisfy this notification requirement. Students should provide instructors with addenda (e.g., end-of-season tournaments, newly scheduled events, or rescheduled

events) that result in new conflicts as soon as they are available. Directors and advisors of university activity programs should consult with participating students prior to registration to help them choose courses that do not have excessive anticipated conflicts.

Grade Forgiveness

USF's grade forgiveness process permits a student to repeat a course and have the repeated grade computed in the cumulative grade point average (GPA) in place of the original grade, providing the repeat grade is posted as "D -" or higher (exception - see Honors at Graduation within this section) and is higher than the first grade. Normally, grade forgiveness may only be applied to a specific course that a student chooses to repeat. Under unusual circumstances, a different but similar course may be used if the substitute course has been previously approved by the College Dean and is on file in the Office of the Registrar.
No course taken on the S/U grade basis may have the grade forgiveness applied. Similarly, the grade forgiveness process cannot apply to any course in which the grade of "FF" has been recorded.
Any undergraduate or non-degree seeking student who wishes to implement grade forgiveness must:

1. Complete a Grade Forgiveness Request form for each course to be repeated (https://www.usf.edu/registrar/documents/forms_2019/grade_forgiveness_request_2019.pdf).
2. Adhere to the following conditions:
    1. A limitation of applying grade forgiveness to three USF courses with no more than one repeat per course.
    2. Once you utilize grade forgiveness, it cannot be rescinded.
    3. With prior approval of the college dean, a course different from a course on the approved list may be substituted in the following cases:
        - The substitute course is a change in prefix, number, hours, or title, but not a substantive change in content from the original course.
        - The substitute course replaces a course no longer offered by the institution.
        - The substitute course was approved by the Director Student Accessibility Services and the Dean of Undergraduate Studies as an appropriate alternative for a student with accommodations.
    4. The repeated course must be taken under the standard grading system (A - F) and the latest grade must be posted as "D -" or higher (grades of S/U are not permitted) and be higher than the first grade.
    5. All grades remain on the transcript. The original course grade will be annotated with "E" to indicate that the course has subsequently been repeated and the original grade is not computed in the GPA.
    6. Individual colleges may have further restrictions; therefore, the student should consult with their college.

This process is applicable to undergraduate and non-degree-seeking students only, and applies to 1000-to-5000-level courses. Once students have been awarded a bachelor's degree from USF, they may not repeat a course and be forgiven the original grade, taken prior to graduation.

The process applies only to courses taken originally and repeated at USF.

Honors at Graduation

To be considered for honors at graduation, a baccalaureate candidate must have completed at least 40 credits of graded upper level work at USF and have earned a grade point average (GPA) of 3.50 or higher for all graded coursework attempted at USF. For those students in programs requiring multiple clinical experiences (such as Nursing and Education), a baccalaureate candidate must have completed at least 30 hours of graded upper level coursework and have earned a GPA of 3.50 or higher for all graded coursework attempted at USF. In addition, to be eligible for honors, transfer students and USF students who have postsecondary work elsewhere must have an overall GPA of 3.50 or higher counting all USF courses, as well as, all transferable work attempted at other

institutions. The forgiveness policy at USF or other institutions and plus/minus grades awarded at other institutions are not applicable in computing the GPA for honors. In addition, students with a record of academic dishonesty appearing on any transcripts may graduate from a degree program after meeting all degree requirements, but will not be eligible for honors at graduation, including the honor of graduating from the Honors College or a departmental honors program.

- Candidates with a USF GPA of 3.50 or higher and an overall GPA of 3.50 but below 3.70 shall receive a diploma designation of cum laude (with honor).
- Candidates with a USF GPA of 3.50 or higher and an overall GPA of 3.70 but below 3.90 shall receive a diploma designation of magna cum laude (with high honor).
- Candidates with a USF GPA of 3.50 or higher and an overall GPA of 3.90 or above shall receive a diploma designation of summa cum laude (with highest honor).

In addition, each Dean has the option to select on the basis of exceptional achievement 1% of the college's graduates or one student per semester for graduating with distinction.
Undergraduate candidates with an overall GPA of 4.00 are recognized at the commencement ceremony as King O'Neal Scholars. They will be recognized during the ceremony and presented with a certificate and medallion from the Alumni Association.
For purposes of honors recognition at the Commencement ceremony, students must have a 3.50 GPA before the term in which they plan to graduate to have honors recognized publicly at the Commencement ceremony.
The GPA is not rounded up when determining honors at graduation (e.g., 3.69 is not the same as 3.70). The forgiveness policy at USF and other institutions and plus/minus grades awarded at other institutions will not be applicable in computing the GPA for honors. In addition, students with a record of academic dishonesty appearing on any transcript(s) will not be eligible for honors at graduation.

"I" Grade

An "I" grade indicates incomplete coursework and may be awarded to undergraduate students. Undergraduate rules apply to non-degree-seeking students. An incomplete may be awarded to an undergraduate student only when a small portion of the student's work is missing and only when the student is otherwise earning a passing grade. The instructor will be required to complete the I-grade contract online when posting the semester grade at the end of the term, identifying the remaining coursework to be completed, the student's last day of attendance, and the percent of work accomplished to this point. This online contract will be automatically sent to the student's email and to the Office of the Registrar.
Until removed, the "I" is not computed in the GPA for undergraduate students. The time limit for removing the "I" is to be set by the instructor of the course; this time limit may not exceed two semesters. "I" grades not removed by the end of the time limit will be changed to "IF" or "IU," whichever is appropriate. If an instructor is willing, they may accept work from a student after an I grade has changed to an IF or IU grade, and assign the student a final grade in the course, unless the student has graduated. Whether or not the student is in residence, any change to "IF" grades will be calculated in the cumulative GPA and, if applicable, the student will be placed on appropriate probation or academically dismissed. Students should not re-register for courses in which they are only completing previous course requirements to change an "I" grade; if a student wants to audit a course for review in order to complete course requirements, full fees must be paid.

Steps for Graduation

The Office the Registrar has complete information regarding graduation requirements (see https://www.usf.edu/registrar/services/apply-for-graduation/).

STEP 1: Apply for graduation (receive a diploma) and complete the graduation survey.

- Login into **Student Self-Service** using MyUSF and then follow these steps:

  - Enter your Net ID and self-assigned password.
  - Click on "My Resources."
  - Click on "**Student Self-Service**."
  - Click on "Student."
  - Near the bottom of the list, select "Apply for Graduation."
  - Please be sure to check the address in **Student Self-Service** as that is where your diploma will be sent.
- The Office of Decision Support requires all graduation applicants to take a survey; that survey affronts the online graduation application.
- **IMPORTANT NOTES: This does not automatically add the student to the Commencement ceremony. Please read below for further details to complete that process and see other important information about graduation.**
- The student is responsible for checking with your college for any additional graduation requirements and earlier application deadlines they may require.
- Any student who completes the graduation survey and applies after the published deadline will not be included in the Commencement brochure. Applying late may also possibly prevent the application from being processed in time for the degree to be awarded until the next term, even if all degree requirements are met. In order for a degree statement to appear on your transcript, a graduation survey and application must be submitted whether or not the student attends Commencement.

STEP 2: Clear financial obligations. Financial obligations must be cleared prior to graduation or your diploma will be held upon request of Student Accounting Services. Ensure that all fees are paid to the university in full. These include parking, library, etc. or a hold will be placed on the student record. This will prevent release of the student's diploma and transcripts until all fees are collected and the hold is released.
STEP 3: Check grades. It is the student's responsibility to clear all "I" (incomplete grades) for courses required for graduation, and to provide official hard copy transcripts of all transferred course work needed for graduation at least one term prior to graduation.
STEP 4: Check current class schedule. You should notify your college of any change or error in their schedule for the current semester, including any adds/drops or withdrawals. Contact the Office of the Registrar if your name does not appear on a class roll for a course in which you believe you are registered.
STEP 5: Check name in student record. Students may designate a name to appear on their diploma. The student must signify on the form if the changed name is to be listed on your diploma instead of the one in your student record. It is critical that upper/lower case letters, accents, and punctuation be clearly indicated on the application.
STEP 6: RSVP for Commencement. Graduation and Commencement require two different processes. See requirements for Commencement at https://www.usf.edu/commencement/.

S/U Grade System

Certain courses have been designated as S/U courses. The "S" and "U" grades are used to indicate the student's final grade. These S/U only courses are identified with (S/U only) after the course definition in this catalog.

Mechanism for Assigning S/U Grades

"S" and "U" grades are not computed in the student's GPA. The method by which a student receives an "S" or "U" grade in an option course will consist of the following:

- A written agreement signed by both instructor and student shall be filed with such offices as may be designated by the college. The college shall set the deadline (no later than the last day of classes for the term) for the student to decide if they wish to take the course on an S/U basis.
- The instructor shall assign final letter grades A, B, C, D, F, or I, but will transmit to the Office of the Registrar "S" or "U" consistent with the following:
- Letter grade, A, B, C, or C- shall be equivalent to a letter grade of "S."
- Letter grades D or F shall be equivalent to a letter grade of "U."

ADMISSIONS AND RELATED MATTERS

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ADMISSIONS AND RELATED MATTERS

Office of Admissions

Student Services Building (SVC) 1036
(813) 974-3350
admissions@usf.edu
https://www.usf.edu/admissions/

The Office of Admissions assists prospective students with learning about opportunities available to them at the University of South Florida. The Office is responsible for processing applications for admission for undergraduate students (first time in college -FTIC-, transfer, and former students returning -FSR-, including international students). Admission to the University of South Florida requires evidence of ability to successfully complete academic work, the capacity to think creatively, and strong motivation. The minimum admission requirements are designed to help identify applicants whose academic background indicates the potential for success at USF; however, achieving minimum admission requirements does not guarantee acceptance.

The admission of new students at all levels is on a selective basis within curricular, space, and fiscal limitations. The selection process may include such factors as grades, test scores, date of application completion, the pattern of courses completed, educational objectives, past conduct, and portfolios. Preference for admission in any term will be given to those applicants whose credentials indicate the greatest promise of academic success.

The university encourages applications for admission from all qualified applicants and does not discriminate based on race, color, marital status, sex, religion, national origin, disability, age, sexual orientation, veteran status, genetic information and gender identity and expression, or as otherwise prohibited by state or federal law, in the admission process. Students are offered admission to USF in accordance with the mission and goals of the university and within enrollment limitations established by the Department of Education, State University System of Florida, and the Florida Legislature.

Admissions Application

The Office of Admissions accepts either application below. A $30 (in U.S. currency) nonrefundable application fee is required. Only one application needs to be submitted from either:

- Institutional Application: The online USF Undergraduate admissions application found on the Office of Admissions web page at https://www.usf.edu/admissions
- Common Application: Can be found at https://www.commonapp.org/

When to Apply

Applications for admission are accepted as early as nine months before the requested entry term. Applications for admission and the non-refundable application fee should be submitted by the preferred deadline date for the requested entry term or by the application deadline for the requested degree program (see specific Programs (A-Z) in this catalog), whichever is earlier.

FRESHMAN (FTIC) SUMMER/FALL SEMESTER START

- August 1 – Application opens
- November 1 – Priority admissions deadline
- January 15 – Application completion deadline for students to qualify for admissions scholarships
- March 1 – Final application deadline
- May 1 – Admissions deposit deadline

FRESHMAN (FTIC) SPRING SEMESTER START

- March 1 – Application opens
- October 1 – Final admissions deadline (or prior on a space available basis)
- November 1 – Admissions deposit deadline (or prior on a space available basis)

TRANSFER SUMMER SEMESTER START

- August 1 – Application opens
- March 1 – Final application deadline
- March 15 – Final Completion deadline

TRANSFER FALL SEMESTER START

- August 1 – Application opens
- May 1 – Final application deadline
- May 15 – Final Completion deadline

TRANSFER SPRING SEMESTER START

- March 1 – Application opens
- October 1 – Final application deadline
- October 15 – Final Completion deadline

FORMER STUDENT RETURNING (FSR) SEMESTER START

Please complete application no later than 20 business days prior to the first day of your desired term of entry

Who Should Apply

The University of South Florida offers a variety of programs to meet the diverse needs of the student body. You can apply if you are any one of the following:

- A High School Senior or First Time in College (FTIC) seeking a Bachelor's degree.
- An Undergraduate student with some college credits seeking a Bachelor's degree.
- A non-U.S. citizen seeking an Undergraduate degree.
- Seeking courses and programs for training, professional advancement, certification or personal growth.

An application for admission must be submitted by all students who have not been admitted to and enrolled in a USF degree program within the last three terms. Former or continuing USF degree-seeking students must file another application for admission when applying for a second-degree program, another level of study or readmission (see Readmission). Any previously enrolled student will be required to pay the $30 application fee. Documents submitted requesting a waiver of the $30 application fee are considered by the Dean of Admissions based upon the determination that the payment of this fee creates a documented severe financial hardship and serves as a deterrent from submitting the application.

Changing Requested Term of Entry

Applicants may update their application for admission for up to one year from the originally requested term of admission. All requests for changes of entry term must specify any academic work attempted that was not reflected on the original application and must be received by the appropriate published application deadline for the new term of entry or degree program specified, whichever is earlier. Additionally, any issues related to criminal or academic

misconduct that was not reflected on the initial application must be reported in writing to the Office of Admissions. A new application and fee must be submitted when applicants wish to be considered for admission for a term that begins more than twelve months after the originally requested entry term.

An applicant who requests a new entry term must meet the admissions requirements in effect for the new term requested. Entry for some programs is limited to specified terms.

General Admission Policies

Transcripts and Other Admission Documents

All official transcripts, test scores, and any other required credentials must be received directly from the issuing agencies. It is the applicant's responsibility to initiate the request for credentials to the issuing agencies and to assure their receipt by the Office of Admissions. (See "Minimum Requirements for Admission" for information concerning required documentation). Official transcripts from all previous institutions are required.

All credentials and documents submitted become the property of USF. The originals or copies of the originals will not be returned to the applicant or forwarded to another institution, agency, or person.

Provisional Admission

An applicant admitted on a provisional basis must submit the requested missing credentials, such as official final transcripts or test scores, which confirm eligibility for admission before a second registration will be permitted.

Conditional Offers of Admission

Some applicants may be offered admission to the University of South Florida with the condition that they enroll in an alternate term, campus and/or program that differs from that requested on the application for admission, or that they meet the conditions outlined in the acceptance offer. For example, a freshman applicant may be offered admission to the summer or spring term due to enrollment limits and/or admission criteria. Continued enrollment is contingent on meeting all conditions of admission.

Admission Denials

Any applicant - freshman or transfer - who does not meet minimum admission requirements and is denied admission may submit an appeal to the Faculty Committee on Student Admissions for reconsideration of the admissions decision.

Undergraduate applicants - freshman or transfer - who are denied admission as a degree-seeking student may not enroll as a non-degree seeking student. Please see information on Non-Degree Seeking Student.

Receipt of final official credentials that fail to substantiate eligibility will result in rescinding of admission and denial of continued enrollment in subsequent terms.

An application for admission or a residency declaration submitted by or on behalf of a student that contains false, fraudulent, or incomplete statements may result in denial of admission, further registration and/or degrees awarded.

The university may refuse admission to a student whose record shows previous misconduct not in the best interest of citizens of the university community.

ADMISSIONS AND RELATED MATTERS

See Florida Board of Governors (BOG) 6.001 General Admissions
https://www.flbog.edu/wp-content/uploads/6.001Regulation-Approved2019_10_30.pdf
USF Regulation 3.018 https://usf.app.box.com/v/usfregulation3018

Required Proof of Immunity

All students must have proof of immunity as follows:

- MEASLES: Proof of Immunity.
- RUBELLA: Proof of Immunity.
- HEPATITIS B: Proof of Immunity or signed waiver declining the vaccine.
- MENINGITIS: Proof of Immunity or signed waiver declining the vaccine.

All students must complete and sign the USF Medical History & Immunization History Form or provide supporting documentation and electronic signature on their **Student Self-Service** account. For instructions see https://www.usf.edu/student-affairs/student-health-services/immunizations/index.aspx

For students that applied to USF using an international address, a Tuberculosis screening is also required. For details, see https://usf.app.box.com/v/usfpolicy33-003.

For detailed information regarding USF's Immunization Policy and Requirements, see https://usf.app.box.com/v/usfpolicy33-002.

Required Orientation

New Student and Family Engagement- Office of Orientation
http://www.usf.edu/orientation/

Tampa campus
Marshall Student Center (MSC) 1300
(813) 974-3060
myorientation@usf.edu

St. Petersburg campus
H William Heller Hall (HWH) 101
727-873-4754
orientationstpete@usf.edu

Sarasota – Manatee campus
8360 North Tamiami Trail (SME 2001)
941-359-4342
sar-orientation@usf.edu

Orientation is required for all newly admitted students. All newly admitted students must complete Orientation for the campus to which they are admitted prior to beginning classes. If a change in major requires a change in campus, students must also change their orientation location to their new home campus.
The Orientation experience is designed to meet the requirements of a student's home campus located in Tampa, St. Petersburg, or Sarasota-Manatee. Orientation provides an introduction to the campus community and facilitates a seamless transition into the academic and social environments unique to the identified home campus and the University of South Florida at large.

Primary facilitation of Orientation resides with the designated office(s) at each USF campus location. See USF Policy 10-035 *Mandatory Orientation for New Undergraduate Students*.

Residency for Tuition Purposes

Florida BOG 7.005 Residency for Tuition Purposes
https://www.flbog.edu/wp-content/uploads/7_005ResidencyforTuitionPurposesSept2015-2.pdf

Residency refers to whether you are an in-state Florida resident or an out-of-state resident, and this classification determines your rate of tuition. Most importantly, living in or attending school in Florida will not, in itself, establish legal residence for tuition purposes.
When you apply to the university, your initial residency classification is determined by the Office of Admissions. Failure to provide sufficient documentation in the residency section of the admissions application will result in a non-Florida or out-of-state residency classification for tuition purposes.
Once you have completed your first term at USF, you can request a reclassification of your residency status from the Office of the Registrar (https://www.usf.edu/registrar/services/residency/). Please also refer to that site for important deadlines.

Specialized Admissions Programs

Undergraduates seeking entrance to specialized admissions degree programs must meet special program requirements in addition to requirements for admission to the university. The admission criteria and procedures for specialized admissions programs at USF furnish equal access to A.A. degree holders from Florida public colleges, transfers from other SUS institutions and USF students of equivalent status. Transfer applicants with 60 or more transferable semester hours who are seeking admission to specialized admissions programs must meet the grade point average requirement and pre-requisites specified by the program to be eligible for admission to USF. Transfer applicants with 30 to 59 transferable semester hours who are seeking admission to certain specialized admissions programs such as Nursing may be required to meet a higher transfer grade point average requirement that would allow eventual admission to those particular degree programs.

USF, with approval of the Board of Governors and the Articulation Coordinating Committee, has established the following undergraduate programs as specialized admissions:

- Biomedical Engineering
- Dance
- Graphic Design
- All College of Education Teacher Certification programs
- All College of Nursing programs

The admissions requirements for these degree programs may be found with other program information in appropriate sections of this catalog.

Foreign Language Entrance Requirement (FLENT)

USF Regulation 3.007
(https://usf.app.box.com/v/usfregulation3007)
FL BOG Regulation 6.002
(https://www.flbog.edu/wp-content/uploads/6.002FTICAdmissionsTechnicalchange2018_08_17.pdf)

FL BOG Regulation 6.004
(https://www.flbog.edu/wp-content/uploads/6.004-Transfer-Student-Admission_FINAL.pdf)

All applicants admitted to the State University System (SUS) are expected to have demonstrated competency of foreign language or American Sign Language equivalent to the second high school level or higher. A limited number of students not meeting the high school foreign language requirement may be admitted; however, these students must fulfill the foreign language requirement prior to completion of the baccalaureate degree. Satisfaction of the foreign-language admissions requirement by having two (2) sequential units of the same foreign language in high school, or eight (8) credit hours of the same foreign language in college, or documented equivalent proficiency. Satisfaction of the foreign-language admissions requirement by having two (2) sequential units of the same foreign language in high school, or eight (8) credit hours of the same foreign language in college, or documented equivalent proficiency.

Opportunities for Accelerated Progress toward Undergraduate Degrees

USF provides several options by which students may accelerate their progress toward completing the baccalaureate degree. These options recognize knowledge which has been acquired prior to or during attendance at USF and provide the opportunity to earn university credit. Options that may be utilized to accelerate progress include the following:

- Recognition of satisfactory performance on standardized tests offered through recognized examination programs. See https://usf.acalogadmin.com/preview/content.php?catoid=19&navoid=3085 for a complete listing of exams and course equivalencies .
- Recognition of the International Baccalaureate Diploma Program. Students who earn the IB Diploma will be awarded 30 semester hours of college credit and sophomore standing. Credit for standard level exams with a score of 4 or higher may be awarded to those students who do not earn the IB diploma.
- Dual enrollment as a non-degree-seeking student at USF or a community college prior to graduation from high school (see https://www.usf.edu/honors/accelerated-programs/dual-enrollment.aspx [Public/Private High/Home School]). Florida College System students should follow eligibility criteria for non-degree seeking students (below).
- Early admission for high school students (see Early Admission Freshmen).
- Courses completed through USF Distance Learning. See: http://www.usf.edu/innovative-education/programs/online-programs/courses.aspx.
- Courses completed through the Florida Distance Learning Consortium. See https://www.floridashines.org/.
- Courses completed through the State University System Correspondence Study program.

Credits may be earned through a combination of the above options. Students should contact their college advisors for further information concerning the application of this credit toward their degree requirements.

Internal processes (such as auditions, portfolio reviews, and placement tests) utilized in the various departments for the sole purpose of determining a student's most appropriate area, level, or section placement in a program of study are not to be construed as examining mechanisms for the granting of credit.

Minimum Requirements for First Time in College (FTIC) Admission

ADMISSIONS AND RELATED MATTERS

BOG Regulation 6.002
https://www.flbog.edu/wp-content/uploads/6.002FTICAdmissionsTechnicalchange2018_08_17.pdf
USF Regulation 3.018
https://usf.app.box.com/v/usfregulation3018

Any freshman applicant who meets minimum admission requirements as stated in Florida Board of Governors Regulation 6.002 is encouraged to submit an application. Each state university reserves the right under Florida BOG regulation to establish admission criteria that exceeds Florida BOG minimums.

To be considered for admission, freshman (FTIC – First Time in College) applicants must submit:

- USF Application for Admission
- Non-refundable $30 application fee
- Official high school transcript
- Official GED scores if applicable
- SAT or ACT scores

Although USF has minimum freshman admission requirements, meeting these minimum standards does not guarantee admission. Applicants selected for admission usually exceed the eligibility requirements; however, USF also considers applicants who do not fully meet minimum requirements but who have important attributes, special talents or unique circumstances that may contribute to a representative and diverse student body. These freshman applicants are considered for admission based on other appropriate evidence of ability to do successful academic work at USF.

The university sets admission requirements found on the Undergraduate Admissions web homepage. Please refer to https://www.usf.edu/admissions/freshmen/index.aspx for the current admission requirements. Admission to the university is selective; therefore, meeting requirements does not guarantee admission.

If you are admitted to USF, you will receive a notification via email and/or postal mail. You may check your email often for any updates to your USF application.

The institution reserves the right to validate any applicant's admission materials including transcripts and test scores (via a testing agency) such as SAT, ACT, TOEFL, PTE-A or IELTS used in the admission process if, in the judgment of university officials, there is reason to warrant this validation. See https://usf.app.box.com/v/usfregulation3018

Florida College System

High school graduates planning to start their college education at a Florida College System institution should confer with the guidance counselor and ask that their academic program be planned with the assistance of the USF Undergraduate Catalog that is available at https://catalog.usf.edu. This catalog, prepared by the USF Office of Undergraduate Studies, explicitly describes the undergraduate program requirements and Florida's common prerequisites that should be followed to ensure maximum ease of transfer into the student's upper-level programs on a par with their native USF counterparts.

Admissions Deposit

Freshmen admitted to the University of South Florida are required to submit a $200 non-refundable admission deposit by May 1 for either Summer or Fall, or by December 1 for Spring admission.

The admission deposit will be credited to the student's account and applied toward their first-semester tuition. The admission deposit will be waived for admitted freshmen who demonstrate significant financial need on a FAFSA (Free Application for Federal Student Aid) submitted by USF's priority deadline.

Admitted freshmen are encouraged to pay the deposit online via **Student Self-Service** (USF's Online Access Student Information System). Online payment is the university's preferred payment method. Checks and money orders submitted to the Cashier's Office (SVC 1039) are also acceptable forms of payment.

Early University Programs (Earning USF Credit While Attending Public High School, Private High School, or Home School)

USF Regulation 3.018 https://usf.app.box.com/v/usfregulation3018

Highly capable, mature high school students enrolled in a strong college-preparatory curriculum may apply during their Junior year for early admission dual enrollment. To be considered for early admission, students must meet this criteria:

Have minimum scores on one of the following tests:

- SAT: 1300, with at least 580 in Evidence-based Reading and Writing.
- ACT: 29, with at least 29 in English.

Have a minimum high school GPA of 3.8 as calculated by USF.

Early admissions students complete their high school senior year by attending USF fulltime as regularly enrolled, degree-seeking students. Students in the early admission program must take courses that are creditable toward the high school diploma and the associate or baccalaureate degree. For more information about Early Admission qualifications, policies, and application procedures, see https://www.usf.edu/dual.

Dual Enrollment

Dual enrollment in USF classes is open to academically qualified students currently enrolled in public/private high schools and home schools who are recommended by their guidance counselor or principal and meet the university's criteria:

- Have proof of one of the following sets of test scores:
  - SAT: 560 Evidence-based Reading and Writing and 530 Math
  - ACT: 21 Reading, 21 English, and 21 Math
  - PERT: 123 Math, 106 Reading and 103 Writing
- Have a 3.5 weighted grade point average or higher on a 4.0 scale.

Dual enrollment students are non-degree-seeking students at USF and may only take courses which are creditable toward their high school diploma. Per F.S. 1007.271. USF offers dual enrollment courses on its three campuses and online for courses not accessible from institutions of the Florida College System. By special agreement with specific school districts, USF offers some courses on high school campuses. For more information about Dual Enrollment qualifications, policies, and application procedures, see https://www.usf.edu/dual.

Credit by Examination

https://catalog.usf.edu/content.php?catoid=17&navoid=2735

The University of South Florida awards credit-by-examination based on the minimum guidelines as established by the Articulation Coordinating Committee (ACC) available on https://www.floridashines.org/, pursuant to Florida Statute 1007.27 (http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&Search_String=&URL=1000-1099/1007/Sections/1007.27.html), and approved by the State Board of Education and Board of Governors.

Students may receive up to 45 semester hours of credit towards the baccalaureate degree upon successful completion of any of the examinations listed below. For more information, see USF Policy 10-017 (https://usf.app.box.com/v/usfpolicy10-017). Performance levels necessary to achieve credit have been established and are listed under each exam. Credit earned through one examination program may not be duplicated by another examination or course.

- Advanced Placement (AP)
- Advanced International Certificate of Education Program (AICE)
- Caribbean Advanced Proficiency Exams (CAPE)
- College Level Examination Program (CLEP)
- DSST (formerly DANTES Subject Standardized Tests)
- Excelsior (EXCEL)
- General Certificate of Secondary Education
- German Abitur
- Global Assessment Certificate
- International Baccalaureate (IB)

The University of South Florida evaluates all credits earned and grades received for admitted undergraduate students in college-level courses at other accredited institutions. Credits earned at international institutions or during study abroad are also evaluated for transfer. Please contact the Office of Admissions (https://www.usf.edu/admissions/) or International Studies for admission requirements (https://www.usf.edu/admissions/international/admission-information/undergraduate/).

USF Testing Services accommodates USF and non-USF customers. For more information, see https://www.usf.edu/testing-services/.

Additional information on exam credits is published by the Florida Department of Education at http://www.fldoe.org/core/fileparse.php/5421/urlt/0078391-acc-cbe.pdf.

Second Bachelor's Degree Applicants

A second bachelor's degree applicant is any degree-seeking undergraduate applicant who has earned a bachelor's degree at USF or another institution and wishes to earn an additional bachelor's degree.

A student who has already graduated from an accredited four-year institution (including USF) must earn a minimum of an additional 30 semester hours of USF undergraduate courses to apply toward their second baccalaureate degree. Students must also meet the University's regular graduation requirements, as well as, the requirements of the college awarding the degree and the residency requirements.

For more information on requirements, please see the information on the Office of Admission's website at https://www.usf.edu/admissions/transfer/admission-information/requirements-deadlines.aspx.

ADMISSIONS AND RELATED MATTERS

Readmission (Former Student Returning)

https://usf.app.box.com/v/usfregulation3018 (see item 9).

A former student returning (FSR) is any degree-seeking undergraduate student who has not earned their bachelor's degree, who has not been enrolled at USF in any of the last three terms, and who wishes to re-enroll in the university*. In order to be considered for readmission, a former student should file a new application for admission with the Office of Admissions (https://www.usf.edu/admissions/transfer/) at least 20 business days prior to the start of classes for the term of requested re-entry. A new $30 application fee is required.

Continuous Enrollment, also known as Active Student Enrollment, guidelines are found under the Readmission (A1) section of this regulation.

Undergraduate students returning to seek a baccalaureate degree must:

- Be in good academic standing and eligible to return to USF as well as the last institution attended as a degree-seeking student. For all college-level academic courses attempted at any institution since last enrolling in USF , the applicant's transfer GPA must meet or exceed the GPA required of new transfer students at the time of readmission.
- Former students who have attended one or more institutions since their last enrollment must request official transcripts of all work attempted at the other institution(s) be sent to the appropriate Office of Undergraduate Admissions. Acceptability of transfer credits toward completion of degree programs will be determined by the college of the student's major.
- The Academic Regulations Committees (ARC) have the Power to Approve (PTA) petitions for undergraduate or non-degree seeking students that fail to maintain a 2.0 GPA and are Academically Dismissed (AD) from USF. (Refer to the Academic Probation and Dismissal Policies in the Undergraduate Catalog.) Academic Regulations Committees also may approve the readmission of students who qualify for Academic Renewal to have portions of their academic record not counted in the determination of the GPA for graduation purposes. (Refer to the Academic Renewal Policy in the Undergraduate Catalog.)

*Transient students and non-degree-seeking students are *not* considered former students returning.

Change of Campus

New FTIC and Transfer Admits and Former Student Returning

Any newly admitted student or former student returning who wishes to change campus BEFORE the beginning of their admit term must do so via their Academic Advisor in the major at new campus. Please note that these requests may NOT be granted due to defined enrollment constraints by campus or college.

Continuing Student

Previous restrictions on movement between campuses have been officially REMOVED from USF Regulation 3.007. There are no current policies or regulations that restrict or govern when or why an undergraduate student can change campuses between Sarasota-Manatee, St. Petersburg, or Tampa. In the absence of prescription, change of campus for continuing students will be processed like the change of major, in that, decision-making is decentralized within the academic colleges.

Change of Campus in Undergraduate Student Record

As of July 1st 2020, it is no longer necessary to receive approval from the Office of Undergraduate Studies to process a change of campus (i.e., the change of institution form is discontinued). Due to ongoing SACSCOC reaffirmation, students are REQUIRED to change campuses if they choose to change to a major/program that is not affiliated with their current campus. Please remember students do NOT need to change campuses to register for courses on a different USF campus; they are NOT prohibited from registering for courses on any campus based on their declared campus.

Process Guidelines

1. Change of campus requests should ONLY be processed for future terms and not the student's current active term (this is the same as major changes).
2. Students changing campus BUT program/major remains unchanged: Advisors are permitted to change campus IF the student's program/major is offered on that campus.
3. Students changing program/major AND campus: The student's selected major MUST be offered on that campus to change majors and campus. If it is a multi-campus program/major, then it is within the College's discretion to determine which campus is the campus of record.

Notes:

- Student Fees: Consolidation governance allows continuing students to grandfather in the localized fees they paid PRIOR to consolidation. If a continuing student decides to change campuses (either in conjunction with a major change or independently), they will experience a change to fee amounts charged. More information can be found on the Student Accounting Services website (https://www.usf.edu/business-finance/controller/student-services/index.aspx).
- Scholarships: If a student has a campus-specific scholarship, it may be impacted by a change of campus (whether connected to a major change OR made independently), including but not limited to adjusted award amounts or loss of eligibility.
- International Students: Students are issued an I-20 based on their home campus and are only eligible for on campus employment at the campus listed on their I-20. Students should take at least ½ the courses at the campus listed on their I-20. In the event an international student changes campus, ISS has an alert that is triggered by the change in Banner and they will be issued a new I-20. No action needed by the Colleges or Undergraduate Studies.
- Housing: Changing campus does not automatically move housing assignments. If a student's change in campus prompts a desire to change their on-campus housing assignment, the student should contact the Housing & Residential Education office of their current campus to inquire about the process and options available (housing@usf.edu for Tampa campus or housing@usfsp.edu for St. Petersburg campus).

Transfer Applicants

Lower-Level Transfer Applicants (12 to 59 transferable semester credits)

USF Regulation 3.018
https://usf.app.box.com/v/usfregulation3018 (see item 4d)

To be considered for admission, transfer applicants with fewer than 60 transferable semester credits must submit a USF Admissions Application. Also, the applicant must submit a $30 non-refundable application fee, an official transcript from each previous college attended, an official high school transcript, official GED scores if applicable, official SAT or ACT scores, and a IELTS or TOEFL score if applicable.

Lower-level transfer applicants who will enter USF with 12-59 transferable semester credits must minimally meet the following requirements to be considered for admission in good standing; however, satisfying these minimum requirements does not guarantee admission. Some programs may have additional requirements including GPAs and

course pre-requisites. For programs with selective criteria, see https://www.usf.edu/admissions/transfer/admission-information/requirements-deadlines/index.aspx.

- Transfer applicants with less than 30 semester hours of transferable college credit (lower level) must meet all Freshman Admission requirements (see Sec. (4)(b)5.).
- Applicants with 30 or more and 59 or less transferrable semester hours must have successfully completed (C or higher) at least one English Composition course and one college level mathematics course that consists of three (3) semester credit hours. High school transcripts are required to demonstrate completion of the foreign language admission requirement.
- Lower level transfer students who do not meet the foreign language requirements must satisfy the foreign language requirement prior to admission to the upper division and may not exceed 5 percent of the number of freshmen enrolled in the prior academic year.
- Please refer to the International Applicants section for additional requirements for international applicants.

Upper-Level Transfer Applicants (60 or more transferable semester credits)

USF Regulation 3.018
https://usf.app.box.com/v/usfregulation3018 (see item 4e)

To be considered for admission, transfer applicants with 60 or more transferable semester credits must submit a USF application for admission, a non-refundable application fee, an official transcript from each previous college attended, and a TOEFL or IELTS score if applicable. Final transcripts with any degree awarded, or a minimum of 60 semester hours of transferable credit earned prior to initial enrollment at USF, must be submitted to determine final admissions eligibility.

Any transfer student with 60 or more semester hours who designates a desire for admission to a specialized admissions undergraduate program must meet the overall admission GPA criteria of that program in order to be admitted to the university. Some programs may have additional requirements including GPAs and course pre-requisites. For programs with selective criteria, see https://www.usf.edu/admissions/transfer/admission-information/requirements-deadlines/index.aspx.

For further information regarding Upper-Level Transfer admissions requirements, visit
https://usfweb2.usf.edu/admissions/

- Admission as a junior to the upper division of USF will be granted-within curricular, space and fiscal limitations to an Associate of Arts degree graduate of a state- approved Florida public college or university or a transfer applicant from an SUS institution who has received the AA degree/certificate. The admission of AA degree transfers from Florida public colleges and universities is governed by the Florida Articulation Agreement (BOG Resolution adopting Rule 6A-10.024) Articulation Between and Among Universities, Community Colleges, and School Districts).
- Undergraduate transfer students who have not earned the AA degree/certificate from a public community/junior college or state university in Florida or who have attended another college after receipt of the AA degree/certificate from a public community/junior college or state university in Florida must have an overall 2.0 grade point average on a 4.0 scale in all college level courses attempted and acceptable to transfer.
- Associate of Arts degree holders who are not exempt from the foreign language requirement and all other upper level transfer students admitted without meeting the foreign language admission requirement (see Sec. (4)(d)2.) must satisfy the foreign language requirement prior to graduation.

Articulation Agreement

6A-10.024 Articulation Between and Among Universities, Community Colleges, and School Districts
http://ugs.usf.edu/articulation-agreements/

It is the intent of the Board of Governors and the State Board of Education to facilitate articulation and seamless integration of the education system by agreeing to the provisions of this rule. The authority to adopt and amend this rule aligns with the Constitutional power given the Board of Governors for the state university system and the statutory authority given the State Board of Education for the district school boards, the community college system, and the Department of Education.

State universities and community colleges shall publish with precision and clarity in their official catalogs the admission, course, and prerequisite requirements of the institution, each unit of the institution, each program, and each specialization.

The agreement defines and establishes the Associate of Arts degree from a Florida public state or community college as the basis for all articulation rights. Among these guarantees, the following are central to the transfer process:

- A.A. graduates will be granted admission to a university within the SUS, but not necessarily to the university or program of choice.
- A.A. graduates will have the same opportunity to enroll in a university specialized admissions program or a program with selective admission requirements, as the native university student (i.e., students who entered the university as an FTIC).
- Upon transferring to a state university, A.A. graduates will be awarded at least 60 credit hours towards the baccalaureate degree, exclusive of occupational courses and basic required physical education courses.
- Credits that are part of the A.A. degree earned through articulated acceleration mechanisms, such as dual enrollment, International Baccalaureate, early admission, Advanced Placement, Advanced International Certificate of Education Program, and Credit by Exam, will be transferable to the state university.
- As participants in the Statewide Course Numbering System, receiving institutions must accept all courses taken at the transfer institution if the courses at each institution have the same prefix and the same last three digits of the course number.
- The university catalog in effect the year the A.A. degree student first enrolled at a Florida College System institution will remain in effect for the student's entire program, provided the student maintains continuous enrollment as defined in that catalog.
- Once a student has completed the general education core and this fact is noted on the transcript, regardless of whether or not an A.A. degree is awarded, no other state university or community college to which the student may transfer can require additional courses to the general education core.
- A separate agreement establishes the Associate of Science (A.S.) degree for articulation into specialized programs.
- Included in these transfer guarantees is the right of appeal. Students may appeal to the university and to the Statewide Articulation Coordinating Committee. Students who have questions or want more information about the articulation agreement should contact the Office of Undergraduate Studies at (813) 974-4051 or ugs-dean@usf.edu.

Fuse

Student Services Building (SVC) 2002
(813) 974-4051
transfer-advising@usf.edu
https://www.usf.edu/undergrad/transfer-student-success/fuse/what-is-fuse/index.aspx

Fuse is transfer program between the University of South Florida and eight Florida state colleges. This partnership provides a seamless academic pathway for students to complete an associate degree with guaranteed admission to USF.

Students admitted to the Fuse Transfer Program must follow an academic graduation pathway (https://www.usf.edu/undergrad/transfer-student-success/fuse/graduation-paths/index.aspx), which provides a seamless transition from one of our eight FCS partner schools to USF. Adherence to the graduation pathway allows for timely completion of both the Associate of Arts (AA) and bachelor's degrees. Students admitted to the program have guaranteed admission to their selected major, offered in the Fuse Transfer Program, provided they meet all requirements of the program upon completion of their AA.

Students seeking admission into limited or restrictive access majors will have to meet additional requirements such as prerequisites, GPA, and/or test scores.

- **Community Scholars**: The Community Scholars initiative is an alternative admission opportunity for first-time-in-college (FTIC) students who apply to the University of South Florida. Created by the Regional Chancellor at the St. Petersburg campus, the Community Scholars program grants select FTICs who are not immediately admissible for the Summer or Fall the opportunity to attend institution accredited by either the Higher Learning Commission, the Middle States Commission on Higher Education, the New England Commission of Higher Education, the Northwest Commission on Colleges and Universities, the Southern Association of Colleges and Schools Commission on Colleges, or the WASC Senior College and University Commission during Fall where they must successfully complete at least 12 transferrable credit hours with a minimum 2.5 GPA. During the Fall, they will have access to St. Petersburg campus academic advisors who will provide course recommendations. Upon successful completion of these academic requirements in the Fall, participants in the program transfer to the St. Petersburg campus the following Spring semester with a one-time transfer award. For questions about Community Scholars, please contact the Office of Admissions at 727-873-4142.
- **Pinellas Access to Higher Education**: PATHe is a collaborative partnership between the St. Petersburg campus and St. Petersburg College (SPC) that aims to provide equitable, flexible, and attainable pathways to higher education for Pinellas County, FL students. Pinellas County first-time-in-college (FTIC) applicants who are not immediately admissible to USF and selected St. Petersburg as their home campus may be eligible for PATHe. With the joint support of PATHe counselors, students afforded this opportunity will receive academic advisement to help them earn an Associate in Arts degree from SPC before they transition to the St. Petersburg campus to complete their baccalaureate degree. For questions about PATHe, please contact the Compass Student Experience Office at 727-873-4003.

Transfer Credit

The receipt and evaluation of transfer credit is the responsibility of the Office of Admissions (https://www.usf.edu/admissions/). The Office of Admissions will evaluate the acceptability of total credits transferable to the university. The college of the student's major will assign equivalent courses in determining which courses are applicable toward a specific degree at the university. In some instances, exact course equivalents will also be determined by other colleges that offer the same or similar courses as part of their programs of study. Transfer students should be prepared with personal copies of their transcripts of all past course work to discuss advisement and placement with the appropriate academic advisor and should contact the college of their major soon after registration so that an official evaluation may be completed. Transfer students from non-Florida institutions should also be prepared to submit course syllabi to assist USF faculty in the official evaluation. For more information, see USF Regulation 3.018.

Credit for Online Coursework

USF Policy 10-071 Award of Credit for Online Coursework
https://usf.app.box.com/v/usfpolicy10-071

BOG Regulation 6.020
https://www.flbog.edu/wp-content/uploads/6_020_CollegeCredit-1.pdf

Undergraduate students who are admitted to the University of South Florida and who have completed online college-level courses prior to initial enrollment in undergraduate education may request that the university evaluate that work to determine if credit might be awarded. Award of credit for that work must meet the following conditions:

- USF faculty have determined the online course content and learning outcomes to be comparable to a course offered at the institution;
- Online courses meet the quality and accreditation standards intended for a transfer course; and
- The subject area faculty, have determined that the online course is relevant to the student's intended program of study.

Students wishing to have such online coursework evaluated for the purpose of receiving credit should inform Office of Undergraduate Studies, or the Chief Academic Officer at their branch campus, upon being admitted but prior to enrolling in classes at the university. If credit for the online coursework was awarded by another institution of higher education the student must submit an official transcript reflecting the award of credit and the transferability of that work will be determined with the same processes and criteria for other transferred courses, including coursework recommended for credit by the American Council on Education (ACE).

For more information regarding the process to have coursework evaluated and/or further information on the policy, please visit the USF Policy 10-071 (https://usf.app.box.com/v/usfpolicy10-071).

Credit for Military Training

BOG Regulation 6.013 https://www.flbog.edu/wp-content/uploads/FINAL-6.013-Military-Veterans-and-Active-Duty.pdf

USF Regulation 6.0025
https://usf.app.box.com/v/usfregulation60025

College credit will be granted to students with military training or coursework that is recognized by the American Council on Education (ACE) subject to institution transfer practices and limitations on amount and level of transfer credit. Military training or coursework will be subject to the same treatment as any other transfer credit evaluated, with utilization of the ACE *Guide to the Evaluation of Educational Experiences in the Armed Services* for determining equivalency and alignment of military coursework with appropriate university courses. If the coursework fulfills a general education or major course or degree requirement, the credit will be granted for meeting that requirement towards graduation. Appropriate course credit may include free elective course credit toward the degree.

Credit that was previously evaluated and awarded by another college-degree granting institution and that is appropriate to the transfer student's major will be accepted, subject to institution transfer limitations. Credit awarded for military education and training will be noted on the transcript and documentation of the credit equivalency evaluation will be maintained. Credit awarded for military education and training will not count in the excess hours fee per BOG Regulation 7.003 (https://www.flbog.edu/wp-content/uploads/Amended-Regulation-7.003.pdf). Priority course registration will be provided for each veteran of the United States Armed Forces who is receiving the GI Bill.

International Student Admission Requirements

International Applicants (Non-resident Aliens)

USF Regulation 3.018
https://usf.app.box.com/v/usfregulation3018 (item 7)

- International undergraduate applicants who are not permanent U.S. residents (BOG Regulation 6.009) must submit applications for admission, application fees and all required supporting documents by the published deadlines. Applicants living outside of the United States are encouraged to submit required documentation no later than three (3) months prior to the date of desired entry to USF or the deadline for the degree program, whichever is earlier.
- Supporting documentation includes the "Financial Support Requirements" form to show proof of availability of financial resources sufficient to cover all educational, maintenance, personal and travel expenses while attending USF without financial assistance from USF; all transcripts identifying subjects and grades from the first year of secondary work to the time of application or graduation when applying as an entering freshman or a transfer with less than 60 hours of transferable postsecondary credit; appropriate diploma(s), certificate(s), degree(s), mark-sheet(s) and/or examination(s) passed, from the home country, as evidence of United States equivalent qualifications and academic preparation for the degree program requested; and "Transfer Clearance Form" signed by the International Student Advisor, if currently enrolled in a U.S. Institution. Each International applicant must submit a signed health history form, including proof of immunizations as required by USF Policy 33-002, and proof of adequate health insurance coverage as required by USF Regulation 6.0162.
- All transcripts must be in English. It is the applicant's responsibility to have the transcript(s) translated before submitting them as part of their admission credentials. All transcripts not in English must be accompanied by a certified English literal translation; foreign postsecondary transcripts must be evaluated by one of the credential evaluation services identified and published by the appropriate international admissions office. Documents signed by a notary or other public official with no educational affiliation will not be accepted.
- Applicants whose native language is not English, from non-English speaking countries, or who have not earned a degree in the United States must provide, taken within 2 years of the desired term of entry, a minimum IELTS score of 6.5, a minimum PTE-A score of 53, a minimum Test of English as a Foreign Language (TOEFL) score of 79 (internet-based test), 213 (computer-based test) or 550 (written test), a minimum IELA score of 176 (with minimum subscores of 169), a minimum Duolingo score of 110, a minimum TOEFL Essentials score of 8.5, or a minimum FCE score of 176 (with minimum subscores of 169). Official Scores must be submitted to USF directly from the testing agency. See https://usf.app.box.com/v/usfregulation3018 for more information.
- The English Proficiency requirements may be waived for an undergraduate applicant, if the applicant has: completed successfully the equivalent of English Comp I; has submitted SAT or ACT test scores sufficient to validate English reading and writing proficiency as determined by the Board of Governors of the State University System of Florida; or successfully completed one year of study at a US institution of higher education
- Applicants who earn a baccalaureate or equivalent degree at a foreign institution where English is the language of instruction (for the institution and not just the major) may meet this requirement. However, other related factors (including test scores) will also be considered.

Some post-secondary international credentials may be evaluated by the Office for International Admissions (https://www.usf.edu/admissions/international/), while others may require an official course-by-course evaluation completed by an independent credential evaluation service, with associated costs to be paid by the student.

Mandatory Health Insurance for International Students on F and J Visas

BOG 6.009 (6) https://www.flbog.edu/wp-content/uploads/6_009-Admiss-of-Intern-Students-1.pdf

USF Regulation 6.0162 https://usf.app.box.com/v/usfregulation60162

International students must demonstrate that they have adequate health insurance coverage prior to enrollment. International students in J visa classes must also demonstrate that their accompanying spouse and dependents have adequate health insurance coverage prior to enrollment. Adequate health insurance for international students in F and J visa classes must include:

- Coverage period for full academic year, including annual breaks
- Medical benefits of at least $100,000 per person per accident or illness per policy year.

- Basic medical benefits to include hospital and physician office visits.
- Mental health care to include hospital and clinician office visits.
- Female students must have maternity benefits covered as any other temporary medical condition.
- Prescription drug benefits.
- Medical Evacuation $50,000.
- Repatriation of mortal remains $25,000.
- Insurance carrier must have an "A" rating.
- Medical claims must be paid in U.S. dollars payable on a U.S. financial institution.

To comply with this regulation, USF Student Health Services Compliance Office must receive adequate documentation a minimum of two weeks prior to enrollment. USF Student Health Services sponsors a medical insurance for international students that meets and exceeds the federal, state, and university requirements. Policy information, current costs, and enrollment process are available at https://www.usf.edu/student-affairs/student-health-services/insurance/inscompliance.aspx.

The USF Student Health Services Compliance Office administers state and USF mandates for the Tampa, St. Petersburg, and Sarasota-Manatee campuses.
For questions, contact 813-974-5407 or insurance@shs.usf.edu.

Admissions to the Honors College

Judy Genshaft Honors College
4202 E. Fowler Avenue, ALN 241
Tampa, FL 33620
(813) 974-3087
contactus@honors.usf.edu
https://www.usf.edu/honors/

Located on all three USF campuses, the Judy Genshaft Honors College offers educational experiences grounded in the Liberal Arts tradition, centered on creative interdisciplinary inquiry and the cultivation of practical wisdom, and intended for students regardless of major. The primary goals of the College are to develop superior critical thinking skills through intensive interdisciplinary seminars and undergraduate research, foster a nuanced global perspective on contemporary issues through an internationalized curriculum and study abroad experiences, and encourage a rich understanding of social concerns through structured community engagement.
First-Time-in-College (FTIC) students can join the Judy Genshaft Honors College by direct admission or admission by application. Students who reach our academic criteria through test scores and GPA will be directly admitted into the College.
Students can also be accepted through our application, which includes an essay and list of extracurricular activities. We employ a holistic review process and take into consideration more than test scores.

Non-Degree Seeking Students

Non-degree seeking student enrollment is offered on a space-available basis and has been established for those individuals who, while not interested in earning a degree, would like to enroll in all levels of university courses. Non-degree-seeking students are subject to the same academic policies as undergraduate degree-seeking students and must adhere to deadline dates published on the Office of the Registrar's Important Dates and Deadlines webpage (https://www.usf.edu/registrar/calendars/index.aspx.) For more information on non-degree seeking student status, please see USF Policy 30-055 or visit https://www.usf.edu/registrar/services/non-degree-admission/transient_students.aspx.

ADMISSIONS AND RELATED MATTERS

Non-Degree Seeking Students Academic Standing

A student who is not seeking a degree while at USF, but enrolls in classes is classified as a non-degree student. Although not seeking a degree, such a student is subject to the same Academic Warning, Academic Probation, Academic Suspension, and Reinstatement policies as a degree-seeking student by level of courses in which the student enrolled.

Transient Students

USF Policy 10.001
https://usf.app.box.com/v/usfpolicy10-001

An undergraduate transient student is one who is currently attending a Florida Public College or State University and wishes to take courses at another Florida Public College or State University for one semester. Transient students from other Florida Public Colleges or State Universities can find more information on enrolling at USF at https://www.usf.edu/registrar/services/non-degree-admission/transient_students.aspx. USF students wishing to enroll at another Florida Public College or State University can find more information in USF Policy 10-001.

STUDENT FINANCIAL INFORMATION

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STUDENT FINANCIAL INFORMATION

Office of Financial Aid

4202 E. Fowler Avenue, SVC 1102
Tampa, FL 33620
(813) 974-4700
https://www.usf.edu/financial-aid/index.aspx

The University of South Florida makes every effort to ensure that all qualified students have access to an education. All student financial aid programs are administered or coordinated through the Office of Financial Aid (OFA).

OFA's web site provides step-by-step guidance through the financial aid application process. USF's **Student Self-Service** allows students to monitor the status of their financial aid from application to disbursement of funds.

All students wishing to receive financial aid are encouraged to start the financial aid process as early as possible. The first step is to complete and submit the Free Application for Federal Student Aid (FAFSA) online. For more detailed guidance and information, log onto the OFA website https://www.usf.edu/financial-aid/apply/ or stop by the Office of Financial Aid. Use our *Contact Us* page at https://www.usf.edu/financial-aid/questions/ to reach our offices. Save time and use our Chatbot 'Finn' to find answers to common financial aid questions.

Get a head start on a financial plan to attend USF by using our Cost Calculator (http://usfas.forest.usf.edu/cc/cc.html). The Cost Calculator will give you an estimate of how much it will cost to attend USF. By inputting your costs and financial aid, you will know if you have the financial resources to pay your USF bill.

The Student Accounting Services Office, located in Student Services (SVC 1039) is responsible for all charges on the student account (bill), payments , Florida Pre-Paid, third party payments, and refunds. Visit their website for more information: https://www.usf.edu/business-finance/controller/student-services/index.aspx.

Financial Aid

In addition to finding a wealth of information on the web regarding your financial aid, you can monitor your aid application status via **Student Self-Service**: https://myusf.edu/.

The first step in obtaining financial aid is filing the Free Application for Federal Student Aid (FAFSA) at https://studentaid.gov/h/apply for-aid/fafsa. Be sure to list the University of South Florida, school code #001537, as a school in order for us to receive your FAFSA information and award financial aid funds.

Since many programs are funded on a limited basis, it is to your advantage to apply early. Priority application dates and detailed information regarding financial aid are provided each year on the OFA website. Check out USF's scholarship information at https://www.usf.edu/financial-aid/scholarships/. OFA communicates important information regarding aid exclusively via the student's USF e-mail account; check your USF email frequently!

Tuition deferments are automatically provided for qualified financial aid applicants. More information can be found at https://www.usf.edu/financial-aid/deferments/.

If you withdraw from USF, either officially or unofficially, before the end of a semester, you may be required to repay all or a portion of the aid you received. For detailed information on the Federal Return of Title IV Funds requirement, go to https://www.usf.edu/financial-aid/know-this/withdraw.aspx.

Each USF campus has financial representatives available to assist you:

- Tampa: (813) 974-4700
- Sarasota-Manatee: (941) 359-4459
- St. Petersburg: (727) 553-4128

Financial Aid Application Procedures

The Free Application for Federal Student Aid (FAFSA) can be filed electronically at https://studentaid.gov/h/apply-for-aid/fafsa:

- Using the IRS Data Retrieval Tool (DRT) found within the FAFSA is the most accurate and secure method of providing the required federal tax information.
- If selected for verification, applicants who use the unchanged data generated by the IRS DRT will not be required to provide federal tax return transcripts from the IRS to the financial aid office. More information about verification can be found at https://www.usf.edu/financial-aid/verification/index.aspx.
- Students who are selected for verification who did not use the IRS Data Retrieval Tool, or changed data after using the tool, may be required to submit IRS tax return transcripts to verify tax information.
- Students selected for verification are advised to submit all requested documents within ten business days of being notified what requirements are needed. Students should have a completed financial aid file no later than 60 days prior to the beginning of a semester.
- Late or incomplete submission of documents can result in delayed disbursements or possible loss of eligibility for aid.

Information provided on the Student Aid Report (SAR) should be reviewed thoroughly;

- Review all correspondence, follow instructions on the SAR, and follow through within 5 – 10 business days. Delays can be costly as well as frustrating.

Student Eligibility Requirements and Conditions for Receiving Financial Aid

Financial Aid Terms & Conditions

Financial aid award offers are based on full-time enrollment and reflects your eligibility based on your grade level, residency status and other program specific criteria at the time of the award offer. If you enroll less than full time, your cost of attendance will be reduced to reflect your enrollment status and award amounts adjusted accordingly. Award amounts may be revised starting 30 days prior to the start of each semester, based on your credit hour enrollment and the length of your courses.

NOTE: If you received an aid offer after these adjustments started in a given semester, your cost of attendance and award amounts may already reflect your enrollment.

If you do not enroll in the fall semester, your initial offer is void and you will be re-awarded if you enroll in the spring. This may result in a loss of previously awarded aid funds.

Your eligibility for financial aid funds requires you to satisfy the following terms and conditions:

1. **Enroll as a degree seeking student.**
2. **Meet the specific enrollment requirements** (https://www.usf.edu/financial-aid/enrollment-status.aspx) **and academic requirements** to receive funds for each financial aid program you have been awarded. More information about the requirements for your specific awards is available in **Student Self-Service** (https://bannersso.usf.edu/ssomanager/c/SSB) after you accept these Terms and Conditions.
3. **Report funds** you expect to receive from sources not shown on your award notice to minimize delay in your aid being paid. Examples of such sources include tuition waivers, fellowships, scholarships, veteran's

benefits, or vocational rehabilitation benefits. Notify us immediately via **Student Self-Service**. Choose 'Financial Aid,' then 'My Award & Loan Information,' then 'Resources/Additional Information' tab. Enter the resource information and submit. Your financial aid offer may need to be reduced and aid repaid.

4. **Attend class.** Attendance is required to receive financial aid (including student loans). If you drop some classes (https://www.usf.edu/financial-aid/know-this/drop-credits.aspx), stop attending all classes, or totally withdraw (https://www.usf.edu/financial-aid/know-this/withdraw.aspx) you may be required to immediately repay some financial aid (including student loans).
5. **Check your financial aid Satisfactory Academic Progress (SAP) status** (https://www.usf.edu/financial-aid/sap/index.aspx) each semester in **Student Self-Service**. Under the Financial Aid tab, click 'My Award and Loan Information'. Your SAP status each semester must be eligible at your degree level in order to receive funds from most financial aid programs.
6. **Check Student Self-Service** each semester to see that you have satisfied all requirements to receive financial aid. Choose 'Financial Aid,' then 'My Requirements, Bookstore Authorizations and Deferments.'
7. **Verification** (https://www.usf.edu/financial-aid/verification/) must be completed and your **FAFSA** (https://studentaid.gov/h/apply-for-aid/fafsa) information updated (if required) before your aid can be disbursed. If you do not complete verification promptly when requested, aid previously offered may be cancelled.

Academic Scholarships

The Office of Financial Aid (OFA) provides prospective and currently enrolled students with a central location to access scholarship information. The office administers the Florida Bright Futures Scholarships, and a variety of privately-funded scholarships made possible through the generosity of friends and alumni of the University of South Florida. OFA also manages the scholarship renewal process for students who have been awarded scholarships through the Office of Admissions (https://www.usf.edu/admissions/). An online search for USF scholarships may be found at https://www.usf.edu/financial-aid/scholarships/.

The Office of Admissions offers a number of scholarships based on academic merit to students planning to enter USF for the first time as a freshman or upper-level transfer student. These scholarships are highly competitive. The criteria noted for the various scholarships are used as minimum starting points for consideration; meeting or exceeding the minimum requirements will not guarantee selection.

To be considered for **Florida resident** merit-based scholarships from the Office of Admissions, students must submit a complete admissions application prior to the application deadline. For additional information about the awarding process, please visit https://www.usf.edu/admissions/freshmen/admissions-scholarships/index.aspx.

For **non-Florida residents**, a limited number of out-of-state tuition waivers are available based on academic performance. See https://www.usf.edu/admissions/freshmen/admissions-scholarships/nonflorida.aspx for more information

The individual colleges of USF administer some scholarships directly through the Dean's Office in each college.

Financial Aid Dates and Deadlines

Make sure you meet all deadlines and respond promptly to requests to submit additional documents. For a Checklist and Priority Dates, see https://www.usf.edu/financial-aid/checklist.aspx.

STUDENT TUITION AND FEES

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STUDENT TUITION AND FEES

The office of Student Accounting Services is here to serve the students who attend our university by maintaining accurate financial records and communicating with students concerning their accounts. Our department is primarily responsible for: tuition assessment, refund processing, recording of waivers, administration of the Florida Prepaid and third party programs, and daily communication with customers. More information can be found here: (https://www.usf.edu/business-finance/controller/student-services/index.aspx).

Florida Residency Classification for Tuition Purposes

For details on residency for tuition purposes, visit https://www.usf.edu/registrar/services/residency/, as well as the Residency for Tuition Purposes section of this catalog.

Veterans and Social Security Benefits

VA Benefits

USF is approved for the education of veterans, eligible dependents, members of the selected reserve, and active-duty personnel who are eligible for benefits under public laws now in effect. All degree programs currently offered at USF are approved by the Department of Veterans Affairs.

Ten federal public laws currently provide education/job-training programs for VA-eligible students.

Five programs serve most students:

- Chapter 30 for U.S. Military Veterans
- Chapter 31 for Disabled U.S. Military Veterans
- Chapter 33 for U.S. Military Veterans or dependents of veterans
- Chapter 35 for Spouse and Children of Deceased or 100 percent (permanent and totally) Disabled Veterans (service connected), and
- Chapter 1606 for personnel in the National Guard or U.S. Military Reserves.
- Chapter 1607 for personnel in the National Guard or U.S. Military Reserves called or ordered to active duty in response to a war or national emergency (contingency operation) as declared by the President or Congress. Members may be eligible after serving 90 consecutive days on active duty after September 11, 2001.

USF's Office of Veterans Success (https://www.usf.edu/student-affairs/veterans/), located in the Grace and Allen Building (ALN 130), coordinates veterans services and specific program information. Eligible students must submit an Application for Educational Benefits and request certification for full-time or part-time educational benefits in accordance with VA rules and regulations.

This office also can provide confirmation of student status for VA health care or other benefits. Additionally, the University of South Florida provides military training to college credit evaluation and encourages all veterans to request this service from the campus veterans advocate.

A full-time Fall and Spring semester undergraduate load for VA benefits is twelve (12) credits per semester; a full-time Fall and Spring semester graduate load is 9 credits. Summer terms full and part-time enrollment requirements differ. Students should refer to the USF VA website for specific information about Summer credit requirements.

The Atlanta Regional Processing Office of the U.S. Department of Veterans Affairs determines eligibility based on official service records, evidence submitted by the student and applicable laws. Students with established VA program eligibility at another college or university must submit a Change of Program or Place of Training and a USF

enrollment verification request to Office of Veteran Success. They can be contacted at 813-974-2291 or email ovs@usf.edu.

Chapter 30, 1606 and 1607 program participants are required to verify attendance each month to the federal VA. Verification can be done on the Web Automated Verification of Enrollment (WAVE) page, or veterans can call 1.877.823.2378.

At the end of the term, if an undergraduate student's cumulative grade point average falls below a 2.0 (C) average, the student will receive an academic warning. If at the end of the next term of enrollment, the cumulative GPA remains below 2.0, the student's educational benefits will be terminated and the DVA will be notified of the student's unsatisfactory progress for VA pay purposes. Students must meet the conditions for USF readmission to become eligible again for VA educational programs.

How to Apply

Students who may be eligible for benefits are urged to contact the Office of Veterans Success at https://www.usf.edu/student-affairs/veterans/. Once admitted, peer counselors will guide the student veteran through the process of requesting Veterans Educational Benefits through our online Clockworks system. You can contact the Office of Veterans Success at ovs@usf.edu or come by the office at ALN 190 or call 813-974-2291.

Eligibility

To be eligible for full-time VA benefits at USF, undergraduate students must enroll for 12 or more semester hours, and graduate students must enroll for 9 or more semester hours each normal academic term. Additional information for obtaining education benefits can be found at https://www.usf.edu/student-affairs/veterans/apply/index.aspx

Out-of-State Waiver

HB 7015-Florida GI Bill, created the "Congressman C.W. Bill Young Tuition Waiver Program." This will waive out-of-state tuition fees for honorably discharged veterans of the U.S. Armed Forces, Reserves, or National Guard who physically reside in Florida and active duty military personnel stationed outside of the state while enrolled at an institution in the State University System of Florida. Persons who are entitled to and use educational assistance provided by the United States Department of Veterans Affairs also qualify for this waiver if they physically reside in Florida while enrolled at the University. Tuition and fees charged to a veteran or person who qualifies for the out-of-state fee waiver under this section may not exceed the tuition and fees charged to a resident student enrolled in the same program. Information on requirements and deadlines for the Out-of-State Waiver is found at https://www.usf.edu/student-affairs/veterans/admissions/outofstatefeewaiver.aspx. For more information regarding residency for tuition purposes and residency tuition waiver exceptions visit: https://www.usf.edu/admissions/other/residency/ or email residency@usf.edu.

Tuition Deferment

The tuition deferment program for Veterans is set up through USF and the VA. Due to VA payments being delayed at times, a tuition deferment gives the student and the VA an extra 90 days past the start of the semester to pay for a student's tuition and fees. See Veterans Benefits and Transition Act of 2018, Section 103 PL 115-407.

Social Security Benefits

Inquiries related to Social Security benefits should be directed to the student's local Social Security Office. The Office of the Registrar (https://www.usf.edu/registrar/) will complete enrollment certificates after the Add/Drop period for the applicable academic term issued by the Social Security Administration for students eligible to receive educational benefits, as long as the student is a full-time undergraduate.

A full-time undergraduate load for Social Security benefits is twelve (12) credits per semester; a full-time graduate load is nine (9) credits.

School Costs and Fees

Registration fees are assessed in accordance with University Board of Trustees rules, per USF Regulation 4.0102.

Tuition and fees are based on a number of factors, including undergraduate or graduate status, residency and the type of housing chosen. However, even if you live out of state, our costs often competitive with the in-state rates at your local university.

USF's Cost of Attendance can be found on the Financial Aid website https://www.usf.edu/financial-aid/cost-of-attendance/.

- Students Living On-Campus
- Students Living Off-Campus with Parents
- Students Living Off-Campus Not with Parents

Fees

The levels of the Activity and Service Fee, the Health Fee, and the Athletic fee are determined on each campus by a student fee committee appointed by the President of the University and the Student Government President. The committee includes USF faculty and students with the majority of the committee being students. The fees may be reviewed on a yearly basis.

Registration fees are assessed in accordance with University Board of Trustees rules. All fees are subject to change without prior notice. The University will make every effort to advertise any such changes if they occur.

1. Admissions Application Fee – (Each application - not refundable) $30.00
2. Non-Degree Application Fee – (Each application - not refundable) $30.00
3. Tuition

Schedule/Fee Statements are not mailed. Tuition is due by the fifth day of each term. Students may view and/or pay their current term fees online by accessing the "Tuition, Fees & Payments" option in **Student Self-Service** - https://webauth.usf.edu.

The student is responsible for paying fees in full by the appropriate due date as stated at https://www.usf.edu/business-finance/controller/student-services/deadline-dates.aspx. Failure to do so may result in cancellation of the student's registration. Checks are payable to USF.

To avoid a $100.00 late payment fee, all tuition fees must be paid by the fifth day of the term. The University cannot be responsible for lost or misdirected U.S. Mail. A student whose registration has been cancelled may request registration reinstatement through the fourth week of class for the academic term.

Note: All students who successfully petition for reinstatement from financial cancellation due to non-payment will be assessed a $100 late registration fee along with a $100 late payment fee. Upon approval for reinstatement, all fees and other debts owed to the University must be paid in full by cash, money order, check or credit card before reinstatement will be affected.

Current fees are posted on the **Student Self-Service** website.

1. **Students who *only* register for a co-op assignment** must pay a minimum of one (1) hour at the level of the co-op assignment.
2. **Tuition Fee Payment -** Access the "Tuition Fees and Payments" option in **Student Self-Service** at https://webauth.usf.edu.
3. **Late Registration Fee**

- All degree seeking students who initiate (i.e., those students who have not enrolled for any courses during early or regular registration) their registration during the late registration period will be automatically assessed a $100.00 late registration fee.
- All non-degree seeking students who have not registered for any courses by the end of the first week of classes will be automatically assessed a $100.00 late registration fee.
- All students who successfully petition for late registration into a course or for reinstatement from financial cancellation due to non-payment will be automatically assessed a $100.00 late registration fee.

Payment of Accounts Due to the University

Charges against students for loss or breakage of University equipment, books, fines and other charges are due immediately. Delinquent accounts may be considered sufficient cause for cancellation of registration. University regulations prohibit registration and the release of diplomas for any student whose account with the University is delinquent. Delinquent accounts may be turned over to a collection agency and all collection fees including legal fees will be added to the student account balance. Financial aid from a succeeding academic year cannot be used to repay prior academic year debts.

Payments should be made by the appropriate deadline and can be:

- Dropped in the applicable campus drop-box (checks and money orders only)
- Mailed to the University of South Florida, P.O. Box 864571, Orlando, FL 32886-4571
- Made online by accessing **Student Self-Service**

Payment Procedures

Payment must be received no later than the fee payment deadlines as specified on the Important Dates & Deadlines page - https://www.usf.edu/registrar/calendars/.

The primary form of payment of most account holders is on-line through **Student Self-Service** via the myUSF portal. Students can pay using an eCheck or a credit card in this system. Payments cannot be transacted by telephone.

Acceptable Forms of Payment

USF accepts online credit/debit cards or eCheck in your **Student Self-Service** account, via postal mail by check or money order, or iby cash or money order in the drop-box located on the applicable campus. For complete details, please visit the University Controller's Office at https://www.usf.edu/business-finance/controller/student-services/cashiers/index.aspx.

If your bill is to be paid by an outside agency (government sponsor or other third-party sponsor), your scholarship agency should notify the University in advance by letter stating the amount and length of time of the award and whom to bill for tuition. Keep the original copy in case the immigration officer at the port-of-entry or University Student Acounting Services requests it.

- eCheck (recommended) – check payments can be made in **Student Self-Service** by entering the routing and account number from your checking account paper checks.
    - Benefits: There is no additional cost to pay using this method and payments post immediately.

- Credit Card – MasterCard, American Express, and Discover credit card payments can be made in **Student Self-Service**. A 2.75% convenience fee will be charged.
- Mailed Check/Money Order – Checks and money orders (with student ID included) can be mailed to the address below. Please allow sufficient time for the checks to be received before the due date:

USF Payments
P.O. Box 737442
Dallas, TX 75373-7442

If you have questions regarding charges or payments on your student account or questions about your 1098-T (https://www.usf.edu/business-finance/controller/student-services/accountsreceivable/1098t.aspx) **please call 813-974-6056 or email** SFSHELP@USF.EDU**. You can also visit SVC 1039 on the Tampa campus.**

- For questions about your FAFSA or financial aid awards, please contact the Office of Financial Aid (https://www.usf.edu/financial-aid/questions/).

Other Forms of Payment

Tuition and fees may be partially or completely paid by Financial Aid, Florida Prepaid, tuition waivers, or departmental grants. The student is responsible to pay any amount that is not covered by these types of payments by the applicable due date.

Financial Aid

For details on how financial aid works at USF, visit https://www.usf.edu/financial-aid/index.aspx, as well as the Student Financial Information section of this catalog.

Florida Prepaid College Plan

The University of South Florida downloads a file from Florida Prepaid and automatically bills for all Florida Prepaid College students with tuition plans that are enrolled for Fall, Spring and/or Summer terms. Dorm plans are billed for students with dorm charges for Fall and Spring terms only. Payment is limited to the maximum amount allowed of the student's available prepaid plan balance. For more information on using Florida Prepaid at USF, visit https: www.usf.edu/business-finance/controller/student-services/student-accounting/florida-prepaid.aspx .

For questions concerning USF procedures or student account, contact the customer service department:

Email: SFShelp@usf.edu
Phone: (813) 974-6056

Florida Bright Futures

The Florida Bright Futures Scholarship Program (https://www.floridastudentfinancialaidsg.org/SAPBFMAIN/SAPBFMAIN) rewards students for their academic achievements during high school by providing funding for them to pursue post-secondary educational and career goals in Florida.

For more information on this program, including details on how to receive funding at USF, visit: https://www.usf.edu/financial-aid/brightfutures/index.aspx.

STUDENT TUITION AND FEES

Tuition Waivers

USF may waive tuition and fees as follows:

- Any dependent child of a special risk member killed in the line of duty, per Sections 112.19 and 112.191, Florida Statutes.
- Certain members of active Florida National Guard are entitled to a waiver of tuition and fees pursuant to Section 250.10, Florida Statutes.
- A student enrolled through the Florida Linkage Institutes Program is entitled to a waiver of the non-resident tuition and fees pursuant to Section 288.8175(6), Florida Statutes.
- Intern supervisors for institutions within the State University System may be given one non-transferable certificate (fee waiver) for each full academic term during which the person serves as an intern supervisor, pursuant to 1009.26, Florida Statutes.
- Persons 60 years of age or older who are Florida residents, as provided by Chapter 1009.26, Florida Statutes.
- A student who is or was at the time he or she reached 18 years of age in the custody of the Department of Children and Families or who, after spending at least 6 months in the custody of the department after reaching 16 years of age, was placed in a guardianship by the court. Or a student who is or was at the time he or she reached 18 years of age in the custody of a relative or nonrelative under s. 39.5085 or who was adopted from the Department of Children and Families after May 5, 1997, pursuant to Chapter 1009.25, Florida Statutes.
- Purple Heart recipients pursuant to Chapter 1009.26, Florida Statutes.
- Non-Florida resident fee for qualified students including the Deferred Action for Childhood Arrivals (DACA), as provided by Chapter 1009.26, Florida Statutes.
- Non-Florida resident fee for a veteran; C.W. "Bill" Young Veteran Tuition Waiver, as provided in Chapter 1009.26, Florida Statutes.

Waivers can be brought in person to Tampa Campus SVC 1039 or mailed to:

UCO-Student Accounting Services
University of South Florida
4202 E. Fowler Ave ALN 147
Tampa, FL 33620

The non-Florida student financial aid fee may not be waived for students receiving an out-of-state tuition and fee waiver.

Special Populations Waiver

Out of State Waiver Eligibility Process: Bill HB 851-Postsecondary Education Tuition and Fees (https://www.usf.edu/registrar/services/forms.aspx) allows students, including but not limited undocumented students who meet certain guidelines, to receive waivers to attend college at Florida resident (in-state) tuition rates. These non-resident students, who do not have sufficient ties to Florida as set forth under Florida School Code (SB-20E) section 1009.21, Florida Statutes, may qualify for an out-of-state tuition waiver.

Child Protection & Welfare Tuition Exemption: Section 402.403, Florida Statutes, established the Child Protection and Child Welfare Personnel Tuition Exemption Program for the purpose of recruiting and retaining high-performing individuals who are employed as child protection and child welfare personnel. For those personnel who meet the requirements of the program up to six credit hours of courses per term are exempt from the payment of tuition and fees at an institution in the State University System of Florida.

Homeless Fee Exemption

Florida Statue 1009.25(f)
http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&URL=1000-1099/1009/Sections/1009.25.html

A student who is homeless may be exempt from paying tuition and fees. The statute defines a homeless student as one who "lacks a fixed, regular, and adequate nighttime residence or whose primary nighttime residence is a public or private shelter designed to provide temporary residence for individuals intended to be institutionalized, or a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings."

If you think you may be eligible for the homeless exemption, you should speak with your Case Manager or Homeless Liaison Officer from the shelter or with a case manager from USF Student Outreach and Support (https://www.usf.edu/student-affairs/student-outreach-support/). Student Outreach and Support can be reached at (813) 974-6130.

Senior Citizen Tuition Fee Waiver

Florida residents who are 60 years of age or older as of registration day, and have lived in Florida for the last 12 consecutive months, may enroll on a space available basis in certain undergraduate and graduate courses without paying fees. For more information, visit https://www.usf.edu/registrar/services/non-degree-admission/senior-citizen-audit.aspx. A parking permit, purchased from Parking Services (https://www.usf.edu/administrative-services/parking/) is required to park on campus.

The Senior Citizen Tuition Waiver covers a maximum of 12 credit hours per term and is applicable only if the student registers for these courses on the designated registration day. Due to the non-degree seeking status, academic credit is not awarded, examinations are not required, and grades are not assigned. The student's status for that class is an audit, and their presence in the classroom is as a listener. For more information see, https://usf.app.box.com/v/usfpolicy10-006 (page 5-6).

Senior Citizen registration requests are processed on the sixth day of the term. Students need not be present in order to register; the application and registration worksheet should be submitted to nondegree@usf.edu. Forms submitted after the registration deadline will not be processed.

Many courses require departmental approval, prerequisites, or have other restrictions which may limit registration. You must acquire the necessary permits in advance of registration on a Senior Citizen Audit Registration Worksheet: https://www.usf.edu/registrar/services/non-degree-admission/senior-citizen-audit.aspx.

Additionally, the permits must be submitted electronically in **Student Self-Service** by the issuing department ahead of registration.

Students may not pre-register for courses in which they plan to use the Senior Citizen Tuition Fee Waiver. The waiver will not be processed if a senior citizen pre-registers and then submits a Senior Citizen Tuition Waiver application for those courses (https://www.usf.edu/registrar/documents/forms/senior-citizen-tuition-waiver.pdf).

It is the student's responsibility to complete and submit the waiver application, allowing sufficient time for the application to reach the Office of the Registrar by the registration deadline.

Third Party Billings

Third party billing is a service offered to outside agencies and companies requesting to be invoiced for a student's tuition and fees. A third party cannot be an individual (i.e. a student's parent). If you are a student and are expecting

an outside agency to pay for your tuition and fees, the Student Accounting Services Office must be provided with an authorization to bill that agency.

An authorization is a written statement, preferably on agency letterhead, giving the university permission to bill that agency. An authorization should contain the following information:

- Billing Address
- Contact person (name, phone number, e-mail)
- Student's full name and U ID number
- Specific semesters that will be paid
- Specific charges that will be paid

Examples of authorizations include: Vocational Rehabilitation authorizations, financial letters of guarantee, tuition assistance forms, letters of credit, and vouchers.

- If your agency does not have a standard letter of authorization, please use the Third Party Billing Agreement Form - https://www.usf.edu/business-finance/controller/documents/student-services/tpb_agreement_form.pdf
- For information on a student's third party responsibilities - https://www.usf.edu/business-finance/controller/documents/student-services/tpb_student.pdf

QUESTIONS? Email questions related to third party billing to ThirdParty@usf.edu.

State Employee Six-Hours-Free Course Benefit

Admitted USF degree-seeking or non-degree seeking students who are employed by the State of Florida may apply to waive tuition up to a maximum of 6 credit hours (excluding selected directed individual study or research, internship practicum, music & theatre performance, Cooperative education, PACE, lifelong learning, continuing education and correspondence courses).

State employees must also acquire all necessary employer approvals on the state employee Tuition Waiver Request form. For more information, visit https://www.usf.edu/business-finance/controller/student-services/student-accounting/waivers-state.aspx

State employees, like all other USF students, register via **Student Self-Service** but only on or after 6 p.m. two business days before the first day of classes each term. For example, state employee students register after 6 p.m. on Thursday preceding the first day of a term when classes begin on a Monday. Any state employee who registers at any time before the approved this registration start- time and day forfeits eligibility to use the State Employee Tuition Waiver and will be held fully liable for all USF tuition and fees.

Tuition Waiver Request forms must be completed and returned to the USF Student Accounting Services Office by the fourth day of class to avoid the $100 Late Payment Fee and potential class cancellation. State of Florida employees, who are not employed by the Florida State University System, will earn taxable income equal to the value of tuition waived for both undergraduate and graduate level courses. Since the value of tuition waived is taxable, it is subject to Federal Income Tax, Social Security and Medicare taxes (FICA), and reported to the Department of Financial Services, Bureau of State Payrolls; each term by the appropriate Division of Human Resources sees that all appropriate taxes are withheld.

Since tuition rates for Florida residents are lower than rates for non-residents, it is important for all state employees utilizing Tuition Waiver Request forms to verify their residency status is correct.

STUDENT TUITION AND FEES

Direct Deposit

1. Tuition is due at the end of the fifth day of classes each term.
2. Financial aid is paid on the sixth day of classes after enrollment is confirmed.
3. If students do not have a tuition deferment or have not paid their bill by the end of the fifth day of classes, their enrollment will be cancelled.
4. Any excess balance remaining will either be e-deposited to your personal bank account, (Log into **Student Self-Service** to sign up for E-Deposit) or Student Accounting Services will mail a check to the address listed for the student in Student Self-Service.

Refund of Tuition/Fees Payment Release of Tuition/Fees Liability

For the most current information on student refunds including how to request a refund and how much can be refunded, please refer to this site: https://www.usf.edu/business-finance/controller/student-services/student-accounting/student-refunds.aspx.

Fee Adjustment Request After Fifth Day of the Term

One-hundred percent (100%) of tuition and fees may be refunded if, within six (6) months of the end of the term to which the refund is applicable, a student who has withdrawn from a course completes and files with the Office of the Registrar a *Fee Adjustment Request Form* https://www.usf.edu/registrar/fee_adjustment.aspx citing circumstances outside of the student's control which are confirmed by supporting documentation and approved by the Fee Adjustment Committee. Circumstances to be considered within this six month period include:

1. Illness of a student of such severity or duration, as confirmed in writing by a physician, to preclude completion of the course(s),
2. Death of the student or death in the immediate family (parent, spouse, child or sibling),
3. Active military duty,
4. University error, or
5. Other documented exceptional circumstances beyond the control of the student which precluded completion of the course(s) accompanied by letter of explanation.

Special requests for an extension of the six (6) month deadline must include specific facts indicating special circumstances which (i) were beyond the control of the student (ii) clearly impaired the student's physical or mental ability to correct their academic/financial record at the university and (iii) are supported by written explanation and verifiable documentation.

A student who receives financial aid and subsequently changes the enrollment status which results in a refund in accordance with this section, will have the appropriate share of the refund returned to the university's financial aid programs in accordance with the Financial Aid Policy on Refunds and Repayments. Bright Futures recipients who owe repayment of funding because of a withdrawal for cause (WC) will have a Bright Futures repayment appeal automatically submitted to the State of Florida by the Office of Financial Aid for the year impacted. This appeal removes the student's repayment obligation with the State of Florida for the associated dropped/withdrawn hours. All credits with a WC will still be deducted from students' available Bright Futures scholarship length. If a fee adjustment is subsequently approved, the student's Bright Futures will be billed and funds returned to the State in accordance with Florida Statute 1009.53(4)(11).

The University of South Florida will approve a waiver of the Late Payment fee if the student is unable to make payment on time due to circumstances determined by the university to be exceptional and beyond the control of the student. A *Late Payment Fee Waiver Request Form* (https://www.usf.edu/financial-aid/know-this/withdraw.aspx) may be completed and submitted to Student Accounting Services, SVC 1102.

STUDENT TUITION AND FEES

Past Due Accounts

The university will cancel the registration of a student whose registration fees have not been paid in full by the deadline as indicated on the Office of the Registrar's Important Dates & Deadlines webpage (https://www.usf.edu/registrar/calendars/index.aspx). This means, specifically, that a student will receive no credit for any courses taken during that term. This includes students that registered for Alternative Calendar courses using **Student Self-Service** and courses that start prior to the first week of classes.

If the student is only taking Alternative Calendar courses that were not registered using **Student Self-Service** and have a start date after the first week of classes, register after the first week of classes or have an authorized deferred payment of fees, their registration may not be cancelled.

Late Fees

Late Payment Fees apply to students who do not pay their fees or obtain a full fee deferment by the payment deadline. The Late Payment Fee is $100 per term.

Late Registration Fees are charged to students who enroll following the close of the regular registration period for the term, who re-register, or who enroll for the first time during Late Registration and Drop/Add period. The Late Registration Fee is $100.00 per term.

Both a Late Payment Fee and a Late Registration Fee are charged to students who are dropped for non-payment.

Summer term is divided into sessions, and the late fee is charged per session.

Waiver of Late Fees

USF will approve a waiver of the Late Payment fee if the student is unable to make payment on time due to circumstances determined by the university to be exceptional and beyond the control of the student. Requests for a waiver must meet one of the conditions listed below to be considered:

- University error which precludes timely payment of registration fees. A supporting email from an appropriate USF official's USF email or letter on university letterhead and signed by an appropriate university official or an appropriate official university document must be included with your petition.
- Extraordinary circumstances such as severe illness, death of an immediate family member (parent, step-parent, spouse, child, sibling or grandparent), or call to active duty that precludes timely payment of registration fees. Appropriate documentation (note from physician, copy of military orders, etc.) must be included with your petition.

If you have any questions, contact Student Accounting Services at 813-974-6056.

Return the completed and signed petition form (https://www.usf.edu/business-finance/controller/documents/student-services/late_pay_waiver.pdf) and all relevant documentation to SVC 1039. You can also email your packet it sfscommittee@usf.edu or send via mail:

Student Accounting Services
University of South Florida
4202 E. Fowler Ave, ALN 147
Tampa, FL 33620

STUDENT TUITION AND FEES

Auditing Privileges and Fees

Only an admitted student may register to audit a course; as an auditor, the student is not allowed to take exams, earn grades, or receive credit. The student's status for that class is an audit. The student's presence in the classroom is as a listener, which means an instructor may limit auditing student's participation in class, including class projects and other interactive, graded or ungraded activities. For more information see, https://usf.app.box.com/v/usfpolicy10-006.

Audit status may only be obtained at the Office of the Registrar during the first five days of the term by filing a Course Audit Form (http://www.registrar.usf.edu/forms/Course%20Audit%20Form22010-11-03_16_27_53.pdf). A date-stamped permit from the college/department where the course is being offered must accompany a Course Audit Form to the Office of the Registrar. In-state fees are assessed for all audited courses.

Excess Hours Surcharge

BOG Regulation 7.003 (21)
https://www.flbog.edu/wp-content/uploads/Amended-Regulation-7.003.pdf
USF Regulation 4.0107
https://usf.app.box.com/v/usfregulation40107 (see item 6)

The Excess Credit Hour Surcharge is a state mandated fee that requires universities to add a surcharge to each credit hour that is more than 120% of hours needed for completion of your degree or 144 hours for 120 credit hour degree programs for First Time in College Students beginning in Fall 2019 or after. An Excess Hour Fee shall be assessed to designated undergraduate students pursuant to the provisions of BOG Regulation 7.003(21).

Effective Fall 2019, USF will calculate an excess hour threshold for each student based on the number of credit hours required for the degree. For any student who changes degree programs, the excess hour threshold must be adjusted only if the number of credit hours required to complete the new degree program exceeds that of the original degree program.

The surcharge is assessed only on the tuition portion of the semester hour cost, not on the fees. The number of total program hours required for the baccalaureate degree will be identified by the student's declared major. This is typically 120 semester hours, although, some programs have been approved to require more than 120 semester hours.

For further information, visit https://www.usf.edu/registrar/services/excess-hours/index.aspx.

No institution may waive the excess hours surcharge; the language of the statute is mandatory.

Repeat Course Surcharges

Section 1009.285 of Florida Statutes
http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&URL=1000-1099/1009/Sections/1009.285.html

A student enrolled in the same undergraduate college-credit course more than twice shall pay tuition at 100 percent of the full cost of instruction and shall not be included in calculations of full-time equivalent enrollments for state funding purposes. However, students who withdraw or fail a class due to extenuating circumstances may be granted an exception only once for each class, provided that approval is granted according to policy established by the Florida College System institution board of trustees or the university board of trustees. Each Florida College System

institution and state university may review and reduce fees paid by students due to continued enrollment in a college-credit class on an individual basis contingent upon the student's financial hardship. For purposes of this section, first-time enrollment in a class shall mean enrollment in a class beginning fall semester 1997, and calculations of the full cost of instruction shall be based on the system wide average of the prior year's cost of undergraduate programs for the Florida College System institutions and the state universities. Boards of trustees may make exceptions to this section for individualized study, elective coursework, courses that are repeated as a requirement of a major, and courses that are intended as continuing over multiple semesters, excluding the repeat of coursework more than two times to increase grade point average or meet minimum course grade requirements.

The university may grant exceptions to this rule based on extenuating circumstances and financial hardship. However, the university may only approve one appeal per course. The exceptions included in the Statute are extenuating circumstances and financial hardship and are defined as follows:

Extenuating circumstances are those circumstances determined by the university to be exceptional and beyond the control of the student and may include but not be limited to serious illness, death of an immediate family member (parent, step-parents, spouse, child, sibling, or grandparents), orders for active duty; or university error. In all cases, supporting documentation must be submitted with the request for a waiver of this surcharge.

The criteria used by the universities for determining financial hardship should include, but not be limited to, qualification for federal need-based financial aid. Students with other documented financial hardships may also be considered.

For consideration, the student must fill out a *Repeat Course Surcharge Waiver* and provide supporting documentation. Visit https://www.usf.edu/registrar/fee_adjustment.aspx for more information.

STUDENT REGISTRATION AND RECORDS

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STUDENT REGISTRATION AND RECORDS

Office of the Registrar

(813) 974-2000
asktheregistrar@usf.edu
https://www.usf.edu/registrar/

Tampa campus
4202 E. Fowler Avenue
Student Services Building - SVC 1034
Tampa, FL 33620

St. Petersburg campus
140 7th Avenue South, Bayboro Hall 102
St. Petersburg, FL 33701

Sarasota-Manatee campus
8350 N. Tamiami Trail, C107
Manatee, FL 34243

The Office of the Registrar leads the maintenance of student records in all formats as the university's chief student record custodian. The Registrar team provides accessible registration services that facilitate continuous enrollment and student success. Additional roles consist of leading graduation processes; and creating and maintaining academic programs, courses, and the schedule of classes in the student information system.

The Office of the Registrar provides information and services to students in the University's **Student Self-Service**. Using their Net ID and password, students can register and drop/add courses, update contact information, access registration appointment time and hold information, view their grades and order transcripts and proof of enrollment.

The Registrar team ensures institutional compliance of the Family Educational Rights and Privacy Act (FERPA) including students' rights to inspect, request amendments, and limit access to their student records.

Registration for Admitted Degree-Seeking Students

Continuing students may register via **Student Self-Service** on or after their registration appointment date and time for their next term's courses. More information is available at https://www.usf.edu/registrar/register/index.aspx.

Registered students may make course schedule adjustments from the time of their initial registration through the first five days of the term. Deadlines for each term are published at: https://www.usf.edu/registrar/calendars/index.aspx.

Students not registered prior to the first day of classes may register late during the drop/add week (first week of classes); a $100.00 late registration fee is charged for not having initiated registration on time. To avoid financial cancellation, fees are due for all registered courses of record on the fifth day of classes (end of drop/add period).

Administrative Holds

A student may be placed on administrative hold by failure to meet obligations to the University. Students with administrative holds may not be allowed to register, receive a diploma, or receive an official transcript. Settlement of financial accounts must be made in myUSF. Each student placed on administrative hold may determine via **Student Self-Service** which office to contact in order to clear the obligation. For a current list of common administrative holds and information on how to address them, see https://www.usf.edu/registrar/services/holds.aspx.

Late Registration

USF Regulation 4.0101 https://usf.app.box.com/v/usfregulation40101

All eligible students* attempting to register for the first time after active registration ends must obtain approval from the authorized college/department Academic Regulations Committee.

* An eligible student must be:

1. A continuing USF student,
2. A new student admitted late, or
3. A late readmitted former student returning after three or more semesters.

Late Registration Fee

All degree-seeking students who wait to initiate or attempt registration for the first time during the Late Registration (drop/add period) will be automatically assessed a $100.00 late registration fee.

All Non-Degree students who have not registered for any courses by the end of Late Registration (drop/add period) will automatically be assessed a $100.00 late registration fee.

Any students who successfully petition for late registration or reinstatement following financial cancellation will be automatically assessed a $100.00 late registration fee.

Requests to waive the $100 late registration fee must be submitted to the Office of the Registrar using the Late Registration Fee Waiver Request form

(https://www.usf.edu/registrar/documents/forms_2019/late_registration_waiver_request_form_2019.pdf).

Adds

After a student has completed registration on the date assigned, the student may continue to add more courses until the fifth day of the term, otherwise known as the end of drop/add period outlined in the Office of the Registrar's Important Dates and Deadlines.

For undergraduate students wishing to add a course after the drop/add period, they must use the Academic Regulations Committee (ARC) petition process via Archivum (myUSF). ARC petitions are reviewed by college committees. It is the student's responsibility to obtain, complete and submit all documentation required by this process. Incomplete petitions will not be considered.

If an instructor has left the university, the student should seek assistance from the applicable academic department.

The process and forms are available on the ARC website (https://www.usf.edu/undergrad/academic-processes/academic-regulations-committee/index.aspx). The forms below are required:

- *ARC Petition Form* (https://www.usf.edu/undergrad/documents/usf-arc-petition-form.pdf)
- *Instructor's Documentation Form* (https://www.usf.edu/undergrad/documents/usf-arc-instructors-documentation-form.pdf)

Drops

A student may drop courses during the drop/add period. Students with holds preventing registration may contact AskTheRegistrar@usf.edu to request a drop or withdraw prior to the applicable deadline. Courses dropped during the drop/add period do not appear on the student's transcript, and no tuition or fees will be assessed. Refer to the **Important Dates and Deadlines** calendar for the drop/add period of a particular term. Students are required to attend the first class meeting of courses for which they registered. See Course Attendance at First Class Meeting for more information.

Withdrawals

After the drop/add period, a student may withdraw from courses between the second and tenth week of the semester; these weeks are shorter for courses in Summer session and alternative calendars. See the Office of the Registrar's Important Dates and Deadlines calendar.

Tuition and fees will not be refunded for course withdrawals, and the student's academic record will reflect a "W" grade for each course withdrawal. Under specific conditions, consideration for refund of tuition and fees for course withdrawals may be requested by submitting a *Fee Adjustment Request* form (https://www.usf.edu/registrar/documents/forms/uro-far.pdf) accompanied by supporting documentation to the Office of the Registrar. Per Florida Board of Governor Regulation 7.002, "A written appeal for a refund or other appeal action must be submitted to the University within six (6) months of the close of the semester to which the refund or other appeal action is applicable." Students who withdraw are not permitted to continue attending class.

All undergraduate students will be limited to a total of five course withdrawals while enrolled as a degree-seeking or a Non-Degree student. The five course withdrawals will be limited to three course withdrawals for students with less than 60 semester credit hours, and two course withdrawals for students with more than or equal to 60 semester credit hours. Only in extenuating circumstances will approval be granted for more than five course withdrawals. Appeals for additional course withdrawals due to extenuating circumstances must be submitted to the Academic Regulations Committee in the college of the student's academic major.

Students should be mindful of the Excess Hour Surcharge Policy when requesting late adds or late withdrawals. See https://usf.app.box.com/v/usfregulation40102.

All undergraduate students enrolled in graduate-level courses while enrolled as a degree-seeking or Non-Degree student taking graduate courses at USF may withdraw from a course after the first week of the semester. To withdraw from a graduate course after the drop period, submit a Graduate Studies Petition (https://usf.app.box.com/v/graduate-studies-petition).

Individual Class Withdrawal

A student who withdraws may receive a grade of "W" up until the posted deadline to withdraw without academic penalty for each term. See the Office of the Registrar's Important Dates and Deadlines calendar for specific dates.

Beginning the sixth day of classes each semester, individual course withdrawals are enacted by self-service via **Student Self-Service** after the end of the drop/add period. Students with holds preventing registration may contact AskTheRegistrar@usf.edu to request a drop or withdraw.

The decision about whether or not to drop a class is an academic issue; however, it is **your responsibility** to understand the financial implications of this decision. Dropping classes **may** jeopardize future student aid eligibility, including scholarships and student loans. For more information, visit https://www.usf.edu/financial-aid/know-this/drop-credits.aspx.

Courses from which a student successfully withdraws will reflect a "W" grade on the student's academic transcript.

Withdrawals for Active Duty Military

Any student enrolled in a course shall not incur academic or financial penalties by virtue of performing military service on behalf of their country. Except in cases where the student and faculty member agree that completion is imminent and possible, the university will process retroactive drop with refund without academic penalty when a student is performing military service. If the course is no longer offered when the student seeks to resume study, an equivalent course may be selected. If the student chooses to withdraw, the student's record shall reflect that the withdrawal is due to active military service.

The provisions of this section shall apply to:

1. Students who are currently on active duty who receive orders that require reassignment to a different duty station or absence from class for an extended period of time during the term in which they are enrolled; and

2. Students who are members of a National Guard, Air National Guard, or other military reserve unit who receive orders calling them to active duty for operational or training purposes during the term in which they are enrolled, excluding any regularly scheduled weekend and annual training duty; and
3. Students who are veterans and who are recalled to active duty during the term in which they are enrolled; and
4. Students who enlist and whose induction date falls within the term in which they are enrolled.

Contact the Office of Veteran Success (https://www.usf.edu/student-affairs/veterans/) for assistance at ALN 241 or (813) 974-2291.

Appeal for Retroactive Withdrawal

USF Policy 10-006 Registration Changes Including Course Change, Cancelations, Withdrawals, and Auditing
https://usf.app.box.com/v/usfpolicy10-006

A student who has an unexpected life event or other extenuating circumstances during a term may request an exception to USF's dates and deadlines. A retroactive withdrawal may be requested whenever there are circumstances beyond the student's control, which make it impossible to complete a course. To initiate the appeal process, the student must submit a Petition to the Academic Regulations Committee.

The Academic Regulations Committee (ARC) Petition process occurs at the college level. Students engaging in this process should contact and submit the relevant documentation to the ARC representative in the college of their declared major. It is the student's responsibility to obtain, complete and submit all required documentation required; incomplete petitions will not be considered.

Students should be mindful of the Excess Hour Surcharge Policy (https://usf.app.box.com/v/usfregulation40102) when requesting late adds or late withdrawals.

Petitions may be approved if the ARC determines that you experienced extenuating circumstances beyond your control of such severity that the physical or mental ability to drop by the drop deadline was impaired. Such circumstances need to be supported by independent, objective and verifiable documentation.

All submitted documentation is subject to verification. Submission of false, forged or fraudulent information will result in a referral to the Office of Student Rights and Responsibilities.

When possible, the student is responsible for ensuring that all applicable courses are dropped or withdrawn before beginning this process. See Undergraduate Studies' Guide to the Petition Process: https://www.usf.edu/undergrad/academic-processes/academic-regulations-committee/.

1. Students requesting withdrawals for medical reasons do not typically need to include instructor documentation.
2. If you are petitioning for a Late Withdrawal, Total Withdrawal or Withdrawal Limit Exception for medical reasons, complete Part 1 of the *Medical Documentation Form* (PDF) at https://www.usf.edu/undergrad/academic-processes/academic-regulations-committee/forms.aspx, and have Part 2 completed by your physician. The *Medical Documentation Form* should be uploaded into Archivum.
3. All petition requests should be accompanied by a personal statement detailing the nature of your request, and a clear statement of why you feel that you should be granted the requested exception. This statement should include what happened and when it happened, with relevant dates included. Your appeal must also include any supporting documentation that can substantiate the claims made in your personal statement; appeals containing personal statements without supporting documentation will be denied.
    - If you are petitioning to withdraw from select courses in a semester, yet keep other courses, you will need to explicitly address why your situation impacted only those courses to be dropped and not the others.
    - If you stop attending class and have no documentation addressing what prevented a timely withdrawal from the class, your petition will be denied.
4. Ensure that all entries are filled out completely with all the relevant information for your petition type, and that all the proper signatures are obtained. Submit original copies of all the completed forms, your personal statement, and any supporting documentation to the ARC representative in the college of your major (see listing of ARC representatives on the ARC Petition form). Retain copies for your own records.

5. Decisions regarding ARC petitions can be expected within two weeks of submission, if the ARC package is complete.
6. Approved petitions for medical withdrawals will result in a "WC" grade for all applicable courses; "WC" grades denote withdrawals for extenuating circumstances. ARC decisions do not affect fee liability. Students must complete a Fee Adjustment Request through the Office of the Registrar to address fee liability before the applicable deadline.
7. ARC petition decisions by the College ARC may be appealed to the next level in the college. Final appeals to the college decision can be made to the Office of Undergraduate Studies (https://www.usf.edu/undergrad/) in SVC 2002, (813) 974-4051.

Student Records/Transcripts

Student Records

USF Regulation 2.0021
https://usf.app.box.com/v/usfregulation20021

The policies and procedures outlined in this Regulation are designed to implement the provisions of the Family Educational Rights and Privacy Act ("FERPA," 20 U. S. C. s.1232g) and Sections 1002.225 and 1006.52, Florida Statutes pursuant to which the University of South Florida is obligated to inform students of their rights to review and inspect education records, to challenge and seek to amend education records, to control disclosure of education records, and to contact the Student Privacy Policy Office of the U.S. Department of Education for concerns regarding alleged violations of FERPA or to the appropriate court for violations of privacy if applicable. USF has placed the responsibility for administration of this regulation with the University Registrar.

The student's USF education record shall not be changed after the student has graduated.

Student Privacy Rights

In the interest of openness and building trust with our students, USF affords students the right to limit data usage and sharing of their information, without having to request non-disclosure of directory information under the Family Education Rights and Privacy Act (FERPA). Pursuant to the requirements of FERPA, the following types of information designated by law as "directory information" can be released, if the student has not requested privacy or non-disclosure:

- The student's name
- The student's major field of study
- The student's participation in officially recognized activities and sports
- The weight and height of members of athletic teams
- The student's dates of attendance, part-time or full-time status, and degrees and awards received
- The student's photographic image independent of any additional personal identifiers

All other student data is protected. For more information, see https://usf.app.box.com/v/usfregulation20021.

Students may update their privacy setting in Archivum to limit the sharing of additional information, such as:

1. Include their information and other designated elements in the online student directory.
2. Release directory information about themselves to any third party.

Such updates must be made no later than the end of the second week of classes of the academic term or the student will be deemed to have waived their right of refusal until the next academic term. More information on Student Privacy Rights is available at https://www.usf.edu/registrar/services/privacy.aspx.

Student Information Changes

Notifications regarding changes to legal name, residency, and citizenship should be filed promptly using the appropriate form(s) accompanied by verifiable supporting legal documentation with the Office of the Registrar

(https://www.usf.edu/registrar/). Change of local, permanent, and emergency contact addresses; preferred name; and other information included in the student's permanent academic record should be completed in Student Self-Service.

Preferred Name/Chosen Name

Everyone has a name they prefer to be called, sometimes it's their legal name, but often it's not. With Policy 11-009, USF honors students' chosen, or preferred first names, where able. For more information on where a preferred name will display, please visit: https://www.usf.edu/registrar/services/preferred-name.aspx

Transcript Request

Transcripts may be released only by authorization of the student. For ordering options visit: https://www.usf.edu/registrar/resources/transcript.aspx. **NOTE:** All holds preventing release of a transcript must be resolved within 30 days of the request, or the order will be cancelled.

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STUDENT SERVICES AND RESOURCES

Academic Advising Resources for Undergraduate Students

Undergraduate Academic Advising Offices

Advising is available to help guide you through your Plan of Study and serve as a resource while obtaining your degree. Plan on meeting with your advisor once a semester.

New Admits – First Year & Transfer:

Please refer to your Orientation (link:https://www.usf.edu/orientation/index.aspx) materials and MyBullsPath online in the Archivum platform for more information about how to begin your academic advising experience at USF.

Continuing Students:

Please visit Archivum appointment scheduling to schedule an appointment or to access the virtual drop-in portal for your academic college (Appointment and drop-in availability varies by location – visit location webpages below for more details).

Tampa Campus

College of Arts and Sciences advisors - https://www.usf.edu/arts-sciences/students/advising/index.aspx
College of Behavioral & Community Sciences - https://www.usf.edu/cbcs/undergraduate/advising.aspx
Office: MHC 1143
Phone: 813-974-8441

Bellini College of AI, Cybersecurity and Computing - https://www.usf.edu/ai-cybersecurity-computing/academics/undergraduate/advising.aspx
Office: LIB 122

College of Design, Art, and Performance - https://www.usf.edu/arts/advising/
Office: FAH 120
Email: info@arts.usf.edu
Phone: 813-974-3660

College of Education - https://www.usf.edu/education/about-us/advising.aspx
Office: EDU 106
Email: edu-advise@usf.edu
Phone: 813-974-2979

College of Engineering - https://www.usf.edu/engineering/student-services/academic-advising/
Office: ENC 1302
Phone: 813-974-2684

Honors College - https://www.usf.edu/honors/current-students/advising.aspx
Office: HON 1001
Email: contactus@honors.usf.edu
Phone: 813-974-3087

Muma College of Business - https://www.usf.edu/business/undergraduate/advising/
Office: BSN 2102
Email: bsnadvising@usf.edu
Phone: 813-974-4290

College of Nursing - https://health.usf.edu/nursing/undergraduate/advising

Office: MDA 1002
Email: nurstudent@usf.edu
Phone: 813-974-2191

College of Public Health - https://health.usf.edu/publichealth/undergrad/advising
Office: CPH 1039
Email – BS in Public Health: UG-PublicHealthAdvising@usf.edu / BS in Health Science: HHSadvise@usf.edu
Phone: 813-974-4633

Office of Undergraduate Studies - https://www.usf.edu/undergrad/programs/ugs-degree-programs-staff.aspx
Office: SVC 2002
E-mail: askundergraduatestudies@usf.edu
Phone: 813-974-4051

St. Petersburg campus
Academic Advising Center- https://www.stpetersburg.usf.edu/academics/academic-resources/academic-advising/about/index.aspx
Email: USFSP-advising@usf.edu
Phone: 727-873-4511

Sarasota-Manatee campus
Sarasota-Manatee Campus Academic Resources - https://www.sarasotamanatee.usf.edu/academics/academic-resources/academic-advising/index.aspx
Email: sar-advising@usf.edu
Phone: 941-359-4330

Academic Resources and Programs

Academic Advocacy

Academic Advocates are dedicated to serving undergraduate students in their pursuit of timely progression to graduation. We work individually with students in academic distress to review their options, and we collaborate with academic departments, colleges and university personnel to improve retention and progression to graduation. Undergraduate students identified as experiencing barriers to retention, progression, or graduation may receive direct outreach from an Academic Advocate to review their progress and to advise them towards graduation. Major advisors and university department staff can refer a student to an Academic Advocate when they perceive an academic barrier for that student.

Tampa Campus
4202 E. Fowler Avenue, SVC 2002
Tampa, FL 33620
(813) 974-4051

https://www.usf.edu/undergrad/academic-advocacy/

St. Petersburg Campus
140 7th Ave. South, Bay 129

St. Petersburg, FL 33701

https://www.stpetersburg.usf.edu/student-life/compass/advocacy/index.aspx

Sarasota Manatee Campus

8350 N. Tamiami Trail

Sarasota, FL 34243

https://www.sarasotamanatee.usf.edu/academics/academic-resources/academic-advising/academic-advocacy.aspx

Academic Success Centers

Learning support services are available to all USF students on all three campuses. Each campus has a dedicated center that offers a supportive environment conducive to helping students achieve their highest learning potential. All services are free to enrolled USF students.

The Academic Success Center (Tampa Campus)

4202 E. Fowler Avenue, LIB 206
Tampa, FL 33620
(813) 974-2713
https://www.usf.edu/undergrad/academic-success-center/index.aspx

The Academic Success Center offers a range of options for subject-specific tutoring, a comprehensive Writing Studio, a Math Lab, and other learning support services in the form of workshops, courses for credit, and specialized program support for several student cohorts ranging from first-year access programs to graduate students.

SMART Lab (Tampa Campus)

4202 E. Fowler Avenue, LIB 232
Tampa, FL 33620
(813) 974-9944
smartlab@usf.edu
https://www.usf.edu/undergrad/academic-success-center/smart-lab/

The SMART Lab is an innovative learning environment dedicated to supporting students in introductory math courses through tutoring assistance and technology. In the 324-computer lab, students enrolled in SMART Lab courses use software to complete assignments at their own pace, receive instant feedback as they learn mathematics by doing, and get on-demand assistance from instructors, tutors or teaching assistants. Our goal is to help students build a foundation of study skills that will allow them to learn mathematics and progress towards becoming independent learners. To seek help in SMART Lab courses, complete lab work, or ask additional questions visit us during our hours of operation on the second floor of the Library, LIB 232.

Tutoring Hub (Tampa Campus)

University of South Florida
4202 E. Fowler Avenue, LIB 206
Tampa, FL 33620
(813) 974-2713
asctampa@usf.edu
https://www.usf.edu/undergrad/academic-success-center/tutoring/

The Tutoring Hub at the Academic Success Center offers USF students tutoring assistance in a wide variety of subjects. Help is available on a drop-in basis or via appointments in a collaborative peer-to-peer group setting. A list of the courses tutored can be found on our website (https://www.usf.edu/undergrad/academic-success-center/tutoring/courses-tutored.aspx).

The Writing Studio (Tampa Campus)

University of South Florida
4202 E. Fowler Avenue, LIB 233
Tampa, FL 33620
(813) 974-8293
https://www.usf.edu/undergrad/academic-success-center/writing-studio/

The Writing Studio encourages students to engage in writing as a recursive practice through sustained research, analysis, and reflection. The Studio's mission is to support USF students as they develop writing, reading, and critical thinking practices appropriate for their majors and future professions. The Studio is proud to serve writers at all levels of study, from all disciplines, and at all stages of the writing process. Our peer consultants are experienced undergraduate and graduate students and professional writers from a variety of disciplines. We offer face-to-face consultations as well as occasional workshops for campus partners. In keeping with best practices for Writing Studios, we do not provide copyediting services. Our approach emphasizes non-directive feedback, Socratic questioning, and active learning.

Debbie Nye Sembler Academic Student Success Center (St. Petersburg campus)

140 7th Ave. S., DAV 107
St. Petersburg, FL 33701
(727) 873-4632
https://www.stpetersburg.usf.edu/student-life/student-success-center/

The Debbie Nye Sembler Academic Student Success Center (SSC) offers: subject-specific appointment and drop-in tutoring; Supplemental Instruction sessions for historically challenging courses like chemistry and psychological statistics; and writing consultations either face-to-face or through its online service. Each semester, the SSC also hosts a variety of workshops focused on key learning strategies and techniques.

The MathLab (St. Petersburg Campus)

140 7th Ave. S., HWH 232
St. Petersburg, FL 33701
(727) 873-4632
https://www.stpetersburg.usf.edu/student-life/student-success-center/mathlab/

Like the SMART Lab in Tampa, The MathLab also supports students in introductory math courses through tutoring assistance and technology. In the 30-computer lab located on the second floor of H. William Heller Hall, HWH 232, students enrolled in certain math courses, like College Algebra, use software to complete their homework and can get on-demand support from tutors or instructors. This lab also serves as the primary testing location for College Algebra, as well as the retest location for other introductory math courses.

Academic Success Center (Sarasota-Manatee Campus)

8350 N. Tamiami Trail, SMC B130
Sarasota, FL 34243

(941) 359-4342
https://www.sarasotamanatee.usf.edu/academics/academic-resources/tutoring.aspx

The Academic Success Center (ASC) provides academic support to students through subject tutoring, writing consultations, interactive workshops and resource materials. Tutoring is offered face-to-face, through small group sessions, or via online virtual sessions in select subjects and courses. Writing style guides for APA, MLA, Chicago style and other resources are also available to students.

Fishman Family Student-Athlete Enrichment Center (Tampa Campus)

12503 USF Bull Run Dr.

Tampa, FL 33617

https://gousfbulls.com/sports/2020/3/23/academic-services.aspx

Welcome to Academic Services and the Fishman Family Student-Athlete Enrichment Center (FFSAEC) at the University of South Florida in amazing Tampa Bay! USF Athletics, the Office of Undergraduate Studies (UGS) and the Academic Services unit are proud to serve and support our student-athletes as they work to achieve their academic, athletic and personal goals at USF. Our dedicated team of professional staff bring a wealth of experience and energy and are committed to providing a comprehensive array of support services and resources aimed at contributing to a first-class student-athlete experience. Collectively, we maintain an environment devoted to integrity and compliance and are holistically committed to USF Athletics' mission of winning in the *Classroom*, the *Community* and on the fields of *Competition*.

Conveniently located on the second floor of the Lee Roy Selmon Athletics Center in the Athletics District, The Fishman Family Student-Athlete Enrichment Center is the hub for our student-athlete support services. The Center houses staff and resources from Athletics Compliance, Student-Athlete Enhancement, Behavioral Health as well as Academic Services. The FFSAEC provides a safe, productive and supportive environment for learning, growth and development as we prepare our student-athletes to be impactful citizens in the USF community and society at-large.

As our student-athletes continue to excel in all phases of their academic and athletic careers at USF, we look forward to continuing to encourage and support them in maximizing their experiences on campus and preparing them for their lives after sport. Once again, welcome and Horns Up!

Education Abroad

https://www.usf.edu/world/education-abroad/

Education Abroad offers a variety of study abroad opportunities for students and faculty around the world. Programs include: semester exchanges, dual degree programs, summer and short term programs, international internships, and service learning. Programs range from one week to one year and award academic credit. Education Abroad facilitates the incoming and outgoing exchange process and works closely with our international partner universities to develop new academic programming and exchanges.

The Education Abroad Office provides extensive planning assistance for both students and faculty program leaders, including pre-departure orientation sessions. The staff members have extensive experience in study abroad and are able to offer seasoned, insightful advising and information to anyone considering or planning a study abroad experience.

Tampa Campus

4202 E. Fowler Avenue, CGS 101
Tampa, FL 33620
(813) 974-4314

St. Petersburg Campus

140 7th Ave. S., PNM 102

St. Petersburg, FL 33701

Sarasota-Manatee Campus

8350 N. Tamiami Trail, B222

Sarasota, FL 34243

Office of Student Engagement in Research and Innovation (Tampa Campus)

3702 Spectrum Blvd. Ste. 165
Tampa, FL 33612
www.usf.edu/research-innovation/student-engagement/undergraduate-students/seri/

The Office of Student Engagement in Research and Innovation (SERI) engages students from admissions to graduation in the pursuit of undergraduate research: an inquiry or creative project that makes an original contribution to their discipline. We serve as a hub connecting students with high impact practices across the university. The SERI staff are dedicated to the university goal of conducting high-impact research and innovation to advance frontiers of knowledge, solve global problems and improve lives.

USF Libraries

https://www.lib.usf.edu/

The USF Libraries offer access to over 1.3 million books and an extensive selection of print and electronic resources, including 52,000 e-journal subscriptions, 443,000 e-books, and over 800 databases containing articles, media and other materials. Students also have access to our physical collections in the libraries on the Tampa and St. Petersburg campuses, which include audio/visual materials including videos, CDs, DVDs, and even LPs.

Tampa Campus

4202 E. Fowler Ave. LIB 122
Tampa FL 33620
(813) 974-1611

https://lib.usf.edu/tampa-campus/

The University Library on the Tampa campus is a comfortable and inviting place for students and faculty to meet, study, conduct research, and complete group assignments. Library facilities provide wireless access, electrical connections for laptops, individual and group study seating and instructional labs. The Learning Commons (LC) on the first floor has over 140 computer workstations, as well as the Library Services Desk, a state-of-the-art Digital Media Commons, the Digital Heritage and Humanities Collections and the IT Helpdesk. The Academic Success Center, on the second floor, includes the SMART Lab, with an additional 354 computer workstations and the Writing Studio. Other Library partners include the Office for Undergraduate Research, Division of Health Professions Advising

and a Starbuck's Café. Students and faculty also have access to specialized research assistance and information literacy instruction from our librarians. Assistance is available from research and reference librarians either by appointment, on-line via our website, by phone, or in a classroom setting.

Shimberg Health Sciences Library (Tampa Campus)
12901 Bruce B Downs Blvd

Tampa FL 33620

(813) 974-8432

https://libraries.health.usf.edu/Home

Nelson Poynter Memorial Library (St. Petersburg Campus)
140 7th Ave. South

St. Petersburg, FL 33701

https://lib.stpetersburg.usf.edu/

Sarasota Manatee
8350 N. Tamiami Trail, C203B

Sarasota, FL 34243

https://lib.usf.edu/sarasotamanatee/

Testing Services (Tampa Campus)

4202 E. Fowler Avenue, NEC 116
Tampa, FL 33620
(813) 974-2742
https://www.usf.edu/testing-services/

Testing Services is an auxiliary unit within Innovative Education. It supports the university's strategic efforts to ensure student success and program innovation by administering entrance and placement, certification and licensure, distance learning and pre-employment exams for numerous agencies, businesses and institutions. Testing Services accommodates USF and non-USF customers, and delivers more than 1,000 exams per month. Students and professionals alike may take advantage of Testing Services' portfolio of exams.

Student Accessibility Services

https://www.usf.edu/student-affairs/student-accessibility/

In accordance with Section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and the ADA Amendments Act, USF is committed to providing reasonable accommodations to students with disabilities. Creating an accessible environment is a collaborative process that involves the office of Students with Accessibility Services, our students, and all faculty and staff. Students who utilize accommodations often share stories about their academic success and the positive impact of accommodations.

Tampa Campus

4202 E. Fowler Avenue, SVC 1133
Tampa, FL 33620
813-974-4309 (Office)
813-974-7337 (Fax)
sas-info@usf.edu

St. Petersburg Campus

140 7th Avenue South SLC 1203
St. Petersburg, FL 33701
727-873-4837 (Office)

727-873-4828 (Fax)
stp-sas@usf.edu

Sarasota-Manatee Campus

8350 N. Tamiami Trail B130A
Sarasota, FL 34243
941-359-4714 (Office)
sas-sar@usf.edu

Office of Veteran Success

The Office of Veteran Success (OVS) mission is to provide a seamless transition for our nation's veterans from military life, through campus life into a meaningful career by providing high quality services and opportunities for academic success, personal growth, and professional development. The vision of OVS is to empower student veterans to achieve their definition of success beyond service. OVS serves the entire military-connected population across all three campuses in Tampa, St. Petersburg, and Sarasota-Manatee; student veterans, veteran dependents using GI Bill, active-duty service members, and members of the active Reserve and National Guard.

Office of Veteran Success (Tampa Campus)

4202 E. Fowler Avenue, ALN 241
Tampa, FL 33620
Phone: (813) 974-2291
Email: ovs@usf.edu
Website: https://www.usf.edu/student-affairs/veterans/

Military Families and Veterans Success Center (St. Petersburg Campus)

140 7th Ave. S, TER 301/302

St. Petersburg, FL 33701
Phone: (727) 873-4467
Email: stp-va@usf.edu
Web: https://www.stpetersburg.usf.edu/resources/military-and-veteran-success/

STUDENT SERVICES AND RESOURCES

Office of Veteran Success (Sarasota-Manatee Campus)

8350 N. Tamiami Trail, Room B106
Sarasota, FL 34243-2025
Phone: (941) 359-4291
Email: sar-vastudents@usf.edu
Website: https://www.sarasotamanatee.usf.edu/campus-life/campus-resources/veterans-success/index.aspx

Joint Military Leadership Center

4202 E. Fowler Ave., CWY 408

Tampa, FL 33620

https://www.usf.edu/undergrad/jmlc/index.aspx

The Joint Military Leadership Center (JMLC), founded in 2004, plays a significant role in supporting the Army, Naval and Air Force ROTC programs at the University of South Florida. Through a variety of programs and initiatives, our ROTC graduates will gain a better understanding and appreciation for the capabilities, limitations and culture of each military service in addition to the challenges and value of joint and combined operations. As a result, these future military officers will be better prepared to serve in a joint, multi-national environment upon commissioning.

Transfer Student Success

Office of Transfer Student Success (Tampa Campus)
4202 E. Fowloer Ave., SVC 2002

Tampa, FL 33620

https://www.usf.edu/undergrad/transfer-student-success/

The Office of Transfer Student Success leads USF's strategic efforts to support and advocate for our diverse population of transfer students from matriculation to graduation. Our mission is to help transfer students graduate on time by facilitating a smooth transition process, connecting them with useful resources, fostering a strong sense of community, and providing the structure they need to navigate and progress through their academic journey.

Transfer Experience (St. Petersburg Campus)
140 7th Ave. South, Bay 129

St. Petersburg, FL 33701

https://www.stpetersburg.usf.edu/student-life/compass/students/transfer-students.aspx

Student Support Services (Tampa campus)

University of South Florida
4202 E. Fowler Avenue, SVC 2002
Tampa, FL 33612
(813) 974-4301
UGS-AskSSS@usf.edu
https://www.usf.edu/undergrad/sss/index.aspx

STUDENT SERVICES AND RESOURCES

The Student Support Services Program (SSS) is a federally funded retention program designed for students who have been identified as having an academic need and either first generation college student, as having low-income family status, or both. Based on evidenced based research SSS is designed to significantly increase the retention and graduation rates of the participants it is funded to serve. We are committed to providing proactive, intrusive, comprehensive and innovative services to enhance our student's success at USF. SSS provides a plethora of services including individualized academic advising, counseling, coaching, SSS Summer Program, Living Learning Community, financial aid assistance, social and cultural enrichment programs, employment and workshops that broaden career perspectives, improve academic skills, promote self-confidence and address various non-cognitive factors.

Student Benefits

- The summer program is free to all students who complete a FAFSA and meet low-income requirements (tuition, housing, books, meals)
- Receive personalized academic advising and counseling
- Receive priority summer housing and participate in the SSS Living Learning Community
- Receive a head start on the fall curriculum
- Enhance study-skills and problem solving
- Explore career goals or major choice
- Discover the campus and the surrounding Tampa Bay area
- Make friends at the university

Contractual Agreement
Program participants are expected to abide by the SSS contractual agreement made upon their entrance to the institution. Following the guidelines has successfully benefited our students in that an average of 85-95% have remained in good academic standing each year.

As a student in our program, you are responsible to maintain contact with your SSS counselor, participate in student success workshops, become a member of the S Club, utilize the SSS computer lab, and participate in program events and activities.

USF Summer ACE Program

4202 E. Fowler Ave., SVC 2002

Tampa, FL 33620

https://www.usf.edu/admissions/freshmen/summer-ace/index.aspx

The Summer Academic and Cultural Engagement Program (ACE) is designed to facilitate a purposeful transition from high school to college for incoming first-year students. The ACE program offers specialized academics, community building, and campus engagement experiences.

As an ACE student at the University of South Florida, you will experience exclusive opportunities for cultural immersion and hands-on learning, which will prepare you for your USF journey by demonstrating skills and knowledge you can utilize throughout your college career!

Residential Learning

Living on campus involves much more than just a dorm room! The Academic Initiatives Team ensures that while living on campus students are focusing on academic engagement, interpersonal skills, global citizenship, and wellness.

These goals are acheived through intentional conversations, passive activites, active programming, community gatherins, roommate agreements, and much more.

Tampa Campus

4202 E. Fowler Ave., RAR 229

Tampa, FL 33620

https://www.usf.edu/housing/residential-learning/index.aspx

St. Petersburg Campus

140 7th Ave. South

St. Petersburg, FL 33701

https://www.stpetersburg.usf.edu/student-life/housing/residential-community-programs/index.aspx

Center for Career and Professional Development

Career services are offered on all three campuses to help students navigate the challenges and complexities that accompany planning a career path.

Tampa Campus

4202 E. Fowler Ave. SVC 2088
Tampa, FL 33620-6930
(813) 974-2171
CareerServices@usf.edu
https://www.usf.edu/career-services/

Suit-A-Bull

4202 E. Fowler Ave. SVC-2060
Tampa, FL 33620-6930
(813) 974-1407
https://www.usf.edu/career-services/students/suit-a-bull.aspx

Suit-A-Bull, organized by Enactus at USF in partnership with the Center for Career and Professional Development, is a free suit rental service for USF students. Suit-A-Bull has over 600 items including suits, jackets, pants and shirts for both men and women.

Bellini Center for Talent Development

4202 E. Fowler Ave., TVB 200

Tampa, FL 33620

https://www.usf.edu/business/talent-development/index.aspx

The Bellini Center for Talent Development at the Muma College of Business is a career-development program for students and the Tampa Bay business community creating a real world corporate environment in a classroom level setting. The center seeks to increase job placement for graduates while providing Tampa Bay businesses with a talent pipeline of employees uniquely prepared to meet their needs through a three-year plus certification program.

St. Petersburg Campus

131 6th Ave., SLC 2300

St. Petersburg, FL 33701

727-873-4129

stp-careercenter@usf.edu

https://www.stpetersburg.usf.edu/student-life/career-center/

Sarasota-Manatee Campus

8350 N. Tamiami Trail

Sarasota, FL 34243

941-359-4703

https://www.sarasotamanatee.usf.edu/campus-life/career-services/

Community Programs and Engagement

College Reach-Out Program (CROP)

4202 E. Fowler Avenue, SVC 2002
Tampa, FL 33612
(813) 974-4051
https://www.usf.edu/undergrad/crop/index.aspx

Success Is a Journey, Not a Destination!

College Reach-Out Program (CROP) is a statewide pre-college program established in 1983 designed to increase the number of students who successfully enter and complete a postsecondary institution. The program's primary objective is to strengthen the educational motivation and preparation of low-income and educationally disadvantaged students in grades 7 through 12, representing various cultural backgrounds, who "otherwise would be unlikely to seek admission to a community college, state university or independent post secondary institution without special support and recruitment efforts."

Upward Bound Program

4202 E. Fowler Avenue, SVC 2002
Tampa, FL 33612
(813) 974-4051
https://www.usf.edu/undergrad/ub/

The University of South Florida Upward Bound Program (UBP) is a TRIO (https://www2.ed.gov/programs/trioupbound/index.html) college-access program funded by the United States Department of Education.

- The goal of UBP is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of post-secondary education.
- USF UBP serves Hillsborough County high school students living in low-income households or households in which neither parent holds a bachelor's degree (first-generation college students; https://www.usf.edu/undergrad/ub/program-eligibility.aspx).

- Services also include instruction, tutoring, counseling, mentoring, cultural enrichment, campus tours, and a college residential experience (https://www.usf.edu/undergrad/ub/services.aspx).

Office of Community Engagement and Partnerships (OCEP; Tampa Campus)

4202 E. Fowler Avenue, ALN 185
Tampa, FL 33620
(813) 974-6709
https://www.usf.edu/engagement/

At the Tampa campus Office of Community Engagement and Partnerships (OCEP), we work with faculty across disciplines to develop a range of community engaged learning (CEL) courses with real-world impact. Students are able to complement their classroom learning with experiential opportunities that provide valuable service to our local and global communities, and become better equipped to succeed.

Community Engaged Learning is considered a "high-impact practice" (HIP), or "an investment of time and energy over an extended period that has unusually positive effects on student engagement in educationally purposeful behavior" (Kuh 2010: vi). A HIP is effective with students because it allows students to interact with faculty and peers about substantive matters; increases the likelihood that students will experience diversity; provides frequent feedback about their performance; offers opportunities for students to see how what they are learning works in different settings, on and off campus; and bring students' values and beliefs into awareness, helping them to better understand themselves in relation to others and the larger world (Kuh 2008).

Center for Civic Engagement (St. Petersburg campus)

140 7th Avenue South
St. Petersburg, FL 33701
(727) 873-4773
https://www.stpetersburg.usf.edu/student-life/center-for-civic-engagement/

At the St. Petersburg campus Office of Civic Engagement, we use the Citizen Scholar Model. The objective of the Citizen Scholar Model is to combine academic instruction with implementation of concepts learned in the classroom into the local community. The local community is broadly defined to include business, educational, and social service agencies as well as local laboratories' faculty use to further their research agendas. We envision these types of experiential and community engaged learning opportunities will become a feature in every academic program.

Student Engagement

New Student and Family Experience

The USF New Student and Family Experience cultivates community and fosters a sense of belonging to aid a student's transition into our community. As students navigate their academic, social, institutional, and emotional adjustment to college, staff and student leaders, on all three campuses, are available to provide care, support, and guidance. Through institutional, community, and individualized offerings, students establish a connection to USF, participate in shared USF traditions, identify a support network, gain an understanding of tools and resources, and receive support to remove barriers to ensure their continued enrollment. Our units also provide families support throughout their student's time at USF. Staff are available to answer family questions, connect families to valuable resources, and provide individualized support so families can help their student navigate their transition into our community and progress towards their degree.

Tampa Campus

The offices of New Student Connections and Parent and Family Engagement provide programs and services to students enrolled on the Tampa campus, and their families.

New Student Connections

Website: usf.edu/newstudent
Phone: (813) 974-2896
Email: newstudent@usf.edu

Parent and Family Engagement

Website: usf.edu/family
Phone: (813) 974-2896
Email: family@usf.edu

St. Petersburg Campus

The COMPASS Student Experience office provides programs and services to students enrolled on the St. Petersburg campus, and their families.

COMPASS Student Experience
Website: https://www.stpetersburg.usf.edu/student-life/compass/index.aspx
Phone: (727) 873-4003
Email: usfsp-compass@usf.edu

Sarasota-Manatee Campus

The Department of Student Support provides programs and services to students enrolled on the Sarasota-Manatee campus, and their families.

Department of Student Support
Website: https://www.sarasotamanatee.usf.edu/campus-life/new-student-and-family-resources.aspx
Phone: (941) 359-4330
Email: bstucker@usf.edu

Center for Leadership & Civic Engagement (Tampa Campus)

Marshall Student Center, Student Life Tower
4202 E. Fowler Ave, MSC 1300
Tampa, FL 33620
Main Office: (813) 974-7595
https://www.usf.edu/CLCE

The Center for Leadership and Civic Engagement (CLCE) trains, educates, and develops USF community members to be effective, ethical, and positively engaged leaders among the global community. Our programs help each student discover their passion and talents while developing their skills and understanding of leadership and active citizenship.

Student Life and Engagement (St. Petersburg Campus)

140 7th Ave South, SLC 1300

St. Petersburg, FL 33701
Phone: (727) 873-5180
Web address: www.stpetersburg.usf.edu/student-life/student-life/index.aspx

The mission of Student Life and Engagement is to be the catalyst in providing diverse and engaging co-curricular experiences that help facilitate students' educational and holistic journeys. Functions Include: Activities and Programs, Student Centers and Events, Multicultural Affairs, Leadership and Student Organizations, Crow's Nest (Student Newspaper), and the Student Government Association

- Leadership & Student Organizations: Location SLC 1700
- Crow's Nest (Student Newspaper): Location: SLC 1200
- Office of Multicultural Affairs: Location: SLC 1400
- Student Centers and Events: Location USC 173
- Student Government Association (St. Pete campus): Location: SLC 1500
- Student Digital Media Team: Location: SLC 1300

Office of Student Engagement (Sarasota-Manatee Campus)

8350 N. Tamiami Trail, SMC A117
Sarasota, FL 34243
941-359-4711
studentengagement@usf.edu
www.sarasotamanatee.usf.edu/campus-life/student-engagement/

The Office of Student Engagement provides co-curricular experiences for students that encourage relationship building and personal and professional growth. The programs and services offered foster student development, enhance the overall educational experience, and prepare students to be contributing members of a diverse global society. Student Engagement accomplishes this by offering students the opportunity to participate in campus events and programs, join student organizations, become student leaders, and learn about campus traditions, such as Week of Welcome and Homecoming. Currently, there are over 30 active student organizations, and students are encouraged to get involved with any of these student clubs and organizations that the Sarasota-Manatee campus has to offer.

Faith-Based Organizations

The Religious and Spiritual Life at USF is a network of member faith communities committed to an agreed upon set of ethical standards. We provide access to programs, services, and activities that encourage a campus atmosphere of healthy religious and spiritual expression. This is accomplished through meetings, resources allocation, and collaboration between member organizations and the Division of Student Success.

For more information, visit https://www.usf.edu/student-affairs/dean-of-students/resources/religious-and-spiritual-life.aspx

Center for Student Involvement (Tampa Campus)

4202 E. Fowler Avenue, MSC 4100
Tampa, FL 33620
(813) 974-1001
https://www.usf.edu/student-affairs/involvement/index.aspx

STUDENT SERVICES AND RESOURCES

At USF, there are so many ways that you can get involved with campus and the community while having fun and exploring your passions! Our office exists to not only coordinate many of these activities, but to help you find just the right ones for you. Stop by our office and we will point you in the right direction and/or explore the opportunities. Attend, volunteer, or plan – just get involved to make some of the best memories and friends of your college years!

Fraternity & Sorority Life

4202 E. Fowler Avenue, MSC 2300
Tampa, FL 33620
(813) 974-1001
getinvolved@usf.edu
https://www.usf.edu/student-affairs/involvement/fraternity-and-sorority-life/index.aspx

Being a member of a Greek lettered organization at the University of South Florida is a great opportunity to develop as a person and to enhance the collegiate experience. Through membership development programs that the office hosts to philanthropies created by each organization, members of the Greek community are exposed to multiple learning and growth opportunities. Being a member of a fraternity/sorority means joining an organization that is bigger than yourself where you learn about personal values and ethics and finding that organization that has the values and morals that align with your own. This aspect is something that is unique to a Greek Lettered organization and that no other student organization can offer to the average student.

Office of Multicultural Affairs

4202 E. Fowler Avenue, MSC 3300
Tampa, FL 33620
(813) 974-5111
sa-OMA@usf.edu
https://www.usf.edu/student-affairs/multicultural-affairs/

The Office of Multicultural Affairs coordinates educational, cultural, and social programs to foster experiences, which create interculturally mature global citizens who are prepared to thrive in diverse environments. While promoting intercultural dialogue, awareness, advocacy and respect for diversity, OMA helps students understand and appreciate a multitude of identities. Through programming, trainings, and direct connections with our staff and services, OMA creates an inclusive environment enabling students to become conscientious global citizens.

Student Government

Web: https://www.usf.edu/student-affairs/student-government/
Email: studentgovernment@usf.edu

USF Student Government Association (SG) is run by more than 150 students and advised by a group of full-time advisors across our three campuses. We are here for you–the students of USF–to serve your needs and be your voice. We welcome you to get involved with us either directly as a student employee, elected student official or volunteer, indirectly by attending the events we sponsor or fund through campus departments, and/or by using the various services and resources provided. For more detailed information, please visit our website.

Tampa campus
4202 E. Fowler Avenue, MSC4300
Tampa, FL 33620
813-974-2401

St. Petersburg campus

140 7th Ave South, St. Petersburg, FL 33701
Location: Student Life Center, SLC 1500
727-873-5180

Sarasota-Manatee campus

8350 N. Tamiami Trail, SMC A-117
Sarasota, FL 34243
941-359-4711

Student Wellness and Recreation

Health and Wellness Centers

Wellness consists of different dimensions, such as emotional, environmental, intellectual, social and physical. When you take care of each one, you can be your best and excel in all areas of your life. Most students cite stress and anxiety as major challenges to achieving their goals. We have many resources to help you be well and excel on campus. Our services and resources are designed so you can start develop lifelong healthy habits that can have a positive impact on your college success.

Center for Student Well-Being (Tampa Campus)

4202 East Fowler Avenue, SVC 2127
Tampa, FL 33620
(813) 974-1818
www.usf.edu/student-affairs/wellbeing/

The Center for Student Well-Being aims to increase knowledge, awareness, and access to health and wellness resources in order to facilitate behavior change leading to academic and lifelong success. The Center for Student Well-Being offers both professional and peer-led presentations and outreach on a wide variety of college health topics including but not limited to: healthy routines, stress management, alcohol, and other substances, healthy relationships, sexual health, and disease prevention. The Center for Student Well-Being is also home to the REACH Peer Health Educators.

Wellness Center (St. Petersburg campus)

140 7th Avenue South, SLC2200
St. Petersburg, FL 33701

(727) 873-4422

www.stpetersburg.usf.edu/student-life/wellness/index.aspx

The Wellness Center's services are provided to assist the St. Petersburg campus community in achieving and maintaining balanced living in regards to physical, emotional, vocational and relational functioning, with an emphasis on collaboration, prevention, and wellness. Within this integrated Center, students will find services and resources provided in the following areas:

- Student Health Services,
- Counseling Services,
- Center for Student Wellbeing and
- Center for Victim Advocacy and Violence Prevention.

STUDENT SERVICES AND RESOURCES

Counseling & Wellness Center (Sarasota-Manatee campus)

8350 N. Tamiami Trail, SMD 105
Sarasota, FL 34243

(941) 487-4254
https://www.sarasotamanatee.usf.edu/campus-life/health-and-safety/counseling-and-wellness-center/

Students at the Sarasota-Manatee campus have access to a wide variety of counseling, wellness, and health services through the Counseling & Wellness Center (CWC).

Counseling Center (Tampa Campus)

4202 E. Fowler Ave. SVC-2124
Tampa, FL 33620-6930.
813-974-2831
www.usf.edu/student-affairs/counseling-center/

Mental health services are available on all USF campuses to help students navigate the challenges of college life and take advantage of opportunities for personal growth. The websites listed below will tell you about the mental health services, workshops, counseling and treatment programs available on each campus, including contact information, location, hours of operation, and twenty-four hour access for mental health emergencies.

Student Outreach and Support

Student Outreach and Support (SOS) is a student-first direct care management team that supports students in managing stress that impacts their academics and overall health and wellness. The primary goal of support from the SOS office is to assist a student in mitigating stress that restricts their full potential while fostering individual growth and self-advocacy.

Tampa Campus

4202 E. Fowler Ave, SVC 2058
Tampa, FL 33620
813-974-6130

https://www.usf.edu/student-affairs/student-outreach-support/

St. Petersburg Campus

140 7th Ave. South, Piano Man Building 101

St. Petersburg, FL 33701

https://www.stpetersburg.usf.edu/student-life/student-outreach-program/

Sarasota Manatee Campus

8350 N. Tamiami Trail

Sarasota, FL 34243

https://www.sarasotamanatee.usf.edu/campus-life/health-and-safety/socat.aspx

Students of Concern Assistance Team (SOCAT)

https://www.usf.edu/student-affairs/student-outreach-support/socat/index.aspx

STUDENT SERVICES AND RESOURCES

The Students of Concern Assistance Team (SOCAT) is an interdisciplinary team, which reviews referrals for students whose behavior presents a disruption to campus or a concern for safety. SOCAT meets weekly, or as needed, to assess referrals, develop action plans, and monitor red flag behaviors across the campus community.

SOCAT is an interdisciplinary committee made up of representatives from across the USF community including the Dean of Students Office, Housing and Residential Education, University Police, Counseling Center, Student Rights and Responsibilities, Student Health Services, Undergraduate Studies and Graduate Studies. Additionally, we may consult with Students with Disability Services, Veteran Success, Center for Victim Advocacy, or other campus resources as needed.

Center for Victim Advocacy & Violence Prevention

4202 E Fowler Avenue, SVC 2057
Tampa, Florida 33620
Office: (813) 974-5756
24/7 Victim Helpline: (813) 974-5757
va@usf.edu
https://www.usf.edu/student-affairs/victim-advocacy/

The Center for Victim Advocacy provides free and confidential services to USF students, faculty, and staff. We serve any individual who has experienced crime, violence, or abuse on or off-campus, regardless of whether it happened recently or in the past.

Food Pantries

Feed-A-Bull Food Pantry (Tampa Campus)

4202 E. Fowler Avenue, SVC 0002
Tampa, FL 33620
(813) 974-5884
feedabull@usf.edu
https://www.usf.edu/student-affairs/student-health-services/services/feed-a-bull-food-pantry.aspx

Feed-A-Bull is the confidential Tampa campus food pantry availalbe to enrolled USF students spearheaded by Student Health Services and Feeding America Tampa Bay. Feed-A-Bull was created to address food insecurity by providing supplemental food to enrolled students in need, as well as education and resources to students related to purchasing and preparing balanced food on a budget.

Support-A-Bull Market (St. Petersburg Campus)

140 7th Ave., S., SLC 1300A

St. Petersburg, FL 33701

(727) 873-4272

https://www.stpetersburg.usf.edu/student-life/student-outreach-program/resources/food-pantry.aspx/

Support-A-Bull Market is a USF St. Petersburg campus resource pantry. Started through support from student government and motivated to address concerns for students facing food security issues, this resource is available to all active USF students enrolled at the St. Petersburg campus free of charge.

Support-A-Bull Food Pantry (Sarasota-Manatee Campus)

8350 N. Tamiami Trail, C144

Sarasota, FL 34243

https://www.sarasotamanatee.usf.edu/campus-life/support-a-bull-food-pantry.aspx

Support-A-Bull Pantry is a USF Sarasota-Manatee campus food pantry supported by All Faiths Food Bank. The pantry is available to students currently enrolled on the USF Sarasota-Manatee campus to address food insecurity by providing supplemental food and toiletry items to students in need.

Student Ombuds Office

https://www.usf.edu/student-ombuds

The Student Ombuds Office provides confidential, impartial, informal and independent services to students with complaints or concerns about the university. The mission of the Student Ombuds Office is to facilitate fair and equitable resolution processes that promote student success. Each campus has an ombuds or an ombuds liaison. To schedule a meeting on any campus, please email ombuds@usf.edu.

Student Conduct and Ethical Development (SCED)

https://www.usf.edu/student-affairs/student-conduct-ethical-development/index.aspx

Student Conduct and Ethical Development (SCED) supports the goals, mission, values, and visions of the University of South Florida by promoting responsibility and adherence to the standards of behavior outlined in the Student Code of Conduct. SCED collaborates with the community to advocate for a safe environment that promotes personal accountability and supports student success. SCED facilitates educational opportunities through meaningful interactions with students to encourage their academic, emotional, and professional development. The goal of SCED is to create environments that empower students to engage as ethical citizens in a diverse global society.

Tampa Campus

4202 E. Fowler Ave, ALN 109
Tampa, FL 33620
(O) 813-974-9443
(F) 813-974-7383
studentconduct@usf.edu

St. Petersburg Campus

193 6th Ave. S., SLC 1300

St. Petersburg, FL 33701

(O) (727) 873-4278

(F) (727) 873-4358

stp-conduct@usf.edu

Sarasota-Manatee Campus

8350 N. Tamiami Trail, C107

Sarasota, FL 34243

(O) (941) 359-4330

studentconduct@usf.edu

Student Health & Wellness Center

https://www.usf.edu/student-affairs/student-health-services/

Whether you are sick or injured, managing a chronic health problem, or working to develop a healthier lifestyle, Student Health & Wellness is here to help! We would like your visits at our clinic to be valuable, as it is our mission to provide students with high-quality health care and education to strengthen student learning and promote lifelong success through health and wellness.

USF Student Health Services operates clinics on all USF campuses.

Tampa Campus
12530 USF Bull Run Dr.

Tampa, FL 33620

(813) 974-2331

https://www.usf.edu/student-affairs/student-health-services/

St. Petersburg Campus
140 7th Ave. S., SLC 2200

St. Petersburg, FL 33701

(727) 873-4422

https://www.stpetersburg.usf.edu/student-life/wellness/medical-services/index.aspx

Sarasota-Manatee Campus
8350 N. Tamiami Trail, SMD 105

Sarasota, FL 34243

(941) 487-4254

www.sarasotamanatee.usf.edu/campus-life/health-and-safety/counseling-and-wellness-center/index.aspx

University of South Florida Athletics Department

http://gousfbulls.com/

The University of South Florida Athletic Department is committed to providing all student-athletes with an unparalleled experience that include receiving a world-class education, winning championships, and developing into the leaders of tomorrow. All Intercollegiate Athletics programs are hosted on the Tampa campus, with the exception of the Sailing and Beach Volleyball programs, which are housed on the St. Petersburg campus.

Campus Recreation and Wellness

Recreation & Wellness Services Department (Tampa Campus)

4202 E. Fowler Avenue, REC 111
Tampa, FL 33620
(813) 974-7084
https://www.usf.edu/student-affairs/campus-rec/index.aspx

The University of South Florida Recreation & Wellness Department is home to three recreation facilities on the Tampa campus. There is a state-of-the-art fitness facility, located on the Tampa campus, which spans over 180,000 square feet. The Recreation & Wellness Center offers a wealth of space and activities including:

- Two Gymnasiums, with the ability to host Badminton, Basketball, and Volleyball Contests
- An indoor suspended track
- Five four-walled racquetball courts and one squash court
- An indoor heated pool
- Racquetball & Handball Courts
- Multipurpose Rooms
- Tennis Courts

In addition to the indoor facilities, the Recreation & Wellness Department also has the following facilities:

- The newest 2 story satellite fitness facility located in the Village housing area (The FIT)
    - Cardio, Strength & Conditioning Equipment & Outdoor heated pool
- The satellite fitness facility located in the USF Health area (The WELL)
    - Cardio, Strength & Conditioning Equipment & Group Fitness Studio

In addition, the Recreation & Wellness Department offers a variety of intramural sports, sport clubs, aquatic programming, adventure travel, an outdoor resource center, and a fitness program complete with daily group fitness classes. The Recreation Center also has an equipment check out service, daily use lockers, and expansive cardio and fitness floors with state of the art cardio and strength equipment.

The Recreation & Wellness Department also maintains outdoor facilities for use by USF students, faculty, staff, and other affiliate members. These facilities include 13 football and soccer fields, 2 softball fields, 16 tennis courts, a 1.2 mile shaded running trail, and USF Riverfront Park (located at 6550 E. Fletcher Ave.,) Includes canoe/kayak/paddleboard rentals, picnic facilities, challenge course, disc golf, and sand volleyball.

Campus Recreation (St. Petersburg Campus)

140 7th Ave. South, SLC 1901
St. Petersburg, FL 33713
(727) 873-4589
www.stpetersburg.usf.edu/student-life/facilities/campus-rec/

Our goal is to provide members of the USF community the opportunity to become engaged in physical or leisure activities on the level they desire. Whether you are looking for a team sport, to explore the outdoors or to de-stress with a yoga class; we have it all for you.

We offer a variety of programs to meet your needs including Intramural Sport, Sport Clubs, Fitness, Outdoor Recreation and Aquatics. And, to help you stay active we have:

- Two outdoor basketball courts
- Two sand volleyball courts
- One multiuse recreation field
- A heated outdoor pool
- Several water vessels such as sailboats, kayaks, canoes and paddleboards

Further, our 9,000 square-foot Fitness Center facility is dedicated to providing fitness opportunities for all USF Students. The Fitness Center features two fitness studios, a designated cardio area, strength training equipment and free weights. The Campus Recreation Fitness Center is home to the Personal Training and Group Fitness programs. Recreational sports equipment is available for checkout to enhance your experiences at the outdoor courts and recreation field.

The Edge is a brand new facility designed as a welcoming, enjoyable and space place for students to spend leisure time. It is comprised of many multifunctional spaces such as the lounge and gaming area, which offers a variety of engaging options like video game consoles, foosball, billiards, darts and shuffle board. Students can mingle and relax on the West Deck overlooking the waterfront or take a break from studying to watch one of the multiple TV's in the lounge. Many events are hosted within the lounge and gaming areas, but the two multipurpose rooms provide additional space to meet student event needs. Students are also able to rent out a bike for the day through the Bike Share program which is housed out of the Edge.

Along our beautiful waterfront on the St. Petersburg campus, the Haney Landing Sailing Center houses our Outdoor Recreation program which offers canoes, kayaks, paddleboards, and sailboats on a drop-in basis and we are happy to teach students how to use all of the watercraft we offer for check out. We regularly offer sailing courses, keel boating courses, and powerboating courses. The boathouse also provides students with some comfortable beach furniture that can be found along the sea wall and on the beach. During the fall and spring, the Outdoor Recreation program offers an assortment of trips including snorkeling, sailing, fishing, climbing, hiking, and paddling.

Recreation & Fitness Services (Sarasota-Manatee Campus)
8350 N. Tamiami Trail A-108
Sarasota, FL 34243
(941) 359-4268
www.sarasotamanatee.usf.edu/campus-life/recreation-and-fitness/index.aspx

The Sarasota-Manatee campus is proud to cultivate inclusiveness, foster community and promote healthy lifestyle choices through competition, sports and personal wellness.

Stay healthy in our new Fitness Center! The space is fully equipped with free weights, cardiovascular machines and multi-station gym equipment, and an aux cable to connect your phone to the fitness center speakers. Equipment checkout service is available.

Play and Exercise - No one said you can't have fun while earning your degree and preparing for your career – it's half the college experience! At the Sarasota-Manatee campus, you can work out in our fitness center, play volleyball, enter a flag football tournament, compete in the annual students vs. faculty basketball game or slow things down with our group yoga classes.

University Services and Amenities

On-Campus Housing

https://www.usf.edu/housing/

We offer traditional, suite, apartment style housing on campus! There are also fraternities and sororities housed in the Greek Village. There is something for everyone. Choose a style and start exploring, Bulls!

St. Petersburg Campus

https://www.stpetersburg.usf.edu/student-life/housing/

Dining Services

https://usf.campusdish.com/

Tampa Campus
https://usf.campusdish.com/LocationsAndMenus/Tampa

St. Petersburg Camps
https://usf.campusdish.com/LocationsAndMenus/StPetersburg

Information Technology Services

https://www.usf.edu/it/

Students can find many of the resources they need to attend class at our website https://www.usf.edu/it/. Learn about MyUSF, how to print on campus, information on connecting to the wireless network, and more.

Student Centers

Marshall Student Center (Tampa Campus)
4202 E. Fowler Avenue, MSC 4100
Tampa, FL 33620
(813) 974-3180
https://www.usf.edu/student-affairs/msc/

The Phyllis P. Marshall Student Center is the heart of campus. At over 230,000 square feet the MSC welcomes over 10,000 students, staff, and visitors every day. The Marshall Student Center is a vibrant gathering place that strengthens a person's connectivity to USF, cultivates a sense of community, and hosts campus traditions by providing exceptional facilities, event services, and student employment opportunities.

University Student Center (St. Petersburg Campus)
200 6th Ave. S.

St. Petersburg, FL 33701

(727) 873-5179

https://www.stpetersburg.usf.edu/student-life/university-student-center/index.aspx

The University Student Center (USC) is the living room of campus at USF St. Petersburg campus. With a 7,500 sq ft Ballroom, all major campus events and activities happen here. The University Student Center is also home to many lounge spaces and nooks for students to be able to eat, study, and relax making it a great place for commuters and residents to come together.

STUDENT SERVICES AND RESOURCES

Parking and Transportation Services

https://www.usf.edu/administrative-services/parking/

Tampa Campus
4202 E Fowler Avenue, PSB101
Tampa, Florida 33620-7700
(813) 974-3990

https://www.usf.edu/administrative-services/parking/

Our division is responsible for the overall management of the Bull Runner Transit System and parking facilities and services. We are committed to providing guidance and assistance to the USF community and our guests with all their parking and transportation needs in a professional and courteous manner.

Bull Runner

https://www.usf.edu/administrative-services/parking/bull-runner/index.aspx
The USF Tampa bus system is known as the Bull Runner and with a valid USFCard, students, faculty and staff have fare free access.

St. Petersburg Campus
140 7th Ave. S., BAY 132
St. Petersburg, FL 33701
(727) 873-4480
https://www.stpetersburg.usf.edu/resources/administrative-and-financial-services/parking/index.aspx
Welcome to Parking & Transportation Services (PATS) at the University of South Florida St. Petersburg campus. Our department is responsible for the overall management of parking facilities and services. We are committed to providing guidance and assistance to the USF community and our guests with all their parking and transportation needs in a professional and courteous manner.

Sarasota-Manatee Campus
8350 N. Tamiami Trail
Sarasota, FL 34243
(941) 359-4203
https://www.sarasotamanatee.usf.edu/campus-life/campus-resources/parking-services/

Postal Services - Tampa campus

4202 E Fowler Ave, OPM100
Tampa, FL 33620
(813) 974-2750
https://www.usf.edu/administrative-services/facilities/services/post-office/
The USF Post Office is responsible for providing mail service to students and employees as well as operating a full service post office that is open to the public.

University of South Florida Police Departments

Tampa Campus
4202 E. Fowler Ave, UPB002
Tampa, FL 33620
Main Office: (813) 974-2628
Fax: (813) 974-5616
https://www.usf.edu/administrative-services/university-police/index.aspx

We are dedicated to providing a safe environment for and in partnership with the community, while remaining committed to assisting with personal and professional development of department members. We are dedicated to the principles of being community minded and service driven.

St. Petersburg Campus
530 3rd St. S., FPF 105
Tampa, FL 33701
(727) 873-4444
https://www.stpetersburg.usf.edu/police/
We are professional state law enforcement officers, drawing authority from State Statute 1012.97. We are here to serve the campus community as well as to protect it.

Sarasota-Manatee Campus
8350 N. Tamiami Trail, B131
Sarasota, FL 34243
(941) 359-4545
https://www.sarasotamanatee.usf.edu/campus-life/campus-safety/
The USF Sarasota-Manatee campus Office of Campus Safety & Security captures multiple departments within one organization. This Office encompasses the Campus Police Department, Campus Security, Emergency Management and Environmental Health & Safety. A coordinated effort to manage all the risks and hazards the campus may face. Campus Safety & Security is committed to enhancing the educational and working experience at the University of South Florida Sarasota-Manatee campus by delivering services that protect life and property. Through partnership within the campus family, we build trust and enhance the quality of life for all students, staff, and faculty.

USF Card Centers

https://www.usf.edu/it/resources/usf-card
The USFCard is the official identification card of the University of South Florida. The USFCard is a multi-functional card with digitized photo and electronic identification and validation for departments needing to verify student and/or employee status. The USFCard was designed as a platform for a multitude of services and functions.
Tampa Campus
4202 E. Fowler Ave., SVC 1032
Tampa, FL 33620
(813) 974-2357
St. Petersburg Campus
140 7th Ave. S., BAY 223
St. Petersburg, FL 33701
(727) 873-4408
Sarasota-Manatee Campus
8350 N. Tamiami Trail, B116
Sarasota, FL 34231
(941) 359-4220

USF Federal Credit Union

usffcu.com

The USF Federal Credit Union offers the convenience of full-service banking on campus and the ability to access your accounts worldwide using digital banking. With access to 30,000 fee-free ATMs and 5,000 shared branches nationwide through the CO-OP network, students and parents can easily make deposits and withdrawals. Enjoy no monthly fees and no minimum balance with our Evolve checking account. Federally insured by NCUA.

Tampa campus

Marshall Student Center
4103 USF Cedar Circle

Tampa, FL 33620

(813) 569-2000

St. Petersburg Campus
510 3rd St. S.

St. Petersburg, FL 33701

(813) 569-2000

Sarasota-Manatee
3487 Clark Road

Sarasota, FL 34231

(813) 569-2000

USF Preschool for Creative Learning (Tampa Campus)

The USF Preschool for Creative Learning (PCL) exemplifies an inquiry approach to teaching and learning, innovating and improving early childhood education through teacher education, research, and community engagement.

11811 Bull Run Drive
Tampa, FL 33617
PCLinfo@coedu.usf.edu
http://www.usfpcl.org/
(813) 974-5142

GENERAL EDUCATION INFORMATION

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GENERAL EDUCATION INFORMATION

Overview

USF's General Education curriculum comprises 36 hours divided into 15 hours from a specific list of state-approved courses and 21 hours of USF-chosen courses approved by the Florida Board of Governors. The USF-chosen courses all have enhancements added to them and also incorporate Communication, Critical/Analytical Thinking, and Problem Solving.

All 36 credits must be taken from five (5) disciplines:

- Communication
- Humanities
- Mathematics
- Natural Science
- Social Science

The table below provides the exact breakdown of the 36 required credits.

Discipline	State Core Credits	USF Enhanced Gen Ed Credits	Total Credits
Communication	3	3	6
Humanities	3	3	6
Mathematics	3	3	6
Natural Science	3	3	6
Social Science	3	3	6
**Choose 2 courses from any gen ed discipline above	0	6	6
	15	**21**	**36**

General Education Discipline Areas

All general education courses must come from the five state-approved discipline areas. The state-approved descriptions for each area are provided below and come from Florida Statute 1007.25(d). After the definition we provide the courses that will count for the State Core requirement (as defined in Florida Board Governors Regulation 8.005) and the USF Gen Ed requirement (as approved by the USF General Education Council).

Communication

"Communication courses must afford students the ability to communicate effectively, including the ability to write clearly and engage in public speaking."

State Core Requirement

One of the following courses in Communication:

- ENC X101 English Composition I;
- A course with an ENC prefix for which ENCX101 is a direct prerequisite.

At USF we use the **SGEC** attribute to distinguish these courses.

USF Gen Ed Requirement

GENERAL EDUCATION INFORMATION

Any course with the **UGEC** attribute.

Humanities

"Humanities courses must afford students the ability to think critically through the mastering of subjects concerned with human culture, especially literature, history, art, music, and philosophy, and must include selections from the Western canon."

State Core Requirement

One of the following courses in Humanities:

- ARH X000 Art Appreciation;
- HUM X020 Introduction to Humanities;
- LIT X000 Introduction to Literature;
- MUL X010 Introduction to Music Literature/Music Appreciation;
- PHI X010 Introduction to Philosophy;
- THE X000 Theatre Appreciation.

At USF we use the **SGEH** attribute to distinguish these courses.

USF Gen Ed Requirement

Any course with the **UGEH** attribute.

Mathematics

"Mathematics courses must afford students a mastery of foundational mathematical and computation models and methods by applying such models and methods in problem solving."

State Core Requirement

One of the following courses in Mathematics:

- MAC X105 College Algebra;
- MAC X311 Calculus I;
- MGF X130 Mathematical Thinking;
- STA X023 Statistical Methods;
- A mathematics course for which one of the above general education core course options in mathematics is a direct prerequisite.

At USF we use the **SGEM** attribute to distinguish these courses.

USF Gen Ed Requirement

Any course with the **UGEM** attribute.

Natural Science

"Natural science courses must afford students the ability to critically examine and evaluate the principles of the scientific method, model construction, and use the scientific method to explain natural experience and phenomena."

State Core Requirement

One of the following courses in Natural Sciences:

- AST X002 Descriptive Astronomy;
- BSC X005 General Biology;
- BSC X010 General Biology I;
- BSC X085 Anatomy and Physiology I;
- CHM X020 Chemistry for Liberal Studies;
- CHM X045 General Chemistry I;
- ESC X000 Introduction to Earth Science;

- EVR X001 Introduction to Environmental Science;
- GLY X010 Introduction to Geology;
- OCE X001 Introduction to Oceanography;
- PHY X020 Fundamentals of Physics;
- PHY X048 General Physics with Calculus;
- PHY X053 General Physics I;
- A natural science course for which one of the above general education core course options in natural science is a direct prerequisite.

At USF we use the SGEN attribute to distinguish these courses.

USF Gen Ed Requirement

Any course with the **UGEN** attribute.

Social Science

"Social science courses must afford students an understanding of the basic social and behavioral science concepts and principles used in the analysis of behavior and past and present social, political, and economic issues."

State Core Requirement

One of the following courses in Social Sciences:

- AMH 2010 Introductory Survey to 1877;
- AMH X020 Introductory Survey Since 1877;
- ANT X000 Introduction to Anthropology;
- ECO X013 Macroeconomics;
- POS X041 American Government;
- PSY X012 Introduction to Psychology

At USF we use the SGES attribute to distinguish these courses.

USF Gen Ed Requirement

Any course with the **UGES** attribute.

USF's General Education

As required by Florida Statute 1007.55(1), all general education courses must be categorized into one the main discipline areas described above. In addition, the University of South Florida faculty choose one of the enhancements below to add to their USF General Education course. There are no requirements around how many of these enhancements students need to take. The list of enhancements are below:

- **Creative Thinking** - Students will summarize or interpret existing ideas, images, or expertise in original ways.
- **Information & Data Literacy** - Students will identify, locate, evaluate, and effectively and responsibly use and share information for the problems at hand.
- **Cultural Competence** - Students will demonstrate an understanding of the range of human experiences.
- **Civic Engagement** - Students will participate in activities of personal and public concern while recognizing ethical issues and assessing their own ethical values.
- **Experiential Learning** - Students will summarize connections among experiences outside of the formal classroom.
- Quantitative Reasoning - Students will show an understanding of many quantitative skills, including interpreting evidence, modeling complex systems, and drawing valid inferences from data.

Additionally, all Enhanced General Education courses include Communication, Critical/Analytical Thinking, and Problem Solving learning outcomes:

GENERAL EDUCATION INFORMATION

- **Communication** - Students will produce well-organized, well-developed communications that reflect appropriate use of language to achieve a specific purpose and address specific audiences.
- **Critical and Analytical Thinking** - Students will comprehensively explore issues, ideas, artifacts, and events before accepting or formulating any opinions or conclusions.
- Problem Solving - Students will design, evaluate, and implement a strategy to answer open-ended questions or achieve desired goals.

State Graduation Requirements

As set forth by Board of Governors Regulation 6.017, all students wishing to earn a baccalaureate degree must complete state required communication and state required computation.

State Required Communication

Besides the state-mandated Communication course (ENC 1101), students must also complete another 3 hours in English Composition coursework. At USF, this requirement is met with ENC 1102 English Composition II. Additionally, students must complete 6 semester hours of coursework in which they are required to demonstrate college-level English Language writing skills through multiple assignments. At USF, we use the 6AC attribute to distinguish courses that will meet this requirement.

NOTE: Students awarded college credit in English based on their demonstration of writing skills through dual enrollment, advanced placement, or international baccalaureate instruction shall be considered to have satisfied this requirement to the extent of the college credit awarded.

State Required Computation

Besides the state-mandated Mathematics course, an additional 3 hours of mathematics coursework at the level of college algebra or higher is required. Applied logic, statistics and other computation-based coursework that may not be offered by a mathematics department may be used to fulfill three (3) of the six (6) hours required by this section. At USF, all of our Enhanced General Education courses with the attribute UGEM meet this requirement.

NOTE: Students awarded college credit based on their demonstration of mathematics skills at the level of college algebra or higher through dual enrollment, advanced placement, or international baccalaureate instruction shall be considered to have satisfied this requirement to the extent of the college credit awarded.

Additional Information

- Students must receive a minimum grade of C- in each course that is used to fulfill any requirement in the general education curriculum. S/U grades are not acceptable for general education courses. Those courses completed satisfactorily and applied to meet general education requirements must have an overall GPA of 2.0. Courses may be counted for both the major AND the General Education requirements.
- Students who transfer into a state university or between state universities shall be required to meet the above state core requirements if the students were classified as first-time-in-college at their original post-secondary institution Fall Term 2015 and thereafter. Any course accepted by an institution in the Florida College System or State University System as meeting the general education state-mandated core at that institution shall be accepted as meeting the state-mandated core requirements at all institutions. All credit earned by other transfer students shall be evaluated by the receiving institution on a course-by-course basis to determine core equivalency. Credit earned through an acceleration mechanism in Section 1007.27, Florida Statutes and Board of Governors Regulation 6.006, will meet the related general education core course requirement.
- Some majors require or recommend specific general education courses. Make sure to check with your academic advisor when choosing courses.
- Students who enter USF with an Associate in Arts (A.A.) degree from a Florida public institution do NOT need to complete general education at USF.

GENERAL EDUCATION DIGITAL BADGE SERIES

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GENERAL EDUCATION DIGITAL BADGE SERIES

General Education Digital Badge Series

Overview

During the 2021 Florida Legislative Session, House Bill 1507 amended section (s.) 1007.25, Florida Statutes (F.S.), to require public postsecondary institutions to award students a nationally recognized digital badge upon completion of general education core courses that demonstrate career readiness, beginning with students who initially enter a postsecondary institution in fall 2022 for the 2022-2023 academic year.

What are Digital Badges?

Colleges and universities are working with employers to develop digital badges that highlight the skills students learn.

Digital badges allow you to showcase your achievements and the skills you've learned through related coursework. With a digital badge, you can...

- Highlight skills on your resume, college co-curricular transcript, job applications, social media, and more.
- Learn about competencies employers are looking for in your field.
- Identify open positions linked to the skills and competencies identified in the badges you have earned.
- Separate yourself from other candidates and applicants.

The best news - there is no additional cost to receive a general education badge! The digital badge is earned by completion of general education core courses, which are already built into associate in science, associate in arts and baccalaureate degree programs. Florida's 12 state universities and 28 state colleges will automatically award the badge upon completion of the required coursework. And because the badge will appear on your FASTER* transcript, it will be accepted by all institutions if you choose to transfer.

Fundamentals of Written Communication Badge

Florida public postsecondary institutions now offer students a Fundamentals of Written Communication digital badge. With this badge, you will be able to not only enhance your personal communication skills but also convey to future employers that you have acquired vital skills needed for professional success.

What is Effective Written Communication?

Effective written communication is the ability to communicate ideas, information, and perspective clearly, adapting a message to different audiences and situations, and using the appropriate style to convey meaning in various contexts.

Why is effective written communication important in the workplace?

- Enhances an employee's ability to interpret and evaluate a wide variety of written material
- Promotes research, critical thinking, and problem solving
- Advances the development of clearly written material relevant to the intent
- Enhances the use of appropriate language for an intended audience
- Increases the competent, effective, and responsible use of information

What are you learning by earning this badge?

By completing the college course associated with this badge, you will demonstrate information literacy, comprehension of written material, and conveying information in writing for a variety of rhetorical purposes and audiences.

Some of the learning outcomes associated with the college course that results in this badge include:

GENERAL EDUCATION DIGITAL BADGE SERIES

- Examining and analyzing written material
- Synthesizing information and ideas
- Developing content relevant to the purpose
- Demonstrating the ability to write to a specific audience
- Presenting a perspective informed by research and critical thinking
- Revising written communication based on feedback

How to Earn this Digital Badge?

1. Enroll in one of the following college courses: ENC X101 **OR** a course in which ENC X101 is a prerequisite.
2. Successfully complete the course with a grade of "C" or better.
3. Digital badge will automatically be awarded by the public institution where you complete the course and added to your FASTER* transcript.

*FASTER is the Florida Automated System for Transferring Educational Records.

GLOSSARY

Glossary

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GLOSSARY

Glossary

Academic Credit Hour

Credit Hours - USF Policy 10-065
https://usf.app.box.com/v/usfpolicy10-065

PURPOSE & INTENT

Academic credit provides the basis for quantifying the amount of engaged learning time expected of a typical student enrolled in traditional classroom settings, laboratories, studios, internships and other forms of experiential learning, and distance and Correspondence Education.

This Policy is intended to ensure that all credit-bearing courses and programs offered by the University of South Florida (USF) meet the requirements of the Federal definition of a credit hour and the Credit Hours Policy Statement issued by the SACSCOC.

STATEMENT OF POLICY

Credit hours are a measure of learning, and support a wide range of activities, including the transfer of students from one institution to another, awarding financial aid, and credentialing for employment. Because of the significance of awarding credit hours, an institution is obligated to ensure that credit hours for courses and programs conform to the commonly accepted standards of higher education, as stated in the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) Policy Statement on Credit Hours and Principles of Accreditation 10.7 (Policies for Awarding Credit), 10.8 (Evaluating and Awarding Academic Credit), and 10.9 (Cooperative Academic Arrangements).

Federal Definition of a Student Credit Hour: A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates the following: (1) not less than one hour of classroom or direct faculty instruction and a minimum of two hours of out of class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time, or (2) at least an equivalent amount of work as required in item (1) above for other academic activities as established by the institution including laboratory work, internships, cooperative education, practica, studio work, independent research, and other academic work leading to the award of credit hours.

Academic Load

The maximum load of an undergraduate student is 18 hours (Fall & Spring semesters) and 14 hours (Summer term), unless approval is received from the dean or an authorized representative of the student's college.

In the Fall or Spring semester, 12 hours is the minimum load for a student to be considered as full-time.

Full-time Undergraduate Student Definition - Summer term

- Sessions "A" & "B" (6 weeks)
- For Academic purposes: 6 hours or more each session
- For Financial Aid purposes: must enroll for 12 hours (undergraduate) in any combination of Sessions "A," "B," or"C"

Session "C" (10 weeks)

- For Academic purposes: 9 hours or more
- For Financial Aid purposes: must enroll for 12 hours (undergraduate) in any combination of Sessions "A," "B," or "C"

Students receiving Veterans' Affairs benefits should confirm their summer term enrollment with the Office of Veterans' Services or Veterans' Coordinator.

Undergraduates may not enroll in 6000-level courses or higher without approval of the college/department in which the course is offered.

Academic Major

Academic Curricular Offerings - USF Regulation 3.038
https://usf.app.box.com/v/usfregulation3038

A *major* represents a degree-seeking student's primary field of study and is often referred to as a "program of study." A major shall be reasonably associated with the academic discipline within the degree program under which it is offered and shall share common core courses with any other majors within the same degree program. The majors appears on the diploma and on the official transcript.

Academic Minor

Academic Curricular Offerings - USF Regulation 3.038
https://usf.app.box.com/v/usfregulation3038

An academic *minor* is an optional complement to a bachelor's degree in a particular field, leading to specific educational goals. A student may declare a minor at any point during the first term of enrollment and thereafter as a degree-seeking student, but is expected to declare it as early as possible but prior to applying for graduation. Students should obtain prior approval with the specific requirements and forms from the college and department in which the minor is offered. The department may require the same admission or retention standards as required for the major. Minors are recorded on the transcript.

Each academic minor conforms to these university requirements:

- A minor is a minimum of 12 semester hours.
- Students must complete a minimum of 6 credits (two courses) exclusive to the minor that will not count toward the student's major or other minors. These credits/courses must be completed at USF and must be upper-level courses.
- A minimum of fifty percent (50%) of the minor coursework must be completed in residence at USF.
- USF coursework for a minor must have a minimum GPA of 2.00; some minors have higher minimum GPA requirements.
- Only an undergraduate, degree-seeking student at USF is eligible for a minor.
- A minor can be applied for and awarded only in conjunction with applying for and receiving a baccalaureate degree.
- A maximum of 3 credits of S/U coursework may be counted toward the minor.

Academic Residency

Any credits transferred into the University of South Florida must be processed as transfer credits from an institution accredited by either the Higher Learning Commission, the Middle States Commission on Higher Education, the New England Commission of Higher Education, the Northwest Commission on Colleges and Universities, the Southern Association of Colleges and Schools Commission on Colleges, or the WASC Senior College and University Commission.

Candidates for graduation must have completed at least 30 hours of the last 60 hours of their undergraduate credits in courses offered by USF. Individual colleges and programs may have more stringent requirements, approved by the university, such as the number of specific courses in the major that must be completed. Exceptions to the above rules may be made for students who are enrolled at other universities in USF approved exchanges, study abroad programs or co-op training programs. CLEP credit does not count toward academic residence.

Students must successfully complete at least 50 percent of the required courses in the major in courses offered by USF. In cases of hardship or lack of course availability, individual exceptions may be approved by the respective college Dean or designee to help ensure timely graduation.

GLOSSARY

Academic Standing

Undergraduate students are expected to maintain a 2.00 or higher cumulative USF grade point average (GPA). Students are in good standing if they meet the minimum GPA standards based on GPA hours. A student must be in good academic standing in order to graduate. A student must be in good academic standing in order to graduate.

Students on probation or suspension are not considered to be in good academic standing.

Canvas

Canvas is a learning management software that enables you to complete class assignments, read course documents, post discussions, communicate with classmates, and check your grades for each assignment, and access your email. Virtually all professors use Canvas as a way to communicate noteworthy information to their students. You can access Canvas through MyUSF.

Class Standing

The classification of a degree-seeking student is based upon the number of semester hours earned. A student's class is determined by the number of credits they have earned without relation to their GPA.

Unclassified	Non-degree-seeking student
First Year	0 through 29 semester hours passed
Second Year	30 through 59 semester hours passed
Third Year	60 through 89 semester hours passed
Fourth Year	90 or more semester hours passed; however, no baccalaureate degree earned at USF
Post Baccalaureate	Baccalaureate degree-holder working on a second undergraduate program or degree

Concentration

Academic Curricular Offerings - USF Regulation 3.038
https://usf.app.box.com/v/usfregulation3038

A *concentration* is a structured plan of study which is offered as part of a major and enhances or complements the degree to be awarded in a manner which leads to specific educational or occupational goals, and/or from different disciplines that provide an interdisciplinary focus.

The number of credit hours for a concentration varies, but cannot equal or exceed the number of credit hours established for the major at a degree level - i.e., the number of credit hours for a concentration must be a subset of the credit hours required for the major. The concentration appears on the official transcript.

Each undergraduate concentration conforms to these university requirements:

1. At least 50 percent of the required coursework must be earned from the USF institution awarding the concentration.
2. USF coursework for a concentration must have a minimum GPA of 2.00; some majors/concentrations have higher minimum GPA requirements.
3. Only an undergraduate, degree-seeking student at USF is eligible to pursue a concentration.

A concentration can be applied for and received only in conjunction with applying for and receiving a baccalaureate degree.

Continuous Enrollment

Continuous enrollment is defined as enrolling as a degree seeking student at least one term each twelve (12) month period. Therefore, students cannot choose a USF catalog published prior to or during an academic year in which they did not maintain continuous enrollment. Each catalog is considered to be published during the academic year printed on the title page.

If a student does not maintain continuous enrollment, the student becomes inactive and must reapply.

If the student cannot meet all of the graduation requirements specified in the catalog of their choice due to decisions and policy changes by the university, course offerings, etc., appropriate substitutions will be determined by the department chairperson of the student's major.

USF's policies are subject to change and apply to all students regardless of their choice of catalog. If the student's graduation requirements are affected by changes in university policies, appropriate arrangements will be made to not penalize the student.

Course Requisites

A *prerequisite* is a course in which credit must be earned prior to enrollment in another course. A *corequisite* is a course that must be taken concurrently with another course. A *co-prerequisite* may be taken either prior to or at the same time (concurrently) as another course.

It is the student's responsibility to review prerequisite and co-requisite information as stated in the course description. Transient and Visiting Students should follow these outlined steps to receive permission to register for a course with requisites. All other non-degree students should contact the academic department for permission to enter any course that requires a prerequisite or co-requisite. USF reserves the right to drop a student who does not meet the course requisites from the appropriate course(s). A student whose registration is cancelled will receive an email notification from the Office of the Registrar to the student's USF email account.

Degree Program

Authorization of New Academic Degree Programs and Other Curriculuar Offerings - Florida Board Of Governors Regulation 8.011

https://www.flbog.edu/wp-content/uploads/2022/06/Regulation-8.011_Final_Amended.pdf

A *degree program* is an organized curriculum leading to a degree in an area of study recognized as an academic discipline by the higher education community, as demonstrated by the assignment of a Classification of Instructional Programs (CIP) code by the National Center for Educational Statistics (https://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55) or as demonstrated by the existence of similar degree programs at other colleges and universities.

Each degree program shall have designated faculty effort and instructional resources and shall be assigned a CIP code and included in the State University System Academic Degree Program Inventory. Each degree program shall include at least one program major but may have multiple majors.

Degree Works Academic Audit

Degree Works is a web-based degree audit and tracking system helping students and academic advisors monitor progress toward degree completion. It provides academic information related to degree progress and displaying courses required and completed in the student's degree program. Access Degree Works using the student's activated USF NetID.

Double Major

Students pursuing a double major are receiving only one degree (e.g., Bachelor of Arts) but are completing requirements for two majors. For example, a student may be earning one Bachelors of Arts degree with majors in

Anthropology and History. Students wishing to pursue a double major must work with their advisor to ensure they can finish both majors in time and that both majors are declared and tracked appropriately.

Dual Degrees

Students pursuing dual degrees are receiving two degrees (e.g., a Bachelor of Arts and a Bachelor of Science or two Bachelor of Arts degrees). They must complete at least 150 credits (120 credits for the first degree and at least 30 additional credits for the second degree). For example, a student may be earning a Bachelors of Arts degree in Anthropology and a Bachelors of Science degree in Biology. Students wishing to pursue dual degrees must work with their advisor to ensure they can finish both degrees in time and that both degrees are declared and tracked appropriately.

Enrollment Status

The following illustrates the hours of enrollment necessary to be classified as full, half, and less than half-time status:

Undergraduate

- Full-time: 12 or more credit hours
- Half-time: 3-11 credit hours
- Less than half-time: 1-2 credit hours

Graduate

- Full-time: 9 or more credit hours
- Half-time: 3-8 credit hours
- Less than half-time: 1-2 credit hours

(BISK Program) Undergraduate

- Full-time: 12 or more credit hours
- Half-time: 3-11 credit hours
- Less than half-time: 1-2 credit hours

(BISK Program) Graduate

- Full-time: 9 or more credit hours
- Half-time: 3-8 credit hours
- Less than half-time: 1-2 credit hours

Grade Point Average

The university uses the quality points in the Grading System. The grade point average (GPA) is computed by dividing the total number of quality points by the total hours attempted at USF. The total quality points are calculated by multiplying the number of credits assigned to each course by the quality point value of the grade given. Credit hours for courses with grades of "I, IU, M, N, NC, NG, NR, R, S, U, W, WC, WE, Z" and courses that have a repeat indicator of "E" on the academic transcript are subtracted from the total hours attempted before the GPA is calculated.

Credit hours for repeated USF coursework will be awarded only once per course unless the course is an university-approved repeatable course. "D, F, FF, IF and MF" grades, however, for repeated USF coursework will be counted in the computation of the student's GPA as many times as those grades for that course are recorded. If a student originally earns a "C" or higher in a course that may not be repeated for additional credit, and then earns a "C" or higher on a subsequent enrollment, the new grade is not computed in the GPA unless Grade Forgiveness is applied.

Grading System

USF faculty may use a plus/minus grading system to assign student grades. The use of the plus/minus grading system is at the discretion of the individual faculty member.

A student's measure of academic achievement is recorded on the academic record based on the following grading system:

GLOSSARY

Plus/Minus Grades	Quality Points
A+	4.00
A Excellent performance	4.00
A-	3.67
B+	3.33
B Good performance	3.00
B-	2.67
C+	2.33
C Average performance	2.00
C-	1.67
D+	1.33
D Poor performance	1.00
D-	0.67
F	0.00
FF Failure/academic dishonesty	0.00
IF Incomplete grade changed to failure	0.00

Grades not factored into GPA	Explanation
I	Incomplete
IU	Incomplete grade changed to unsatisfactory
M	No grade submitted by instructor
N	Audit
NC	Not counted transfer coursework
NG	No grade equivalent for transfer coursework
NR	Missing grade that is not resolvable
R	Repeat transfer coursework
S	Satisfactory (Pass)
T	Graduate transfer coursework

U	Unsatisfactory (Fail)
W	Withdrawal from course
WC	Withdrawal for extenuating circumstances
WE	Withdrawal in exceptional circumstances
Z	Continuing registration

Note: The grade of "C-" will satisfy specified minimum requirements for the State Mandated Communication and Computation Requirements courses, General Education, and the common prerequisites unless otherwise specified in the Catalog.

MyUSF

USF's Portal (https://my.usf.edu/Pages/Home.aspx). MyUSF is the window to all of your technology needs including access to Canvas and Student Self-Service.

NetID and USF E-mail Address

Almost all online activity at USF including MyUSF, Canvas and student email requires your USF NetID. Create a student NetID to activate your official USF student email account via MyUSF.

Network Access

Before you begin using the USF network, your computer or mobile device must be registered. Once registered, you are able to surf the USF network. The following items are needed:

- A valid USF email address
- Computer's network adapter address (also known as physical address or mac address)
- A non-USF email address
- A valid phone number

For any university technology questions or concerns, contact the Information Technology Help Desk (https://www.usf.edu/it/services/client-support) at (813) 974-1222.

Second Baccalaureate Degree/ Post-baccalaureate Degree

A student who has already graduated from an accredited four-year institution (including the University of South Florida) **must earn a minimum of an additional 30 semester hours of USF undergraduate courses** to apply toward their second baccalaureate degree. Students must also meet the university's regular graduation requirements, as well as the requirements of the college awarding the degree and the residency requirements. Students should meet with their Academic Advisor to review graduation requirements (https://www.usf.edu/undergrad/students/advising-offices.aspx).

Semester System

USF operates on a semester system. Fall semester begins in August and Spring semester begins in January. Summer sessions begin in May and July. See the Important Dates & Deadlines at https://www.usf.edu/registrar/calendars/index.aspx.

BELLLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

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BELLLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

Bellini College of AI, Cybersecurity and Computing

4202 E. Fowler Avenue, LIB 122
Tampa, FL, 33620
https://www.usf.edu/caicc/

Physical location for Main Office:
The main office of the University of South Florida's Bellini College of Artificial Intelligence, Cybersecurity and Computing is located on the sixth floor of the USF Library, situated on USF Apple Drive.

About the College

Established in 2024, the Bellini College of Artificial Intelligence, Cybersecurity and Computing is the first of its kind in Florida and one of the pioneers in the nation to bring together the disciplines of artificial intelligence, cybersecurity and computing into a dedicated college. We aim to position Florida as a global leader and economic engine in AI, cybersecurity and computing education and research. We promote interdisciplinary innovation and ethical technology development through strong industry and government partnerships.

We empower our students and faculty to drive responsible, secure technological advancements across all disciplines, contributing to a society that values ethical considerations and trusts in digital transformation.

The college serves as a central hub for advancing foundational knowledge and interdisciplinary collaborations, catalyzing innovation across all academic fields. By integrating AI and cybersecurity expertise into varied disciplines, the college fosters a seamless environment where ethical, secure and responsible computing technologies are developed. This mission-driven approach positions our college to meet the growing demand for computing professionals and aligns with USF's goal of being a national leader in high-impact, socially responsible technology development.

The college's structure is both integrative and pioneering, applying a "hub-and-spoke" model to maintain strong ties with colleges across USF while serving as a dedicated focal point for artificial intelligence, cybersecurity and computing education and research. This cross-cutting approach facilitates agile responses to technological advancements and creates a vibrant space for interdisciplinary research. By anchoring foundational expertise within and promoting collaboration with other units, the college strengthens USF's capacity to tackle complex societal challenges through cutting-edge research and to provide a comprehensive educational pathway that prepares students for diverse careers in the fast-evolving, technology-driven digital landscape.

For more information or to explore specific degree offerings, visit the Bellini College of AI, Cybersecurity and Computing's website: https://www.usf.edu/caicc/.

Mission

Mission

The mission of the Bellini College of Artificial Intelligence, Cybersecurity and Computing is to transform the role of computing technologies in society by focusing on three key areas:

Delivering High-Demand Academic Programs: Deliver a comprehensive range of undergraduate, graduate, and professional majors, both disciplinary and interdisciplinary, in artificial intelligence, cybersecurity and computing. The

majors are pedagogically effective and designed with high standards to be rigorous, relevant and meet the current and future needs of industry, government and society.

Advancing Research Excellence: Focus on innovative investigations and technological advances to elevate the state of artificial intelligence, cybersecurity and computing research. Push the boundaries of knowledge in our fields, facilitating collaboration and innovation across all academic disciplines and fostering an environment that encourages curiosity, creativity and critical thinking.

Promoting Ethics and Trust: Instill a deep sense of responsibility in our students and faculty, emphasizing the importance of secure and trustworthy technology. Through research, curricula, industry partnerships and community engagement, promote ethically driven policies and practices that protect privacy, ensure security and foster social good.

Accreditation

The Computer Engineering (B.S.) program is accredited by the Engineering Accreditation Commission of ABET, https://www.abet.org, under the General Criteria and Program Criteria for Electrical, Computer, Communications, Telecommunication(s) and Similarly Named Engineering Programs.

The Computer Science (B.S.) program is accredited by the Computing Accreditation Commission of ABET, https://www.abet.org, under the General Criteria and Program Criteria for Computer Science and Similarly Named Computing Programs.

The Cybersecurity (B.S.) program is accredited by the Computing Accreditation Commission of ABET, https://www.abet.org, under the General Criteria and Program Criteria for Cybersecurity and Similarly Named Computing Programs.

Other Information

Students in the University Honors College

Bellini College students participating in the University Honors Program are able to complete their Bachelor's degree in four years. Students who qualify for the Honors Program at USF should contact the Honors College or the Bellini College advising team to learn about the benefits of this prestigious program.

Army, Air Force, and Naval R.O.T.C. for Students

The academic and technological knowledge from a Bellini College degree grants a distinct advantage to individuals interested in a military appointment or career. This is especially true for those participating in one of the ROTC programs at USF.

Bachelor's/Master's Pathway Programs

Well-qualified students who, at the beginning of their senior year, are clearly interested in graduate study are invited to apply to the individual Bachelor's/Master's Pathways academic programs offered in the Bellini College.

College-Level Requirements

Minimum Continuation Requirements

All Bellini College undergraduate students must meet the following criteria:

1. Earn the required grade in all courses in no more than two (2) registered attempts. Grades of W, IF, U, and R are considered attempts.
2. Maintain a cumulative 2.0 USF GPA
3. Maintain a cumulative 2.0 Overall GPA
4. Earn a minimum 2.0 semester GPA

Warning

Students who do not meet the required minimum semester GPA are initially given a warning.

Probation

Students will be placed on probation if they have any of the following:

1. Two semesters with a term GPA under 2.0 or
2. Less than a 2.0 cumulative USF GPA or
3. Less than a 2.0 Overall GPA.

Students on probation will be ineligible for further registration in the college. In order to continue, students must obtain individually designed academic plans approved by their academic advisor and will be closely monitored.

Failure to meet the terms of the academic plans will result in the reselection of a major outside the Bellini College.

Reselect Major

In addition to the conditions outlined above, students who fail to meet the grade requirement in any course in no more than two (2) registered attempts must reselect a major outside the Bellini College. The college provides a range of services to assist in selecting a new academic and career path.

Academic Dismissal

Students academically dismissed from the University of South Florida, or those who leave on probation, may choose to attend another post-secondary institution, and reapply to USF after their overall GPA meets minimum requirements. The college may consider them for readmission if they meet the minimum Bellini College admission requirements for transfer students, as well as the program entrance requirements for their intended major as published in the University of South Florida Undergraduate Catalog for their term of readmission.

Other Requirements

Years to Degree

The Bellini College requires that a student complete the baccalaureate degree within five years after beginning the specialization courses for their major. Specialization courses taken more than five years prior to graduation will not be counted toward the degree. In rare cases, exceptions may be granted by the college.

BELLLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

University, College, and Program Requirements
The college requirements described in this section above are in addition to requirements set forth in the university policy and procedures section and the degree program sections of this catalog. It is the student's responsibility to complete all university, college, program, and curricular requirements prior to graduation.

Student Laptop Computer Requirement
All students entering the Bellini College are required to have a laptop computer that they can use in their major classes and labs.

Disruption of Academic Process and Academic Dishonesty
The Bellini College will maintain an environment that encourages all to study and conduct research free from undue disruption. Disruption of the Academic Process is a matter the college is obliged to report to Student Judicial Services. Academic dishonesty, in any form, is taken very seriously by the college and will result in sanctions. The most serious penalty is dismissal from the university. (See university policies - Academic Integrity of Students)

Admission Requirements

Preparation for Entering the Bellini College

High school students seeking to matriculate into the Computer Science, Computer Engineering, or Artificial Intelligence programs of study must present a strong academic record that includes four years of advanced high school mathematics (analytical geometry, trigonometry, pre-calculus, calculus) and science, including chemistry and physics.

High school students seeking to matriculate into the Cybersecurity or Information Technology programs of study must present a strong academic record that includes at least three years of highly advanced high school mathematics (analytical geometry, trigonometry, pre-calculus) and science, including physics. Prospective students who lack sufficient preparation in high school may need additional preparatory coursework.

Newly admitted first year students are required to take and successfully complete the university's Math Placement Test (MPT) first two subjects, basic algebra and college algebra. Students who completed pre-calculus or calculus in high school will also take the MPT for pre-calculus/trigonometry. A score of 12 out of 15 on the MPT subject exams is passing. Students who successfully complete all three MPT subjects are encouraged to start in Calculus I fall term for degree progression. More information about the MPT is online at http://math.usf.edu/placement/. Exemption for students who have already received credit for Calculus I. Students who are unable to successfully complete the course may be redirected to another major as stated in the USF Degree Progression policy 10-505.

Admission Requirements for First Year Students

First time in college students are admitted into a Bellini College undergraduate program in fall and spring semesters only. This is to ensure that students can remain on track to a four-year graduation. Students must meet USF admission criteria.

Once admitted, students may need to meet additional program specific requirements. Please refer to the program section in the catalog for details.

BELLLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

Admission Requirements for Transfer Students

A transfer student must be fully admitted to the University of South Florida as a degree-seeking student. Lower-level transfer students have 12 to 29 credit hours, mid-level transfer students have 30 to 59 credit hours, and upper-level students have 60 or more credit hours of post-secondary course work.

Computer Science and Artificial Intelligence Transfer Requirements

Lower-Level (LL) Transfer

- SAT math section score of 570 or higher, or ACT math section score of 24 or higher

AND

- High school GPA of 4.00 or higher, as calculated by the Office of Admissions

Mid-Level (ML) and Upper-Level (UL) Transfer

- Complete Programming Concepts (COP 1220, COP 2030, COP 2224, COP 2360, COP 2510, or COP 2800) with a minimum grade of B or better (maximum two attempts).
- Complete the following prerequisites with a minimum grade of B or better required for Calculus I and Calculus-based Physics I plus lab (maximum two attempts), minimum grade of C or better required for Calculus II (maximum two attempts).
    - Calculus I (MAC x281 or MAC x311)
    - Calculus II (MAC x282 or MAC x312)
    - Calculus-based Physics I plus lab (PHY x048/PHY x048L, or PHY x045/PHY x045L)

Computer Engineering Transfer Requirements

Lower-Level (LL) Transfer

- SAT math section score of 570 or higher, or ACT math section score of 24 or higher

AND

- High school GPA of 4.00 or higher, as calculated by the Office of Admissions

Mid-Level (ML) and Upper-Level (UL) Transfer

- Complete Programming Concepts (COP 1220, COP 2030, COP 2224, COP 2360, COP 2510, or COP 2800) with a minimum grade of B or better (maximum two attempts).
- Complete the following prerequisites with a minimum grade of B or better for Calculus I and Calculus-based Physics I plus lab (maximum two attempts), minimum grade of C or better required for Calculus II and Chemistry 1 plus lab (maximum two attempts).
    - Calculus I (MAC x281 or MAC x311)
    - Calculus II (MAC x282 or MAC x312)
    - Calculus-based Physics I plus lab (PHY x048/PHY x048L, or PHY x045/PHY x045L)
    - Chemistry I plus lab (CHM x045/CHM x045L, or CHM x045C, or CHS x440/CHS x440L)

Cybersecurity and Information Technology Transfer Requirements

Lower-Level (LL) Transfer

- SAT math section score of 570 or higher, or ACT math section score of 24 or higher

AND

- High school GPA of 4.00 or higher, as calculated by the Office of Admissions

Mid-Level (ML) and Upper-Level (UL) Transfer

- Complete Programming Concepts (COP 1220, COP 2030, COP 2224, COP 2360, COP 2510, or COP 2800) with a minimum grade of C or better (maximum two attempts),
- Complete Intro to Databases for IT (CGS 1540, CGS 2541, or equivalent), with a minimum grade of B or better (maximum of two attempts and course must be three credits).
- Complete the following prerequisites with a minimum grade of B or better (maximum of two attempts).
    - Pre-Calculus (MAC x147, or MAC x140 and MAC x114)
    - Introductory Statistics I (STA x023 or STA x122)
    - Discrete Math (MAD 2104)
    - Any Physics course (PHY 1000 - PHY 2999)

In all cases, requirements must be fully complete and cannot be in progress. In all cases, second bachelor's degree applicants must meet the same requirements as Upper-Level transfers.

To ensure students are able to meet degree progression standards per USF Degree Progression policy 10-505, the Bellini College advising staff will review student records before processing declaration or change of major requests. Prerequisite grades as specified in USF Course Inventory must be met in all cases.

Transfer students with an AA degree must have completed all state-mandated prerequisites for their intended major to be admitted. Prerequisite grades as specified in USF Course Inventory must be met in all cases. For the specific state mandated common prerequisite courses for each program within the CAICC, please see the section entitled, "State Mandated Common Prerequisites" located under the program section of the catalog.

Students who are not fully admitted to the college are ineligible to enroll in college restricted courses notably including COP 2510 Programming Concepts and CGS 1540 Introduction to Databases.

Transfer credit may be accepted from non-Florida Statewide Common Course Numbering System courses when appropriate if the transferred course has been passed with a grade of C or better (or B or better for any of the required transfer courses listed above), and it is determined to be equivalent in both content and quality. In some cases, credit for a course may be granted, but the hours accepted may be less than the hours earned at another school. In general, engineering and technology courses taken at technical schools, or as part of professional or military training, are not applicable to the degree programs of the Bellini College. Transfer students should be prepared to submit detailed course syllabi from the previous institution if requested. In no case can a lower-level course be accepted for an upper-level course.

While credit for work from other institutions may be granted subject to the conditions of the previous paragraph, at least 30 credit hours including a minimum number of semester hours of CAICC coursework as specified by the degree program must be taken at USF to receive the Baccalaureate degree.

BELLLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

Graduation Requirements

Minimum Graduation Requirements

All undergraduate students admitted to any academic program in the Bellini College must maintain a minimum cumulative GPA of 2.0 in each of the following categories:

1. Overall Undergraduate GPA
2. USF GPA
3. Math and Science courses (best attempt)
4. Engineering Courses
5. Courses within the major (specialization)

As stated in USF Degree Progression policy 10-055, students not meeting minimum GPA requirements for graduation may be redirected to another major.

Graduation Application Procedures

Each student in the Bellini College is required to complete an application for graduation and a graduation checklist. Students should meet with their program advisor to review graduation qualifications and obtain approval well in advance of the Bellini College graduation application deadline. The graduation application deadline for the college is set prior to the university deadline. ***The graduation application and checklist are due the semester before the graduating term.***

Baccalaureate-Level Degree Programs

Computer Science (BSCS)
The Computer Science program focuses on the design, development, and application of software systems. Additional course work in algorithms, discrete structures, object-oriented design and data structures, operating systems, digital logic design, computer architecture, operating systems, software engineering, secure computing and a wide range of advanced electives including artificial intelligence topics extend and supplement the core.

Computer Engineering (BSCP)
The Computer Engineering program focuses on the design, development, and application of computer hardware and software systems. The program devotes significant time to topics in computing circuits, digital logic design, computer architecture, hardware design, and design automation, including extensive laboratory work. Additional course work in algorithms, discrete structures, object-oriented design and data structures, operating systems, and a wide range of advanced electives including quantum computing and artificial intelligence topics extend and supplement the core.

Artificial Intelligence (BSAI)
The Artificial Intelligence program emphasizes the principles, techniques, and applications of artificial intelligence systems. Core coursework includes machine learning, neural networks, algorithms, operating systems, software engineering, and secure computing. To further broaden and deepen their expertise, students can choose from a wide range of advanced electives in areas such as data mining, deep learning, reinforcement learning, natural language processing, computer vision, robotics, and other topics.

Cybersecurity (BSCYS)
The Cybersecurity program focuses on technology, people, information, and processes to enable assured cyber operations in the context of adversaries. The program is built on a technical foundation of computing and information

technology. Students in this program acquire a background in cybersecurity related to information, software, systems, users, and organizations including aspects of policy, human factors, risk management, ethics, and impact on society.

Information Technology (BSIT)
The Information Technology program focuses on programming, databases, networking, human-computer interaction, web systems, and cybersecurity to meet the technology requirements of business, government, healthcare, education, and other organizations. Students in this program acquire a combination of fundamental knowledge and practical expertise to solve computing technology problems and meet user needs.

Bachelor's/Master's Pathways

Bellini College students have the option to pursue one of the following Bachelor's/Master's Pathways:

- BS in Computer Science and MS in Computer Science
- BS in Computer Engineering and MS in Computer Engineering
- BS in Artificial Intelligence and MS in Computer Science
- BS in Cybersecurity and MS in Computer Science

For more information, see the Graduate Catalog.

Minors

Computer Science

The Computer Science minor covers key topics in the discipline. It is a 15-credit hour program that is expected to be attractive to students in Engineering and to students in Mathematics and the Sciences (including Physics, Chemistry, and Biology). The Computer Science minor is open to all students who meet the prerequisites, except for students in the Bellini College.

- Computer Science Minor

Information Technology

The Information Technology minor covers key topics in the discipline. It is a 21-credit hour program that is attractive to students in Engineering and to students in Mathematics and the Sciences (including Physics, Chemistry, and Biology) who have no background in software development. The Information Technology minor is open to all students who meet the prerequisites, except for students in the Bellini College.

- Information Technology Minor

Undergraduate Advising Information

Effective pursuit of studies within the Bellini College requires careful attention to both the sequence and the type of courses taken. The college curriculum differs in key respects from the study plans of other majors even in the first year. Professional advisors in the Bellini College provide individualized academic planning and guidance. New students must attend the university's Orientation program. They will be introduced to their advisors during this program and receive advisement for their first semester. The student and advisors jointly work out a plan of study that

meets both the student's career objectives and the Bellini College's degree requirements. While the college provides advising services to assist students with academic planning, the student is responsible for knowing and meeting all performance standards and graduation requirements.

Contact Information:

University of South Florida
4202 E. Fowler Avenue, LIB 122
Tampa, FL, 33620
https://www.usf.edu/caicc/

Office Hours: Monday through Friday from 8 am until 5 pm
Physical location for Main Office: The main office of the University of South Florida's Bellini College of Artificial Intelligence, Cybersecurity and Computing is located on the sixth floor of the USF Library, situated on USF Apple Drive.

To schedule an advising appointment: Prospective or current students can schedule an advising appointment with Bellini College undergraduate advisors: https://www.usf.edu/ai-cybersecurity-computing/academics/undergraduate/advising.aspx.

BELLLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

College of Artificial Intelligence, Cybersecurity, and Computing

BELLLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

Computer Science Minor

TOTAL MINOR HOURS: 15

The Computer Science minor covers key topics in the discipline and is an 15 credit hour program that is expected to be attractive to students in the College of Engineering and to students in Mathematics and the Sciences (including Physics, Chemistry, and Biology).

MINOR REQUIREMENTS

The Computer Science minor is open to all students, except for students majoring in Computer Science, Computer Engineering, Artificial Intelligence, Information Technology, and Cybersecurity in the Bellini College, who meet the prerequisites described below.

MINOR CORE (9 CREDIT HOURS)

- COP 3514 - Program Design **Credit(s): 3**
- CDA 3103 - Computer Organization **Credit(s): 3**
- COP 4530 - Data Structures **Credit(s): 3**

MINOR ELECTIVES (6 CREDIT HOURS)

Two Technical electives of student's choice for which prerequisites have been met. See the Computer Science degree program for a list of electives.

OTHER REQUIREMENTS

Students must register with the Bellini College Undergraduate Advisor prior to starting this minor program. Consultation with the Undergraduate Advisor will ensure that students are informed of all offered courses. All catalog prerequisites and registration requirements must be met for enrollment in any of the courses required for the minor.

All students desiring to pursue the minor must meet the same prerequisites, entry, and continuation requirements as a Bellini College major.

Note: Introduction to Discrete Structures (COT 3100 or equivalent) is required as a prerequisite for COP 4530 - Data Structures and COT 4400 - Analysis of Algorithms.

GPA REQUIREMENTS

All students desiring to pursue the minor must meet the same continuation requirements and course pre-requisite requirements as a Bellini College major.

OTHER INFORMATION

Specialty tracks in hardware, software, and theory can be defined in consultation with the Undergraduate Advisor. A specific pre-graduate school track intended for students planning to seek admission into the Bellini College graduate program has been defined with 9 hours of electives. The electives are as follows.

Note: These electives may have prerequisites not met by the Minor Core.

- COT 4400 - Analysis of Algorithms **Credit(s): 3**
- COP 4600 - Operating Systems **Credit(s): 3**
- CDA 4205 - Computer Architecture **Credit(s): 3**

ADVISING INFORMATION

Bellini College Undergraduate Advisors: https://www.usf.edu/ai-cybersecurity-computing/academics/undergraduate/undergraduate-advising.aspx

BELLLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

Information Technology Minor

TOTAL MINOR HOURS: 18
The Information Technology minor covers key topics in the discipline and is an 18 credit hour program that is expected to be attractive to students in the College of Engineering and to students in Mathematics and the Sciences (including Physics, Chemistry, and Biology) who have no background in software development.

MINOR REQUIREMENTS

The Information Technology minor covers key topics in the discipline and is an 18 credit hour program that is expected to be attractive to students in the College of Engineering and to students in Mathematics and the Sciences (including Physics, Chemistry, and Biology) who have no background in software development.

MINOR CORE (12 CREDIT HOURS)

- CGS 1540 - Introduction to Databases **Credit(s): 3**
- COP 2510 - Programming Concepts **Credit(s): 3**
- COP 2513 - Object Oriented Programming **Credit(s): 3**
- COP 3515 - Advanced Program Design **Credit(s): 3**

MINOR ELECTIVES (6 CREDIT HOURS)

Two approved IT electives of student's choice for which prerequisites have been met. See the Information Technology degree program for a list of electives.

OTHER REQUIREMENTS

Students must register with the Bellini College Undergraduate Advisor prior to starting this minor program. Consultation with the Undergraduate Advisor will ensure that students are informed of all offered courses. All catalog prerequisites and registration requirements must be met for enrollment in any of the courses taken for the minor.

All students desiring to pursue the minor must meet the same prerequisites, entry, and continuation requirements as a Bellini College major.

Note: Discrete Mathematics (MAD 2104 or equivalent) is required as a prerequisite for COP 3515 - Advanced Program Design.

GPA REQUIREMENTS

All students desiring to pursue the minor must meet the same continuation requirements and course pre-requisite requirements as a Bellini College major.

ADVISING INFORMATION

Bellini College Undergraduate Advisors: https://www.usf.edu/ai-cybersecurity-computing/academics/undergraduate/undergraduate-advising.aspx

BELLLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

Artificial Intelligence, B.S.A.I.

TOTAL DEGREE HOURS: 120

The Artificial Intelligence program emphasizes the principles, techniques, and applications of artificial intelligence (AI) systems. Core coursework includes machine learning, neural networks, algorithms, operating systems, software engineering, and secure computing. To further broaden and deepen their expertise, students can choose from a wide range of advanced electives in areas such as data mining, deep learning, reinforcement learning, natural language processing, computer vision, robotics, and other topics.

Mission Statement

The mission of the Bellini College of Artificial Intelligence, Cybersecurity and Computing is to transform the role of computing technologies in society by focusing on three key areas:

Delivering High-Demand Academic Programs: Deliver a comprehensive range of undergraduate, graduate, and professional majors, both disciplinary and interdisciplinary, in artificial intelligence, cybersecurity and computing. The majors are pedagogically effective and designed with high standards to be rigorous, relevant and meet the current and future needs of industry, government and society.

Advancing Research Excellence: Focus on innovative investigations and technological advances to elevate the state of artificial intelligence, cybersecurity and computing research. Push the boundaries of knowledge in our fields, facilitating collaboration and innovation across all academic disciplines and fostering an environment that encourages curiosity, creativity and critical thinking.

Promoting Ethics and Trust: Instill a deep sense of responsibility in our students and faculty, emphasizing the importance of secure and trustworthy technology. Through research, curricula, industry partnerships and community engagement, promote ethically driven policies and practices that protect privacy, ensure security and foster social good.

Program Educational Objectives

The Bellini College has established the following program educational objectives for Artificial Intelligence graduates.

Objective 1: Our graduates will apply their knowledge and skills to succeed in their careers and/or obtain advanced degrees.

Objective 2: Our graduates will function ethically and responsibly, and will remain informed though continuing education, and involved as full participants in their profession and society.

Objective 3: Our graduates will creatively solve problems, communicate effectively, and successfully function in multi-disciplinary teams.

Objective 4: Our graduates will apply principles and practices of artificial intelligence and computing grounded in theory and practice to successfully complete AI-related projects to meet customer business objectives and/or productively engage in research.

BELLLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

UNIVERSITY ADMISSIONS - BELLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

Admission to the University and College is based on the University's Undergraduate Admission Requirements that may be found by clicking on the following URLs:

Freshman: https://www.usf.edu/admissions/freshmen/admission-information/requirements-deadlines.aspx
Transfer: https://www.usf.edu/admissions/transfer/admission-information/index.aspx
International: https://www.usf.edu/admissions/international/admission-information/index.aspx

For Admission information specific to the Bellini College, see the information at Bellini College of AI, Cybersecurity and Computing.

PROGRESSION REQUIREMENTS IN THE UPPER DIVISION - ARTIFICIAL INTELLIGENCE, B.S.A.I.

Artificial Intelligence students who have fully met the requirements below and are in good academic standing, may progress into the upper level of the major. Prior to progression into the upper level, a student may take no more than two upper-level Bellini College courses. The college may have continuation requirements, which specify minimum performance standards in core major courses which must be met before further registration is granted.

1. Ability to register for COP 4530 - Data Structures
2. A minimum overall GPA of 2.0
3. A minimum USF GPA of 2.0

COLLEGE POLICIES

In addition to the already stated Bellini College graduation requirements, the college has the following additional policy:

- Exit interview and/or survey as a graduation requirement.

REQUIRED COURSES: (87 CREDIT HOURS)

STATE MANDATED COMMON COURSE PREREQUISITES - ARTIFICIAL INTELLIGENCE, B.S.A.I. (25 CREDIT HOURS)*

Following Florida BOG Regulation 8.010, state mandated common course prerequisites are lower-division courses that are required for progression into the upper division of a particular baccalaureate degree program.

Transfer students should complete the State Mandated Common Course Prerequisites at the lower level prior to entering the university. If these courses are not taken at a Florida College System institution, they must be completed before the degree is granted. Successful completion of the common prerequisites alone does not guarantee a student admission into the degree program.

Unless stated otherwise, a grade of C is the minimum acceptable grade in prerequisite courses.

- COP XXXX** - 3 credit hours
- MAC X311 **OR** MAC X281 Calculus I - 4 credit hours**
- MAC X312 **OR** MAC X282 Calculus II - 4 credit hours**
- (PHY X048 **AND** PHY X048L **OR** PHY X048C General Physics I with Lab - 4 credit hours**
- (PHY X049 **AND** PHY X049L **OR** PHY X049C General Physics I with Lab - 4 credit hours**
- XXX XXXX*** - 6 credit hours

* All state common prerequisite courses count towards major requirements and are not additional credit hours

** Introductory Programming in C, C++, Java, or equivalent language. Choose programming language required by the university to which the student wishes to transfer.

*** Science courses for Science majors.

STATE MATHEMATICS PATHWAY - ARTIFICIAL INTELLIGENCE, B.S.A.I. (7 CREDIT HOURS)*

The Artificial Intelligence BSAI uses the Algebra through Calculus Mathematics Pathway with the following requirements:

- MAC 1105 - College Algebra **Credit(s): 3** **
- MAC 2311 - Calculus I **Credit(s): 4**

* Mathematics Pathway courses count towards the State Common Prerequisite math courses and are not additional credits.
** Students may place out of MAC 1105 and begin at a higher-level math class.

MAJOR CORE COURSES: 21 COURSES; 57 CREDIT HOURS

MATH AND SCIENCE COURSES: 9 COURSES; 24 CREDIT HOURS

- COT 3100 - Introduction to Discrete Structures **Credit(s): 3**
- EGN 2440 - Probability and Statistics with Calculus **Credit(s): 3**
- EGN 4450 - Introduction to Linear Systems **Credit(s): 2**
- MAC 2311 - Calculus I **Credit(s): 4**
- MAC 2312 - Calculus II **Credit(s): 4**
- PHY 2048 - General Physics I - Calculus Based **Credit(s): 3**
- PHY 2048L - General Physics I Laboratory **Credit(s): 1**
- PHY 2049 - General Physics II - Calculus Based **Credit(s): 3**
- PHY 2049L - General Physics II Laboratory **Credit(s): 1**

SPECIALIZATION COURSES: 12 COURSES; 33 CREDIT HOURS

- CAI 4002 - Introduction to Artificial Intelligence **Credit(s): 3**
- CAI 4105 - Introduction to Machine Learning **Credit(s): 3**
- CDA 3103 - Computer Organization **Credit(s): 3**
- CEN 4020 - Software Engineering **Credit(s): 3**

- CIS 1930 - Freshman Seminar for Computing **Credit(s): 0**
- CIS 4250 - Ethical Issues and Professional Conduct **Credit(s): 3**
- CNT 4419 - Secure Coding **Credit(s): 3**
- COP 2510 - Programming Concepts **Credit(s): 3**
- COP 3514 - Program Design **Credit(s): 3**
- COP 4530 - Data Structures **Credit(s): 3**
- COP 4600 - Operating Systems **Credit(s): 3**
- COT 4400 - Analysis of Algorithms **Credit(s): 3**

MAJOR ELECTIVES: 8 COURSES; 24 CREDIT HOURS

Artificial Intelligence students must choose 12 hours of AI electives, 3 hours of theory electives, and an additional non-overlapping 9 hours of technical electives ("software", "hardware", "AI", or "theory") in the College.

The undergraduate section of the Bellini College website contains the most up to date list of approved artificial intelligence electives. Additional electives may be available with a special topics course number (typically, CIS 4930). The prerequisite for most, but not all, college upper-level technical electives is COP 4530 - Data Structures. The prerequisite for AI electives is CAI 4002 - Introduction to Artificial Intelligence. Consult with the undergraduate Bellini College advising team to learn more about available electives. A maximum of six (6) hours of CIS 4900 and/or any other supervised individual study (including CIS 4915 and CIS 4940) are allowed as technical electives.

AI ELECTIVES: 12 CREDIT HOURS

- CAI 4841 - Computer Vision **Credit(s): 3**
- CAI 4842 - Image Processing Fundamentals **Credit(s): 3**
- CIS 4930 - Special Topics in Computer Science I **Credit(s): 1-3** (See department website for list of approved topics)

THEORY ELECTIVES: 3 CREDIT HOURS

- CIS 4212 - Privacy-Preserving and Trustworthy Cyber-Infrastructures **Credit(s): 3**
- COT 4210 - Automata Theory and Formal Languages **Credit(s): 3**
- COT 4521 - Computational Geometry **Credit(s): 3**
- COT 4601 - Quantum Computing and Quantum Algorithms **Credit(s): 3**

TECHNICAL ELECTIVES: 9 CREDIT HOURS

- CAP 4034 - Computer Animation Fundamentals **Credit(s): 3**
- CAP 4103 - Mobile Biometrics **Credit(s): 3**
- CAP 4111 - Introduction to Augmented and Virtual Reality **Credit(s): 3**
- CAP 4160 - Brain-Computer Interfaces **Credit(s): 3**
- CAP 4628 - Affective Computing **Credit(s): 3**
- CAP 4637 - Automated Reasoning and Theorem Proving **Credit(s): 3**
- CAP 4641 - Natural Language Processing **Credit(s): 3**
- CAP 4662 - Introduction to Robotics **Credit(s): 3**
- CAP 4744 - Interactive Data Visualization **Credit(s): 3**

- CAP 4773 - Social Media Mining **Credit(s): 3**
- CDA 4203 - Computer System Design **Credit(s): 3**
- CDA 4203L - Computer System Design Lab **Credit(s): 1**
- CDA 4213 - CMOS-VLSI Design **Credit(s): 3**
- CDA 4213L - CMOS-VLSI Design Lab **Credit(s): 1**
- CDA 4253 - Field Programmable Gate Array System Design and Analysis **Credit(s): 3**
- CDA 4321 - Cryptographic Hardware and Embedded Systems **Credit(s): 3**
- CDA 4322 - Principles of Secure Hardware Design **Credit(s): 3**
- CDA 4323 - Practical Hardware Security **Credit(s): 3**
- CDA 4621 - Control of Mobile Robots **Credit(s): 3**
- CEN 4072 - Software Testing **Credit(s): 3**
- CIS 4212 - Privacy-Preserving and Trustworthy Cyber-Infrastructures **Credit(s): 3**
- CIS 4345 - Big Data Storage and Analysis with Hadoop **Credit(s): 3**
- CIS 4900 - Independent Study in Computer Science **Credit(s): 1-5**
- CIS 4910 - Computer Science and Engineering Project **Credit(s): 3**
- CIS 4915 - Supervised Research in Computer Science **Credit(s): 0-5**
- CIS 4940 - Industry Internship **Credit(s): 0-6**
- CNT 4004 - Computer Networks I **Credit(s): 3**
- CNT 4411 - Computing and Network Security **Credit(s): 3**
- COP 4020 - Programming Languages **Credit(s): 3**
- COP 4365 - Software System Development **Credit(s): 3**
- COP 4520 - Computing in Massively Parallel Systems **Credit(s): 3**
- COP 4620 - Compilers **Credit(s): 3**
- COP 4710 - Database Design **Credit(s): 3**
- COT 4210 - Automata Theory and Formal Languages **Credit(s): 3**
- COT 4521 - Computational Geometry **Credit(s): 3**
- COT 4601 - Quantum Computing and Quantum Algorithms **Credit(s): 3**

INDUSTRY INTERNSHIP

The college recommends that BSAI students complete an industry internship. Students may earn up to six credit hours, as elective, for CIS 4940 - Industry Internship . No more than three credit hours in any one given company. Internships for CIS 4940 for AI students must be in the area of AI.

ADDITIONAL INFORMATION - ARTIFICIAL INTELLIGENCE, B.S.A.I.

OTHER REQUIREMENTS

A student pursuing the Artificial Intelligence major may not pursue a second major while simultaneously enrolled in the Artificial Intelligence undergraduate major.

GPA REQUIREMENTS

Students must have and maintain a minimum 2.0 semester GPA, 2.0 Math and Science GPA, 2.0 Specialization GPA, 2.0 USF GPA, and 2.0 overall GPA.

BELLLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

GRADING REQUIREMENTS

Unless otherwise stated in the course prerequisites on USF Course Inventory, the minimum acceptable grade in all BSAI required courses is a C or higher (C- is insufficient).

RESIDENCY REQUIREMENTS

Transfer students must complete a minimum number of approved specialization courses in the major at USF. The minimum number of USF specialization credit hours required is established by the respective academic department or college. In no case will this be less than 18 hours. The University residency requirement must also be met.
A dual degree student must meet the requirements of each major and have a minimum of 18 approved specialization hours taken in the degree granting department or college beyond those specialization hours required for the first degree.

INTERNSHIP OPPORTUNITIES

The Bellini College and the USF Center for Career and Professional Development Cooperative Education (Co-Op) program provides services for students interested in experiential educational experiences. A wide variety of industries and government agencies offer internships and cooperative education employment opportunities for students. Participants gain valuable expertise in practical applications and other aspects of operations and development in a professional environment. Students normally apply for participation in this program during their first year and pursue actual internships during their sophomore, junior and senior years. **See the Bellini College advising team for more information on earning academic credit for internships.**

BACHELOR'S/MASTER'S PATHWAY

Students majoring in Artificial Intelligence have the option to pursue the following Bachelor's/Master's Pathway:

- BS in Artificial Intelligence and MS in Computer Science

For more information, see the Graduate Catalog.

RESEARCH OPPORTUNITIES - BELLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

Undergraduate students in any degree program are able to participate in undergraduate research. Several options exist to show mentored undergraduate research activity on a student's official transcript. Those who wish to enroll in an undergraduate research course should consult with their academic advisor to understand how the credit will apply towards the degree requirements. If no credit is needed, students may be eligible to enroll in the 0-credit IDS 4914 - Advanced Undergraduate Research Experience course. This course will not impact degree credits or GPA but will show on an official transcript and document the experience. The Office of Student Engagement in Research and Innovation (SERI) is able to assist with further inquiries.

ADVISING INFORMATION - ARTIFICIAL INTELLIGENCE, B.S.A.I.

Bellini College Undergraduate Advisors: https://www.usf.edu/ai-cybersecurity-computing/academics/undergraduate/advising

BELLLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

Computer Engineering B.S.C.P.

TOTAL DEGREE HOURS: 120

The Computer Engineering program focuses on the design, development, and application of computer hardware and software systems. The program devotes significant time to topics in computing circuits, digital logic design, computer architecture, hardware design, and design automation, including extensive laboratory work. Additional course work in algorithms, discrete structures, object-oriented design and data structures, operating systems, and a wide range of advanced electives including quantum computing and artificial intelligence topics extend and supplement the core.

Mission Statement

The mission of the Bellini College of Artificial Intelligence, Cybersecurity and Computing is to transform the role of computing technologies in society by focusing on three key areas:

Delivering High-Demand Academic Programs: Deliver a comprehensive range of undergraduate, graduate, and professional majors, both disciplinary and interdisciplinary, in artificial intelligence, cybersecurity and computing. The majors are pedagogically effective and designed with high standards to be rigorous, relevant and meet the current and future needs of industry, government and society.

Advancing Research Excellence: Focus on innovative investigations and technological advances to elevate the state of artificial intelligence, cybersecurity and computing research. Push the boundaries of knowledge in our fields, facilitating collaboration and innovation across all academic disciplines and fostering an environment that encourages curiosity, creativity and critical thinking.

Promoting Ethics and Trust: Instill a deep sense of responsibility in our students and faculty, emphasizing the importance of secure and trustworthy technology. Through research, curricula, industry partnerships and community engagement, promote ethically driven policies and practices that protect privacy, ensure security and foster social good.

Program Educational Objectives and Student Outcomes

The Bellini College has established the following program educational objectives for Computer Engineering graduates.

Objective 1: Our graduates will apply their knowledge and skills to succeed in their careers and/or obtain advanced degrees.

Objective 2: Our graduates will behave ethically and responsibly, will remain informed through continuing education, and will be involved as full participants in their profession and society.

Objective 3: Our graduates will creatively solve problems, communicate effectively, and successfully function in multi-disciplinary teams.

Objective 4: Our graduates will apply principles and best practices of computing based on sound data grounded in mathematics and science to successfully complete hardware and/or software-related engineering projects to meet customer business objectives and/or productively engage in research

UNIVERSITY ADMISSIONS - BELLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

Admission to the University and College is based on the University's Undergraduate Admission Requirements that may be found by clicking on the following URLs:

Freshman: https://www.usf.edu/admissions/freshmen/admission-information/requirements-deadlines.aspx

Transfer: https://www.usf.edu/admissions/transfer/admission-information/index.aspx

International: https://www.usf.edu/admissions/international/admission-information/index.aspx

For Admission information specific to the Bellini College, see the information at Bellini College of AI, Cybersecurity and Computing.

PROGRESSION REQUIREMENTS IN THE UPPER DIVISION

BELLLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

Computer Engineering students who have fully met the requirements below and are in good academic standing, may progress into the upper level of the major. Prior to progression into the upper level, a student may take no more than two upper-level Bellini College courses. The college may have continuation requirements, which specify minimum performance standards in core major courses which must be met before further registration is granted.

1. Ability to register for COP 4530 - Data Structures
2. A minimum overall GPA of 2.0
3. A minimum USF GPA of 2.0

COLLEGE POLICIES

In addition to the already stated Bellini College graduation requirements, the college has the following additional policy:

- Exit interview and/or survey as a graduation requirement.

REQUIRED COURSES: (96 CREDIT HOURS)

STATE MANDATED COMMON COURSE PREREQUISITES - COMPUTER ENGINEERING B.S.C.P. (30 CREDIT HOURS)*

Following Florida BOG Regulation 8.010, state mandated common course prerequisites are lower-division courses that are required for progression into the upper-division of a particular baccalaureate degree program.
Transfer students should complete the following prerequisite courses at the lower-level prior to entering the university. If these courses are not taken at a Florida College System institution, they must be completed before the degree is granted. Successful completion of common prerequisites alone does not guarantee a student admission into the degree program.
Unless stated otherwise, a grade of C is the minimum acceptable grade in prerequisite courses.

- MAC X311 **OR** MAC X281 - 4 credit hours
- MAC X312 **OR** MAC X282 - 4 credit hours
- MAC X313 **OR** MAC X283 - 4 credit hours
- MAP X302 Differential Equations - 3 credit hours
- (CHM X045 **AND** CHM X045L) **OR** CHM X045C **OR** CHM X440C - 4 credit hours
- (PHY X048 **AND** PHYX048L) **OR** PHY X048C - 5 credit hours
- (PHY X049 **AND** PHY X049L) **OR** PHY X049C - 5 credit hours
- COP XXXX Intro Programming in C, C++, JAVA **OR** equivalent language**

* All state common prerequisite courses count towards major requirements and are not additional credit hours.
** Introductory Programming in C, C++, Java, **OR** equivalent language. Choose programming language required by the university to which the student wishes to transfer.

STATE MATHEMATICS PATHWAY - COMPUTER ENGINEERING B.S.C.P (7 CREDIT HOURS)*

The Computer Engineering B.S.C.P. uses the Algebra through Calculus Mathematics Pathway with the following requirements:

- MAC 1105 - College Algebra **Credit(s): 3** **
- MAC 2311 - Calculus I **Credit(s): 4**

* Mathematics Pathway courses count towards the State Common Prerequisite math courses and are not additional credits.
** Students may place out of MAC 1105 and begin at a higher-level math class.

MAJOR CORE COURSES: 33 COURSES; 84 CREDIT HOURS

MATH AND SCIENCE COURSES: 14 COURSES; 38 CREDIT HOURS

- CHM 2045 - General Chemistry I **Credit(s): 3**

- CHM 2045L - General Chemistry I Laboratory **Credit(s): 1**
- COT 3100 - Introduction to Discrete Structures **Credit(s): 3**
- EGN 2440 - Probability and Statistics with Calculus **Credit(s): 3**
- EGN 3433 - Modeling and Analysis of Engineering Systems **Credit(s): 3**
  OR MAP 2302 - Differential Equations **Credit(s): 3**
- EGN 4450 - Introduction to Linear Systems **Credit(s): 2**
- MAC 2311 - Calculus I **Credit(s): 4**
- MAC 2312 - Calculus II **Credit(s): 4**
- MAC 2313 - Calculus III **Credit(s): 4**
- PHY 2048 - General Physics I - Calculus Based **Credit(s): 3**
- PHY 2048L - General Physics I Laboratory **Credit(s): 1**
- PHY 2049 - General Physics II - Calculus Based **Credit(s): 3**
- PHY 2049L - General Physics II Laboratory **Credit(s): 1**
- Natural Science Elective **Credit(s): 3**

BASIC ENGINEERING COURSES: 1 COURSE; 3 CREDIT HOURS

- EGN 2615 - Economical Analysis of Systems **Credit(s): 3**

SPECIALIZATION COURSES: 18 COURSES; 43 CREDIT HOURS

- CDA 3103 - Computer Organization **Credit(s): 3**
- CDA 3201 - Computer Logic and Design **Credit(s): 3**
- CDA 3201L - Computer Logic and Design Lab **Credit(s): 1**
- CDA 4021 - Computing Circuits **Credit(s): 3**
- CDA 4203 - Computer System Design **Credit(s): 3**
- CDA 4203L - Computer System Design Lab **Credit(s): 1**
- CDA 4205 - Computer Architecture **Credit(s): 3**
- CDA 4205L - Computer Architecture Lab **Credit(s): 1**
- CDA 4213 - CMOS-VLSI Design **Credit(s): 3**
- CDA 4213L - CMOS-VLSI Design Lab **Credit(s): 1**
- CIS 1930 - Freshman Seminar for Computing **Credit(s): 0**
- CIS 4250 - Ethical Issues and Professional Conduct **Credit(s): 3**
- CIS 4910 - Computer Science and Engineering Project **Credit(s): 3**
- COP 2510 - Programming Concepts **Credit(s): 3**
- COP 3514 - Program Design **Credit(s): 3**
- COP 4530 - Data Structures **Credit(s): 3**
- COP 4600 - Operating Systems **Credit(s): 3**
- COT 4400 - Analysis of Algorithms **Credit(s): 3**

MAJOR ELECTIVES: 12 CREDIT HOURS

Computer Engineering students must choose 6 hours of hardware electives and an additional non-overlapping 6 hours of CSE electives ("software", "hardware", "AI", or "theory") in the College.
The undergraduate section of the Bellini College website contains the most up to date list of approved artificial intelligence electives. Additional electives may be available with a special topics course number (typically, CIS 4930). The prerequisite for most, but not all, college upper-level technical electives is COP 4530 - Data Structures. The prerequisite for AI electives is CAI 4002 - Introduction to Artificial Intelligence. Consult with the undergraduate Bellini College advising team to learn more about available electives. A maximum of six (6) hours of CIS 4900 and/or any other supervised individual study (including CIS 4915 and CIS 4940) are allowed as CSE electives.

HARDWARE ELECTIVES: 6 CREDIT HOURS

- CDA 4253 - Field Programmable Gate Array System Design and Analysis **Credit(s): 3**
- CDA 4321 - Cryptographic Hardware and Embedded Systems **Credit(s): 3**
- CDA 4322 - Principles of Secure Hardware Design **Credit(s): 3**
- CDA 4323 - Practical Hardware Security **Credit(s): 3**

TECHNICAL ELECTIVES: 6 CREDIT HOURS

- CAI 4002 - Introduction to Artificial Intelligence **Credit(s): 3**
- CAI 4841 - Computer Vision **Credit(s): 3**
- CAI 4842 - Image Processing Fundamentals **Credit(s): 3**
- CAP 4034 - Computer Animation Fundamentals **Credit(s): 3**
- CAP 4103 - Mobile Biometrics **Credit(s): 3**
- CAP 4111 - Introduction to Augmented and Virtual Reality **Credit(s): 3**
- CAP 4160 - Brain-Computer Interfaces **Credit(s): 3**
- CAP 4628 - Affective Computing **Credit(s): 3**
- CAP 4641 - Natural Language Processing **Credit(s): 3**
- CAP 4662 - Introduction to Robotics **Credit(s): 3**
- CAP 4744 - Interactive Data Visualization **Credit(s): 3**
- CAP 4773 - Social Media Mining **Credit(s): 3**
- CDA 4253 - Field Programmable Gate Array System Design and Analysis **Credit(s): 3**
- CDA 4321 - Cryptographic Hardware and Embedded Systems **Credit(s): 3**
- CDA 4322 - Principles of Secure Hardware Design **Credit(s): 3**
- CDA 4323 - Practical Hardware Security **Credit(s): 3**
- CDA 4621 - Control of Mobile Robots **Credit(s): 3**
- CEN 4072 - Software Testing **Credit(s): 3**
- CIS 4212 - Privacy-Preserving and Trustworthy Cyber-Infrastructures **Credit(s): 3**
- CIS 4345 - Big Data Storage and Analysis with Hadoop **Credit(s): 3**
- CIS 4900 - Independent Study in Computer Science **Credit(s): 1-5**
- CIS 4915 - Supervised Research in Computer Science **Credit(s): 0-5**
- CIS 4930 - Special Topics in Computer Science I **Credit(s): 1-3**
  (See department website for list of approved topics)
- CIS 4940 - Industry Internship **Credit(s): 0-6**
- CNT 4004 - Computer Networks I **Credit(s): 3**
- CNT 4411 - Computing and Network Security **Credit(s): 3**
- COP 4020 - Programming Languages **Credit(s): 3**
- COP 4365 - Software System Development **Credit(s): 3**
- COP 4520 - Computing in Massively Parallel Systems **Credit(s): 3**
- COP 4620 - Compilers **Credit(s): 3**
- COP 4710 - Database Design **Credit(s): 3**
- COT 4210 - Automata Theory and Formal Languages **Credit(s): 3**
- COT 4521 - Computational Geometry **Credit(s): 3**
- COT 4601 - Quantum Computing and Quantum Algorithms **Credit(s): 3**

INDUSTRY INTERNSHIP

The college recommends that BSCP students complete an industry internship. Students may earn up to six credit hours, as elective, for CIS 4940 - Industry Internship. No more than three credit hours in any one given company. Internships for CIS 4940 for AI students must be in the area of AI.

ADDITIONAL INFORMATION - COMPUTER ENGINEERING B.S.C.P.

GPA REQUIREMENTS

Students must have and maintain a minimum 2.0 semester GPA, 2.0 Math and Science GPA, 2.0 Engineering GPA, 2.0 Specialization GPA, 2.0 USF GPA, and 2.0 overall GPA.

GRADING REQUIREMENTS

Unless otherwise stated in the course prerequisites on USF Course Inventory, the minimum acceptable grade in all BSCP required courses is a C or higher (C- is insufficient).

RESIDENCY REQUIREMENTS

Transfer students must complete a minimum number of approved specialization courses in the major at USF. The minimum number of USF specialization credit hours required is established by the respective academic department or college. In no case will this be less than 18 hours. Basic engineering courses are not considered specialization courses. The University residency requirement must also be met.

A concurrent degree (dual degree) student must meet the requirements of each major and have a minimum of 18 approved specialization hours taken in the degree granting department or college beyond those specialization hours required for the first degree.

INTERNSHIP OPPORTUNITIES

The Bellini College and the USF Center for Career and Professional Development Cooperative Education (Co-Op) program provides services for students interested in experiential educational experiences. A wide variety of industries and government agencies offer internships and cooperative education employment opportunities for students. Participants gain valuable expertise in practical applications and other aspects of operations and development in a professional environment. Students normally apply for participation in this program during their first year and pursue actual internships during their sophomore, junior and senior years. **See the Bellini College advising team for more information on earning academic credit for internships.**

BACHELOR'S/MASTER'S PATHWAY

Students in Computer Engineering have the option to pursue the following Bachelor's/Master's Pathway:

- BS in Computer Engineering and MS in Computer Engineering

For more information, see the Graduate Catalog.

ACCREDITATION INFORMATION

The Computer Engineering (B.S.) program is accredited by the Engineering Accreditation Commission of ABET, **https://www.abet.org**, under the General Criteria and Program Criteria for Electrical, Computer, Communications, Telecommunication(s) and Similarly Named Engineering Programs.

RESEARCH OPPORTUNITIES - BELLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

Undergraduate students in any degree program are able to participate in undergraduate research. Several options exist to show mentored undergraduate research activity on a student's official transcript. Those who wish to enroll in an undergraduate research course should consult with their academic advisor to understand how the credit will apply towards the degree requirements. If no credit is needed, students may be eligible to enroll in the 0-credit IDS 4914 - Advanced Undergraduate Research Experience course. This course will not impact degree credits or GPA but will show on an official transcript and document the experience. The Office of Student Engagement in Research and Innovation (SERI) is able to assist with further inquiries.

ADVISING INFORMATION - COMPUTER ENGINEERING B.S.C.P.

Bellini College Undergraduate Advisors: https://www.usf.edu/ai-cybersecurity-computing/academics/undergraduate/advising

BELLLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

Computer Science B.S.C.S.

TOTAL DEGREE HOURS: 120

The Computer Science program focuses on the design, development, and application of software systems. Additional course work in algorithms, discrete structures, object-oriented design and data structures, operating systems, digital logic design, computer architecture, operating systems, software engineering, secure computing and a wide range of advanced electives including artificial intelligence (AI) topics extend and supplement the core.

Mission Statement

The mission of the Bellini College of Artificial Intelligence, Cybersecurity and Computing is to transform the role of computing technologies in society by focusing on three key areas:

Delivering High-Demand Academic Programs: Deliver a comprehensive range of undergraduate, graduate, and professional majors, both disciplinary and interdisciplinary, in artificial intelligence, cybersecurity and computing. The majors are pedagogically effective and designed with high standards to be rigorous, relevant and meet the current and future needs of industry, government and society.

Advancing Research Excellence: Focus on innovative investigations and technological advances to elevate the state of artificial intelligence, cybersecurity and computing research. Push the boundaries of knowledge in our fields, facilitating collaboration and innovation across all academic disciplines and fostering an environment that encourages curiosity, creativity and critical thinking.

Promoting Ethics and Trust: Instill a deep sense of responsibility in our students and faculty, emphasizing the importance of secure and trustworthy technology. Through research, curricula, industry partnerships and community engagement, promote ethically driven policies and practices that protect privacy, ensure security and foster social good.

Program Educational Objectives and Student Outcomes

The Bellini College has established the following program educational objectives for Computer Science graduates.

Objective 1: Our graduates will apply their knowledge and skills to succeed in their careers and/or obtain advanced degrees.

Objective 2: Our graduates will function ethically and responsibly, and will remain informed though continuing education, and involved as full participants in their profession and society.

Objective 3: Our graduates will creatively solve problems, communicate effectively, and successfully function in multi-disciplinary teams.

Objective 4: Our graduates will apply principles and best practices of computing grounded in mathematics and science to successfully complete software-related projects to meet customer business objectives and/or productively engage in research.

The following are the Student Outcomes. Graduates of the program will have an ability to:

1. Analyze a complex computing problem and to apply principles of computing and other relevant disciplines to identify solutions.
2. Design, implement, and evaluate a computing-based solution to meet a given set of computing requirements in the context of the program's discipline.
3. Communicate effectively in a variety of professional contexts.
4. Recognize professional responsibilities and make informed judgments in computing practice based on legal and ethical principles.
5. Function effectively as a member or leader of a team engaged in activities appropriate to the program's discipline.
6. Apply computer science theory and software development fundamentals to produce computing-based solutions.

UNIVERSITY ADMISSIONS - BELLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

Admission to the University and College is based on the University's Undergraduate Admission Requirements that may be found by clicking on the following URLs:

Freshman: https://www.usf.edu/admissions/freshmen/admission-information/requirements-deadlines.aspx
Transfer: https://www.usf.edu/admissions/transfer/admission-information/index.aspx
International: https://www.usf.edu/admissions/international/admission-information/index.aspx

For Admission information specific to the Bellini College, see the information at Bellini College of AI, Cybersecurity and Computing.

PROGRESSION REQUIREMENTS IN THE UPPER DIVISION

Computer Science students who have fully met the below requirements and are in good academic standing, may progress into the upper level of the major. Prior to progression into the upper level, a student may take no more than two upper-level Bellini College courses. The college may have continuation requirements, which specify minimum performance standards in core major courses which must be met before further registration is granted.

1. Ability to register for COP 4530 - Data Structures
2. A minimum overall GPA of 2.0
3. A minimum USF GPA of 2.0

COLLEGE POLICIES

In addition to the already stated Bellini College graduation requirements, the college has the following additional policy:

- Exit interview and/or survey as a graduation requirement.

REQUIRED COURSES: (86 CREDIT HOURS)

STATE MANDATED COMMON COURSE PREREQUISITES - COMPUTER SCIENCE B.S.C.S. (25 CREDIT HOURS)*

Following Florida BOG Regulation 8.010, state mandated common course prerequisites are lower-division courses that are required for progression into the upper division of a particular baccalaureate degree program.

Transfer students should complete the State Mandated Common Course Prerequisites at the lower level prior to entering the university. If these courses are not taken at a Florida College System institution, they must be completed before the degree is granted. Successful completion of the common prerequisites alone does not guarantee a student admission into the degree program.

Unless stated otherwise, a grade of C is the minimum acceptable grade in prerequisite courses.

- COP XXXX** - 3 credit hours
- MAC X311 **OR** MAC X281 Calculus I - 4 credit hours**
- MAC X312 **OR** MAC X282 Calculus II - 4 credit hours**
- (PHY X048 **AND** PHY X048L **OR** PHY X048C General Physics I with Lab - 4 credit hours**
- (PHY X049 **AND** PHY X049L **OR** PHY X049C General Physics I with Lab - 4 credit hours**
- XXX XXXX*** - 6 credit hours

* All state common prerequisite courses count towards major requirements and are not additional credit hours

** Introductory Programming in C, C++, Java, or equivalent language. Choose programming language required by the university to which the student wishes to transfer.

*** Science courses for Science majors.

STATE MATHEMATICS PATHWAY - COMPUTER SCIENCE B.S.C.S. (7 CREDIT HOURS)*

The Computer Science B.S.C.S. uses the Algebra through Calculus Mathematics Pathway with the following requirements:

- MAC 1105 - College Algebra **Credit(s): 3** **
- MAC 2311 - Calculus I **Credit(s): 4**

* Mathematics Pathway courses count towards the State Common Prerequisite math courses and are not additional credits.
** Students may place out of MAC 1105 and begin at a higher-level math class.

MAJOR CORE COURSES: 23 COURSES; 59 CREDIT HOURS

MATH AND SCIENCE COURSES: 9 COURSES; 24 CREDIT HOURS

- COT 3100 - Introduction to Discrete Structures **Credit(s): 3**
- EGN 2440 - Probability and Statistics with Calculus **Credit(s): 3**
- EGN 4450 - Introduction to Linear Systems **Credit(s): 2**
- MAC 2311 - Calculus I **Credit(s): 4**
- MAC 2312 - Calculus II **Credit(s): 4**
- PHY 2048 - General Physics I - Calculus Based **Credit(s): 3**

- PHY 2048L - General Physics I Laboratory **Credit(s): 1**
- PHY 2049 - General Physics II - Calculus Based **Credit(s): 3**
- PHY 2049L - General Physics II Laboratory **Credit(s): 1**

SPECIALIZATION COURSES: 14 COURSES; 35 CREDIT HOURS

- CDA 3103 - Computer Organization **Credit(s): 3**
- CDA 3201 - Computer Logic and Design **Credit(s): 3**
- CDA 3201L - Computer Logic and Design Lab **Credit(s): 1**
- CDA 4205L - Computer Architecture Lab **Credit(s): 1**
- CDA 4205 - Computer Architecture **Credit(s): 3**
- CEN 4020 - Software Engineering **Credit(s): 3**
- CIS 1930 - Freshman Seminar for Computing **Credit(s): 0**
- CIS 4250 - Ethical Issues and Professional Conduct **Credit(s): 3**
- CNT 4419 - Secure Coding **Credit(s): 3**
- COP 2510 - Programming Concepts **Credit(s): 3**
- COP 3514 - Program Design **Credit(s): 3**
- COP 4530 - Data Structures **Credit(s): 3**
- COP 4600 - Operating Systems **Credit(s): 3**
- COT 4400 - Analysis of Algorithms **Credit(s): 3**

MAJOR ELECTIVES: 7 COURSES; 21 CREDIT HOURS

Computer Science students must choose 9 hours of software electives, 3 hours of theory electives, and an additional non-overlapping 9 hours of CSE electives ("software", "hardware", "AI", or "theory") in the College.

The undergraduate section of the Bellini College website contains the most up to date list of approved computer science electives. Additional electives may be available with a special topics course number (typically, CIS 4930). The prerequisite for most, but not all, college upper-level technical electives is CDA 3201 - Computer Logic and Design and COP 4530 - Data Structures. Consult with the undergraduate Bellini College advising team to learn more about available electives. A maximum of six (6) hours of CIS 4900 and/or any other supervised individual study (including CIS 4915 and CIS 4940) are allowed as computer science electives.

SOFTWARE ELECTIVES: 9 CREDIT HOURS

- CAI 4002 - Introduction to Artificial Intelligence **Credit(s): 3**
- CAI 4841 - Computer Vision **Credit(s): 3**
- CAI 4842 - Image Processing Fundamentals **Credit(s): 3**
- CAP 4034 - Computer Animation Fundamentals **Credit(s): 3**
- CAP 4103 - Mobile Biometrics **Credit(s): 3**
- CAP 4111 - Introduction to Augmented and Virtual Reality **Credit(s): 3**
- CAP 4160 - Brain-Computer Interfaces **Credit(s): 3**
- CAP 4628 - Affective Computing **Credit(s): 3**
- CAP 4641 - Natural Language Processing **Credit(s): 3**
- CAP 4662 - Introduction to Robotics **Credit(s): 3**
- CAP 4744 - Interactive Data Visualization **Credit(s): 3**
- CAP 4773 - Social Media Mining **Credit(s): 3**

- CDA 4621 - Control of Mobile Robots **Credit(s): 3**
- CEN 4072 - Software Testing **Credit(s): 3**
- CIS 4345 - Big Data Storage and Analysis with Hadoop **Credit(s): 3**
- CNT 4004 - Computer Networks I **Credit(s): 3**
- CNT 4411 - Computing and Network Security **Credit(s): 3**
- COP 4020 - Programming Languages **Credit(s): 3**
- COP 4365 - Software System Development **Credit(s): 3**
- COP 4520 - Computing in Massively Parallel Systems **Credit(s): 3**
- COP 4620 - Compilers **Credit(s): 3**
- COP 4710 - Database Design **Credit(s): 3**

THEORY ELECTIVES: 3 CREDIT HOURS

- CIS 4212 - Privacy-Preserving and Trustworthy Cyber-Infrastructures **Credit(s): 3**
- COT 4210 - Automata Theory and Formal Languages **Credit(s): 3**
- COT 4521 - Computational Geometry **Credit(s): 3**
- COT 4601 - Quantum Computing and Quantum Algorithms **Credit(s): 3**

TECHNICAL ELECTIVES: 9 CREDITS HOURS

- CAI 4002 - Introduction to Artificial Intelligence **Credit(s): 3**
- CAI 4841 - Computer Vision **Credit(s): 3**
- CAI 4842 - Image Processing Fundamentals **Credit(s): 3**
- CAP 4034 - Computer Animation Fundamentals **Credit(s): 3**
- CAP 4103 - Mobile Biometrics **Credit(s): 3**
- CAP 4111 - Introduction to Augmented and Virtual Reality **Credit(s): 3**
- CAP 4160 - Brain-Computer Interfaces **Credit(s): 3**
- CAP 4628 - Affective Computing **Credit(s): 3**
- CAP 4641 - Natural Language Processing **Credit(s): 3**
- CAP 4662 - Introduction to Robotics **Credit(s): 3**
- CAP 4744 - Interactive Data Visualization **Credit(s): 3**
- CAP 4773 - Social Media Mining **Credit(s): 3**
- CDA 4203 - Computer System Design **Credit(s): 3**
- CDA 4203L - Computer System Design Lab **Credit(s): 1**
- CDA 4213 - CMOS-VLSI Design **Credit(s): 3**
- CDA 4213L - CMOS-VLSI Design Lab **Credit(s): 1**
- CDA 4253 - Field Programmable Gate Array System Design and Analysis **Credit(s): 3**
- CDA 4321 - Cryptographic Hardware and Embedded Systems **Credit(s): 3**
- CDA 4322 - Principles of Secure Hardware Design **Credit(s): 3**
- CDA 4323 - Practical Hardware Security **Credit(s): 3**
- CDA 4621 - Control of Mobile Robots **Credit(s): 3**
- CEN 4072 - Software Testing **Credit(s): 3**
- CIS 4212 - Privacy-Preserving and Trustworthy Cyber-Infrastructures **Credit(s): 3**
- CIS 4345 - Big Data Storage and Analysis with Hadoop **Credit(s): 3**
- CIS 4900 - Independent Study in Computer Science **Credit(s): 1-5**
- CIS 4910 - Computer Science and Engineering Project **Credit(s): 3**
- CIS 4915 - Supervised Research in Computer Science **Credit(s): 0-5**

- CIS 4930 - Special Topics in Computer Science I **Credit(s): 1-3** (See department website for list of approved topics)
- CIS 4940 - Industry Internship **Credit(s): 0-6**
- CNT 4004 - Computer Networks I **Credit(s): 3**
- CNT 4411 - Computing and Network Security **Credit(s): 3**
- COP 4020 - Programming Languages **Credit(s): 3**
- COP 4365 - Software System Development **Credit(s): 3**
- COP 4520 - Computing in Massively Parallel Systems **Credit(s): 3**
- COP 4620 - Compilers **Credit(s): 3**
- COP 4710 - Database Design **Credit(s): 3**
- COT 4210 - Automata Theory and Formal Languages **Credit(s): 3**
- COT 4521 - Computational Geometry **Credit(s): 3**
- COT 4601 - Quantum Computing and Quantum Algorithms **Credit(s): 3**

INDUSTRY INTERNSHIP

The college recommends that BSCS students complete an industry internship. Students may earn up to six credit hours, as elective, for CIS 4940 - Industry Internship Credit. No more than three credit hours in any one given company. Internships for CIS 4940 for computer science students must be in the area of software development.

ADDITIONAL INFORMATION - COMPUTER SCIENCE B.S.C.S.

GPA REQUIREMENTS

Students must have and maintain a minimum 2.0 semester GPA, 2.0 Math and Science GPA, 2.0 Specialization GPA, 2.0 USF GPA, and 2.0 overall GPA.

GRADING REQUIREMENTS

Unless otherwise stated in the course prerequisites on USF Course Inventory, the minimum acceptable grade in all BSCS required courses is a C or higher (C- is insufficient).

RESIDENCY REQUIREMENTS

Transfer students must complete a minimum number of approved specialization courses in the major at USF. The minimum number of USF specialization credit hours required is established by the respective academic department or college. In no case will this be less than 18 hours. Basic engineering courses are not considered specialization courses. The University residency requirement must also be met.

A concurrent degree (dual degree) student must meet the requirements of each major and have a minimum of 18 approved specialization hours taken in the degree granting department or college beyond those specialization hours required for the first degree.

INTERNSHIP OPPORTUNITIES

BELLLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

The Bellini College and the USF Center for Career and Professional Development Cooperative Education (Co-Op) program provides services for students interested in experiential educational experiences. A wide variety of industries and government agencies offer internships and cooperative education employment opportunities for students. Participants gain valuable expertise in practical applications and other aspects of operations and development in a professional environment. Students normally apply for participation in this program during their first year and pursue actual internships during their sophomore, junior and senior years. **See the Bellini College advising team for more information on earning academic credit for internships.**

BACHELOR'S/MASTER'S PATHWAYS

Students majoring in Computer Science have the option to pursue the following Bachelor's/Master's Pathway:

- BS in Computer Science and MS in Computer Science

For more information, see the Graduate Catalog.

ACCREDITATION INFORMATION

The Computer Science (B.S.) program is accredited by the Computing Accreditation Commission of ABET, **https://www.abet.org**, under the General Criteria and Program Criteria for Computer Science and Similarly Named Computing Programs.

RESEARCH OPPORTUNITIES - BELLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

Undergraduate students in any degree program are able to participate in undergraduate research. Several options exist to show mentored undergraduate research activity on a student's official transcript. Those who wish to enroll in an undergraduate research course should consult with their academic advisor to understand how the credit will apply towards the degree requirements. If no credit is needed, students may be eligible to enroll in the 0-credit IDS 4914 - Advanced Undergraduate Research Experience course. This course will not impact degree credits or GPA but will show on an official transcript and document the experience. The Office of Student Engagement in Research and Innovation (SERI) is able to assist with further inquiries.

ADVISING INFORMATION - COMPUTER SCIENCE B.S.C.S.

Bellini College Undergraduate Advisors: https://www.usf.edu/ai-cybersecurity-computing/academics/undergraduate/advising

BELLLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

Cybersecurity B.S.C.Y.S.

TOTAL DEGREE HOURS: 120

The Cybersecurity major focuses on technology, people, information, and processes to enable assured cyber operations in the context of adversaries. The program is built on a technical foundation of computing and information technology. Students in this program acquire a background in cybersecurity related to information, software, systems, users, and organizations including aspects of policy, human factors, risk management, ethics, and impact on society.

Mission Statement

The mission of the Bellini College of Artificial Intelligence, Cybersecurity and Computing is to transform the role of computing technologies in society by focusing on three key areas:

Delivering High-Demand Academic Programs: Deliver a comprehensive range of undergraduate, graduate, and professional majors, both disciplinary and interdisciplinary, in artificial intelligence, cybersecurity and computing. The majors are pedagogically effective and designed with high standards to be rigorous, relevant and meet the current and future needs of industry, government and society.

Advancing Research Excellence: Focus on innovative investigations and technological advances to elevate the state of artificial intelligence, cybersecurity and computing research. Push the boundaries of knowledge in our fields, facilitating collaboration and innovation across all academic disciplines and fostering an environment that encourages curiosity, creativity and critical thinking.

Promoting Ethics and Trust: Instill a deep sense of responsibility in our students and faculty, emphasizing the importance of secure and trustworthy technology. Through research, curricula, industry partnerships and community engagement, promote ethically driven policies and practices that protect privacy, ensure security and foster social good.

Program Educational Objectives and Student Outcomes

The Bellini College has established the following program educational objectives for our Cybersecurity graduates.

Objective 1: Our graduates will apply their knowledge and skills to succeed in their careers and/ or obtain an advanced degree.

Objective 2: Our graduates will function ethically and responsibly, and will remain informed and involved as full participants in their profession and society.

Objective 3: Our graduates will creatively solve problems, communicate effectively, and successfully function in multi-disciplinary teams.

Objective 4: Our graduates will apply principles, best practices, and current techniques of cybersecurity to protect computing infrastructure, data, process, and people from adversaries and exposure.

The following are the Student Outcomes. Graduates of the program will have an ability to:

1. Analyze a complex computing problem and to apply principles of computing and other relevant disciplines to identify solutions.
2. Design, implement, and evaluate a computing-based solution to meet a given set of computing requirements in the context of the program's discipline.
3. Communicate effectively in a variety of professional contexts.
4. Recognize professional responsibilities and make informed judgments in computing practice based on legal and ethical principles.
5. Function effectively as a member or leader of a team engaged in activities appropriate to the program's discipline.
6. Apply security principles and practices to maintain operations in the presence of risks and threats.

UNIVERSITY ADMISSIONS - BELLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

Admission to the University and College is based on the University's Undergraduate Admission Requirements that may be found by clicking on the following URLs:

Freshman: https://www.usf.edu/admissions/freshmen/admission-information/requirements-deadlines.aspx
Transfer: https://www.usf.edu/admissions/transfer/admission-information/index.aspx
International: https://www.usf.edu/admissions/international/admission-information/index.aspx

For Admission information specific to the Bellini College, see the information at Bellini College of AI, Cybersecurity and Computing.

PROGRESSION REQUIREMENTS

Cybersecurity students who have fully met the below requirements and are in good standing may progress into the upper division for the major. Prior to progression into the upper division, a student may be permitted to take no more than two upper-level Bellini College courses. The college may have continuation requirements, which specify minimum performance standards in core major courses which must be met before further registration is granted.

1. Ability to register for COP 3515 - Advanced Program Design
2. A minimum overall GPA of 2.0.
3. A minimum USF GPA of 2.0.

COLLEGE POLICIES

In addition to the already stated Bellini College graduation requirements, the college has the following additional policy:

- Exit interview and/or survey as a graduation requirement.

REQUIRED COURSES: (86 CREDIT HOURS)

STATE MANDATED COMMON COURSE PREREQUISITES - CYBERSECURITY B.S.C.Y.S. (28 CREDIT HOURS)*

Following Florida BOG Regulation 8.010, state mandated common course prerequisites are lower-division courses that are required for progression into the upper division of a particular baccalaureate degree program.

Transfer students should complete the State Mandated Common Course Prerequisites at the lower level prior to entering the university. If these courses are not taken at a Florida College System institution, they must be completed before the degree is granted. Successful completion of the common prerequisites alone does not guarantee a student admission into the degree program.

Unless stated otherwise, a grade of C- is the minimum acceptable grade in prerequisite courses.

- PSY X012 Intro to Psychology - 3 credit hours
- ECO X013 Macroeconomics - 3 credit hours
- STA X023 Introductory Statistics I **OR** STA X122 - 3 credit hours
- MAC X147 **OR** (MAC X140 and MAC X114) - 4 credit hours
- PHY 1000 - PHY 2999 Any Physics course - 3 credit hours
- MAD X104 Discrete Math - 3 credit hours
- CGS X540 **OR** CGS X540C **OR** CGS X545 **OR** COP X710 Intro to Databases for Information Technology - 3-4 credit hours
- COP X512 **OR** COP X210 **OR** COP X270 **OR** COP X006 **OR** COP X272C **OR** COP X500 **OR** COP X220 **OR** COP X360 **OR** COP X800 Programming Fundamentals for Information Technology - 3-4 credit hours
- COP X513 **OR** COP X551C **OR** COP X000 **OR** COP X224 **OR** COP X250 Object-Oriented Programming for Information Technology - 3 credit hours

* All state common prerequisite courses count towards major requirements and are not additional credit hours

STATE MATHEMATICS PATHWAY - CYBERSECURITY B.S.C.Y.S. (6 CREDIT HOURS)*

The Cybersecurity B.S.C.Y.S. uses the Statistical Reasoning Mathematics Pathway with the following requirements:

- STA 2023 - Introductory Statistics I **Credit(s): 3** **
- MAC 1147 - Precalculus Algebra and Trigonometry **Credit(s): 4**

  OR MAD 2104 - Discrete Mathematics **Credit(s): 3**

* Mathematics Pathway courses count towards the State Common Prerequisite math courses and are not additional credits.
** STA X122 taken as state common prerequisites can meet this statistics requirement.

MAJOR CORE COURSES: 21 COURSES; 59 CREDIT HOURS

MATH AND SCIENCE COURSES: 5 COURSES; 16 CREDIT HOURS

- MAC 1147 - Precalculus Algebra and Trigonometry **Credit(s): 4**
- MAD 2104 - Discrete Mathematics **Credit(s): 3**
- PHY 2020 - Conceptual Physics **Credit(s): 3**
- STA 2023 - Introductory Statistics I **Credit(s): 3**
- General Education Natural Science Elective

BELLLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

SPECIALIZATION COURSES: 16 COURSES; 43 CREDIT HOURS

- CGS 1540 - Introduction to Databases **Credit(s): 3**
- CIS 1930 - Freshman Seminar for Computing **Credit(s): 0**
- CIS 3213 - Foundations of Cybersecurity **Credit(s): 3**
- CIS 4200 - Penetration Testing **Credit(s): 3**
- CIS 4219 - Human Aspects of Cybersecurity **Credit(s): 3**
- CIS 4622 - Hands-on Cybersecurity **Credit(s): 3**
- CNT 4104 - Computer Information Networks **Credit(s): 3**
- CNT 4104L - Computer Information Networks Laboratory **Credit(s): 1**
- CNT 4403 - Network Security and Firewalls **Credit(s): 3**
- COP 2510 - Programming Concepts **Credit(s): 3**
- COP 2513 - Object Oriented Programming **Credit(s): 3**
- COP 3515 - Advanced Program Design **Credit(s): 3**
- COP 4538 - Data Structures and Algorithms **Credit(s): 3**
- COP 4703 - Advanced Database Systems **Credit(s): 3**
- LIS 4414 - Information Policy and Ethics **Credit(s): 3** (College of Arts & Sciences course)
- ISM 4323 - Information Security and IT Risk Management **Credit(s): 3** (Muma College of Business course)

MAJOR ELECTIVES: 7 COURSES; 21 CREDIT HOURS

The undergraduate section of the Bellini College website contains the most up-to-date list of approved cybersecurity electives. The posted list also describes the required pre-requisites for the electives. Additional electives may be available with a Special Topics course number (COP 4931). A maximum of nine (9) hours combined of COP 4900 - Independent Study and CIS 4947 - Industry Internship are allowed as cybersecurity electives, with no more than 3 hours in any one given company for CIS 4947 credit. Consult with the undergraduate Bellini College advising team to learn more about available electives.

BELLINI COLLEGE OF ARTIFICIAL INTELLIGENCE, CYBERSECURITY AND COMPUTING

- CAP 4136 - Malware Analysis and Reverse Engineering **Credit(s): 3**
- CIS 4083 - Cloud Computing for IT **Credit(s): 3**
- CIS 4778 - Applied Data and Information Security **Credit(s): 3**
- CIS 4947 - Industry Internship **Credit(s): 1-5**
- CNT 4716C - Network Programming for IT **Credit(s): 3**
- COP 4368 - Adv Object-Oriented Programming for IT **Credit(s): 3**
- COP 4900 - Independent Study **Credit(s): 1-5**
- COP 4931 - Special Topics **Credit(s): 3**

Check department website for list of approved electives under COP 4931

COLLEGE OF ARTS AND SCIENCES

- CIS 3360 - Principles of Information Security **Credit(s): 3**
- CIS 3362 - Cryptography and Information Security **Credit(s): 3**

- CIS 4361 - Information Assurance and Security Management for IT **Credit(s): 3**
- CIS 4368 - Database Security and Audits **Credit(s): 3**
- LIS 4779 - Health Information Security **Credit(s): 3**

COLLEGE OF BEHAVIORAL AND COMMUNITY SCIENCES

- CIS 4203 - Cyber Forensics and Investigations **Credit(s): 3**
- CIS 4365 - Computer Security Policies and Disaster Preparedness **Credit(s): 3**
- CJE 3689 - Cybercrime Investigations **Credit(s): 3**

MUMA COLLEGE OF BUSINESS

- CIS 4203 - Cyber Forensics and Investigations **Credit(s): 3**
- CIS 4368 - Database Security and Audits **Credit(s): 3**
- ISM 4041 - Global Cyber Ethics **Credit(s): 3**

COLLEGE OF EDUCATION

- EDG 3801 - Cybersecurity and the Everyday Citizen **Credit(s): 3**

INDUSTRY INTERNSHIP

The college recommends that BSCYS students complete an industry internship. Students may earn up to nine credit hours, as elective, for CIS 4947 - Industry Internship. No more than three credit hours in any one given company. Internships for CIS 4947 must be in the area of cybersecurity.

ADDITIONAL INFORMATION - CYBERSECURITY B.S.C.Y.S.

OTHER REQUIREMENTS

A student pursuing the Cybersecurity major may not pursue a second major while simultaneously enrolled in the Cybersecurity undergraduate major.

GPA REQUIREMENTS

Students must have and maintain a minimum 2.0 semester GPA, 2.0 Math and Science GPA, 2.0 Specialization GPA, 2.0 USF GPA, and 2.0 overall GPA.

GRADING REQUIREMENTS

Unless otherwise stated in the course prerequisites on USF Course Inventory, the minimum acceptable grade in all BSCYS required courses is a C or higher (C- in insufficient).

RESIDENCY REQUIREMENTS

Transfer students must complete a minimum number of approved major core courses in the major at USF. The minimum number of USF major core credit hours required is established by the respective academic department or college. In no case will this be less than 18 hours. Basic engineering courses are not considered specialization courses. The University residency requirement must also be met.

A concurrent degree (dual degree) student must meet the requirements of each major and have a minimum of 18 approved specialization hours taken in the degree granting department or college beyond those specialization hours required for the first degree.

INTERNSHIP OPPORTUNITIES

The Bellini College and the USF Center for Career and Professional Development Cooperative Education (Co-Op) program provides services for students interested in experiential educational experiences. A wide variety of industries and government agencies offer internships and cooperative education employment opportunities for students. Participants gain valuable expertise in practical applications and other aspects of operations and development in a professional environment. Students normally apply for participation in this program during their first year and pursue actual internships during their sophomore, junior and senior years. **See the Bellini College advising team for more information on earning academic credit for internships.**

BACHELOR'S/MASTER'S PATHWAY

Students majoring in Cybersecurity have the option to pursue the following Bachelor's/Master's Pathway:

- BS in Cybersecurity and MS in Computer Science

For more information, see the Graduate Catalog.

ACCREDITATION INFORMATION

The Cybersecurity (B.S.) program is accredited by the Computing Accreditation Commission of ABET, **https://www.abet.org**, under the General Criteria and Program Criteria for Cybersecurity and Similarly Named Computing Programs.

RESEARCH OPPORTUNITIES - BELLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

Undergraduate students in any degree program are able to participate in undergraduate research. Several options exist to show mentored undergraduate research activity on a student's official transcript. Those who wish to enroll in an undergraduate research course should consult with their academic advisor to understand how the credit will apply towards the degree requirements. If no credit is needed, students may be eligible to enroll in the 0-credit IDS 4914 - Advanced Undergraduate Research Experience course. This course will not impact degree credits or GPA but will show on an official transcript and document the experience. The Office of Student Engagement in Research and Innovation (SERI) is able to assist with further inquiries.

ADVISING INFORMATION - CYBERSECURITY B.S.C.Y.S.

Bellini College Undergraduate Advisors: https://www.usf.edu/ai-cybersecurity-computing/academics/undergraduate/advising

BELLLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

Information Technology B.S.I.T.

TOTAL DEGREE HOURS: 120

The Information Technology program focuses on programming, databases, networking, human-computer interaction, web systems, and cybersecurity to meet the technology requirements of business, government, healthcare, education, and other organizations. Students in this program acquire a combination of fundamental knowledge and practical expertise to solve computing technology problems and meet user needs.

Mission Statement

The mission of the Bellini College of Artificial Intelligence, Cybersecurity and Computing is to transform the role of computing technologies in society by focusing on three key areas:

Delivering High-Demand Academic Programs: Deliver a comprehensive range of undergraduate, graduate, and professional majors, both disciplinary and interdisciplinary, in artificial intelligence, cybersecurity and computing. The majors are pedagogically effective and designed with high standards to be rigorous, relevant and meet the current and future needs of industry, government and society.

Advancing Research Excellence: Focus on innovative investigations and technological advances to elevate the state of artificial intelligence, cybersecurity and computing research. Push the boundaries of knowledge in our fields, facilitating collaboration and innovation across all academic disciplines and fostering an environment that encourages curiosity, creativity and critical thinking.

Promoting Ethics and Trust: Instill a deep sense of responsibility in our students and faculty, emphasizing the importance of secure and trustworthy technology. Through research, curricula, industry partnerships and community engagement, promote ethically driven policies and practices that protect privacy, ensure security and foster social good.

Program Educational Objectives and Student Outcomes

The Bellini College has established the following program educational objectives for our Information Technology graduates.

Objective 1: Our graduates will apply their knowledge and skills to succeed in their careers and/ or obtain an advanced degree.

Objective 2: Our graduates will function ethically and responsibly, and will remain informed and involved as full participants in their profession and society.

Objective 3: Our graduates will creatively solve problems, communicate effectively, and successfully function in multi-disciplinary teams.

Objective 4: Our graduates will apply principles and best practices of information technology to identify, implement, and enable effective technologies and apply fundamental computing knowledge to solve information technology problems.

UNIVERSITY ADMISSIONS - BELLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

Admission to the University and College is based on the University's Undergraduate Admission Requirements that may be found by clicking on the following URLs:

Freshman: https://www.usf.edu/admissions/freshmen/admission-information/requirements-deadlines.aspx

Transfer: https://www.usf.edu/admissions/transfer/admission-information/index.aspx

International: https://www.usf.edu/admissions/international/admission-information/index.aspx

For Admission information specific to the Bellini College, see the information at Bellini College of AI, Cybersecurity and Computing.

PROGRESSION REQUIREMENTS

Information Technology students who have fully met the requirements below and are in good standing may progress into the upper division of the major. Prior to progression into the upper division, a student may be permitted to take no

more than two upper-level Bellini College courses. The college may have continuation requirements, which specify minimum performance standards in core major courses which must be met before further registration is granted.

1. Ability to register for COP 3515 COP 3515 - Advanced Program Design.
2. A minimum overall GPA of 2.0
3. A minimum USF GPA of 2.0

COLLEGE POLICIES

In addition to the already stated Bellini College graduation requirements, the college has the following additional policy:

- Exit interview and/or survey as a graduation requirement.

REQUIRED COURSES: (86 CREDIT HOURS)

STATE MANDATED COMMON COURSE PREREQUISITES - INFORMATION TECHNOLOGY B.S.I.T. (28 CREDIT HOURS)*

Following Florida BOG Regulation 8.010, state mandated common course prerequisites are lower-division courses that are required for progression into the upper division of a particular baccalaureate degree program.
Transfer students should complete the State Mandated Common Course Prerequisites at the lower level prior to entering the university. If these courses are not taken at a Florida College System institution, they must be completed before the degree is granted. Successful completion of the common prerequisites alone does not guarantee a student admission into the degree program.
Unless stated otherwise, a grade of C is the minimum acceptable grade in prerequisite courses.

- MAC X000-X999 Any Precalculus course - 4 credit hours
- MAD X000-X999 Any Discrete Mathematics course - 3 credit hours
- PHY X000-X999 Any Physics course - 3 credit hours
- PSY X000-X999 Any Psychology course - 3 credit hours
- CGS X000-X999 Any Database course - 3 credit hours
- STA X023 Introductory Statistics I **OR** STA X122 Social Science Statistics - 3 credit hours
- ECO X013 Economic Principles II Macroeconomics - 3 credit hours
- COP X000-X999 Any Computer Programming course - 3 credit hours
- COP X000-X999 Any Object-oriented Computer Programming course - 3 credit hours

* All state common prerequisite courses count towards major requirements and are not additional credit hours.
** Introductory Programming in C, C++, Java, Python or equivalent language. Choose programming language required by the university to which the student wishes to transfer.

STATE MATHEMATICS PATHWAY – INFORMATION TECHNOLOGY B.S.I.T. (7 CREDIT HOURS)*

The Information Technology B.S.I.T. uses the Statistical Reasoning Mathematics Pathway with the following requirements:

- STA 2023 - Introductory Statistics I **Credit(s): 3** **
- MAC 1147 - Precalculus Algebra and Trigonometry **Credit(s): 4**
  OR MAD 2104 - Discrete Mathematics **Credit(s): 3**

* Mathematics Pathway courses count towards the State Common Prerequisite math courses and are not additional credits.
** STA X122 taken as state common prerequisites can meet this statistics requirement.

MAJOR CORE COURSES: 21 COURSES; 59 CREDIT HOURS

MATH AND SCIENCE COURSES: 5 COURSES; 16 CREDIT HOURS

- MAC 1147 - Precalculus Algebra and Trigonometry **Credit(s): 4**
- MAD 2104 - Discrete Mathematics **Credit(s): 3**
- PHY 2020 - Conceptual Physics **Credit(s): 3**
- STA 2023 - Introductory Statistics I **Credit(s): 3**
- General Education Natural Sciences Elective **Credit(s): 3**

BREADTH COURSES: 1 COURSE; 3 CREDIT HOURS

- LDR 2010 - Leadership Fundamentals **Credit(s): 3**

SPECIALIZATION COURSES: 15 COURSES; 40 CREDIT HOURS

- CGS 1540 - Introduction to Databases **Credit(s): 3**
- CGS 3853 - Web Systems for IT **Credit(s): 3**
- CIS 1930 - Freshman Seminar for Computing **Credit(s): 0**
- CIS 3213 - Foundations of Cybersecurity **Credit(s): 3**
- CIS 3433 - System Integration and Architecture for IT **Credit(s): 3**
- CIS 4083 - Cloud Computing for IT **Credit(s): 3**
- CIS 4253 - Ethics for Information Technology **Credit(s): 3**
  OR LIS 4414 - Information Policy and Ethics **Credit(s): 3**
- CNT 4104 - Computer Information Networks **Credit(s): 3**
- CNT 4104L - Computer Information Networks Laboratory **Credit(s): 1**
- CNT 4603 - System Administration and Maintenance for Information Technology **Credit(s): 3**
- COP 2510 - Programming Concepts **Credit(s): 3**
- COP 2513 - Object Oriented Programming **Credit(s): 3**
- COP 3515 - Advanced Program Design **Credit(s): 3**
- COP 4538 - Data Structures and Algorithms **Credit(s): 3**
- COP 4703 - Advanced Database Systems **Credit(s): 3**

MAJOR ELECTIVES: 21 CREDIT HOURS

The undergraduate section of the Bellini College website contains the most up-to-date list of approved information technology electives. The posted list also describes the required pre-requisites for the electives. Additional electives may be available with a Special Topics course number (COP 4931). A maximum of nine (9) hours combined of COP 4900 - Independent Study and CIS 4947 - Industry Internship are allowed as IT electives, with no more than 3 hours in any one given company for CIS 4947 credit. Consult with the Bellini College undergraduate advising team to learn more about available electives.

- CAP 4136 - Malware Analysis and Reverse Engineering **Credit(s): 3**
- CIS 3360 - Principles of Information Security **Credit(s): 3**
- CIS 3362 - Cryptography and Information Security **Credit(s): 3**
- CIS 4361 - Information Assurance and Security Management for IT **Credit(s): 3**
- CIS 4365 - Computer Security Policies and Disaster Preparedness **Credit(s): 3**
- CIS 4947 - Industry Internship **Credit(s): 1-5**
- CNT 4716C - Network Programming for IT **Credit(s): 3**
- COP 3353 - User-Level Introduction to Linux for IT **Credit(s): 3**
- COP 4368 - Adv Object-Oriented Programming for IT **Credit(s): 3**
- COP 4900 - Independent Study **Credit(s): 1-5**
- COP 4931 - Special Topics **Credit(s): 3**
- EDG 3801 - Cybersecurity and the Everyday Citizen **Credit(s): 3**
- ISM 4041 - Global Cyber Ethics **Credit(s): 3**

- LIS 4380 - Information and Social Media **Credit(s): 3**
- LIS 4477 - Clinical Decision Support **Credit(s): 3**
- LIS 4776 - Health Information Technology **Credit(s): 3**
- LIS 4779 - Health Information Security **Credit(s): 3**
- LIS 4785 - Introduction to Health Informatics **Credit(s): 3**
- LIS 4800 - Introduction to Data Science **Credit(s): 3**

Check the college website for list of approved electives under COP 4931.

INDUSTRY INTERNSHIP

The college recommends that BSIT students complete an industry internship. Students may earn up to nine credit hours, as elective, for CIS 4947 - Industry Internship. No more than three credit hours in any one given company. Internships for CIS 4947 must be in the area of information technology.

ADDITIONAL INFORMATION - INFORMATION TECHNOLOGY B.S.I.T.

GPA REQUIREMENTS

Students must have and maintain a minimum 2.0 semester GPA, 2.0 Math and Science GPA, 2.0 Specialization GPA, 2.0 USF GPA, and 2.0 overall GPA.

GRADING REQUIREMENTS

Unless otherwise stated in the course prerequisites on USF Course Inventory, the minimum acceptable grade in all BSIT required courses is a C or higher (C- is insufficient)

RESIDENCY REQUIREMENTS

Transfer students must complete a minimum number of approved major core courses in the major at USF. The minimum number of USF major core credit hours required is established by the respective academic department or college. In no case will this be less than 18 hours. Basic engineering courses are not considered specialization courses. The University residency requirement must also be met.

A concurrent degree (dual degree) student must meet the requirements of each major and have a minimum of 18 approved specialization hours taken in the degree granting department or college beyond those specialization hours required for the first degree.

INTERNSHIP OPPORTUNITIES

The Bellini College and USF's Center for Career and Professional Development Cooperative Education (Co-Op) program provides services for students interested in experiential educational experiences. A wide variety of industries and government agencies offer internships and cooperative education employment opportunities. Participants gain valuable expertise in practical applications and other aspects of operations and development in a professional environment. Students normally apply for participation in this program during their first year and pursue actual internships during their sophomore, junior, and senior years. **See the Bellini College Undergraduate Advising team for more information on earning academic credit for internships.**

RESEARCH OPPORTUNITIES - BELLINI COLLEGE OF AI, CYBERSECURITY AND COMPUTING

Undergraduate students in any degree program are able to participate in undergraduate research. Several options exist to show mentored undergraduate research activity on a student's official transcript. Those who wish to enroll in an undergraduate research course should consult with their academic advisor to understand how the credit will apply towards the degree requirements. If no credit is needed, students may be eligible to enroll in the 0-credit IDS 4914 - Advanced Undergraduate Research Experience course. This course will not impact degree credits or GPA but will

show on an official transcript and document the experience. The Office of Student Engagement in Research and Innovation (SERI) is able to assist with further inquiries.

ADVISING INFORMATION - INFORMATION TECHNOLOGY B.S.I.T.

Bellini College Undergraduate Advisors: https://www.usf.edu/ai-cybersecurity-computing/academics/undergraduate/advising

COLLEGE OF BEHAVIORAL & COMMUNITY SCIENCES

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COLLEGE OF BEHAVIORAL & COMMUNITY SCIENCES

College of Behavioral and Community Sciences

13301 Bruce B. Downs Blvd, MHC 1110
Tampa, FL 33620
(813) 974-4602
http://www.usf.edu/cbcs/

Physical Location: MHC is located near East Fletcher Avenue and Bruce B. Downs Blvd. on the north-west corner of the USF campus. The main entrance is at USF Holly Drive.

About the College

Established in 2008, the College of Behavioral & Community Sciences is breaking new ground by combining knowledge gained through the behavioral sciences with knowledge gained from the community. Our emphasis on Behavioral Science reflects a focus on individuals, emphasizing behavioral research that examines the problems and challenges people encounter, as well as their need for clinical and supportive services. Our emphasis on Community Science reflects our commitment to understanding the larger contextual factors that have an impact on the well-being and safety of individuals and their families, such as the effectiveness of systems and policies that impact and support the well-being of individuals. We accomplish this by engaging community and neighborhood stakeholders in a partnered, participatory manner and by collaborating with local, state, and national organizations in both the public and private sectors.

The College of Behavioral & Community Sciences serves approximately 3,000 students with eight (8) undergraduate, (11) eleven master's, and seven (7) doctoral programs housed in six (6) academic departments/schools. The College is the home of the Louis de la Parte Florida Mental Health Institute, one of the largest behavioral health research and training institutes in the country as well as 17 specialized Research Centers and Institutes. Our aim is nothing less than to be among the most influential resources for behavioral and community sciences in the region, nation, and world

Mission, Vision, Values

Mission

To advance knowledge through interdisciplinary teaching, research, and service that improves the capacity of individuals, families, and diverse communities to promote productive, satisfying, healthy, and safe lives across the lifespan.

Vision

The College of Behavioral and Community Sciences envisions the college as a globally recognized leader that creates innovative solutions to the complex conditions that affect the behavior and well-being of individuals, families, and diverse communities.

Values

Inclusion and diversity in all its dimensions are core values that permeate the teaching, research, and service activities of College of Behavioral and Community Sciences. As members of the higher education community, the College of Behavioral and Community Sciences values shared governance, academic freedom, and professional responsibility.

PRINCIPLES THAT GUIDE OUR WORK

COLLEGE OF BEHAVIORAL & COMMUNITY SCIENCES

In implementing our work, College of Behavioral and Community Sciences strives to incorporate Interdisciplinary approaches to teaching, research, and service; engagement with community partners; and student participation in research, service, and global initiatives.

College-Level Requirements

Entrance Requirement to Declare a Major in the College of Behavioral and Community Sciences Students must have a minimum 2.00 cumulative grade point average in any previously attempted USF/overall college-level coursework prior to declaring a major in the College of Behavioral and Community Sciences. Exceptions will be considered on an individual basis, with departmental approval required, by the CBCS Academic Regulations Committee.

Major Residency Requirement

College of Behavioral and Community Sciences students are expected to complete a minimum of 50% of their major and/or minor coursework in residence at USF. Some College of Behavioral and Community Sciences Departments/programs/majors have established additional major course hours to be taken in residency at USF. See the major or program section of the catalog for these credit-hour requirements.

Other Information - Departmental Minor

Students may not use courses in the major for the minor, unless approved by the department offering the minor.

Graduation Requirements

EACH STUDENT IS RESPONSIBLE FOR MEETING GRADUATION REQUIREMENTS AS FOLLOWS:

1. Complete at least 120 accepted semester hours with a minimum USF cumulative Grade Point Average (GPA) and overall GPA of 2.00. All grades including "D"s and "F"s are used to calculate USF, overall, and major GPAs for students in the College of Behavioral and Community Sciences.
2. Maintain major GPA of 2.00 in USF coursework.
3. Complete the Foreign Language Entrance Requirement. Students pursuing a B.A. degree must also complete the Foreign Language Exit Requirement.
4. Satisfy the State Communication Requirement (formerly known as Gordon Rule Writing) and State Computation Requirement (formerly known as Gordon Rule Math). Transfer students who enter USF with 60 or more semester hours from an institution accredited by either the Higher Learning Commission, the Middle States Commission on Higher Education, the New England Commission of Higher Education, the Northwest Commission on Colleges and Universities, the Southern Association of Colleges and Schools Commission on Colleges, or the WASC Senior College and University Commission are considered to have met the communication portion of this Regulation.
5. Complete 36 hours of General Education State Core courses and Enhanced General Education Curriculum (for more information, see section titled "Enhanced General Education" in Academic Policies and Procedures section).
6. Complete at least 9 semester hours at a Florida public university in the Florida State University System during summer terms if entering USF with fewer than 60 semester hours.
7. Complete all major course requirements.
8. Thirty (30) of the last 60 semester hours must be completed at USF to fulfill the residency requirement.
9. When double majoring, a maximum of 2 courses or 8 hours may be used to satisfy requirements between majors. Students should check with the advisors in both departments when pursuing more than one degree.
10. S/U contracts must be negotiated in writing within the first three (3) weeks of the term. No credits may be taken S/U in the student's major unless S/U is the only grading option. Coursework fulfilling the State Communication Requirement (formerly known as Gordon Rule Writing) and State Computation Requirement (formerly known as Gordon Rule Math) may not be taken S/U.
11. The Audit option is available only during the first 5 (five) days of classes.

12. Complete Civics Literacy requirement.
13. Complete a minimum of 42 hours of upper-level courses (numbered 3000 or above).
14. Students must apply for graduation by the end of the fourth week of their final semester (See Registrar's calendar for exact dates.). For late application information, please refer to the Application for Graduation section of the Academic Policy and Procedures division of the catalog.

Global Pathways

http://www.usf.edu/gcp/students/index.aspx

A Global Pathway is an undergraduate major or degree program that has significant global content. Global Pathways provide students with the opportunity to practice and apply global competencies through the major or degree program. The following programs are designated as Global Pathway Programs:

Communication Sciences & Disorders
https://www.usf.edu/cbcs/csd/

Social Work
https://www.usf.edu/cbcs/social-work/

Certificates

Undergraduate Research in Behavioral & Community Sciences Certificate
The Undergraduate Research Certificate provides students with a planned sequence of courses to support their systematic development as undergraduate researchers and prepare them for graduate school. The Undergraduate Research Certificate is a cross-departmental initiative within the College of Behavioral & Community Sciences. See the College of Behavioral & Community Sciences website for more information, and the catalog for course schema.

Addictions and Substance Abuse Profession Certificate
For more information see the course schema.

Undergraduate Advising Information

Please visit the College of Behavioral and Community Sciences website for advisor information at http://www.usf.edu/cbcs/undergraduate/advising.aspx.

To schedule an advising appointment:

- Prospective or current students with an active UID can schedule an appointment online via Archivum or the Behavioral & Community Sciences advising website.
- Prospective students who have not yet applied or students who are inactive (e.g., dismissed or not enrolled for 3 consecutive terms) should contact the appropriate advising location in their intended major: https://www.usf.edu/undergrad/students/advising.aspx

Undergraduate Research in Behavioral & Community Sciences Certificate

TOTAL CERTIFICATE HOURS: 13

The Undergraduate Research certificate is designed for students interested in attending graduate school or pursuing research careers. Students complete a systematic undergraduate research preparation program consisting of a minimum of 13 hours of coursework, many of which will count toward their general education requirements or requirements for their major.

CERTIFICATE REQUIREMENTS

CERTIFICATE CORE (13 CREDIT HOURS)

- IDS 1505 - Introduction to Research in Behavioral and Community Sciences **Credit(s): 2**
- IDS 2600 - Applications of Research in Community Settings **Credit(s): 1**
- **Advanced Research Course (MHS 4741 or MHS 4731)**
- STA 2122 - Social Science Statistics **Credit(s): 3** (or approved Statistics course)
- **Research Methods Course (**PSY 3213; CCJ 3701; GEY 4401; SOW 3401; MHS 3753 **or equivalent)**
- **Directed Research or Thesis**

GPA REQUIREMENTS

An overall USF GPA of at least 2.0 must be maintained.

RESIDENCY REQUIREMENTS

Students must complete 50% of the minor requirements at USF.

OTHER INFORMATION

This certificate can be completed online.

ADVISING INFORMATION

For questions about the minor, please email bhcadvise@usf.edu.

COLLEGE OF BEHAVIORAL & COMMUNITY SCIENCES

School of Aging Studies

COLLEGE OF BEHAVIORAL & COMMUNITY SCIENCES

Aging Sciences B.S.

TOTAL DEGREE HOURS: 120

The Bachelor of Science degree in Aging Sciences entails 36 credit hours of required coursework. In this program, the course of study provides students with an education in aging sciences and some exposure to the various career opportunities in the field of aging. This degree is especially appropriate for students who plan to pursue graduate or professional work in aging, allied health or a related field, or who plan to work with older adults in careers such as care management, social services, or program development.

UNIVERSITY ADMISSIONS - COLLEGE OF BEHAVIORAL AND COMMUNITY SCIENCES

Admission to the University is based on the University's Undergraduate Admission Requirements that may be found by clicking on the following urls:

- **Freshman**: https://www.usf.edu/admissions/freshmen/admission-information/requirements-deadlines.aspx
- **Transfer**: https://www.usf.edu/admissions/transfer/admission-information/index.aspx
- **International**: https://www.usf.edu/admissions/international/admission-information/index.aspx

REQUIRED COURSES: (42 CREDIT HOURS)

STATE MANDATED COMMON COURSE PREREQUISITES - AGING SCIENCES B.S. (3 CREDIT HOURS)

Following Florida BOG Regulation 8.010, state mandated common course prerequisites are lower-division courses that are required for progression into the upper division of a particular baccalaureate degree program.

Transfer students should complete the State Mandated Common Course Prerequisites at the lower level prior to entering the university. If these courses are not taken at a Florida College System institution, they must be completed before the degree is granted. Successful completion of the common prerequisites alone does not guarantee a student admission into the degree program.

Unless stated otherwise, a grade of C- is the minimum acceptable grade in prerequisite courses.

- STA X122 Social Science Statistics **OR** QMB X150 **OR** STA X014 **OR** STA X023 **OR** STA X024 **OR** QMB X100 - 3 credit hours

COLLEGE OF BEHAVIORAL & COMMUNITY SCIENCES

FOR ALL MAJORS: Students are strongly encouraged to select required lower division electives that will enhance their general education coursework and that will support their intended baccalaureate degree program. Students should consult with an academic advisor in their major degree area.

STATE MATHEMATICS PATHWAY – AGING SCIENCES B.S. (6 CREDIT HOURS)

The Aging Sciences B.A. uses the Mathematical Thinking in Context Mathematics Pathway with the following requirements:

- MGF 1130 - Mathematical Thinking **Credit(s): 3**
- STA 2122 - Social Science Statistics **Credit(s): 3** *

* STA 2023, PSY 3204, or QMB 2100 can meet this statistics requirement. A statistics course *must* be taken even if student meets state math requirements with different math courses.

MAJOR CORE COURSES: 7 COURSES; 21 CREDIT HOURS

- GEY 2000 - Introduction to Aging Sciences **Credit(s): 3**
- GEY 3601 - Physical Changes and Aging **Credit(s): 3**
- GEY 4401 - Research Methods in Aging **Credit(s): 3**
- GEY 4612 - Psychology of Aging **Credit(s): 3**
- GEY 4628 - Health, Ethnicity, and Aging **Credit(s): 3**
- GEY 4641 - Death and Dying **Credit(s): 3**

REQUIRED CAPSTONE COURSE; 1 COURSE; 3 CREDIT HOURS

Students will choose one.

Note: These courses are School capstone experience courses and do not qualify to meet the General Education requirement.

- GEY 4945 - Internship **Credit(s): 3-9** (Should be taken for 3 credits)
- GEY 4690 - Senior Seminar in Aging **Credit(s): 3**
- GEY 4917 - Directed Research in Aging **Credit(s): 1-4** (Should be taken for 3 credits)

MAJOR (RESTRICTED) ELECTIVES: 5 COURSES; 15 CREDIT HOURS

B.S. students complete 15 additional elective hours. Students should meet frequently with the departmental advisor to plan courses that will prepare them for their career goals.

- DEP 2004 - Human Development Across the Lifespan **Credit(s): 3**
- GEY 3503 - Administration of Assisted Living Facilities **Credit(s): 3**
- GEY 3625 - Sociological Aspects of Aging **Credit(s): 3**
- GEY 4102 - Aging in Modern Literature and Film **Credit(s): 3**
- GEY 4322 - Care Management for Older Adults **Credit(s): 3**
- GEY 4360 - Counseling for Older Adults **Credit(s): 3**
- GEY 4475 - Program Evaluation in the Health Care System **Credit(s): 3**
- GEY 4507 - Understanding Policies and Practices of the Health Care System **Credit(s): 3**
- GEY 4520 - Legal Aspects of Health Care Administration **Credit(s): 3**
- GEY 4608 - Alzheimer's Disease Management **Credit(s): 3**
- GEY 4632 - Economics of Aging **Credit(s): 3**
- GEY 4635 - Business Management and the Longevity Economy **Credit(s): 3**
- GEY 4900 - Directed Readings in Aging **Credit(s): 1-3**

COLLEGE OF BEHAVIORAL & COMMUNITY SCIENCES

ADDITIONAL INFORMATION - AGING SCIENCES B.S.

GRADING REQUIREMENTS

A grade of lower than "C-" in Aging Sciences courses will not be counted toward fulfilling the requirements for the major.

INTERNSHIP OPPORTUNITIES

Students who have completed a major portion (usually in the final 2 semesters of the program) of the Aging Sciences program of study may opt to apply for an internship to fulfill the major capstone requirement required for graduation. Internships are selective and awarded to students who demonstrate considerable professional readiness and have developed well-defined professional goals that will be enriched and advanced through an internship. Internships are typically worth 3 credit hours.

RESEARCH OPPORTUNITIES - AGING SCIENCES B.S.

All undergraduate students in any degree program can participate in undergraduate research. There are a number of options to receive academic credit for a mentored research experience and to have the experience show on the official transcript. Students who wish to enroll in an undergraduate research course should consult with their academic advisor to understand how the credit will apply towards the degree requirements. If no credit is needed, students may be eligible to enroll in the 0-credit IDS 2912, IDS 4914, or IDS 4910 courses. These courses will not impact degree credits or GPA but will show on an official transcript to document the experience. The Office of Student Engagement in Research and Innovation (SERI) will assist students in understanding the various course options.

ADVISING INFORMATION - AGING SCIENCES B.S.

Contact the undergraduate advisor as early as possible in your career at the University of South Florida. Students should plan to meet frequently with the advisor to plan courses and internship that will prepare the student for career goals.

Undergraduate Advisor: Lu Norstrand at lubai@usf.edu.

Health Care Administration B.S.

TOTAL DEGREE HOURS: 120

The Bachelor of Science Degree in Health Care Administration provides students with a basic education in gerontology and the business and administrative aspects of the health care industry. This program is especially appropriate for students who intend to enter the health care industry immediately following graduation. Students may choose an area of specialization to suit their career interests. This would include preparing students to sit for the state licensing examinations to become Assisted Living or Nursing Home Administrators.

UNIVERSITY ADMISSIONS - COLLEGE OF BEHAVIORAL AND COMMUNITY SCIENCES

Admission to the University is based on the University's Undergraduate Admission Requirements that may be found by clicking on the following urls:

- **Freshman**: https://www.usf.edu/admissions/freshmen/admission-information/requirements-deadlines.aspx
- **Transfer**: https://www.usf.edu/admissions/transfer/admission-information/index.aspx
- **International**: https://www.usf.edu/admissions/international/admission-information/index.aspx

REQUIRED COURSES: (63 CREDIT HOURS)

STATE MANDATED COMMON COURSE PREREQUISITES - HEALTH CARE ADMINISTRATION B.S. (15 CREDIT HOURS)

Following Florida BOG Regulation 8.010, state mandated common course prerequisites are lower-division courses that are required for progression into the upper division of a particular baccalaureate degree program.
Transfer students should complete the State Mandated Common Course Prerequisites at the lower level prior to entering the university. If these courses are not taken at a Florida College System institution, they must be completed before the degree is granted. Successful completion of the common prerequisites alone does not guarantee a student admission into the degree program.
Unless stated otherwise, a grade of C is the minimum acceptable grade in prerequisite courses.

- ACG X021 **OR** ACG X024 **OR** (ACG X001 **AND** ACG X011) - 3-6 credit hours

- ACG X071 **OR** ACG X301 - 3 credit hours
- ECO X023 - 3 credit hours
- CGS X061 **OR** CGS X100 **OR** ISM X000 - 3-4 credit hours
- STA X023 - 3 credit hours

STATE MATHEMATICS PATHWAY – HEALTH CARE ADMINISTRATION B.S. (6 CREDIT HOURS)*

The Health Care Administration B.S. uses the Statistical Reasoning Mathematics Pathway with the following requirements:

- STA 2023 - Introductory Statistics I **Credit(s): 3**
- Three (3) credits in any other mathematics course for which STA 2023 is a prerequisite or any additional math course necessary for the degree

* Mathematics Pathway courses count towards the State Common Prerequisite math courses and are not additional credits.

SUPPORTING REQUIRED COURSES: 2 COURSES; 6 CREDIT HOURS

The following courses are supporting courses for this major. The degree will not be awarded if these courses have not been taken by the end of the student's final semester.

- DEP 2004 - Human Development Across the Lifespan **Credit(s): 3**
  OR GEY 2000 - Introduction to Aging Sciences **Credit(s): 3**
  OR GEY 3601 - Physical Changes and Aging **Credit(s): 3**
- MAN 3025 - Principles of Management **Credit(s): 3**

MAJOR CORE COURSES: 9 COURSES; 27 CREDIT HOURS

- GEY 4322 - Care Management for Older Adults **Credit(s): 3**
  OR GEY 4608 - Alzheimer's Disease Management Credit(s): 3
- GEY 4475 - Program Evaluation in the Health Care System **Credit(s): 3**
- GEY 4507 - Understanding Policies and Practices of the Health Care System **Credit(s): 3**
  OR GEY 4520 - Legal Aspects of Health Care Administration Credit(s): 3
- GEY 4508 - Health Care Operations **Credit(s): 3**
- GEY 4509 - Regulatory and Clinical Operations **Credit(s): 3**
- GEY 4635 - Business Management and the Longevity Economy **Credit(s): 3**
- HSA 3170 - Healthcare Finance **Credit(s): 3**
- HSC 4630 - Understanding U.S. Health Care **Credit(s): 3**
- MAN 3301 - Human Resource Management **Credit(s): 3**

SENIOR CAPSTONE EXPERIENCE: 1 COURSE; 9 CREDIT HOURS

- GEY 4945 - Internship **Credit(s): 3-9** (Should be taken for 9 credits) *

* Under certain circumstances, students may be able to substitute 3 undergraduate classes (9 credit hours) to replace the Internship with permission from the Undergraduate Director.

ADDITIONAL INFORMATION - HEALTH CARE ADMINISTRATION B.S.

GRADING REQUIREMENT

A grade of lower than "C-" in major core courses will not be counted toward fulfilling the requirements for the major.

INTERNSHIP OPPORTUNITIES

A full-time (650 hours) internship is available for students completing the Bachelor of Science Degree in Health Care Administration. The internship, scheduled after successful completion of all major prerequisites and all but one of the required courses, is intended to prepare students for entry-level positions in nursing home administration. Students

should expect to meet with the advisor the semester prior to the internship in preparation of their internship experience.

NOTE: a Level 2 background check is required for most Internships, possibly at the student's expense.

OTHER INFORMATION

Students who do not wish to complete the full-time internship (GEY 4945) will need to discuss other options with their Academic Advisor at least a semester in advance. Students will need to receive permission from the Undergraduate Director and meet with the Academic Advisor to decide which classes best fit their goals, at least a semester in advance.

RESEARCH OPPORTUNITIES - HEALTH CARE ADMINISTRATION B.S.

Undergraduate students in any degree program are able to participate in undergraduate research. Several options exist to show mentored undergraduate research activity on a student's official transcript. Those who wish to enroll in an undergraduate research course should consult with their academic advisor to understand how the credit will apply towards the degree requirements. If no credit is needed, students may be eligible to enroll in the 0-credit IDS 4914 course. This course will not impact degree credits or GPA but will show on an official transcript and document the experience. The Office of Student Engagement in Research and Innovation (SERI) is able to assist with further inquiries.

Aging Sciences Minor

An undergraduate minor is available for students interested in pursuing careers in aging in conjunction with any undergraduate major. It may be particularly beneficial to students majoring in such disciplines as anthropology, business, communication sciences and disorders, government and international affairs, nursing, psychology, public health, health care, social work, and sociology.

MINOR REQUIREMENTS

The minor in Aging Sciences consists of a minimum of five (5) courses (15 credit hours).

TOTAL MINOR CREDIT HOURS: 15

MINOR CORE CREDIT HOURS: 9

- GEY 3601 - Physical Changes and Aging **Credit(s): 3**
- GEY 3625 - Sociological Aspects of Aging **Credit(s): 3**
- GEY 4612 - Psychology of Aging **Credit(s): 3**

MINOR ELECTIVE HOURS: 6

Six (6) additional credit hours of GEY coursework.

- GEY 2000 - Introduction to Aging Sciences **Credit(s): 3**
- GEY 4401 - Research Methods in Aging **Credit(s): 3**
- GEY 4628 - Health, Ethnicity, and Aging **Credit(s): 3**
- GEY 4641 - Death and Dying **Credit(s): 3**
- GEY 3503 - Administration of Assisted Living Facilities **Credit(s): 3**
- GEY 4692 - Professional Development and Engagement in Aging **Credit(s): 3**
- GEY 4102 - Aging in Modern Literature and Film **Credit(s): 3**
- GEY 4322 - Care Management for Older Adults **Credit(s): 3**
- GEY 4507 - Understanding Policies and Practices of the Health Care System **Credit(s): 3**

- GEY 4360 - Counseling for Older Adults **Credit(s): 3**
- GEY 4475 - Program Evaluation in the Health Care System **Credit(s): 3**
- GEY 4520 - Legal Aspects of Health Care Administration **Credit(s): 3**
- GEY 4647 - Ethical and Legal Issues in Aging **Credit(s): 3**
- GEY 4690 - Senior Seminar in Aging **Credit(s): 3**
- GEY 4900 - Directed Readings in Aging **Credit(s): 1-3**
- GEY 4917 - Directed Research in Aging **Credit(s): 1-4**
- GEY 4608 - Alzheimer's Disease Management **Credit(s): 3**
- GEY 4635 - Business Management and the Longevity Economy **Credit(s): 3**

GPA REQUIREMENTS

A minimum overall 2.0 GPA in minor coursework.

GRADING REQUIREMENTS

A grade of C- or lower in any Aging Sciences courses will not be counted toward the minor.
A maximum of 3 credits of S/U coursework may be counted toward the minor.

ADVISING INFORMATION

Students are strongly encouraged to meet each semester with the departmental advisor to plan courses that align with career goals.
Undergraduate Advisor: Lucy Norstrand at lubai@usf.edu.

RESIDENCY REQUIREMENTS

Fifty percent (50%) of the minor must be completed through USF coursework.