

JEFF BURROWS

Financial Leadership, Data Analytics, Management, Consulting

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EXPERIENCE

Consultant

NCC Group

2015 – Present Seattle, WA

- Efficiency and data processing consulting for 30+ tech companies across 7 industries
- Data mapping and impact analysis for over 30M customer records
- Organizational risk assessment, documentation, and threat analysis
- Internal audit coordination for 8 successful external audits
- Draft and revise over 250 governance policies
- Contract creation, review, and negotiation for 27 external vendors
- Business intelligence consulting and customer data visualization

Assistant Director, Entrepreneurship

University of Arizona

2012 – 2015 Tucson, AZ

- Coordinate capital projects totaling \$2.8M over 18 months
- Create and negotiate \$1.5M annual budget with leadership presentation
- Responsible for the stewardship of \$14M in endowed funds
- General ledger maintenance and financial record review and approval
- Manage 5 administrative personnel

Treasurer of the Board

CITY Center

2012 – 2015 Tucson, AZ

- Approve annual budget of \$1.4M and operational decisions
- Monthly financial statement review and approval
- Track financial metrics, analyze trends, and report results to full board

Accountant II

Ridgetop Group Inc.

2011 – 2012 Tucson, AZ

- Design and implemented \$4M budget process including review
- Manage \$70,000 bi-weekly payroll for 25+ employees
- Prepare and present financial statements and audit results to CEO

Peace Corps Volunteer

United States

2008 – 2010 South Africa

Staff Accountant

Tucson Audubon Society

2006 – 2008 Tucson, AZ

SKILLS/TOOLS

- FP&A Scenario Analysis
- Cost Accounting
- International GAAP Accounting
- Advanced Statistics Tableau
- Power BI Salesforce G-Suite
- MS Office Government Contracting
- Pivot Tables SQL
- Project Management SOX
- Internal Audit ERP JIRA
- Technical Writing Data Analysis
- General Ledger Inventory Analysis

EDUCATION/CERTS

ISO 27001 Lead Auditor

PECB

2016

MBA

University of Arizona

2015

Accounting Bachelor of Science

University of Arizona

2007

PERSONAL TRAITS

Extensive leadership experience.
High emotional intelligence.
Strong background in technology.
Data driven and analytical.
Pre-seed to Series-B startup experience.

PERSONAL INTERESTS

📊 Data Analytics

🏃 Marathon running

🔪 Woodworking

🌲 Backpacking