

Curriculum Vitae

Dorothy Baker

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Experience Level: Junior

Skills

Stakeholder Management - Event Planning - Project Estimation

Requirements Analysis - Program Management - Freight Management

Process Improvement - Project Management

Professional Experience

Mid-Level Construction Project Manager

We need a virtual assistant to handle administrative tasks including email management, calendar scheduling, and data entry. Strong organizational skills and attention to detail required.

Professional Summary

With 5+ years of experience in full-stack development, I have successfully delivered similar projects using React and Node.js. I'm excited about your tech stack and ready to contribute immediately.