

Curriculum Vitae

Amy Perez

Email: amy.perez@yahoo.com

Phone: 212-335-6986

Experience Level: Mid-Level

Skills

Inventory Management - Restaurant Management - Revenue Management

Operations Management - Investment Analysis

Professional Experience

Junior Supply Chain Analyst

We need a virtual assistant to handle administrative tasks including email management, calendar scheduling, and data entry. Strong organizational skills and attention to detail required.

Professional Summary

Having reviewed your company's portfolio, I'm impressed by your work and would be honored to contribute to your team's success.