January 08, 2018

JOSEPHINE B. CATAMCO

Revenue District Officer

RDO 090, Maasin City

Southern Leyte

Dear Maam;

I, Josephine L. Pinggos, proprietor of H. Polymedic Drugstore, with Tax Identification Number 298-683-398-000, located at Bagares Ext.., Zone V, Sogod, Southern Leyte, would like to inform your office of my intention of updating the Certification of Registration (COR) Tax type details from Non-VAT to VAT.

Please allow us to update the COR from this day onward, for us to prepare the necessary documents your office will require. Your help and guidance is very much appreciated.

Thank you very much.

Respectfully,

Josephine L. Pinggos

Proprietor