

## Welcome to Buzzi Bodies - General Rules

- 1. Parents or Carers are **entirely** responsible for their Child(ren) at all times whilst attending Buzzi Bodies.
- 2. Buzzi Bodies will provide a beaker of water/juice and biscuit at snack time for children. If a child has any allergies it is the responsibility of the parent or carer to ensure that the child does not eat or drink any of the items provided.
- 3. Buzzi Bodies will provide tea/coffee and biscuits for parents and carers. All hot drinks will be served from the kitchen hatch. Mugs should be returned to the kitchen hatch as soon as they are finished. Hot drinks should never be put down where a child may reach.
- 4. Children are not allowed into the kitchen.
- 5. Children must be kept away from the door or exit areas.
- 6. Buzzi Bodies is a no-smoking environment both indoor and outdoor. Please do not smoke either in the Village Hall or close to the entrance doors.
- 7. Any broken or damaged toys or equipment must be removed from play and handed to a Committee Member who will then make a decision as to whether they should be mended or discarded.
- 8. If your child has vomited or had diarrhoea, they must not attend any session for 48 hours after the last time they were ill. Should your child have any infectious disease, they should not attend until they are fully recovered.
- 9. Occasionally Buzzi Bodies will not be able to run a session as normal, for instance if the Village Hall is being used as a polling station, or in the event of adverse weather such as heavy snow. In these instances, the closure will be announced verbally at the preceding sessions (if there is sufficient notice) or by social media or website on the day of the session.

Document Control	Version 2
Policy Created	April 2016
Policy Due for Review	April 2017