

Jacob Gray
202 Carpenter Rd.
Whitinsville, MA 01588

October 23 2018

Jason Pennima
Milestone Technology Group LLC
9 Main St.
Sutton, MA 01590

Dear Mr. Pennima:

I understand that you have a cooperative education position available and I would like to be considered for the job. I am currently a Junior at Blackstone Valley Tech majoring in Information Technology and I am confident that my vocational skills and my passion for software development are a great match for this position.

Please note that I am smart, creative, hardworking, and motivated, which are qualifications I could put to very effective use in your workplace. I would also bring to the job a broad range of skills that I have learned at BVT. Some of these include networking with IPv4 and IPv6, troubleshooting hardware and software, and programming with HTML, CSS, and Python. I am experienced with helping others understand complex ideas or concepts, while still promoting a deeper understanding. I program for fun and have made various projects, including a subnet calculator and a number of small games. I could help contribute by helping program difficult problems, offering input on development of a program, and troubleshooting the hardware issues of these programs.

I would welcome the opportunity to further discuss this position with you. If you have questions or would like to schedule an interview, please contact me by phone at 508-717-6697 or by e-mail at jacobg103@charter.net. I have enclosed my resume for your review.

Thank you for your time and consideration and I look forward to hearing from you.

Sincerely,

Jacob Gray

Enclosure