

5/6/19

Bryan Bradley
Senior Engineer
Worldband
174 Mendon Street
Bellingham, MA 02019

Re: Information Technology CO-OP Position

Dear Mr. Bradley:

I am currently in the search of a summer job that is both challenging and rewarding from both a personal and educational perspective, hence my application. I hope to be invited for an interview.

Similar to your other employees, I am a student currently studying Information Technology at Blackstone Valley Tech, under Mr. Ramsey. I believe your position is a perfect fit for my current level of experience, giving me the skills I need to advance my career while also allowing me to positively impact your business.

While this will be my first time experiencing IT work in the field, I have experience in both computer and printer repair, maintenance and repair- as well as introductory networking. I believe that I am a quick learner and will, in a short timespan, become a valuable asset to your company.

In terms of academic achievements, I am a grade A student who takes part in National Honors Society and Model UN. Furthermore, I am the president of Mr. Ramsey's game club, which is the most popular non-sports club in Blackstone Valley Tech.

As evidence of my credentials, I have the COMPTIA 901 A+ certification, with plans on getting the 902 in July. I have also received the PC pro certification, and OSHA. While these certifications do not guarantee from your perspective that I will be a valuable employee, I believe they are a great example of my potential to learn and grow as an IT technician.

I am confident that I can offer you the professional IT skills you are seeking. Feel free to call me at 508-473-8368 (home), 508-902-8526 (cell) or my email at Lzmorese@gmail.com to arrange an interview. Thank you for your time—I look forward to meeting you.

Sincerely,

Lorenzo Morese