

JACOB LAZO

OBJECTIVE To obtain a Co-Op position as an entry level Information Technology specialist.

EDUCATION **BLACKSTONE VALLEY REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL**
65 Pleasant Street, Upton MA 01568
Information Technology | Class of 2020

SKILLS

GENERAL SKILLS

- Organized
- Cooperative

VOCATIONAL SKILLS (INFORMATION TECHNOLOGY)

- Configuring Network Devices
- IPv4 and IPv6 Addresses Calculating.
- Proficient at Troubleshooting PC Computer Related Issues
- Configuring Windows and Linux OS and Windows Server OS
- Identifying and Configuring BIOS Settings.

WORK HISTORY

CUSTOMER SERVICE REPRESENTATIVE, SKI WARD SKI AREA, SHREWSBURY, MA
November 2017 – March 2018
Assisted customers in purchasing lift passes, snow tubing passes and rent equipment. Worked with other employees to solve problems. Provided general assistance to customers.

CUSTOMER SERVICE TEAMMATE, MARKET 32, SUTTON, MA
December 2018 – Present
Assist customers in completing purchases, locating products, as well as working with teammates to create a positive welcoming environment

CREDENTIALS

- Testout PCPro
- OSHA 10-hour Card: General Industry

ACTIVITIES AND ACHIEVEMENTS

- Participated in BVT's Freshmen Peer Mentor Program as a mentor, worked to aide freshmen get used to the new environment at BVT.
(Fall 2018)

REFERENCES

WALTER RAMSEY, VOCATIONAL INSTRUCTOR

Blackstone Valley Regional Vocational Technical High School
65 Pleasant Street, Upton MA, 01568
(508) 529 – 7758 ext. 2011

KATIE CUNNINGHAM, VOCATIONAL INSTRUCTOR

Blackstone Valley Regional Vocational Technical High School
65 Pleasant Street, Upton MA, 01568
(508) 529 – 7758 ext. 2012

KAYLA FREITAG, CUSTOMER SERVICE TEAM LEADER

Market 32
21 Galaxy Pass, Sutton MA, 01590
(508) 865 – 5168

STEPHANIE LACROIX, CUSTOMER SERVICE MANAGER

Ski Ward Ski Area
1000 Main Street, Shrewsbury MA, 01545
(508) 845 - 1797