

Corporate Services Mission Statement

Mission:

Our Mission in Corporate Services Department is to provide outstanding administrative, effective and efficient support to all employees and work closely with other departments to achieve National Ambulance mission to deliver quality pre-hospital services to customers in UAE and improve patient outcomes.

Objective:

- Polarization and the Right Selection in line with the budget.
- Necessary empowerment to ensure the excellent performance of both parties (National Ambulance and employee).
- Manage and deliver effective and efficient services and supports necessary to enable departments to deliver on their core objective.
- Embrace challenges and embed a risk culture.
- Use of the National Ambulance's money efficiently to deliver services.
- Build supportive, responsive relationships with colleagues and stakeholders.
- Seek excellence in Corporate and HR compliance with related laws and regulations.
- Develop and implement related policies and procedures and ensure the employees' adherence to the policies and procedures
- Create and sustain an environment that supports all employees' efforts to realize their professional potential and promote individual well-being to the extent possible.
- Provide a workplace free from any form of harassment, intimidation, or unlawful discrimination.
- Establish and maintain a work environment that promotes mutually respectful interactions
- Simplify Human Resources Process
- Management of Oracle Employee ERP System
- Customer Service focus on interacting with staff.
- Continual review of processes to ensure output is maintained at the required level.

Functional Areas:

- Human Resources Management
- Recruitment & Selection
- Compensation & Benefits (Cash & Non Cash)
- Performance Management
- Workforce/Manpower Resources
- HR System (Oracle Fusion).
- Public Relations.
- Emiratization.
- Administrative Services.
 1. Reception
 2. Office Aides
 3. Corporate Drivers.

Outcome:

- A supportive, responsive, professional, and flexible team.
- Outstanding services.
- Compliance with law and regulation.