

### **POSITION DESCRIPTION**

Title: Researcher Location: Abu Dhabi

**Department:** Clinical Services **Reports to:** Medical Director

Salary: Salary package Band: 3

Prepared by: Medical Director Date: July 2014

### **Overall Purpose:**

To provide administrative management and coordination support for tasks associated with research strategy. Drive research methodology, design and delivery to publication level in coordination with clinical services team members

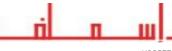
### **Roles and Responsibilities**

The roles and responsibilities of Researcher:

- Coordinate and manage the directed NA clinical research strategies
- Provide high level bio statistical support governance and advice
- Provide regular status and progress reports to executive members
- Predict, plan for and alerts executive team about capacity requirements
- Coordinate with other areas in NA to ensure information is managed optimally
- Act as the lead statistician on clinical research projects
- Provide statistical expertise for study design of clinical trial protocols
- Write statistical methods section of the study protocol, as needed
- Write statistical analysis plans ensuring appropriate regulatory requirements and study objectives defined in the study protocol are followed
- Review case report forms to ensure consistency with protocol and adequacy in collecting data to meet objectives and statistical analyses defined in the protocol
- Oversight and delivery of the following:
  - Program summary tables, data listings and graphical representations of clinical trials data
  - Perform all analyses defined in the statistical analysis plan as well as any post-hoc analyses and relevant exploratory analyses of clinical trial data
  - o Prepare key sections of clinical study reports and various regulatory documents
  - Perform statistical quality control for final clinical study reports
  - Contribute to the development of standard operating procedures for clinical trials
  - Coordination of ethical approval process
  - Represent statistical operations department at regulatory meetings, sponsor meetings, and any other multifunctional meetings, as needed
- Perform other related duties as required







# National الإسعاف الوطني Ambulance

## QHSE:

Engage, understand and participate in Quality Health Safety and Environment (QHSE)

## **Professional and Academic Expertise**

- Post graduate degree in Medical Studies or any Medical Specialty
- Proven record of research conducted and published
- Strong organizational skills, including the ability to prioritize workload and meet deadlines
- Strong attention to detail
- Ability to provide a high level of customer service relation
- Ability to work under pressure
- Ability to work autonomously
- Ability to maintain confidentiality
- Demonstrate ability to work in a team environment
- Demonstrate ability to work in a fast pace multicultural environment

Chief Administrative Officer	

# **Change Brief**

Version	Date	Changes		
1	July 2014	New PD		
2	Oct. 2014	Updated Template		
3	October 2016	Update Overall purpose and Professional and Academic Expertise		
4	April 2019	<ul> <li>Change the position from Research Methodologist to " Researcher"</li> <li>Change reporting line to Medical Director</li> </ul>		
5	July 2021	No Change, Due to review		





