

## POSITION DESCRIPTION

<b>Title:</b>	Paramedic	<b>Location:</b>	Abu Dhabi
<b>Department:</b>	Operations	<b>Reports to:</b>	Operations Manager
<b>Salary:</b>	Salary package	<b>Band:</b>	3
<b>Prepared by:</b>	CAO	<b>Date:</b>	August 2013

### Position Summary

To provide operational and functional readiness for delivery of 24/7 emergency medical services as required by National Ambulance and our clients. A paramedic is required to be flexible with rostering and availability.

### Essential Duties

- Responsible for operational and functional readiness for delivery of 24/7 emergency medical service
- To perform as a paramedic, including use and management of specialist equipment, and the readying of patient carrying areas within pre-hospital environment
- Ensure delivery of high level pre-hospital emergent care to patients
- Guidance and support of EMT's in the application of appropriate pre-hospital techniques as required
- Liaise with dispatch and patients
- Maintain and build relationship with all stakeholders
- Ensure completion of all checks required for daily operations and transports in the pre-hospital environment
- Provide case review and statistical analysis of incidents as required
- Maintain CME and clinical currency
- Actively foster and maintain a clinical learning environment providing mentorship for all paramedics and EMTs
- Provide assistance to the Events Team and support wider business needs where required
- Other duties and training required to maintain accreditation and clinical status

### Quality Health Safety and Environment

- Engage, understand and participate in Quality Health Safety and Environment (QHSE) Management System Compliance and Improvement

### Position Requirements

#### Essential

- Must meet all the criteria as detailed in the DOH PQR and be licensable in UAE, including relevant qualification, experience, license/registration/authority to practice etc
- Fluent in English, both written and oral
- Excellent interpersonal skills with ability to work in a multi-cultural environment

## الإسعاف الوطني National Ambulance

- Self-motivated and able to work unsupervised with excellent time management skills
- Demonstrable critical thinking and solution based decision making with an understanding of recording and disseminating information
- Excellent record keeping skills and ability to accurately and thoroughly document events
- Exemplary disciplinary and conduct record
- Ability to remain calm and controlled at all times
- Ability to communicate with all internal and external stakeholders in an appropriate manner
- Competent computer skills
- Having a valid Driving License

### *Desirable*

- Experience of working in and leading a small team
- Experience working in the Middle East
- Experience of working on projects or other time driven goals
- Arabic speaking
- Advanced computer/IT skills/telecommunications

### Chief Administrative Officer

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### Change History

Version	Date	Changes
1	15/06/2013	Creation of Document.
2	14/7/2014	Revised PD
3	July 2016	Due for review- no changes required
4	July 2019	Replace HAAD by DOH
5	November 2019	Update the reporting line Manager from Operation Supervisor to Operation Manager
6	November 2020	Addition to position requirements – “Having a valid Driving License”