

COMPUTER ACCOUNT APPLICATION

YOU MUST PRESENT YOUR TSRI IDENTIFICATION BADGE UPON SUBMITTAL.

TO BE FILLED OUT BY APPLICANT

TSRI ID #: _____

1. Last Name: _____ First Name: _____

2. Professor or Supervisor you work for: _____

3. Department: _____

4. Building: _____ Room Number: _____

5. Phone Extension: _____

6. Have you ever had a "scripps.edu" computer/email account before? Yes No

7. Campus: La Jolla, CA Palm Beach, FL

READ BEFORE CONTINUING:

Your **username** should be 5 to 8 characters in length. Your username will be all **lowercase** letters.

Examples: the user Johan Smythe might use: johan, johans, jsmythe, smythe.

8. Preferred username: _____ (@scripps.edu)

Your **password** must be 7 to 10 characters in length.

Your password **must contain** three of the four following character sets:

A: English upper case (A-Z),

B: English lower case (a-z),

C: Numerics (0-9), and/or

D: Special characters such as punctuation symbols. Do **NOT** use: +, =, ~, /, \, @, &, ", ', ?, or *

9. Preferred password: _____

10. **Choose A or B** (if you don't know, please ask in your lab or at IT Services):

A: My home directory and email should be on the shared TSRI email server (Default).

B: My home directory should be on the machine: _____

in the directory: _____

email should be on the machine: _____

NOTE: YOUR ACCOUNT EXPIRES WHEN YOUR EMPLOYMENT AT TSRI ENDS.

Return this application in person to IT Services, TPC-3377 Suite 350 , Ext. 4-9937. **DO NOT FAX**

TO BE COMPLETED BY IT SERVICES:

Date Received: _____ By: _____

Date Completed: _____ By: _____

Group name: _____ gid: _____

passwd file: Username: _____ uid: _____

auto.home: Machine and Dir: _____

aliases: _____