



TELEGRAPH UNIVERSITY

Welcome to the Telegraph team!
Here is a quick guide to help you get started
with you new account:



- Email
- Calendar
- Collaborative docs
- 30GB cloud storage

Macintosh iPhone
Windows Android

1. Login to Mail + Apps

Your Apps account let's you send company email, stay up on schedules, create collaborative documents, and backup files.

Check your inbox for a password reset email from admin@telegraphhealth.com.

Login and create a new password following prompts and security guides. Use these links for easy account access:

mail.telegraphhealth.com
cal.telegraphhealth.com
drive.telegraphhealth.com

[Tutorial](#)



- Messaging
- Channels
- File share
- Search

Macintosh iPhone
Windows Android

2. Login to Slack

With integrated channels, file share, and search, Slack is your communication center for direct and team messaging.

Login to Slack using your new Google Apps account:

slack.telegraphhealth.com

[Tutorial](#)



- Project mgmt.
- Process mgmt.
- Collaborative lists

Macintosh iPhone
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3. Login to Trello

Trello is a collaborative project and process management tool for Telegraph managers and team leads.

Login to Trello using your new Google Apps account:

trello.telegraphhealth.com

[Tutorial](#)

Take a look around, you are ready to go!
Message @seth or @benjamin with questions.

Prepared for the staff of

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