

TELEGRAPH UNIVERSITY

Welcome to the Telegraph team!

Here is a quick guide to help you get started with you new account:



- Fmail
- Calendar
- Collaborative docs
- 30GB cloud storage

Macintosh iPhone Windows Android

1. Login to Mail + Apps

Your Apps account let's you send company email, stay up on schedules, create collaborative documents, and backup files.

Check your inbox for a password reset email from admin@telegraphhealth.com.

Login and create a new password following prompts and security guides. Use these links for easy account access:

mail.telegraphhealth.com cal.telegraphhealth.com drive.telegraphhealth.com

Tutorial



- Messaging
- Channels
- File share
- Search

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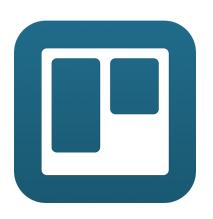
2. Login to Slack

With integrated channels, file share, and search, Slack is your communication center for direct and team messaging.

Login to Slack using your new Google Apps account:

slack.telegraphhealth.com

Tutorial



- Project mgmt.
- Process mgmt.
- Collaborative lists

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3. Login to Trello

Trello is a collaborative project and process management tool for Telegraph managers and team leads.

Login to Trello using your new Google Apps account:

trello.telegraphhealth.com

Tutorial

Take a look around, you are ready to go! Message @seth or @benjamin with questions.

