

Beau Witka

San Francisco, CA | 646.808.7623 | bwitka@gmail.com

SKILLS

- Project Management
- Problem Solving
- Schedule Coordination
- Team Work
- Adaptable
- Handyman
- Dependable
- Multitasker
- Customer Service
- Bilingual (Working Proficiency Spanish)
- MacOS, iWork

PROFESSIONAL EXPERIENCE

Operations Assistant | Purusha Yoga | San Francisco, CA

03/2016 – Present

- Maintenance of the yoga studio such as painting, repairing and cleaning
- Design, implementation and construction of new outdoor structures used in classes
- Organizes interior space such as shelving and storage to maximize usage of the place

Crew Member | Trader Joes | San Francisco, CA

06/2015 – 09/2015

- Operated cash register by receiving cash, checks and credit cards payments
- Bagged goods and transported products to cars when necessary
- Stocked and cleaned empty shelves
- Helped customers find their products locations, and suggested new goods
- Created a welcoming environment for patrons and coworkers

Bartender | John Dory Oyster Bar | New York, NY

11/2011 – 07/2012

- Rigorously trained by famed bartender Sasha Petraske, who designed and supervised the restaurant bar program, to make cocktails, specials beverages and any customers' request.
- Collaborated with staff to provide the best possible customer service experience
- Actively interacted with clients taking orders and serving snacks or food
- Restock and replenish goods in the bar and kitchen area

Bartender | Soho Grand Hotel | New York, NY

05/2010 – 11/2010

- Generated high sales revenue for thousands of dollars, and maintained quality control in a fast-paced busy bar
- Worked in different environments such as outdoor summer spaces and well as the hotel lounge
- Developed a great relationship with regular customers

Bartender | Rye House | New York, NY

11/2009 – 05/2010

- Worked as self-sufficient bartender in a small neighborhood gastropub, in a craft cocktail driven bar program
- Plan and present bar menu from classic and incorporated local and sustainable ingredients, to better serve customers
- Comply with all beverage and food regulations

Bartender | Freeman's Restaurant | New York, NY

05/2008 – 11/2009

- Acted as a service bartender at the main bar, providing assistant to both staff and patrons
- Performed duties in two separated bars simultaneously
- Supported management with inventory, preparation of infusions, syrups, and other house made drinks

EDUCATION

Hunter College, New York, NY

- Bachelors of Arts in Spanish Language and Literature

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VOLUNTEER WORK

- **Food Not Bombs** – Food preparation and distribution to homeless population in the Mission Neighborhood
- **San Francisco Bicycle Coalition** – Help with events such a Bike to Work Day, office work support and outreach
- **Red Poppy Art House** – Receptionist duties, welcoming clients and getting space ready for performances on site