



South West Metropolitan  
Junior Cricket Council

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## 2019/20 (V.1) SWMJCC JUNIOR UMPIRE PAYMENT FORM

**Date:**

**Round:**

**Match between (Home Club):**

**Ground:**

**And (other Club):**

**Age Group / Conference:**

**Home Club Rep (Print):**

**\$30 fee paid: Y / N**

**Signature:**

**Other Club Rep (Print):**

**\$30 fee paid: Y / N**

**Signature:**

**Umpire 1 (Print):**

**Signature:**

**Umpire 2 (Print):**

**Signature:**

**Comments as required:**

Each SWMJCC appointed Umpire should be paid \$60 cash for each morning and afternoon of Umpiring. This fee should be equally split between both teams. Team Managers / Club Representatives should ensure that this fee is paid, in cash, directly to the Umpire at the conclusion of the morning and afternoons play.

Penalties may apply for the non-payment of Umpires on the day of the match.

Further guidance is provided overleaf.

**COMPLETED FORM TO RETAINED FOR CLUB INTERNAL AUDITING PURPOSES.**



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## Process for SWMJCC Game Day Umpire Payments

All clubs are equally responsible for the payment of the Umpire on the day of the match.

The umpires payment is shared equally between the two teams playing regardless of whether this is a home game, or an away game, or on a neutral playing venue.

The Umpire appointments for each Round of matches will be sent out prior to the match, but Clubs are advised to retain a cash float in case an Umpire is appointed to the match, or a day of a multi-day match, at very short notice.

Each Team Manager (Club Representative) should obtain Petty cash from their club Treasurer. This cash are to be taken to each match.

This payment is required whenever a SWMJCC appointed Umpire attends for the session irrespective of interruptions (such as weather etc) to the session of play.

### Process:

Step 1: Your Club Representative (Usually Team Manager or Coach) completes the date, round, match, ground details etc;

Step 2: Your Club Representative (Usually Team Manager or Coach) prints and signs their name on form;

Step 3: Ask the other teams Representative (Usually the Team Manager or Coach) to print name and sign;

Step 4: Each team pays the SWMJCC Appointed Umpire \$30 & ask the Umpire to sign each teams form;

Step 5: Each Team then keeps this form as proof of payment and for Club financial auditing records (discuss this with your Clubs Treasurer);

Step 6: Scan and email the SWMJCC Umpires co-ordinator a copy of the completed form by no later than COB Wednesday the following week.

### Failure for the club to provide the umpires fee will result in the following financial penalty (TBC):

- 1<sup>st</sup> team offense - \$150 fine as well as the whole match umpires fees (\$210 in total).
- 2<sup>nd</sup> team offense - \$250 fine as well as the whole match umpires fees (\$310 in total).
- 3<sup>rd</sup> team offense - \$250 fine and forfeit of the match result, and the whole match umpires fees (\$310 in total).

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