



TRINITY CHURCH NURSERY

# Needs Assessment

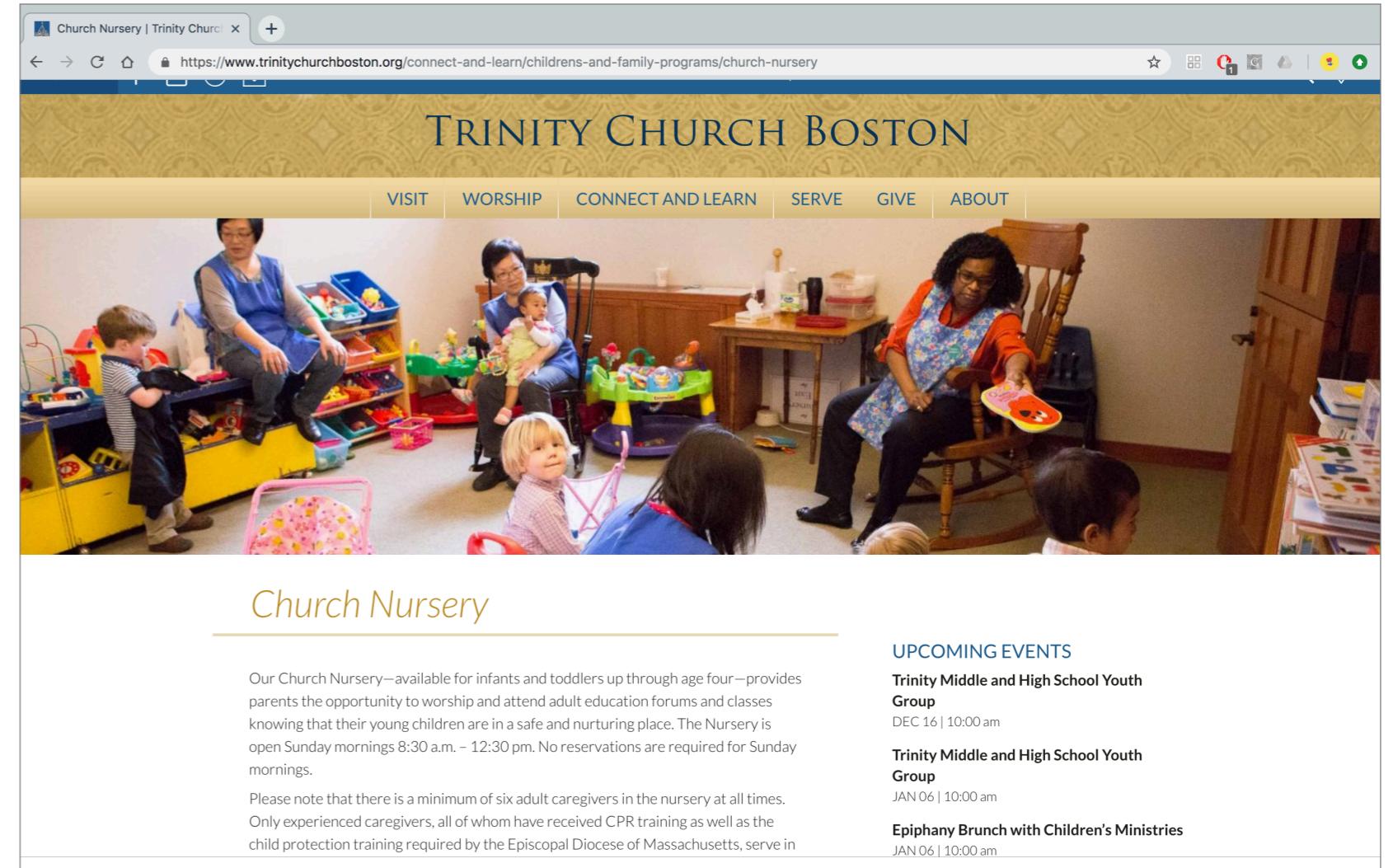
**Client:**  
Trinity Church Nursery

## Goals:

- Create a website separate from the main Trinity Church website
- Use the new website to spread awareness and advertise the nursery

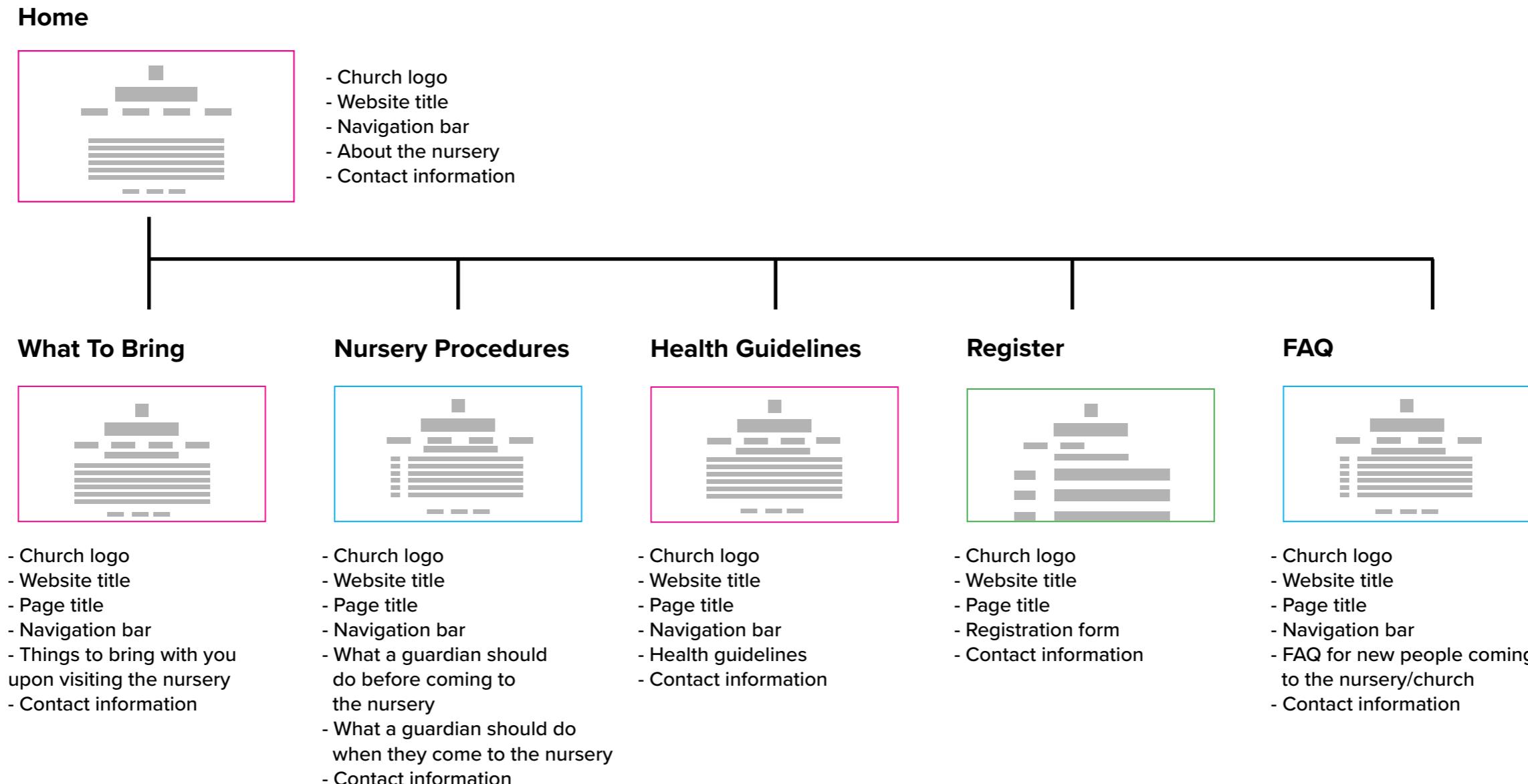
## Requirements:

- Each section lives on a separate page within the new website
- Use a more light-hearted theme to represent the nursery



The Church Nursery webpage living within the main Trinity Church website

# Architecture Diagram



Template 1 - Information displayed in paragraph format

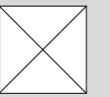


Template 2 - Information displayed in numbered list format



Template 3 - Fill in the blank form format

# Wireframes



**TRINITY CHURCH NURSERY**

WHAT TO BRING   HEALTH GUIDELINES   NURSERY PROCEDURES   REGISTER   FAQ

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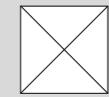
**TRINITY CHURCH NURSERY**

WHAT TO BRING   HEALTH GUIDELINES   NURSERY PROCEDURES   REGISTER

**Health Procedures**

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Guardian's First Name

Guardian's Last Name

Address

Phone Number

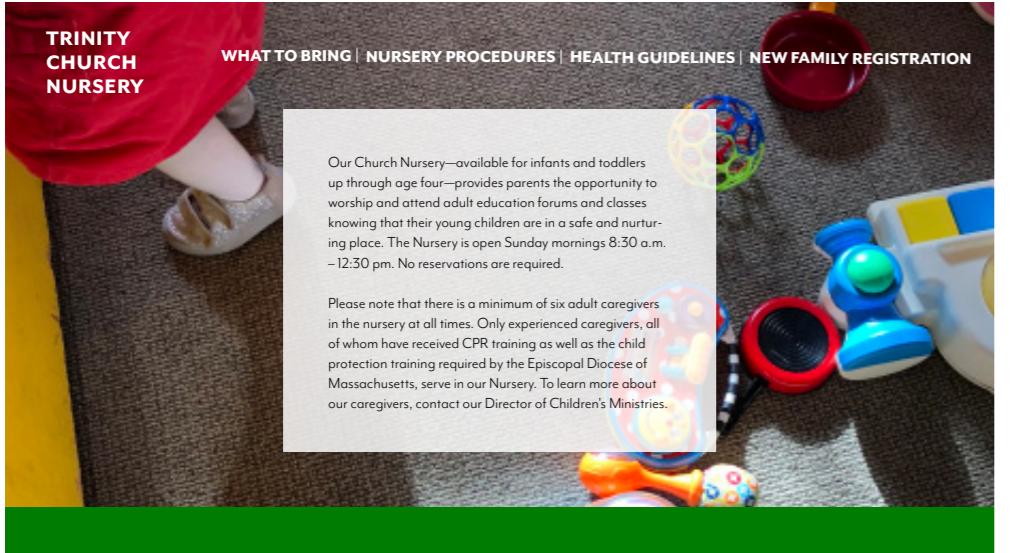
Name of Child

Template 1 - Information displayed in paragraph format

Template 2 - Information displayed in numbered list format

Template 3 - Fill in the blank form format

# Prototypes



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Our Church Nursery—available for infants and toddlers up through age four—provides parents the opportunity to worship and attend adult education forums and classes knowing that their young children are in a safe and nurturing place. The Nursery is open Sunday mornings 8:30 a.m.–12:30 pm. No reservations are required.

Please note that there is a minimum of six adult caregivers in the nursery at all times. Only experienced caregivers, all of whom have received CPR training as well as the child protection training required by the Episcopal Diocese of Massachusetts, serve in our Nursery. To learn more about our caregivers, contact our Director of Children's Ministries.

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## NURSERY PROCEDURES

In bringing your child into our care, we ask that you follow a few required safety procedures:

- Sign in on the sheet outside the Nursery entrance each Sunday.
- Please be sure to inform the nursery staff if your child has any allergies or dietary or other special needs.
- Fill out a nametag for your child and place it on his or her back (they're less likely to remove it from this location).
- Enter only through the door marked "Entrance."
- You are welcome to stay until your child is comfortable, but keep in mind that most children settle in a few minutes after your departure.
- We require that whichever parent signs in their child or children be the same parent who retrieves them.

Nursery Procedures

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## WHAT TO BRING

Please bring a labeled bag that includes a pacifier (if your child uses one), at least two diapers, a change of clothes, and all personal items your child may need such as wipes, ointment, bottles, and/or comforting blankets. All personal items should be labeled before arrival. If you forget diapers and wipes, we have some on hand.

Water, saltines, and graham crackers are available.

What To Bring

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## HEALTH GUIDELINES

For the protection of all children and caregivers, please do not bring your child to the Nursery if he or she is ill. If a child becomes ill while in the Nursery, parents will be asked to take the child home. *Nursery staff cannot administer medication.* Children who have experienced any of the following symptoms within the past 24 hours should not come to the nursery: fever, diarrhea, nausea, vomiting, undiagnosed rashes or sores, ongoing cough, runny eyes and nose, and/or symptoms of childhood illnesses such as measles, chicken pox, mumps, influenza, strep throat, or head lice.

Health Guidelines

**Children & Families Ministries  
Family Registration Form (2016/2017)**

Parent 1: Street/Apt: City/State/Zip: Home Phone: Work Phone: Cell Phone: Are you the preferred phone in our directory? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Email: The email address is <input type="checkbox"/> Home <input checked="" type="checkbox"/> Work	Parent 2: Street/Apt: City/State/Zip: Home Phone: Work Phone: Cell Phone: May we keep your contact phone in our directory? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Email: The email address is <input type="checkbox"/> Home <input checked="" type="checkbox"/> Work
Child's name: Birth date: Baptized? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No School: Grade: Allergies or health concerns:	Child's name: Birth date: Baptized? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No School: Grade: Allergies or health concerns:
Child's name: Birth date: Baptized? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No School:	Child's name: Birth date: Baptized? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No School:

New Family Registration

# Final Website

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<https://vimeo.com/306323367>