

BYRON INJEELI

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EXPERIENCE

OCTOBER 2016 – PRESENT

OFFICE MANAGER & JUNIOR PROJECT MANAGER, MNR GROUP INC.

Receiving material requisitions and ordering material for construction projects. Receiving, replying to, and organizing emails. Communicating with project managers, architects, and building management. Preparing and filing bids, expense reports, and work reports.

JANUARY 2015 – DECEMBER 2015

IT TECHNICIAN, LOGOS INTERNATIONAL SCHOOL (CAMBODIA)

Troubleshooting computer and network errors, providing IT support to the school faculty, installing new software, and ensuring the smooth running of IT systems across the school.

EDUCATION

OCTOBER 2018 TO PRESENT

WEB DEVELOPMENT BOOTCAMP, COLUMBIA UNIVERSITY (FU FOUNDATION SCHOOL OF ENGINEERING)

DECEMBER 2017

COMPUTER INFORMATION MANAGEMENT (CERTIFICATE), ASHWORTH COLLEGE

JUNE 2016

MICROSOFT TECHNOLOGY ASSOCIATE IN NETWORKING, MICROSOFT

AUGUST 2015

INTERACTIVE PROGRAMMING IN PYTHON, RICE UNIVERSITY ONLINE

JUNE 2014

FOUNDATIONS IN ACCOUNTANCY (CERTIFIED ACCOUNTING TECHNICIAN), CAMED BUSINESS SCHOOL (CAMBODIA)

JULY 2012

HIGH SCHOOL DIPLOMA, LOGOS INTERNATIONAL SCHOOL (CAMBODIA)

SKILLS

- Programming Skills: JavaScript, HTML, CSS,
- Strong organizational, time-management,

Bootstrap, JQuery, C#.

- Excellent computer skills in using a wide range of software: MS Office, QuickBooks, Photoshop, AutoCad.
- Excellent English speaking and writing skills.
- and problem-solving skills.
- Self-motivated and hardworking.
- Learner for life – always pursuing short courses and training to learn new skills.

ACTIVITIES

- I enjoy daily physical exercise including power-walking, strength training, and bicycling.
- I enjoy reading and try to make time to read everyday (currently reading Charles Dickens' David Copperfield).
- Apart from English, I can speak Urdu/Hindi and also learned to speak, read, and write Khmer (the local language of Cambodia, where I lived before moving to the US).