## FORM 4

## UNIT

STATEMENT OF CHANGES IN BENEFICIAL OWNERSHIP

or Section 30(h) of the Investment Company Act of 1940

Washington, D.C. 20549

**OMB APPROVAL** 

OMB Number: 3235-0287 Estimated average burden hours per response: 0.5

Check this box if no longer subject to Section 16. Form 4 or Form 5 obligations may continue. See Instruction 1(b)

Check this box to indicate that a transaction was made pursuant to a contract, instruction or written plan for the purchase or sale of equity securities of the issuer that is intended to satisfy the affirmative defense conditions of Rule 10b5-1(c). See

Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934

5. Relationship of Reporting Person(s) to Issuer (Check all applicable) 2. Issuer Name and Ticker or Trading Symbol 1. Name and Address of Reporting Person\* MICROSOFT CORP [ MSFT ] Hoffman Reid 1 Director 10% Owner Officer (give title Other (specify 3. Date of Earliest Transaction (Month/Day/Year) below) below) (First) (Middle) (Last) C/O MICROSOFT CORPORATION ONE MICROSOFT WAY 4. If Amendment, Date of Original Filed (Month/Day/Year) 6. Individual or Joint/Group Filing (Check Applicable Line) (Street) 1 Form filed by One Reporting Person 98052-6399 REDMOND WA Form filed by More than One Reporting (City) (State) (Zip) Table I - Non-Derivative Securities Acquired, Disposed of, or Beneficially Owned 6. Ownership 4. Securities Acquired (A) or Disposed Of (D) (Instr. 3, 4 and 5) 1. Title of Security (Instr. 3) 2. Transaction 2A. Deemed 5. Amount of 7. Nature of Execution Date, Transaction Code (Instr. Securities Beneficially orm: Direct Indirect Beneficial Date (Month/Day/Year) (D) or Indirect if any (Month/Day/Year) 8) Owned Following (I) (Instr. 4) Ownership Reported (Instr. 4) (A) or (D) Price Code Amount (Instr. 3 and 4) By Common Stock 15,905 Living Trust Table II - Derivative Securities Acquired, Disposed of, or Beneficially Owned (e.g., puts, calls, warrants, options, convertible securities) 1. Title of 3. Transaction 3A Deemed 5. Number of 6. Date Exercisable and 7. Title and Amount 8. Price of 9. Number of 10 11. Nature Conversion Execution Date Expiration Date (Month/Day/Year) of Securities
Underlying
Derivative Security of Indirect Beneficial derivative Securities Ownership Transaction Derivative (Month/Day/Year) Securities Security (Instr. 3) or Exercise Price of if any (Month/Day/Year) Code (Instr. Security (Instr. 5) Form: Acquired (A) or Disposed of (D) (Instr. 3 4 and 5) Direct (D) 8) Beneficially Ownership Derivative Security Owned Following or Indirect (I) (Instr. 4) (Instr. 3 and 4) (Instr. 4) Reported Transaction(s) Amount (Instr. 4) or Number Expiration Date Date (A) (D) Exercisable Title Restricted 34.493<sup>(2)</sup>

## **Explanation of Responses:**

Stock

Units

(1)

- 1. Each restricted stock unit represents a contingent right to receive one share of Microsoft common stock.
- 2. Dividend equivalent rights accrue when and as dividends are paid on the Company's common stock and become exercisable proportionately with the restricted stock units to which they relate.
- 3. The restricted stock units are fully vested. Delivery of the shares to the reporting person will be made on the 1st anniversary after the date of the reporting person's separation from service to the Board of

(3)

(3)

Julia Stark, Attorney-in-fact for Reid G. Hoffman

34.493

Stock

03/14/2025

15,776.302

D

\*\* Signature of Reporting Person

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

\* If the form is filed by more than one reporting person, see Instruction 4 (b)(v).

03/13/2025

\*\* Intentional misstatements or omissions of facts constitute Federal Criminal Violations See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

A

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, see Instruction 6 for procedure.

Persons who respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB Number.