

राजीव गांधी पेट्रोलियम प्रौद्योगिकी संस्थान (आरजीआईपीटी)

Rajiv Gandhi Institute of Petroleum Technology

(संसद के अधिनियम के अधीन स्थापित राष्ट्रीय महत्व का एक संस्थान)

(An Institute of National Importance Established Under an Act of Parliament)

जायस, अमेठी- 229304, उत्तर प्रदेश Jais, Amethi- 229304, Uttar Pradesh

Ref. No.: RGIPT/Jais/Admin/-172-/2019

25.07.2019

NOTIFICATION

In pursuance to UGC Regulations on Curbing the Menace of Ragging, as amended from time to time, the Anti-Ragging Committee, Anti-Ragging Squad and Standing Committee of Anti-Ragging Committee for the Academic session 2019-20 have been constituted as under-

(A). Anti-Ragging Committee [Clause 6.3 (a & b) of UGC's Regulation, 2009 & as per amended provisions]

1	Prof. A. S. K. Sinha, Director, RGIPT	Chairman
2	The Dean (Academic Affairs), RGIPT	Member
3	The Dean (Students' Affairs), RGIPT	Member
4	The Dean (Planning, Resource & Alumni), RGIPT	Member
5	The Dean (Research & Development), RGIPT	Member
6	The Dean (Faculty Affairs), RGIPT	Member
7	The Registrar, RGIPT	Member
8	Head of Department, Petroleum Engineering, RGIPT	Member
9	Head of Department, Chemical Engineering, RGIPT	Member
10	Head of Department, Basic Science & Humanities, RGIPT	Member
11	Head of Department, Management Studies, RGIPT	Member
12	Chairman, Council of Wardens, RGIPT	Member
13	Chairman, Senate Library Committee, RGIPT	Member
14	Chairman, Institute Works Committee, RGIPT	Member
15	The Representative of Senior Students*	Member
16	The Representative of Students' Fresher's Category*	Member
17	The Representatives of Parents*	Member
18	Executive Engineer (Civil)- IWD	Member
19	In-charge Press & Publicity	Member
20	In-charge Academics	Member Secretary

* To be nominated later on

Deshrao

(B) Anti Ragging Squad [Clause 6.3 (c) of UGC's Regulation, 2009]		
1	Dr. Saurabh Mishra	Chairman
2	Dr. U. D. Dwivedi	Member
3	Dr. Susham Biswas	Member
4	Dr. Debashis Panda	Member
5	Dr. Milan Kumar	Member
6	Dr. Manoj Kumar Rajpoot	Member
7	Dr. V. S. Sistla	Member
8	Dr. Saroj Mishra	Member
9	Dr. Shivanjali Sharma	Member
10	Dr. Rohit Bansal	Member

(C) Standing Committee of Anti-Ragging Committee		
1	Prof. A. S. K. Sinha, Director, RGIPT	Chairman
2	The Chairman, Anti-Ragging Squad, RGIPT	Vice Chairman
3	The Dean (Academic Affairs), RGIPT	Member
4	The Dean (Students' Affairs), RGIPT	Member
5	The Dean (Planning, Resource & Alumni), RGIPT	Member
6	The Dean (Research & Development), RGIPT	Member
7	The Dean (Faculty Affairs), RGIPT	Member
8	The Registrar, RGIPT	Member
9	Heads/Coordinators of the concerned Department(s), RGIPT	Member
13	Institute Legal Advisor, RGIPT	Member
15	Any other member co-opted by the Director, RGIPT	Member
16	Member Secretary, Anti- Ragging Committee, RGIPT	Member Secretary

Further, Anti Ragging Committee consisting of the following members shall be constituted by the concerned Head/Coordinator/ Prof. In charge/ Chairman/Councilor at Department, Library and Hostel level and its constitution may be intimated to the office of the undersigned within seven days:

Head/Coordinator/Prof. In charge/Councilor/ Chairman Council of Wardens (as the case may be)	Chairman
Four Faculty Members/ Admin wardens/ Wardens of Hostels (as the case may be)	Member

Functions of the Anti-Ragging Committee/Standing Committee of ARC

1. As per Clause 6.3 (b) and related amendments the UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions 2009, it shall be the duty of the Anti -Ragging Committee to ensure compliance with the provisions of these regulations as well as the provisions of any law for the time being in force concerning ragging and also to Monitor and oversee the performance of the Anti -Ragging Squad in prevention of Ragging in the Institution.
2. To take Administrative action in the event of ragging as per Clause 9.1 (a) and (b) of the UGC Regulation on curbing the Menace of ragging in Higher Educational Institutions, 2009.

Functions of Anti-Ragging Squad

As per Clause 6.3(c), (d) and (e) the UGC Regulations on curbing the menace of ragging in Higher

Educational Institutions 2009, the following shall be the functions of Ant-Ragging Squad-

- (a) To maintain Vigil, oversight, undertake patrolling functions and to remain mobile, alert and active at all times in the Institute.
- (b) To make surprise raids in the concerned hostels and other vulnerable places where students generally visit and where either the incidents of ragging have occurred or which are potentially prone to ragging.
- (c) To conduct an on-the-spot enquiry into any incident of ragging referred to it by the Director, RGIPT or any member of the faculty or any-member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be.
- (d) To submit enquiry report along with recommendations to the Anti-Ragging Committee for action under Clause 9.1 (a) of the UGC regulations.

The Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student(s) accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident of ragging and considering such other relevant information as may be required.

The procedure for handling issues of ragging will be as follows -

- (i) The information on ragging can be received in the following manner:-
 - (a) Through the Chairman of Anti-Ragging Squad and national help-line number on ragging for necessary relief in terms of the provisions of the UGC Regulations.
 - (b) Through any other member of the Institute.
 - (c) From any external source(s).

- (ii) In the event of receipt of information of ragging by any of the officers mentioned at (i) above, he/she will promptly alert/inform the Chairman of the Anti-Ragging Squad of the Institute or any of its members. The activity shall be completed, at the most, within one hour of receipt of this information.
- (iii) The Anti-Ragging Squad of the Institute shall promptly conduct a preliminary on the spot enquiry and collect details of the incident as available *prima facie*. The preliminary investigation/details of the incidence shall be immediately brought to the notice of the Director, RGIPT by Anti-Ragging Squad of the Institute. The activity shall be completed, at the most, within twelve hours of receipt of information.
- (iv) The Director, RGIPT, on receipt of preliminary report on ragging, shall, in terms of provisions contained at Clause 7.0 of the UGC Regulations, determine as to whether, *prima facie*, FIR need to be lodge and shall order accordingly.
- (v) The Anti-Ragging Squad of the Institute shall promptly conduct enquiry into the incident as per provisions laid down in Clause 6.3(e) of the UGC Regulations.
- (vi) The Anti-Ragging Squad of the Institute shall complete the enquiry and submit its report along with recommendations to the Director, RGIPT and Chairman of the Anti-Ragging Committee of the Institute within six days of the incident.
- (vii) Thereafter, the said report and recommendations shall be considered by the Anti-Ragging Committee for deciding the punishment on the erring student(s) in terms of provision(s) contained at Clause 9.1 of the UGC Regulations.

In terms of provision(s) contained in the UGC Regulations, the Anti-Ragging Committee of the Institute, headed by the Director, RGIPT is the only body empowered to impose punishment on the erring students found indulged in ragging. Procedure for handling cases of ragging be brought to the notice of all concerned. A brief activity chart of above is given below.

24 X 7 National Anti-Ragging Helpline	
Phone No. (24 X 7 Toll Free)	1800-180-5522
Email	helpline@antiragging.in

ACTIVITIES AFTER RAGGING IS NOTICED BY AN INDIVIDUAL

S. NO	ACTION	TIME FOR FIRST INFORMATION	BY
1	Inform Chairman- Internal Security Committee, RGIPT & Chairman of the Anti- Ragging Squad, RGIPT	Within one (01) Hour	Concerned individual
2	On the Spot Preliminary Enquiry by Anti Ragging Squad of RGIPT	Within Twelve (12) Hours	Anti-Ragging Squad
3	Decision regarding filling of FIR	Within Twenty Four (24) Hours	Director, RGIPT
4	Detailed Enquiry and Submission of Report to the Director, RGIPT	Within Six (06) Days of incident	Anti-Ragging Squad
5	Imposition of Penalty	Within Seven (07) Days of incident	Anti-Ragging Committee (ARC)/ Standing Committee of ARC

For any other information regarding ragging, please visit the UGC website i.e. www.ugc.ac.in & www.antiragging.in and contact UGC monitoring agency i.e. Aman Satya Kachroo Trust on mobile No. 09871170303, 09818400116 (only in case of emergency).

This issues with the approval of the Competent Authority

Deans
26/7/2019
(Registrar)
RGIPT, Jais, Amethi

Copy forwarded to the following for information and necessary action:

1. All the Members Concerned
2. All the Deans
3. All the Heads of Departments
4. The Coordinators/In charge of Units/Centers/Offices
5. All the Professor In charges
6. The Chairman, Institute Works Committee
7. Professor In-charge, Senate Library Committee
8. The Chairman, Council of Wardens
9. The Chairman, Centre for Computing & Information Committee
10. In charge, Press & Publicity
11. The Chairman, Anti-Ragging Squad
12. All Wardens, RGIPT
13. All the Assistant Registrars
14. Secretary to the Director
15. Secretary to the Registrar