

FABIO S. PAIVA

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EDUCATION

Brigham Young University – Idaho (Graduating April 2023) GPA 3.30 Rexburg, ID
Bachelor of Business Analytics 2017 – Present
Emphasis in Data Analytics, Mining, and Intelligence. Power BI, Excel, SQL, and
Osasco Technological Institute Foundation São Paulo, BR
Technical High School. December
Emphasis in Computer Network, Hardware, Computer Programming

WORK EXPERIENCE

Brigham Young University – Idaho Rexburg, ID
Workday HCM Analyst Intern April 2021 – Present

- Responsible for analysis, design, development and implementation of the Workday HCM systems, security, related business processes and tasks.
- Collaborate and advise users, technical staff, HR subject matter experts and HR business partners on system design decisions, user experience, complex issue resolution and process design.

Brigham Young University - Idaho Rexburg, ID

Peer Advisor and Team Lead January 2020 – March

- Guided a team of 4 Peer Advisors during the pandemic, working remotely and making sure students' needs were being addressed.
- Created an advanced spreadsheet to find 5 data sources in one place.
- Designed an advanced GPA calculator in Excel, later used by the entire university.

Visual Verde Landscaping São Paulo, BR
Owner/CEO August 2011 – December

- Presided over the company and boosted its growth in the landscaping business market.
- Brought a sales culture by training teams in customer negotiation and deal closing, execution supervision, business strategy, logistics definition, KPIs evaluation, and company's future vision setting.
- Revamped the company's branding and communication strategy, starting with the company's logo, website, marketing strategy, CRM and office's internal design structure.
- Managed operations: finances, employee hiring and payroll management, building core management team with different expertise (Landscape Architect, Financial Assistant, Field Manager, Client Services etc.).
- Brought in more than R\$1.8M in revenue over the course of 9 years running the company. Serviced more than 360 customers, maintaining a positive customer satisfaction.

IBM Brazil São Paulo, BR
Field Service Technician October 2001 – December

- 1 - year internship followed by hiring as a field technician.
- Created a program for interns to visit clients and quickly replace hardware parts, reducing the turnaround time.
- Visited clients to repair hardware such as ATMs, Notebooks, Desktops, Monitors, POS, Printers and other devices.

VOLUNTARY SERVICE

The Church of Jesus Christ of Latter-day Saints Recife, BR
Missionary August 2009 – August

- Served as a full-time voluntary missionary in Recife, Brazil for 2 years.
- Taught people about principles and doctrines of The Church of Jesus Christ of Latter-Day Saints.
- Led individuals and families to overcome physical, spiritual, and social needs through community programs and church attendance.

AREAS OF EXPERTISE

- Advanced Excel/ Intermediate Power BI / Google Analytics / Intermediate Python / CRM / Market analysis / Mac and PC repair, configuration, and installation / Networking / Business Administration / Leadership & Trainings / Financial Management and other Business-related activities / Reports / Negotiation / Strategy / Business Intelligence.