

Veli Can Yıldız

IT System Administrator



Antalya, Turkey



+90 541 208 0789



linkedin.com/in/byveliyildiz



velicanyildiz@gmail.com



Able to handle multi-tasks in a timely manner with his extensive experience of more than 10 years. Cost and time efficient solutions are the main goals in order to meet the company's organizational structure, budget, and schedule of the assigned tasks.

Personal development and following the technology are the objectives. Therefore, training and certification are the essential points, more than 5 profession certificate programs have been successfully completed in Q1 2021.

Skills

- System Administration
- Data Security & Recovery
- Security Systems
- IT Asset Management
- Purchasing Management
- Problem Solving
- Responsibility
- Organization
- Teamwork

Experience

❖ TAMEAR AL-AKARIA (3 years 4 months • tamear.com.sa • Riyadh, Saudi Arabia)

IT System Administrator (01.2019 - 01.2020)

- Created and managed Document Management System on Microsoft SharePoint Online for 110 users.
- Provided comprehensive training 150 staff to optimize systems and resolve recurring issues.
- Assumed responsibility and managed more than SAR1M in total for the IT purchasing process.
- Managed with IT Asset Management the software and hardware equipment up to 2000 qty.
- Kept and managed licenses current for Microsoft, Office 365, AutoDesk, Adobe and Logo software.
- Collaborated with Saudi Telecom Company to Fiber, PTP and 4G internet connections of the 5 projects.
- Followed application process to CITC the frequency licenses for ICOM radios usage in the construction site.
- Purchased and configured tamear.com.sa & tamear.sa domains from SaudiNIC.
- Collaborated with design teams to develop and plan website(tamear.com.sa) content, layout and style.
- Created the company official accounts on social media platforms such as LinkedIn, Twitter and Facebook.

IT Supervisor (10.2016 - 12.2018)

- Oversaw IT activities to maintain operations by maintaining computers, tablets and mobiles for 150 users.
- Installed, configured, and supported networking WAN, LAN, PTP, VPN for 3 projects of company.
(Cisco 1041, CiscoCatalyst, Cisco WAP121, Cyberoam 35ING, Ubiquiti Wireless Products)
- Installed, configured, and supported to WIN2016 & Ubuntu 14.04 operating systems on HP DL380 server.
- Provided to safely backed up 12TB data in total on the local and cloud-based servers.
- Kept operating systems and software up to date for all computers, tablets and mobile devices.
- Created patches and solutions to fix bugs in existing applications.
(Cyberoam Firewall, Office 365, AutoCad 2016, Adobe Photoshop CS3)
- Installed centralized Honeywell IP cameras in order to monitor the site activities.
- Provided full control on 2 projects with Honeywell Access Control and ZkTeco Time Attendance software.
- Installed Brinno BCC200 time-lapse cameras to Al Dhahia project for improve construction productivity.
- Organized more than 10 flights with GoPro camera built in DJI Phantom 2 Drone to the Al Dhahia project.
- Edited and directed with Final Cut Pro more than 10 videos of the Al Dhahia project for advertising.
- Designed with Adobe Photoshop CS3 the employees ID Card for access control and time attendance.

❖ KAYA HOMES (1 year 5 months • kayahomes.com • Antalya, Turkey)

IT Support Specialist (05.2015 - 09.2016)

- Provided on-site and remote IT support to 20 employees and more than 100 clients of the company.

❖ **TEKYILDIZ** (7 years 4 months • tekyildiz.net • Antalya, Turkey)

IT Business Partner (02.2011 - 04.2015)

- Career in 4 years as the business partner, and succeeded in winning tenders of the public authorities which reaches up to 100.

IT Support Technician (01.2008 - 02.2011)

- Started out as a team member with his functionality to assemble, put into use, and maintenance of more than 1000 PC units in 3 years.

Achievements

- Work Experience Certificate for IT Administrator
TAMEAR (12.2019)

Education

- **Anadolu University** (2020 – Current)
Associate's Degree (Distance Education), Web Design & Coding
- **Manavgat High School** (2004 – 2007)
High School Diploma, Foreign Language Education (English)

Certifications

- **Google Cloud Platform Fundamentals**
Bilgiç IT Academy (2021)
- **Google Drive Introduction to Cloud Technology**
ODTÜ / METU (2021)
- **File Security & Data Recovery**
ODTÜ / METU (2021)
- **Programming Basics**
ODTÜ / METU (2021)
- **Python Programming 1**
ODTÜ / METU (2021)
- **Introduction to Information Technologies**
BTK Akademi (2021)
- **Microsoft Windows Server 2016 Administration**
Udemy • Marios Kuriata - MCP (2020)
- **Introduction to Networking**
Udemy • Marios Kuriata - MCP (2018)
- **Microsoft Windows 10 Fundamentals**
Udemy • Marios Kuriata - MCP (2018)
- **Computer Operator**
Millî Eğitim Bakanlığı (2008)

Languages

English (Professional Working)

German (Elementary)

Personal Information

Gender: Male

Birthdate: 16.07.1989

Marital Status: Married

Nationality: Turkish

Military Services: Completed

Driving License: B + A2 International