AI Meeting Assistant System

Final Year Project Report

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A project report submitted to Qassim University in partial
fulfillment of the requirements for the degree of
B.Sc. in Computer Science

Qassim - Saudi Arabia

1446 (2024/2025)

Certificate

It is certified that this project report has been prepared and written under my direct supervision and guidance. This project report is approved for submission for its evaluation.

Supervisor:
Dr. Ibrahim Alskiety

Dedication

This project is dedicated to the organizations and individuals aiming to make meetings more efficient and productive. It is our hope that this system contributes to enhancing collaboration and better communication in professional and academic environments.

Muath, Tariq

Acknowledgment

We are grateful to Allah for His guidance and blessings throughout this project. Our sincere thanks to Dr. Ibrahim Alskiety whose expert supervision was critical in our success. We deeply appreciate our friends and colleagues who supported us and offered valuable insights during the work of this project.

Muath, Tariq

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Abstract

In recent years, the increasing number of meetings and their importance have shown the need for intelligent systems to enhance productivity and efficiency. Traditional meeting management methods often involve manual effort, leading to inefficiencies and mistakes. Manual systems in the field are not an exceptional case, and it has become a necessity to replace them with new automated systems.

To address these challenges, this project presents an AI-driven meeting management and assistant system. By leveraging artificial intelligence, this project aims to modernize the meeting process for organizations and individuals, reducing the workload and improving the overall experience in professional and academic environments.