



# Documentation

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**Software Framework :** Laravel

**Addon For:** Active eCommerce CMS

**Provided by :** codecanyon



# Documentation

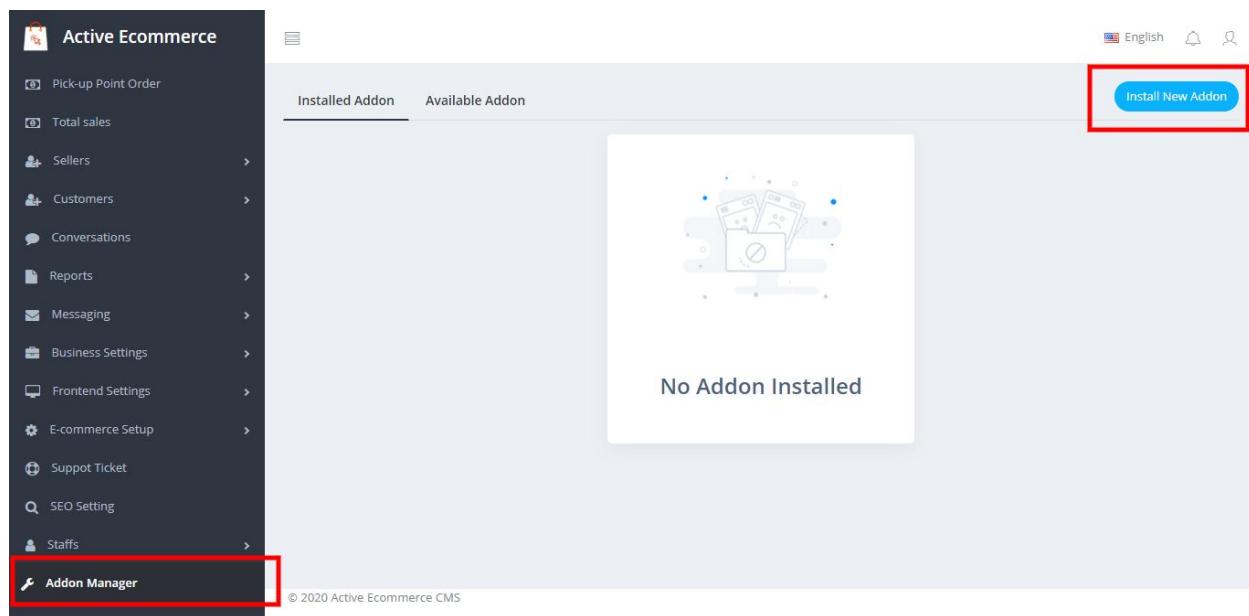
- 1.** How to install the script?
- 2.** Which features are included in the Offline Payment Addon?
- 3.** How to configure Offline Payment Methods?
- 4.** How to pay via Offline Payment Methods?

## How to in Details

### **1. How to install the script?**

**Answer:** To install Offline payment system you need to follow the below steps :

- **Active eCommerce cms** should be **pre-installed** on your server.
- **Purchase and Download the Offline Payment System Addon file.**
- **Login** into your admin panel of **Active eCommerce cms** the system
- **Go to Addon Manager**
- **Click on Install New Addon**



- Choose the **downloaded zipped file** and click on **Install**.
- After Installation, you will find the **Offline Payment System Menu in your left sidebar** of the admin panel.
- Now you need to **create your custom payment methods** to use this Addon.

## 2. Which features are included in the Offline Payment Addon?

**Answer:** Below features are included in the Offline Payment:

- Offline payment after ordering products
- Bank payment
- Check payment
- Custom payment with custom instructions

## 3. How to configure Offline Payment Methods?

**Answer:** There are dynamic offline payment method creation options. Admin can create as many offline payment methods as admin wants. There are 3 types of Offline payment. These are **Bank Payment, Check Payment and Custom Payment**.

### 1. Bank payment

1. Go to **Offline payment system>Manual payment methods** from admin menu.

The screenshot shows the Active Ecommerce dashboard. On the left sidebar, under the 'Offline Payment System' section, the 'Manual Payment Methods' option is selected and highlighted with a red box. At the top right of the main content area, there is a blue button labeled 'Add New Method' with a red box around it. The main content area displays a table titled 'Manual Payment Method' with three rows:

#	Heading	Logo	Options
1	Bank Transfer	BANK TRANSFER	Actions ▾
2	Check Payment	CHECK PAYMENT	Actions ▾
3	My custom payment	CUSTOM PAYMENT	Actions ▾

2. Then click **add new method** button to add your payment method
3. Select type **bank payment** and fill Heading, thumbnail, instruction, bank account(as many as you want)

The screenshot shows the Active Ecommerce CMS admin interface. On the left, there's a sidebar with various menu items like Products, Flash Deal, Inhouse orders, etc. The 'Offline Payment System' section is expanded, showing 'Manual Payment Methods' as the active sub-item. The main content area is titled 'Manual Payment Information'. It has fields for 'Type' (set to 'Bank Payment'), 'Heading' (set to 'Bank Transfer'), and a 'Checkout Thumbnail' (a file named 'bank-transfer.jpg'). Below this is a rich text editor with a toolbar containing bold, italic, underline, and other styling options. The editor contains the text 'You Bank transfer payment instruction' followed by two numbered steps: '1. You can pay via our bank accounts' and '2. Use order id as reference'. At the bottom of the editor, it says 'Words: 17 Chars: 81'. Below the editor are two rows of 'Bank Information' fields. Each row contains four input boxes: 'Bank' (set to 'Bank'), 'Active' (set to 'Active'), '1584199266' (in the third box), and '2515' (in the fourth box). To the right of these rows are 'Add More' and 'Remove' buttons. A 'Save' button is located at the bottom right of the form. The footer of the page includes the text '© 2020 Active Ecommerce CMS'.

4. And click save button to add your bank payment methods

## 02.Check Payment

1. Go to **Offline payment system>Manual payment methods** from admin menu.
2. Then click **add new method** button to add your payment method
3. Select type **check payment** and fill Heading, thumbnail, instruction
4. And finally click save to add your check payment method

The screenshot shows the Active Ecommerce CMS admin interface. On the left, a dark sidebar lists various management options like Dashboard, Products, Flash Deal, Inhouse orders, etc. A dropdown menu for 'Offline Payment System' is open, showing 'Manual Payment Methods' as the selected option. The main content area is titled 'Manual Payment Information'. It contains fields for 'Type' (set to 'Check Payment'), 'Heading' (also set to 'Check Payment'), and 'Checkout Thumbnail' (with a file input field labeled 'Choose File' and a preview area showing 'check-payment.jpg (438x235)px'). Below these is a rich text editor toolbar. The editor's content area is titled 'Instruction for check payment' and contains two numbered steps: '1. Go to our shop to handover your check' and '2. Shop address 1003 E 8th St, Anderson, IN, 46012'. At the bottom right of the editor, it says 'Words: 21 Chars: 95'. A purple 'Save' button is located at the bottom right of the main form.

### 03.Your custom payment method

1. Go to **Offline payment system>Manual payment methods** from admin menu.
2. Then click **add new method** button to add your payment method
3. Select type **custom payment** and fill Heading, thumbnail, instruction

And finally click save to add your custom manual payment method

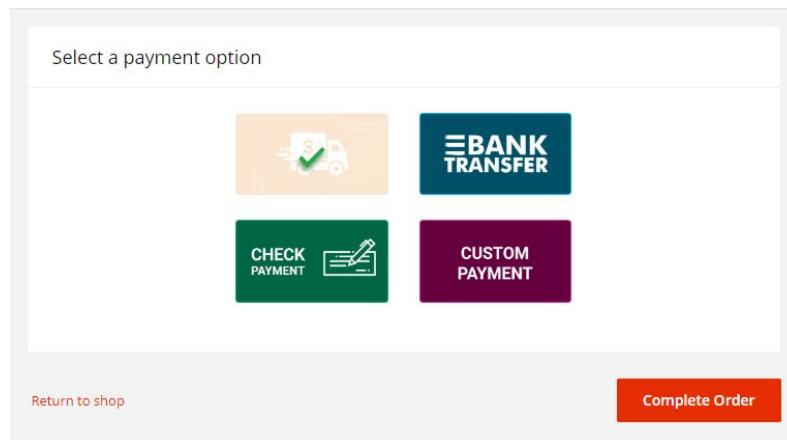
The screenshot shows the 'Active Ecommerce' CMS dashboard with a sidebar containing various business management options like Dashboard, Products, Flash Deal, Inhouse orders, etc. The main content area is titled 'Manual Payment Information'. It includes fields for 'Type' (set to 'Custom Payment'), 'Heading' ('My custom payment'), and a 'Checkout Thumbnail' (a file named 'offline-payments.jpg'). Below these is a rich text editor for 'Payment Instruction' with the placeholder 'Custom Payment instruction' and two lines of text: '1. Instruction line 1' and '2. Instruction line 2'. At the bottom right are 'Words: 9' and 'Chars: 56', and a purple 'Save' button.

## How to pay via Offline Payment Methods?

**Answer:** These are the steps to pay via offline payment methods.

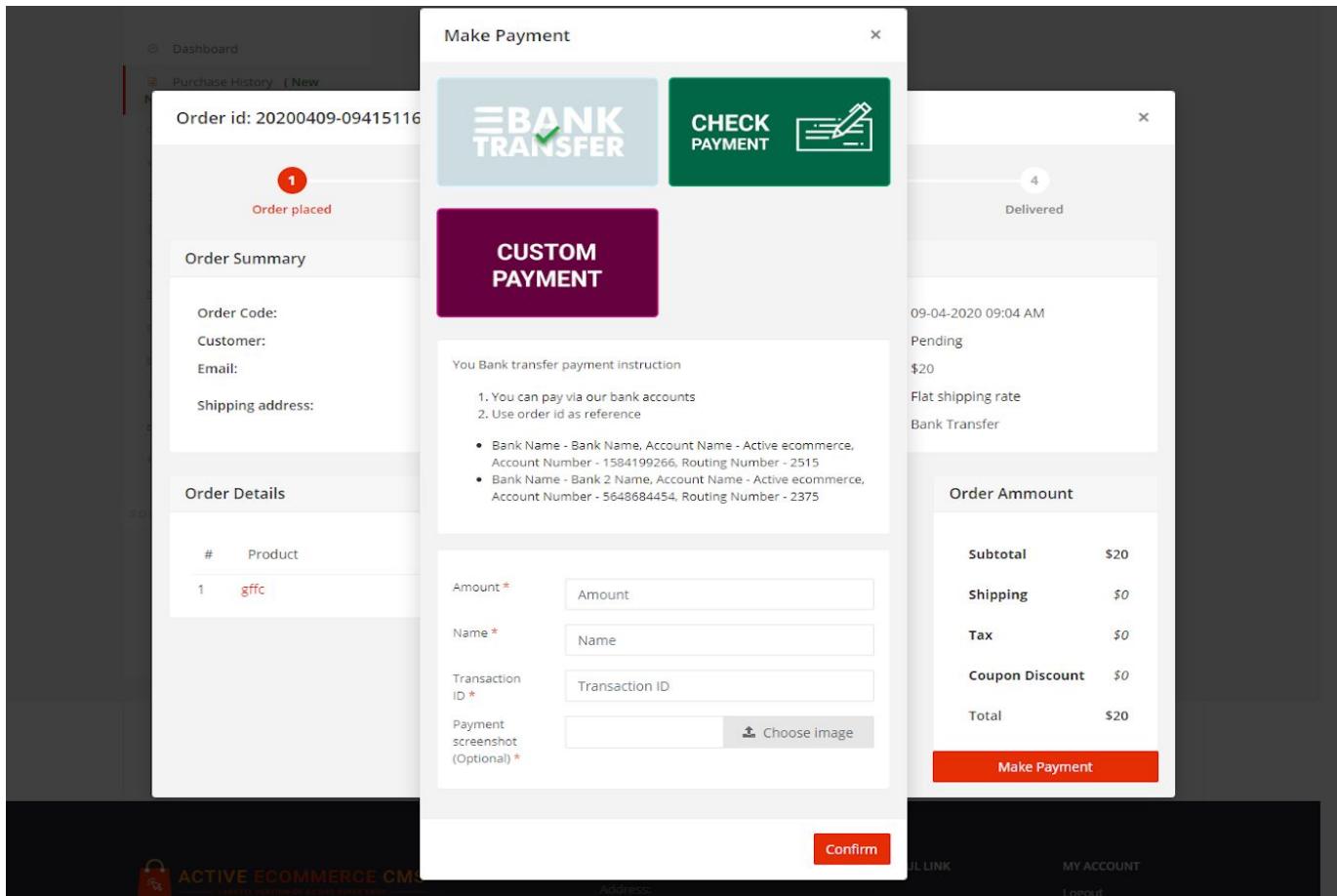
**Step - 1 (Customer):**

- Select any of the available offline payment methods.



- After successful order placement go to **Purchase History** from the customer panel.
- Tap on order code.
- Below the order amount click on the "**Make Payment**" button.

- Fillup amount, name, transaction id and screenshot of payment slip of bank or custom payment and submit.



### Step - 2 (Admin):

- The filled information will appear on the admin panel Order details page. After verification the payment admin would select paid/unpaid based on the information submitted.

 Active Ecommerce

- Dashboard
- Products
- Flash Deal
- Inhouse orders
  - Pick-up Point Order
  - Total sales
  - Sellers
    - Mr. Seller  
seller@example.com  
451665165165  
Demo address, Demo city, United States
  - Customers
  - Conversations
  - Reports
  - Messaging
  - Business Settings
  - Frontend Settings
  - E-commerce Setup
  - Offline Payment System
  - Support Ticket
  - SEO Setting
  - Staffs
  - Addon Manager

Order Details

Payment Status	Delivery Status
Paid	Pending

Mr. Seller  
seller@example.com  
451665165165  
Demo address, Demo city, United States

Order # 20200409-09415116  
Order Status Pending  
Order Date 09-04-2020 09:41 AM (UTC)  
Total amount \$20  
Payment method Check Payment

**Payment Information**  
Name: My Name, Amount: \$20, TRX ID: 12246

#	DESCRIPTION	DELIVERY TYPE	QTY	PRICE	TOTAL
1	gffc	Home Delivery	1	\$20	\$20

Sub Total : \$20  
Tax : \$0  
Shipping : \$0  
**TOTAL :** \$20

