

Claire Felt

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Location: Orem, UT

I am a student at Utah Valley University, working toward a Bachelor's degree in Web Design and Development with an Associate's in Web Development. I'm eager to apply my growing skill set in real-world projects!

WORK EXPERIENCE:

- NYXNYT, Koa Warrior, Chef's Banquet, Ready Project LLC Warehouse Staff and Customer Service Manager (2022 - Present)
- Utah Valley University and Vargrs Saga Website Development (January 2025 - April 2025)
- Boy Scouts of America: Amman, Jordan Freelance Website Development (September 2023 - October 2023)
- LDS Missionary (2021 - 2022)
- Ready Project LLC Warehouse Staff (2020 - 2021)
- American Fork Library Library Page (2016 - 2021)

KEY SKILLS:

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|--------------------|-----------------------|--------------|
| • Adobe Suite | • Workable JavaScript | • Tilda CMS |
| • Microsoft Suite | • Visual Studio Code | • Wix CMS |
| • Google Workspace | • Figma | • Chrome OS |
| • HTML | • Shopify | • Windows OS |
| • CSS | • Wordpress CMS | |

Soft Skills:

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|----------------------------------|-------------------------------|--------------------------------|
| • Organization & time management | • Proactive | • Flexible & Good Communicator |
| • Collaborative & team player | • Friendly & outgoing | |
| | • Teachable & always learning | |

EDUCATION:

- Bachelor's Degree in Web Development and UX from UVU (expected graduation date: April 2027)
- EMT Basic Certification (May 2025)
- Associate Degree of Applied Sciences in Web Development and UX from UVU (Awarded 2025)
- Associate Degree UVU (Awarded 2023)
- Graduate of Karl G. Maeser Preparatory Academy (2020, High school cumulative GPA: 4.0)

REFERENCES:

Richard Bliss, Ready Project LLC,
CEO
801-830-7873
Richardbliss@readyproject.com

Dan Felt, Chef's Banquet & Ready Project LLC,
Warehouse Manager
801-560-0570
Danfelt@readyproject.com

