

# Claire Felt

Phone Number: 385-499-8549

Email: [cfeltid@gmail.com](mailto:cfeltid@gmail.com)

Location: Orem, UT

---

I am a student at Utah Valley University, working toward a Bachelor's degree in Web Design and Development with an Associate's in Web Development. I'm eager to apply my growing skill set in real-world projects!

## WORK EXPERIENCE:

---

- *NYXNYT, Koa Warrior, Chef's Banquet, Ready Project LLC* Warehouse Staff and Customer Service Manager (2022 - Present)
- *Utah Valley University and Vargr Saga* Website Development (January 2025 - April 2025)
- *Boy Scouts of America: Amman, Jordan* Freelance Website Development (September 2023 - October 2023)
- LDS Missionary (2021 - 2022)
- *Ready Project LLC* Warehouse Staff (2020 - 2021)
- *American Fork Library* Library Page (2016 - 2021)

## KEY SKILLS:

---

- |                    |                       |              |
|--------------------|-----------------------|--------------|
| • Adobe Suite      | • Workable JavaScript | • Tilda CMS  |
| • Microsoft Suite  | • Visual Studio Code  | • Wix CMS    |
| • Google Workspace | • Figma               | • Chrome OS  |
| • HTML             | • Shopify             | • Windows OS |
| • CSS              | • Wordpress CMS       |              |

### ***Soft Skills:***

- |                                  |                               |                                |
|----------------------------------|-------------------------------|--------------------------------|
| • Organization & time management | • Proactive                   | • Flexible & Good Communicator |
| • Collaborative & team player    | • Friendly & outgoing         |                                |
|                                  | • Teachable & always learning |                                |

## EDUCATION:

---

- Bachelor's Degree in Web Development and UX from UVU (expected graduation date: April 2027)
- EMT Basic Certification (May 2025)
- Associate Degree of Applied Sciences in Web Development and UX from UVU (Awarded 2025)
- Associate Degree UVU (Awarded 2023)
- Graduate of Karl G. Maeser Preparatory Academy (2020, *High school cumulative GPA: 4.0*)

## REFERENCES:

---

Richard Bliss, Ready Project LLC,  
CEO  
801-830-7873  
[Richardbliss@readyproject.com](mailto:Richardbliss@readyproject.com)

Dan Felt, Chef's Banquet & Ready Project LLC,  
Warehouse Manager  
801-560-0570  
[Danfelt@readyproject.com](mailto:Danfelt@readyproject.com)

