Vladimir Izmalkov

Technical writer

Summary

Technical Writer with tech background and 14 years expertise in writing highly technical and user-friendly documentation. Recruited and managed my own teams of 10+ people, successfully implemented doc-as-code approach twice, founded Technical Writers Guild at VK (ex Mail.ru), oversaw 10+ technical projects implementation. Opened for opportunities outside Russia to work on complex technical projects and/or products in close collaboration with dev teams.

Recent experience

Lead Technical Writer at VK Cloud Solutions (ex Mail.ru Group)   11/2020 - Present

- Developed project documentation for 10+ projects and 3 products including a cloud platform. B2B clients, over 3,000 pages, including: Admin guides, Test programs, API refs.
- Hired and led a documentation team of 10 (tech. writers, analysts, QA and DocOps).
- Implemented Docs-as-code approach and designed a tech stack (Asciidoctor, Antora, Docker, Git) to develop and deliver docs faster. This shortened TTM from 3 to 1 day.
- Introduced weekly sprints, retrospective meetings, style guide discussion, daily scrum and periodic one-on-one feedback meetings. Built internal knowledge base in Confluence to increase process clarity and maintain consistent document style.
- Headed Technical Writers Guild of 40, organized 20+ meet-ups to discuss insights, best practices, reports from Knowledge Management Conference and hosted a workshop by a famous technical writer.
- Obtained security certification for Firewall and Identity Manager products.

Dean at GeekBrains (Secondary project)   01/2021 - 06/2021

Dean of Technical writer training program.
Developed a full detailed training plan (8 training courses). Found and filtered course authors and trainers. Developed 2 training courses myself. Participated in marketing activities. Coordinated other authors.

Senior Technical Writer at Mail.Ru Group   07/2019 - 11/2020

- Wrote documentation both in English and Russian for in-memory DBMS Tarantool with 7000+ public installations worldwide, big enterprise domestic clients and internal clients.
- Managed Security certification for the Tarantool Data Grid product: organized certification process, designed information security requirements, interviewed engineers to implement required security features and prepared over 35 documents for certification.
- Eliminated more than 1 year of technical debt in documentation for the Data Grid product.
- Developed project documentation and/or applications/bids for 10+ tenders.

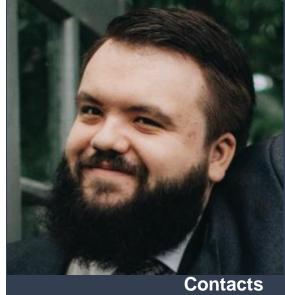### Head of Research Department, VNII GOChS, EMERCOM   04/2016 - 07/2019

All-Russian Research Institute for Civil Defense and Emergencies

- Designed and performed author supervision over system integrator to implement Disaster recovery and emergencies for Kyrgyz Republic with $4M budget per project.
- Developed technical proposals and tender bids for World Bank Group tenders to create automated system for emergency services in Kyrgyzstan and Uzbekistan.
- Produced feasibility studies, technical reports and other documents for World bank Group.
- Created a System-112 lab and demo stand (12 universal PCs and a server-room) to research and showcase emergency services dispatchers procedures and technologies.
- Coordinated System-112 integration for Research Centers and IT companies.
- Hired, mentored and managed a team of 5 system administrators to support 500 PCs, 9 server racks, video surveillance and other systems.
- Introduced ITIL standards in IT department to expedite tasks delivery and improve efficiency.
- Created 328 hours curricular for 4 courses, delivered 136 hours of lectures and seminars on Tech Standards and Technogenic Safety for 70 students.

Total research and documentation experience: since 2008.
See more at linkedin.com

Education

Ph.D. in Technology	FC VNII GOChS (Research Institute)	2011 – 2015
B.A. in Computer Science	Bauman Moscow State Technical University	2010 – 2011
Master in Engineering of Space transport systems and	Bauman Moscow State Technical University	2005 – 2011

Contacts

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Skills

- People Management, Motivation
- Agile, Scrum, Waterfall
- Code and Documentation Review
- Guides, Tutorials, Test programs
- Research, Data Analysis, Systems architecture, Test design
- SMEs Interviews

Technologies

- Jira, YouTrack, MS Project
- Git, Python, JSON
- Docker, Vagrant, Terraform
- Confluence, MS Office
- Draw.io, Visio, PlantUML
- Asciidoc (asciidoctor, Antora)
- Markdown (MkDocs, pandora)
- RestructuredText (Sphinx)
- OpenStack, Hyper-V, VMware, VirtualBox
- OpenVPN, Tunnelblick, ViPNet
- Linux, MacOS, FreeBSD, Windows, Windows Server
- Postman, Insomnia, Wireshark

Courses

- Leadership intensive
- Advanced Tech Writing
- Motivation Management
- Conflict Resolution
- Self-Management
- Time Management