

Date: _____

To: The Social Security Administration

Re: Application for Supplemental Security Income (SSI)

I, _____, intend to apply for Supplemental Security Income (SSI). The Social Security Handbook states that if an individual makes a spoken or written request for Social Security benefits, the date of spoken or written request will be used as the filing date over the date the application is received by SSA.

Thus:

_____ this letter will serve as the written request for benefits. Please use the postmark date on this letter as the filing date.

Or,

_____ this letter confirms the spoken request for benefits, which, was made on _____. Please use this date as my filing date.

I understand that an application for benefits must follow within 60 days from the “protected filing date” (either the postmark date or the date of spoken request).

Applicant’s Social Security Number

Applicant’s Address

Applicant’s Signature

Authorized Representative Signature (when appropriate)