



REPUBLIC of SAN MARINO

CIVIL AVIATION AUTHORITY

TEL: +378 (0549) 882929 | FAX: +378 (0549) 882928 | EMAIL: dennis.michelotti@caa-mna.sm

APPLICATION FOR THE RENEWAL OF A CERTIFICATE OF AIRWORTHINESS FOR 12 OR 24 MONTHS

A vertical line in the margin indicates an amendment to the previous version.

1. DETAILS OF AIRCRAFT			
Registration Mark:		T7-	
Manufacturer's Designation of Aircraft:			
Serial Number:			
Manufacturer of Aircraft:			
Date of Manufacture:			
Type Certificate Data Sheet (TCDS) to which the aircraft conforms:			
Airframe Hours:		Cycles:	
Current C of A No.:		Current C of A Expiry:	
2. DETAILS OF THE AIRCRAFT OPERATOR			
Name:			
Address:			
3. DETAILS OF NOMINATED AIRWORTHINESS COORDINATOR / POSTHOLDER FOR CONTINUING AIRWORTHINESS (See notes 4 and 5)			
Name:			
Telephone No.:		Email:	
4. DETAILS OF AIRCRAFT INSPECTION (See notes 6 and 8)			
4a. Details of Aircraft Records and Documents Inspection			
Date and location of aircraft records and documents inspection:		Date:	
		Location:	
Host Organisation where the aircraft records and documents will be inspected:			
Details of person presenting the aircraft records and documents for inspection:		Name:	
		Telephone No.:	
		Email:	
If the details of the aircraft physical inspection are the same as 4a above, tick the box <input type="checkbox"/>			
If different, proceed to complete 4b:			
4b. Details of Aircraft Physical inspection			
Date and location of physical aircraft inspection:		Date:	
		Location:	

Guidance Notes for the Completion of this Application

1. An application for renewal of a Certificate of Airworthiness can be submitted up to 60 days prior to the expiration date without loss of validity or periodicity.
2. Applicants should note that unless all Sections of the form are completed accurately and all necessary documents supplied, the CAA may not be able to process the application. In this event, the applicant will be notified accordingly and the application held until all the required information is supplied.
3. The application must be signed by the aircraft owner, the owner's authorised representative or the operator's representative.
4. For privately operated aircraft operated under CAR OPS 2A or CAR OPS 2H, if the Nominated Airworthiness Coordinator is different to that previously nominated to the CAA then a Form SM 64 should be completed and accompany this form.
5. It is strongly recommended that the Nominated Airworthiness Coordinator or Postholder for Continuing Airworthiness is present during the CAA inspection of the aircraft and its records. Questions arise during the inspection that they are best placed to answer and unnecessary delays can therefore be avoided.
6. If the inspection of the aircraft and its records are to be done in a different location, the inspection of the aircraft records must be accomplished prior to the aircraft physical inspection, the aircraft is not flown or the aircraft configuration has not changed between the records and aircraft inspections.
7. The inspection of the records will be inspected from the last time the aircraft was inspected for the issue or renewal of the CofA. The applicant must refer the relevant CAP 08 for further guidance on documents required to be onsite.
8. If the inspection of the aircraft and its records demonstrate that a C of A cannot be issued due to findings, non-compliances or the aircraft is not in a condition for safe operation, the CAA may require the aircraft and records to be re-inspected prior to the issuance of the C of A.
9. For privately operated aircraft under CAR OPS 2A, Part II, CAR OPS 2H, or a RPA operating under CAR OPS 4 the C of A will normally be valid for a period of 12 months from the date of issue unless satisfactory maintenance arrangements are made for the management of continuing airworthiness, which in such cases, the C of A may be valid for a period of 24 months.

A Certificate of Airworthiness will be valid for a maximum period of;

- (1) 12 months for an aircraft operating in accordance with CAR OPS 1/3; or
- (2) 12 months for an aircraft operating under a foreign AOC; or
- (3) 12 months for aeroplanes below 5 700 kg operating in accordance with CAR OPS 2A, Part I or helicopters below 3 175 kg operating in accordance with CAR OPS 2H; or
- (4) 24 months for aerial work aircraft operating under CAR OPS 2A/H, or
- (5) 24 months for an aeroplane operating under CAR OPS 2A Part II or a helicopter above 3175 kg operating in accordance with CAR OPS 2H; or
- (6) 24 months for an aircraft operating under CAR OPS 4.

For a C of A valid for a maximum period of 24 months, satisfactory maintenance arrangements are considered to be a suitable contract with an approved continuing airworthiness management organisation from the following Authorities as defined on CAP 02 para 20:

- (1) EASA Part M Subpart G, as approved by an EASA Member State
- (2) CAR M Subpart G, as approved by the UAE GCAA
- (3) CAR OPS 1 or CAR OPS 3 Maintenance System Approval, as approved by the San Marino CAA
- (4) OTAR Part 39 Subpart E Continuing Airworthiness Management as approved by the Civil Aviation Authority of the Cayman Islands (CAACI)
- (5) OTAR Part 39 Subpart E Continuing Airworthiness Management as approved by the Bermuda Civil Aviation Authority (BCAA)

Such contracts must be for a minimum of twelve months duration and up to date, signed, copies provided to the CAA at the time of the aircraft inspection. Copies of the contracts do not have to include the financial details.