

REMINDER SPAN: Last Week of Stage 1

From: **Karisma A Nagarkatti** | nagarkat@usc.edu

Monday,
Apr 19,
9:01 AM

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Dear SPAN Investigators,

Congratulations, the Network is in the last week of Stage 1! This week (4/19-4/23) all sites will need to complete Stage 1 Data entry, MRI upload, Video upload and Video scoring. Next Monday 4/26 all sites will be locked out of the Stage 1 database at 5pm PT and will only have access to the Stage 2 project in REDCap.

This is a friendly reminder to prioritize Stage 1 data submission this week. When your site has completed all Stage 1 data entry, please email the Coordinating Center (spancc@usc.edu).

Let us know if you have any questions regarding the below timeline.

Thank you for your continued effort in helping SPAN reach the end of Stage 1.

Thank you,
The CC

Date	Alerts	Site Action
4/19 Monday	2nd to last group of behavior assignments sent out	Site must submit ALL scores by Thursday 4/22 5pm PST
4/21 Wednesday	D28 for last Stage 1 Animal	Sites to complete data entry, video/MRI upload on last animals in REDCap by 5pm PST

4/22 Thursday	Site receives last Video assignment from CC	Sites to submit all scores for 4/22 videos the next day 4/23 by 5pm PST
4/23 Friday		Site submits final Stage 1 Video score
4/26 Monday	5pm PST official close of Stage 1 and data sent to Stats	<p>Site to resolve all REDCap Data Queries by 5pm PST</p> <p>All Sites no longer have access to Stage 1 project in REDCap database after 5pm PST</p>
