

Dear Voice Students and Parents,

My goal as a voice teacher is to help my students learn how to use their voice as well as increase their understanding and love of music. We will focus on breath support, range, intonation, musicality, posture, pitch, and how to prepare for performances and auditions.

In order for me to use our lesson time to our fullest advantage, I expect my students to come prepared each week. It is most beneficial for my students to come knowing their songs so that I can focus on helping them learn how to use their voice. I require my students to practice 5 days a week. My students should lead a goal-oriented practice session rather than a time-based practice. They should be setting a goal each time they practice and putting in the time to reach it, whether it takes 15 minutes or an hour.

My rates are as follows:

- Ages 12 and up (weekly 30 minute lessons)- \$75 a month
- Ages 14 and up (weekly 45 minute lessons)- \$110 a month

**Payments are due at the first scheduled lesson of each month.** I accept payments through cash, check, or venmo. I charge a flat fee per month. Ideally, if you are coming every week, you will get a “free” lesson during the months with five lessons. This usually makes up for the few times you or I have to miss throughout the year for vacations, illness, etc. I understand that schedules change in the Summer and many students are busy and out of town. I am flexible with schedules during this time, but I do ask my students to choose if they want to pay for 6 summer lessons or 8 lessons up front.

You are required to purchase your own music books, which I will assign during the first lesson. Occasionally, depending on the student’s progress, I will suggest additional music to purchase. It will be beneficial to have a recording device to record part or all of your lessons to use in your at home practice.

I typically have 2 recitals and 3 group lessons a year. This gives my students the important experience of singing in front of an audience. I will let you know when those dates will be as they are planned. Students will need to have an accompanist for recitals. I will provide an accompanist for a fee if the student cannot provide their own.

Please don’t hesitate to contact me with questions or concerns. Thank you!

Sincerely,  
Leah Ward