

Having elevated the performance and profitability of diverse organizations through expert alignment of innovative strategies, I am writing to offer Cadence Labs over 10 years of technical experience in creative design and development as your next Technical Project Manager.

Currently, I am the Project Manager for a small digital agency located in Colorado. I am the sole project manager for a group of clients with a combined annual value of over \$500,000. Throughout the course of my time in this role I have written and assigned 922 tasks/user stories in Jira, and managed over 3,100 hours of development time. In addition to my role as the Project Manager, I also utilize my extensive background in design and programming to contribute to the design, QA, coding and overall development needs of projects.

Prior to my role at Green Egg Media I served as a UI Designer, Software/Web Developer, and Production Team Lead at one of the most prominent technology companies in the real estate industry. I played key roles in the design of 77 user interface designs and the development and maintenance of over 251 interactive websites and touch-enabled user experience projects. I was promoted to the Team Lead of the design agency and was responsible for managing and assigning tasks in Workfront. I was also a primary front-end developer and designer.

Throughout my entire career I have gained extensive experience in technical writing, QA testing (both manual and automated), Jira and Workfront PM software applications, Kanban/Agile/Waterfall methodologies, working with remote teams, communication with technical and non-technical peers and stakeholders, and excelling while wearing multiple hats.

Below are a couple recent comments from my current company's largest retainer client regarding my management of their project:

"We are so impressed so far! You are awesome!" - Kate Torgersen

"Jenny, we are very happy with how you support us and how responsive you are to our mom/employer driven needs". - Mike Torgersen

I would be grateful for the opportunity to discuss this role further.

Thank you for your time and consideration,

Jenny Houdersheldt