

**MINUTES OF CAERWENT COMMUNITY COUNCIL HELD 11<sup>TH</sup> SEPTEMBER 2014**

Present:      B Counsell (Chairman)                      K Haddow  
                  G Cousins                                        P Murphy  
                  K Evans    K Swift

In attendance:      L McKeon, Clerk to the Council  
                             1 Member of the Public

**M4111 APOLOGIES**

Received from Councillors Stock and Trayler-Smith.

**M4112 CHAIR'S ANNOUNCEMENTS**

There were no announcements.

**M4113 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

Councillor Evans	Historic Trust	Committee Member
Councillor B Counsell	CAB Grant	Member of CAB Trustees
Councillor Evans	Website Costs	Councillor
Councillor Murphy	Caerwent Community Centre	Trustee/CCC Appointee
Councillor Swift	CWEP Grant	CWEP Volunteer

**M4114 PUBLIC PARTICIPATION**

There was no public participation.

**M4115 CONFIRMATION OF MINUTES OF MEETINGS HELD 10<sup>TH</sup> JULY 2014 AND 7<sup>TH</sup> AUGUST 2014**

These were agreed as a true record.

**M4116 MONTHLY POLICE REPORT**

There were no police present. The Clerk read out the monthly report from PCSO Norville. Arrests had been made in relation to thefts at the Civic Amenity Site at Five Lanes.

**M4117 PLANNING**

**2014/00892 Old Gunter's Barn, Caerwent**

To fit two gates (electrically operated) between existing stone walls  
*This Council recommends **Approval***

**2014/00977 Old Gunter's Barn, Caerwent**

Change of Use of Workshop into a Vehicle Garage, Existing Vehicle Garage into a Game and Amenity Area and Change Part of the Front Elevation to Accommodate the Above Changes.

*This Council recommends **Approval***

**2014/00640 Merrils Garage, Carrow Hill**

Extension to Existing Garage to Relocate Customers/Reception Area,  
Enlarge Workshop Area to Accommodate New Vehicle Lift and Relocate Existing  
Drive and Access to Highway

*This Council recommends **Approval***

Council noted new MCC Procedure re Non Material Amendments to Existing  
Planning Applications

Council noted Tree Preservation Order placed on trees at the rear of the former  
Wentwood Inn.

**M4118 WELCOME TO CAERWENT COMMUNITY BOOKLET**

Councillor Swift had provided information regarding the MoD to Councillor Lewis.  
It was agreed that this document when available could be uploaded onto the  
website.

**M4119 SERVICE LEVEL AGREEMENTS**

Council considered any progress regarding ownership of Village Hall. Councillor  
Murphy informed the meeting that this is now with the senior leadership team at  
MCC to progress and will eventually go to Cabinet.

**M4120 CAERWENT COMMUNITY COUNCIL EDUCATION AWARD**

Council considered and agreed to the introduction of an annual award for children  
who attend Shirenewton and Rogiet Schools. The Clerk reported that both  
Headteachers were very supportive of this and had suggested poems for the older  
and drawings for the younger children. Agreed that a prize fund of £125 per school  
be awarded per annum, schools to decide on the value and number of prizes.  
Judging to be carried out by our Chair/Headteacher/Chair of Governors. Different  
subject each year, this year to be the World War I Centenary. Possibly a  
representative from the MoD on the judging panel this year. We will decide at the  
AGM meeting on the topic and deadlines. This year deadline is 24<sup>th</sup> October (in  
view of Remembrance Sunday). Winning poems/drawings could go on our  
website, in the newsletters and hopefully displayed within the schools.

**M4121 COMMUNITY EVENT TO COMMEMORATE WORLD WAR I  
(9<sup>th</sup> NOVEMBER)**

Council considered and agreed to support this event, ie reading the biographies/  
names of the fallen, making the event known to the community and funding a  
commemorative programme to the amount of £164.

**M4122 TO RECEIVE REPORTS**

**Clerk's Report (written):**

**Dates for Diaries**

Remembrance Service – 9<sup>th</sup> November 11.00 a.m.

MoD Meeting/Community Groups Supper – Thursday 27<sup>th</sup> November 2014,  
6.00 p.m.

### **Unofficial Walkways – A48, Merton Green**

Reply from Enforcement Monitoring Officer, MCC:

The area of land falls outside the approved site boundaries. They have spoken to the Sales Consultant at the site as some prospective buyers were concerned about the gaps from a safety point of view. MCC advised that planting of those areas would not require the benefit of planning permission and if Barratts were minded to do some planting there the Community Council would welcome it. No planting has been done yet, but as they are still working at the site, it may be done in the future. Due to the fact that the developers took down the fence/hedge Councillor Murphy will speak to Enforcement about this.

### **Bench, A48**

New bench installed.

### **Poor Wood**

Reply received from the MoD that no information is held apart from the fact that it was transferred to Cadw in 2007 due to it being surplus to requirements. Agreed to seek a review.

### **Cadw Garden**

MCC Officer has visited the site and will send report re trees.

### **Litter Bin Provision**

Clerk had met with MCC Officer. New bins will be placed at Llanfair Discoed Play area, Trewen Play Area and outside the Cadw Barns site. No cost to the Community Council. Not cost effective to also place a dog waste bin at Trewen – the new litter bin can be used for the same purpose.

### **Trewen Garages**

Contacted Monmouthshire Housing following concern from local resident. Their intention is to demolish the garages, make good the floor slab, erect a 'stock fence' to the field and make good/install a 1600 fence to the adjoining property. The space previously occupied by the garages will be available as parking spaces.

### **Enquiries with Highways re Proposed Steps from East Wall**

Highways are looking into this.

### **"Narrow Lane" Signage**

MCC have confirmed that they do occasionally use narrow lane warning signs, however it is usual that motorists when travelling along such lanes would expect to encounter passing bays and often most users of these lanes would be local and aware of the narrowness and passing bays. In general they would discourage providing additional signage which can be environmentally intrusive and also present pressures on their future maintenance budgets.

#### **Llanfair Discoed Vacancy**

Notices have been placed on boards and will appear in the next newsletter.

#### **M4123 CORRESPONDENCE**

One Voice Wales – motions being put forward to Annual General Meeting in October  
One Voice Wales – training courses available  
Copy of letters to Caerwent Community Centre Committee/MCC re Caerwent Community Centre from resident and Committee reply  
MCC – increasing awareness of Violence Against Women, Domestic abuse and Sexual Violence (notice placed on boards)  
MCC Countryside Newsletter  
Forresters Car Club – notice of Car Rally in Caerwent Training Centre on 28<sup>th</sup> September.

(The Chair and Vice Chair had declared declarations of interest in items on the Finance schedule). Councillor Murphy was nominated by Councillor Cousins, seconded by Councillor Haddow to take the Chair. There being no other nominations Councillor Murphy took the Chair.

#### **M4124 FINANCE**

Council considered and approved payment of Finance schedule dated September 2014.

Thank you letters received from Caerwent Playing Fields Association and Crick Wildlife & Environment Project for our recent donations re Caerwent Show.

Council noted that independent internal and external audit had approved our Annual Return for year ended 31<sup>st</sup> March 2014. Council thanked the Clerk for her work in this area.

Councillor Counsell resumed Chairmanship.

#### **M4125 HIGHWAYS/RIGHTS OF WAY**

Council considered letter received from Trewen resident regarding lack of street lighting and signage, speeding and inappropriate driving on A48, with the suggestion of a filter lane. Agreed to raise these concerns with Highways and to talk to the Street Lighting Manager who is due to attend our next meeting. Also raise the speeding issue with our local police.

Councillor Haddow is in discussions with MCC regarding relocation of the school bus pick up currently in the layby at Trewen.

Roundel at end of Old Roman Road (west) still missing.

Old School “for sale” signs require removal.

Council noted that the traffic lights near Caerwent Brook have now been removed. Works had been carried out whereby concrete had been poured under the deck, testing was carried out and it was deemed to be successful. The bridge will be monitored and possible further works carried out in the Spring.

#### **M4126 REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES**

Chair ..... Date .....