

**MINUTES OF ANNUAL GENERAL MEETING OF
CAERWENT COMMUNITY COUNCIL HELD 14TH MAY 2015**

Present: K Evans (Chairman)
G Cousins
K Haddow
P Lewis
E Saville
K Stock
K Swift
R Trayler-Smith

In attendance: L McKeon, Clerk to the Council

M4262 APOLOGIES

Received from Councillors Murphy and Counsell.

M4263 APPOINTMENT OF CHAIR

As per Standing Orders Councillor Evans was appointed to the office of Chairman. He signed the Declaration of Acceptance of Office.

M4264 ELECTION OF VICE CHAIR

Councillor Cousins nominated Councillor Haddow, seconded by Councillor Lewis. There being no further nominations Councillor Haddow was elected as Vice Chair.

M4265 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor K Evans	Caerwent Historic Trust	Trustee
Councillor K Stock	Caerwent Playing Fields Assoc.	Cttee Member

M4266 CHAIR'S ANNOUNCEMENTS

The Chairman wished to add to the agenda the proposed transfer of the Village Hall from MCC.

M4267 PUBLIC PARTICIPATION

There was no public participation.

M4268 CONFIRMATION OF MINUTES OF MEETINGS HELD 9TH AND 15TH APRIL 2015

These were agreed as a true record.

M4269 APPOINTMENT OF REPRESENTATIVES

Council appointed to the following bodies:

One Voice Wales	No rep (meetings held on same day as Community Council)
Caerwent Community Centre	Councillor P Murphy

Caerwent Playing Fields
Mons County Citizens Advice Bureau
Neighbourhood Watch
Footpaths Sub-Committee

Rogiet School
Historic Trust
Cadw/Shirenewton CC Joint
Public Toilets Working Group

MCC Emergency Contacts
Finance Sub-Committee

FOI Requests Working Group

Assets Management Working Group

Social Media Working Group
Time Team Field Working Group

Councillor Cousins/Stock
Councillor B Counsell
Councillors Evans/Stock
Councillors Evans/Lewis/Cousins/
Counsell
Village Rep (Mr J Burdon)
Councillors Evans/Lewis/Saville
Councillors Counsell/Stock
Councillors Murphy/Evans/
Counsell/Swift/Haddow
Councillor Evans/Cousins/Murphy
Councillors Evans/Murphy/Cousins
Lewis/Stock/Swift/Trayler-Smith
Councillors Evans/Haddow/Trayler-
Smith
Councillors Haddow/Evans/
Counsell/Murphy
Councillors Saville/Haddow
Councillors Evans/Haddow/Swift/
Saville/Trayler-Smith/Lewis/
Cousins

M4270 MONTHLY POLICE REPORT

Report from PcsO Norville had been received and circulated.

Councillors Swift and Cousins had made contact with MCC regarding a new scheme whereby residents can be trained to use a speed gun. If there are 7 willing Community Speedwatch Volunteers in any area they will look into it, it takes approx 1 hour per week, requires 3 people on site (one with gun, one taking the registration and another to confirm the registration). Not enforceable but seen as a deterrent, police can send advice letter after second incident. Councillor Cousins is following this up.

Request that PcsO carry out some speed monitoring on St Brides Road.

M4271 ANNUAL REVIEW OF STANDING ORDERS

The Standing Orders (as amended February 2015) were agreed.

M4272 ANNUAL REVIEW OF RISK MANAGEMENT & PROCEDURES

Council reviewed and agreed that the management and procedures were satisfactory.

M4273 ANNUAL REVIEW OF INSURANCE POLICY COVERAGE

Council reviewed and agreed the coverage. Pleased to note that the policy cover is now improved and agreed to continue for one year. Noted also that due to negotiation the insurance costs had decreased by £800 since 2013.

M4274 PLANNING

2015/00248 Glenview Farm, Ysgubor Kemeys Road, Llanfair Discoed

Demolish Dormer Bungalow and Erect New Contemporary Single Storey House

This Council recommends Refusal

Due to contemporary design recommend that this goes to full Planning Committee.
Out of keeping with surrounding area.

2015/00545 Old Gunters Barn, Caerwent

Fitting of Metal Gate into Existing Vehicular Access

This Council recommends Approval

Council noted Appeal Dismissed by Planning Inspector re

2014/00892 Installation of Two Electrically Operated Gates, Old Gunters Barn, Caerwent.

M4275 SOCIAL MEDIA

Councillor Saville demonstrated the draft Facebook page. Council agreed to publish page. Agreed that any sales posts will be removed.

M4276 ANNUAL COMMUNITY COUNCIL EDUCATION AWARD

Council considered subjects for this year's award. Agreed to write to both schools to ask if they do wish to participate, if they have any ideas re subjects, best time of year and would they wish us to donate to a certain project. Agreed that the best time would probably be for the children to work on this over the Summer holidays. Noted that we had received little feedback from last year's award but this was probably due to short time scale last year. Agreed that it should be promoted more, ie photos with Councillors etc.

M4277 PLAY INSPECTIONS REPORT

Council considered latest inspection reports for all Play Areas. Agreed to have moss removed from play areas.

M4278 TO RECEIVE REPORTS

CLERK'S REPORT:

Caerwent Toilets

Councillor Counsell had reported that the builder is no longer available so we should seek further quotes. Councillor Haddow will speak with Mr Edwards re works he had volunteered to carry out.

Rogiet School Governing Body

Mr Jim Burdon had been nominated by Councillor Haddow. The Headteacher will write to him to invite him to the next meeting to assess his suitability. Councillor Haddow had asked Mr Burdon to send any reports to the Council.

Litter in Area

Contacted Keep Wales Tidy but Officer concerned is away on leave until 18th May.

Tidal Lagoon Power

Neil Woollard (Head of Local Engagement) will attend our meeting in July to give a presentation.

St Tathans Blocked Footpaths/Request for Barrier

Queried ownership and requested barrier – MCC investigating.

REPORT ON MEETING HELD WITH MoD

Notes from Shirenewton Clerk had been circulated. Councillor Cousins reported that a couple of noise complaints had been received recently but these had been dealt with to the satisfaction of the complainant.

REPORT ON SITE MEETING HELD AT TIME TEAM FIELD WITH MONMOUTHSHIRE MEADOWS

Councillors Swift and Haddow reported on this site meeting. A very comprehensive plant survey and management plan had been received from Monmouthshire Meadows. The Chairman advised that our initial thoughts regarding a community archaeology project in the field had been put on hold due to concerns from Cadw. Agreed to request villager suggestions and involvement through the newsletter. Also agreed to arrange a Working Group meeting.

REPORT ON MEETING HELD WITH MCC/CPFA

Resolution that the community support the transfer of the Village Hall and that a Working Group be set up to look at the terms for the lease, the business plan and future progress. Council agreed. Agreed to set up a working group and Councillors Evans, Haddow, Cousins, Stock, Murphy and Counsell agreed to membership of this.

M4279 CORRESPONDENCE

Council Noted:

Welsh Government – Access to Information

Monmouthshire Countryside Newsletter

MCC – Recycling & Waste Collection Changes

Wales Council for Voluntary Action – Training Course re Asset Transfer

Wales Audit Office – Seminar for Trustees & Chairs of Public Sector Organisations

Gwent Beekeeper's Association - free honeybee swarm collection and re-homing service

MCC – Fields in Trust, Centenary Fields Programme

The Pensions Regulator – new legal duties to provide a workplace pension (staging date 1st March 2016)

Ombudsman – Revised Guidance on the Code of Conduct

One Voice Wales Newsletter

Dog Fouling Red Card Meeting 19th May – Councillor Cousins will be attending.

M4280 FINANCE

Council considered and agreed payment of Finance Schedule dated May 2015.

Council considered funding request from Caerwent Playing Fields Association. In view of the 40th anniversary agreed that we would source and purchase three picnic benches and two bins as requested by the CPFA. Agreed to request specification from them. Agreed that one of the benches should be in memoriam to Councillor Hedley who had worked both on the Community Council and the Playing Fields Association.

M4281 AGREED TO EXTEND STANDING ORDERS BY 15 MINUTES

M4282 HIGHWAYS/RIGHTS OF WAY

Suggested mirror on Carrow Hill on bend.

Water still leaking onto St Brides Road.

Drain in Crick blocked - A48 Brook Cottage nr entrance to Bradbury Farm.

White lines and pot holes done in Crick.

Border Waste mud on road A48, damaged wooden fencing. Enforcement visited already.

Woodcot Corner, Highmoor Hill, 71-10 being used by off road vehicles for access to Slade Road. (Old Highway).

Speeding at Merton Green.

Cadw bench smashed in Garden.

Hedge on A48, Merton Green – check progress.

M4283 REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES

There were no representatives.

M4284 ITEMS FOR NEXT MEETING

Councillors to inform Clerk of any.

Chairman Date