

# **CAERWENT COMMUNITY COUNCIL**

## **Funding Application - Guidance Notes**

### **1. What sort of projects can be funded?**

Projects that benefit and or improve the lives of the people of all ages living within the Caerwent Ward and or help to enhance/protect the environment in which they live.

### **2. Eligibility**

Please note that applications from Constituted Groups as well as non-Constituted Groups or individuals will be accepted. However, if you are not constituted then Caerwent Community Council will buy the items you need, rather than give you the funding in money form.

Constituted groups need to have a Constitution and must have a bank, building society or post office account requiring two or more signatories to manage the account.

Private businesses and statutory bodies are ineligible as are groups with a membership which is not open to all.

Written permission must be received from the landowner before starting work.

Constituted Groups must submit a copy of their recent bank statement in the application for funding.

### **3. Funding Details**

We will not fund projects that do not benefit the individuals living within the Caerwent Ward, running costs, projects for direct individual and or commercial interest/gain, projects that are a statutory requirement.

### **4. Assessment of applications**

**Applications will be considered on the following basis:**

- 4.1 Is the group/individual(s) eligible?
- 4.2 Will the project/funding involve and directly benefit the local people?
- 4.3 Will your project have a positive impact on the environment?

4.4 Will you be able to sustain the proposed project after the grant is spent?

4.5 Will your project be accessible to all?

4.6 Value for money.

## **6. Application forms**

Applications must be signed and returned to Laraine McKeon, Clerk, Caerwent Community Council, Mayfield, Pill Row, Caldicot, Monmouthshire NP26 5JD or emailed to caerwentcouncil@aol.com.

## **8. Payment of grants**

Copy invoices will be required as evidence of expenditure.

**You must not start spending on your project before your application is approved.**

## **9. Match Funding**

Match funding is **not** essential but in specific cases the Community Council may ask applicants to source additional grants or donations.