

**CAERWENT COMMUNITY COUNCIL**

Mayfield, Pill Row, Caldicot, Monmouthshire, NP26 5JD

Tel: 01291 424802 Email: clerk@caerwentcc.com

Dear Councillor

You are hereby summoned to attend the Annual General Meeting of  
**Caerwent Community Council** to be held on  
**Thursday 14<sup>th</sup> May 2015 at 7.00 p.m.**  
in the Burton Homes Hall, Caerwent, for the purpose of transacting the following  
business.

Laraine McKeon  
Clerk to the Council

1. **APOLOGIES**
2. **APPOINTMENT OF CHAIR**  
**(Chair to Sign Declaration of Acceptance of Office)**
3. **ELECTION OF VICE CHAIR**
4. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**
5. **CHAIR'S ANNOUNCEMENTS**
6. **15 MINUTES PUBLIC PARTICIPATION**
7. **CONFIRMATION OF MINUTES OF MEETINGS HELD 9<sup>th</sup> and 15<sup>th</sup> APRIL 2015**
8. **APPOINTMENT OF REPRESENTATIVES**  
*Council to appoint to the following bodies:*  
*One Voice Wales, Caerwent Community Centre, Caerwent Playing Fields, Mons County Citizens Advice Bureau, Neighbourhood Watch, Footpaths Sub-Committee, Rogiet School, Historic Trust, Cadw/Shirenewton CC Joint, Public Toilets Working Group, MCC Emergency Contacts, Finance Sub-Committee, FOI Requests Working Group, Assets Management Working Group, Social Media Working Group*
9. **MONTHLY POLICE REPORT**
10. **ANNUAL REVIEW OF STANDING ORDERS**
11. **ANNUAL REVIEW OF RISK MANAGEMENT & PROCEDURES**
12. **ANNUAL REVIEW OF INSURANCE POLICY COVERAGE**
13. **PLANNING**  
**2015/00248 Glenview Farm, Ysgubor Kemeys Road, Llanfair Discoed**  
Demolish Dormer Bungalow and Erect New Contemporary Single Storey House

**2015/00545 Old Gunters Barn, Caerwent**

Fitting of Metal Gate into Existing Vehicular Access

Council to note Appeal Dismissed by Planning Inspector re

**2014/00892 Installation of Two Electrically Operated Gates, Old Gunters Barn, Caerwent.**

Any other planning applications received after despatch of agenda

**14. SOCIAL MEDIA**

*To consider report from Working Group*

**15. ANNUAL COMMUNITY COUNCIL EDUCATION AWARD**

*To consider subject for this year's award*

**16. PLAY INSPECTIONS REPORT**

*To consider latest inspection reports for all Play Areas and any works required*

**17. TO RECEIVE REPORTS**

Clerk's Report

Report on meeting held with MoD

Report on meeting held with Monmouthshire Meadows

**18. CORRESPONDENCE**

Welsh Government – Access to Information

Monmouthshire Countryside Newsletter

MCC – Recycling & Waste Collection Changes

Wales Council for Voluntary Action – Training Course re Asset Transfer

Wales Audit Office – Seminar for Trustees & Chairs of Public Sector

Organisations

Gwent Beekeeper's Association - free honeybee swarm collection and re-homing service

MCC – Fields in Trust, Centenary Fields Programme

The Pensions Regulator – new legal duties to provide a workplace pension (staging date 1<sup>st</sup> March 2016)

Ombudsman – Revised Guidance on the Code of Conduct

One Voice Wales Newsletter

**19. FINANCE**

*To consider payment and approval as per attached finance schedule.*

*To consider funding request from Caerwent Playing Fields Association*

**20. HIGHWAYS/RIGHTS OF WAY**

*To report any highways/rights of way issues.*

**21. REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES**

**22. ITEMS FOR NEXT MEETING**