

CAERWENT COMMUNITY COUNCIL

Mayfield, Pill Row, Caldicot, Monmouthshire, NP26 5JD

Tel: 01291 424802 Email: clerk@caerwentcc.com

Dear Councillor

You are hereby summoned to attend the **Annual General Meeting** of **Caerwent Community Council** to be held on **Thursday 8th May 2014** at **7.00 p.m.** in the Burton Homes Hall, Caerwent, for the purpose of transacting the following business.

Laraine McKeon
Clerk to the Council

1. APOLOGIES

2. WELCOME NEW COUNCILLOR, KINGSLEY STOCK (Caerwent Ward)
(to sign Declaration of Acceptance of Office)

3. ELECTION OF CHAIR
(Chair to sign Declaration of Acceptance of Office)

4. ELECTION OF VICE CHAIR

5. APPOINTMENT OF REPRESENTATIVES
Council to appoint to the following bodies:
One Voice Wales, Caerwent Community Centre, Caerwent Playing Fields,
Caldicot CAB, Neighbourhood Watch, Footpaths Sub-Committee, Rogiet School,
Historic Trust, Cadw/Shirenewton CC Joint, Public Toilets Working Group, MCC
Emergency Contacts , Finance Sub-Committee, FOI Requests Working Group,
Assets Management Working Group.

6. CHAIR'S ANNOUNCEMENTS

7. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

8. 15 MINUTES PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA

**9. CONFIRMATION OF MINUTES OF ORDINARY MEETING HELD 12th
APRIL 2013**

10. MONTHLY POLICE REPORT

11. PLANNING

2014/00348 Crick Nursing Home

Proposed Alteration to Existing Car Park Layout, Widening of Existing
Vehicular Access

2013/00624 Cobbler's Pitch, Highmoor Hill

To note Appeal lodged with Planning Inspectorate

12. PROVISION OF ALLOTMENTS

To consider using part of Trewen Play Area as an allotment site.

13. COUNCIL POLICIES

To consider drawing up a Health & Safety and an Equal Opportunities Policy.

14. WEBSITE CONTENT

To consider placing further information on our website:

Clerk's Delegated Powers

Annual reports

Agreed Budget

Monthly List of payments

Annual Grant Summary

Council Action plan

Draft Minutes

15. TIME TEAM FIELD

Time Team Field Working Group report on site meeting with Operation Nightingale

Council to agree on final preparations pre seeding late May

16. GRASSCUTTING PLAY AREAS

To consider a cut and collect service to enable the fields to be used more for sports activities

17. SERVICE LEVEL AGREEMENTS

To consider any progress

18. TO RECEIVE REPORTS (for information only)

Clerk's Report (written)

Report on meeting held with MoD

Report on Assets Management Working Group

19. FINANCE

To consider payment and approval as per attached finance schedule.

To consider using the annual Chair's allowance for community use.

To consider grant application from Gwent Association of Voluntary Organisations towards presentation evening 'Monmouthshire Volunteer Awards'

20. CORRESPONDENCE

One Voice Wales Area Committee Minutes

MCC Charter Liaison Minutes

County Councillor J Crook re Dog Fouling Pilot Scheme

21. HIGHWAYS/RIGHTS OF WAY

To report any highways/rights of way issues.

22. REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES

23. ITEMS FOR NEXT MEETING

