

**CAERWENT COMMUNITY COUNCIL**

Mayfield, Pill Row, Caldicot, Monmouthshire, NP26 5JD

Tel: 01291 424802 Email: Caerwentcouncil@aol.com

Dear Councillor

You are hereby summoned to attend a meeting of **Caerwent Community Council** to be held on **Thursday 12<sup>th</sup> September 2013** at **7.00 p.m.** in the Burton Homes Hall, Caerwent, for the purpose of transacting the following business.

Laraine McKeon  
Clerk to the Council

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **15 MINUTES PUBLIC PARTICIPATION**
4. **CONFIRMATION OF MINUTES OF ORDINARY MEETING HELD 11<sup>th</sup> JULY 2013 and SPECIAL MEETING WITH CPFA 16<sup>th</sup> JULY 2013**
5. **CHAIRMAN'S ANNOUNCEMENTS**
6. **MONTHLY POLICE REPORT**
7. **LOUISE MEES, REGIONAL INSPECTOR OF ANCIENT MONUMENTS (SOUTH EAST WALES), CADW**  
To consider Time Team Field project, Old School future, Cadw toilets opening hours and general maintenance issues.
8. **MATTERS ARISING** (as per attached schedule)
9. **PLANNING**  
**2013/00672 Severn View, Highmoor Hill**  
Demolish Existing Single Storey Garage, Re-erect a New Double Garage with Miscellaneous Ancillary Works

**2013/00670 Five Lanes Farm, Caerwent**

Conversion of Redundant Agricultural Building (Barn 1) into Self Contained Dwelling

Any other planning applications received after despatch of agenda.

To note applications considered during August.

To note that an Appeal Against Refusal has been lodged with the Planning Inspectorate in respect of Planning Application 2012/00659 Wentwood Inn Proposed Conversion of Redundant Former Restaurant into 7 Terraced Houses.

To note changes to householder permitted development rights in Wales.

- 10. CAERWENT VILLAGE GREEN**  
To consider parking in and around the Village Green
- 11. CAERWENT PLAYING FIELDS**  
To consider lease arrangement  
To consider that the Community Council take over the management of the Play Area  
To consider required repairs on Play Area  
To consider tree works required this Autumn  
To consider grass cutting schedule
- 12. CAERWENT PUBLIC TOILETS**  
Council to note Legionella/Electric Surveys/DDA Compliancy Notes
- 13. COMMUNITY WEBSITE**  
Council to consider providing additional information
- 14. COMMUNITY PROJECTS**  
Council to consider any proposed projects for the area
- 15. SECTION 106 FUNDING**  
Council to consider preparation for proposed Time Team Field/Toilets project.
- 16. FINANCE**  
To consider payment and approval as per attached finance schedule.  
To note that Accounts 2012/13 have been approved by external auditor.
- 17. CORRESPONDENCE**  
To receive and consider correspondence as per the attached schedule
- 18. HIGHWAYS/RIGHTS OF WAY**  
Councillors to report any issues
- 19. REPRESENTATIVE REPORTS**  
To receive any reports
- 20. TO EXCLUDE THE PRESS AND PUBLIC DURING THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED**
- 21. FREEDOM OF INFORMATION REQUESTS/GENERAL EMAILS FROM ONE RESIDENT**  
*To consider number of requests/general emails, costs and resources available.*