

## **MINUTES OF CAERWENT COMMUNITY COUNCIL HELD 13<sup>TH</sup> MARCH 2014**

Present: B Counsell (Chairman) P Murphy  
G Cousins R Trayler Smith  
K Evans D Vosloo  
P Lewis

In attendance: L McKeon, Clerk to the Council  
3 Members of the Public

### **M4021 APOLOGIES**

Received from Councillors Haddow and Swift.

### **M4022 CHAIR'S ANNOUNCEMENTS**

There were no announcements.

### **M4023 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

Councillor B Counsell	Committee Member	Caerwent Community Centre
Councillor P Murphy	Committee Member	Caerwent Community Centre

### **M4024 PUBLIC PARTICIPATION**

Mrs Williams of the Caerwent Community Centre referred to a letter received from the Caerwent Playing Fields Association regarding the fact that there had not been a public meeting regarding the Community Centre's Section 106 application. She wished to point out that her Committee had contacted MCC on two occasions regarding their application to enquire if a public exhibition was required and was advised on both occasions that it was not.

### **M4025 CONFIRMATION OF MINUTES OF ORDINARY MEETING HELD 13<sup>TH</sup> FEBRUARY 2014**

These were agreed as a true record.

### **M4026 MONTHLY POLICE REPORT**

Pcso Norville had sent his apologies. The monthly report had been circulated.

### **M4027 PLANNING**

**2014/000014 45 St Tathan's Place, Caerwent**  
**Demolish rear UPVC conservatory, rear masonry shed and front UPVC porch.**  
**Construct two story rear extension to create ground floor kitchen dining area, utility, cloakroom and new front porch. Construct first floor two bedrooms and ensuite to bedroom one.**

Council noted that incorrect information had been received. Agreed to inform Planning and on receipt of correct planning application this be delegated to the Caerwent ward Councillors.

Councillors Evans and Trayler-Smith reported on a training course run by Planning Aid Wales.

Council noted that the Monmouthshire Local Development Plan was adopted on 27<sup>th</sup> February 2014.

#### **M4028 “WELCOME TO CAERWENT” BOOKLET**

Councillor Lewis proposed that we revise and arrange for the printing of 150 booklets at a cost of £70. This was agreed. Council agreed that it be renamed “Welcome to Caerwent Community” and that activities in the areas of Crick, St Brides and Llanfair Discoed also be included. Councillor Lewis will contact contributors and possible sponsors. Councillor Evans advised that it could also be available on the website.

#### **M4029 TIME TEAM FIELD**

Councillor Cousins reported that a site meeting had been held and it had been agreed that, in commemoration of the WW1 centenary, a 10 metre circle of red poppies be planted with a 3 metre circle in the middle with a darker plant to resemble an actual poppy. The area had now been marked out and sprayed. Agreed to contact Councillor Swift re purchase of actual poppies.

Council considered the encouragement of donations to the red poppy appeal. Councillor Murphy agreed to check with the Licensing Department if a collection pot could be placed in the Post Office and if so we report this in the newsletter at the appropriate time.

Regarding the WW1 centenary Councillor Cousins reported that Barratts are currently building the planters and these will be placed around the War Memorial. Council were very pleased with the results of the recent cleaning of the War Memorial by a villager, Mr Maddox.

Councillor Evans reported that the Historic Trust had been approaching the relevant bodies regarding the future of the Field. He believed that Operation Nightingale would probably visit the site in the summer with a view to commencing in 2015. Agreed to contact the Chairman of the Historic Trust to enquire if we could meet up with them earlier.

Councillor Swift had proposed that a local group of villagers be formed to look after the field. It was agreed to seek support for this in the newsletter.

#### **M4030 CAERWENT TOILETS**

Council considered and agreed the Toilets Working Group recommendation regarding the electricity contract.

Council re-considered the legionella/asbestos inspection quotes. Agreed to request a meeting with our Chairman and the Health & Safety Manager.

#### **M4031 UNSIGHTLY LAND**

Council considered any unsightly land within the community. The Chairman reported that Councillors had toured the village of Caerwent and reported two areas on School Lane and one on the Old Roman Road. It was agreed that in view of the fact that they are all situated in the conservation area we report these to Enforcement.

#### **M4032 ASSETS MANAGEMENT, INSPECTION & REPAIR**

Council considered the setting up of a Working Group. This was agreed – Councillors Counsell, Haddow, Murphy, Lewis and Evans were appointed.

Council received the report on the inspection of all Community Council owned bus shelters in our area.

#### **M4033 WALNUT/CHERRY TREES, OLD ROMAN ROAD, CAEWENT**

The Chairman reported that these two sites needed attention. The Chairman and Councillor Cousins agreed to carry out an inspection and report back.

#### **M4034 USE OF IT, WEBSITES & SOCIAL MEDIA TRAINING COURSE**

Councillor Swift and the Clerk had attended this. Councils were encouraged to put as much information on their websites as possible. Social media sites should only be in use if they are updated regularly.

#### **M4035 SECTION 106 FUNDING**

Council noted that three applications had been submitted. One application has secured 24% match funding towards its project. The funding trigger to obtain the money from the developer has yet to be reached so MCC have delayed the timeframe on possible match funding opportunities. They will work with the other two organisations regarding this and aim to report back to Cabinet in May or June.

Council considered open letter from the Chair of the CPFA and letter from the Chair of the Caerwent Community Centre regarding public meetings. It was noted that the Community Centre had on two occasions asked MCC if a public consultation exercise was required and were informed that this was not necessary. Council were disappointed at the CPFA's comments regarding transparency as for many years we have advertised in the newsletter that the Community Centre would be applying for Section 106 when it became available. It was agreed that we do not favour any project – they provide entirely separate facilities. We support both and will continue to do so, we had in fact written to both organisations giving consent for their projects. The final decision will be taken by MCC, not this Council.

This Council agreed that we view the two buildings as community resources rather than just a village facility as indicated by the CPFA.

It was noted that on the Community Centre website there is a link to the Village Hall which states “alternatively, if you are looking for a party venue with use of kitchen, bar and stage, then the excellent facilities of the Caerwent Village Hall may also be of interest”.

#### **M4036 TO RECEIVE REPORTS**

Clerk's Report (written).

#### **M4037 FINANCE**

Council noted that s150 of the Local Government Act 1972 had been repealed.  
Council approved and agreed payment as per attached finance schedule.

#### **M4038 CORRESPONDENCE**

Shirenewton Local History Society - WWI Exhibition  
MCC – Tourism Ambassadors  
Forresters Car Club – Notification of Car Rally in The Base on 23<sup>rd</sup> March  
One Voice Wales – their response to the Planning Reform consultation  
One Voice Wales – training courses  
MCC – British Road Cycling Road Championship, June 2014  
Severnside Area Dog Fouling and Litter Group Pilot Scheme – agreed to join.

#### **M4039 HIGHWAYS/RIGHTS OF WAY**

Council noted reply from Natural Resources Wales re St Brides Road flooding problems. Agreed to contact Welsh Water re sewage problem (4/5 manholes where sewage regularly escapes - Manor Farm to Homestead), pipes need jetting. Blockage sending water out of manholes – this is an annual problem.

Council noted the amended MCC Pollinator Policy and agreed to consider the first cut.

The Chairman asked Councillor Lewis to progress the issue of the two stiles at Five Lanes – this was agreed.

Councillor Murphy had been contacted by a resident of School Lane who had reported that vehicles are driving between a very tight area of a tree and a bollard. He agreed to raise this with Highways.

Street light out NY289.

#### **M4040 REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES**

There were no reports.

#### **M4041 ITEMS FOR NEXT MEETING**

Progress on “Welcome to Caerwent Community” booklet.

Chairman ..... Date .....

