

CAERWENT COMMUNITY COUNCIL

Mayfield, Pill Row, Caldicot, Monmouthshire, NP26 5JD

Tel: 01291 424802 Email: clerk@caerwentcc.com

Dear Councillor

You are hereby summoned to attend the **Annual General Meeting** of
Caerwent Community Council
10th May 2018 at 7.00 p.m.
in the Burton Homes Hall, Caerwent,
for the purpose of transacting the following business

Laraine McKeon
Clerk to the Council

1. **APOLOGIES**
2. **APPOINTMENT OF CHAIR**
(Chair to Sign Declaration of Acceptance of Office)
3. **ELECTION OF VICE CHAIR**
4. **WELCOME NEW COUNCILLOR**
(to sign Declaration of Acceptance of Office)
5. **15 MINUTES PUBLIC PARTICIPATION**
6. **PRESENTATION FROM MICHAEL JONES, RURAL PROGRAMMES**
MANAGER, MCC, re Grant funding available for Monmouthshire's
broadband and renewable energy projects
7. **MONTHLY POLICE REPORT**
8. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**
9. **CHAIR'S ANNOUNCEMENTS**
10. **CONFIRMATION OF MINUTES OF MEETING HELD 12th APRIL 2017**
11. **APPOINTMENT OF REPRESENTATIVES**
Council to appoint to representative bodies
12. **ANNUAL REVIEW OF COUNCIL POLICIES:**
Standing Orders
Risk Management & Procedures Policy
Complaints Policy
Unacceptable Actions of Individuals Policy
Retention of Documents Policy (to be revised)
FOI Publication Scheme

Local Resolution Protocol Policy
Local Government Pension Scheme Employer Policy
Health & Safety Policy

13. GENERAL DATA PROTECTION REGULATIO

To consider adoption of new policies/documents in relation to GDPR:

Data Audit Schedule
Retention of Documents Policy (revised)
Privacy Notice
Information & Data Protection Policy
Social Media & Electronic Communication Policy

To note Welsh Government advice re Data Controller position

14. ANNUAL REVIEW OF INSURANCE COVER

15. PLANNING

To consider planning applications received after despatch of agenda

16. ADDITIONAL DOG WASTE BIN FOR THE VILLAGE OF LLANVAIR DISCOED

To consider at a cost of approximately £100 for bin plus £3.75 per week re emptying

17. RED TELEPHONE BOX, HIGHMOOR HILL

To consider if any spare parts are required

18. MCC CONSULTATION - REVIEW OF ADDITIONAL LEARNING NEEDS AND INCLUSION SERVICES IN MONMOUTHSHIRE

19. TO RECEIVE REPORTS

Clerk's Report
Social Media Report
Play Area Inspection Report

20. CORRESPONDENCE

Gwent Beekeepers Association Rehoming Service
One Voice Wales – A Guide to their services

21. FINANCE

To consider balances/payment and approval as per finance schedule dated May 2018

To note new salary award as per NALC briefing w.e.f. 1 April 2018

22. HIGHWAYS/RIGHTS OF WAY

To report any highways/rights of way issues

23. REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES

24. ITEMS FOR NEXT MEETING

