

MINUTES OF CAERWENT COMMUNITY COUNCIL HELD 10TH OCTOBER 2013

Present: K Evans (Chairman) D Hedley
G Cousins P Lewis
KHaddow

In attendance: L McKeon, Clerk to the Council
6 Members of the Public

M3913 APOLOGIES

Received from Councillors Counsell, P Murphy, K Swift, R Trayler-Smith and Vosloo.

M3914 DECLARATIONS OF INTEREST

Councillor D Hedley Citizens Advice Bureau Trustee

M3915 CHAIRMAN'S ANNOUNCEMENTS

Councillor Hedley advised the meeting that due to ill health he felt unable to Chair this meeting. He therefore nominated Councillor Evans to take the Chair and asked for any other nominations. There being no other nominations it was agreed that Councillor Evans take the Chair.

M3916 PUBLIC PARTICATION

Mr Edwards queried the accuracy of the Asbestos Report which was commissioned for the Caerwent Community Centre. The Chairman stated that the Caerwent Community Centre Committee rely on a qualified person to undertake this report but if Mr Edwards feels that the report is erroneous he can write formally to us with detailed information.

Mrs Edwards reported that the 20 mph sign at the Launderette has still not been replaced. The Chairman understood that MCC are looking into providing a smaller sign as the previous one was knocked off by a bus.

Mrs Edwards was concerned about excessive speeding along the Old Roman Road. PcsO Norville believed that the 20 mph is advisory but that the police had been monitoring the area lately and will within the next couple of weeks be issuing speeding tickets. Councillor Hedley advised that he had raised with County Councillor Murphy the possibility of installing a "Please Drive Carefully through our Village" sign.

Mr Clift was concerned about sewage flooding at the triangle field and on Burton Homes Road. Councillor Cousins was aware of this and had raised the issue with Barratts. It was agreed to contact Welsh Water.

Mrs Davies queried progress regarding signage relating to horses on Five Lanes. The Clerk had reported this issue to Footpaths. PcsO Norville noted this issue. Councillor Lewis agreed to visit the site.

Mrs Davies felt that the 15 minutes Public Participation section of our meetings is not long enough and queried if it could be extended. The Chairman advised Mrs Davies that at times the public raise more than the one issue permitted and we generally have a very full agenda. He also advised that this part of the agenda is discretionary but we will consider her request.

Mr Harris suggested that the Community Council write to the residents of Laurel Dene thanking them for their floral displays at the War Memorial over the year. This was agreed.

Mr Harris stated that he had read the minutes of the Caerwent Community Centre Committee dated 18th September regarding Gas Safety Certificates for the Caerwent Community Centre. The Chairman advised that we had replied to him regarding this issue under one of his recent FOI requests.

Mr Harris was concerned about the asbestos present at the Caerwent Community Centre and felt that somebody in the future will have to pick this issue up. The Chairman advised again that the asbestos survey is carried out by a professional but we will take his comments on board and if we feel it is necessary take any appropriate action.

M3917 CONFIRMATION OF MINUTES OF ORDINARY MEETING HELD 12TH SEPTEMBER 2013

These were agreed with the following amendment:

p.1 **M3895 Public Participation** 1st sentence should read:
“Mr Edwards queried the electronic 20mph sign”

M3918 MONTHLY POLICE REPORT

Pcso Norville reported a quiet month crime wise. He is visiting vulnerable residents and handing out “No Callers Please – Enjoy Your Evening” posters re Halloween. He will be visiting the Post Office regarding the sale of eggs and flour to children/teenagers. He requested that we let him know if we become aware of any events planned for 5th November. The Clerk advised him of the Remembrance Day Service arrangements on 10th November.

M3919 MATTERS ARISING

Circular Walk

No progress.

Provision of Allotments

No progress.

Provision of Dog Friendly Stiles

Councillors Lewis will be contacting the Footpaths Section.

Speed Limit, Crick

No progress.

“Village Green” Caerwent

Councillors Counsell/Evans had met with Solicitor and discussed costs. This information had been circulated to all Councillors. Papers now with Solicitor.

Cadw Issues

Contacted Cadw re outstanding issues. No response to date.

Section 106 Funding

Mike Moran, MCC, has met with the Old Gym Committee and the Caerwent Playing Fields Association. The Clerk had asked him if he could attend an Open Day at the Village Hall to give a presentation re Section 106 – waiting for confirmation.

Mike Moran had advised the CPFA that a letter from the Community Council stating that the CPFA are the Management Committee for the Hall and the Fields would suffice in any application.

Grasscutting – Caerwent Playing Fields

14 cuts carried out this year. Cut and collect service is generally carried out at OAP areas. Cut and collect for the football pitch only would be £56. This information had been passed to the CPFA.

Website

Councillor Evans is progressing this.

Toilets Working Group

Arranged for Thursday 7th November.

Assets Inspection Working Group

To be arranged during November. It was confirmed that this Council would contribute £30 towards the cost of paint for the phonebox at Highmoor Hill.

Playing Fields/Village Hall Lease

Councillor Murphy dealing with this.

Community Work through Probation Services

No progress.

Tree Works, Caerwent Playing Fields

Clerk had asked MCC to carry out required Autumn works. Councillor Hedley will also contact them.

M3920 JUBILEE TRAIL

Council noted that the CPFA have been successful in Round One of the National Lottery Grant. Council considered letter received from Chairman of CPFA. It was agreed that more detailed information is required on this and sustainability needs clarifying. Councillor Cousins agreed to seek more detail from the Grants Officer of CPFA. The Chairman advised that any grants from this Council should go through our standard proforma for approval.

M3921 QUEEN ELIZABETH II JUBILEE FIELDS IN TRUST STATUS

Council considered request from CPFA to mark this status with an unveiling/commemoration of the plaque. It was agreed that this would be an excellent idea and at the time to invite the press. The Clerk advised that MCC are in possession of the actual plaque.

M3922 PLANNING

2013/00441 Brockwells Farm, Dewstow Road

Amendments to Existing Ongoing Planning M3797 and Additional Works of extension to Property on West and North Sides. Construction of New unattached Garages Replacing Existing Woodsheds to the North of the Rear of the Property, Provision of New Access off Five Lanes North road in Place of existing access off Dewstow Road and Revised Internal Driveways.

*This Council recommends **Approval***

Porch Entrance Roof as proposed could be a steeper pitch to match the rest of the Barn.

M3923 CAERWENT COMMUNITY CENTRE

Council considered sample Service Level Agreements. Council queried if a template would be available from MCC. The Clerk reminded that she had previously arranged for Deserie Mansfield of MCC to attend a previous meeting when this had been discussed. It was agreed to consider this and the CPFA agreement at the same time.

M3924 TIME TEAM FIELD

Council considered future management plans and preparation for Section 106 funding. It was agreed with a Working Group be set up to take this forward. Councillor Cousins was concerned about costs of archaeology. The Chairman advised that the Historic Trust had previously been contacted by the University of Leicester who were prepared to fund any archaeology so we do not have to consider these costs. This would entail using Operation Nightingale (disabled servicemen). This and other suggestions, ie Jardin de Ville, will be discussed at the Working Group.

M3925 SCHEDULED ANCIENT MONUMENT MAP

Council considered map provided by Regional Inspector of Cadw who had asked us to suggest any historic additions. The Chairman agreed to raise this

with the Historic Trust.

M3926 COUNCIL TO NOTE ARRANGEMENTS FOR REMEMBRANCE DAY SERVICE – 10TH NOVEMBER 2013

Bugler arranged. Road closure from A48 west to crossroads arranged.
Wreaths ordered. It was agreed to ask Councillor Counsell to read the names.

M3927 FINANCE

Council agreed payment and approval of Finance Schedule dated October 2013.

Council considered and agreed to purchase an extra set of Xmas lights to match existing at a cost of £300.

M3928 CORRESPONDENCE

1. PUBLIC TRANSPORT TEAM, MCC
Monmouthshire Bus Guide
This will not be produced this year. A reduction in the level of money to fund bus services has led to an unprecedented number of changes being made to the bus services. The number of changes to the timetables is such that the guide will quickly become out of date and reprinting is not viable. Timetables are available at
(<http://www.monmouthshire.gov.uk/home/streets-parking-and-transport/transport-and-travel/bus-services/bus-timetables>) and residents and visitors can request timetables by visiting any One Stop Shop or Tourist Information Centre, who will then 'download & print' their requested timetable(s) from the Monmouthshire County Council website. It was agreed to put this information in the newsletter.
2. MCC
Public Meetings re Council Budgets. Placed on noticeboards.
3. MCC
Chartist Convention 2nd November.
4. MCC
Community Covenant Grant Scheme.
5. WELSH GOVERNMENT
Independent Remuneration Panel For Wales Draft Annual Report, February 2014.
6. MCC
Monmouthshire County Council have agreed to work with architects Mountford Pigott to create a design for a planning application to make improvements to the area between the proposed new Asda store on Woodstock Way and Newport Road. They will be consulting with the Caldicot community.
7. FREEDOM OF INFORMATION REQUESTS (33)

8. MR DRINKWATER, MCC
Offering to attend our next meeting to go through details of Summerschemes. Agreed that Councillors would let Clerk know if they wish him to attend.
9. MR M HINES, HIGHFIELD
Visitors to events on the Playing Fields are parking in the residents area. Clerk to refer to Monmouthshire Housing.
10. CAERWENT PAROCHIAL CHURCH COUNCIL
They require more copies of the "Welcome to Caerwent" booklet. Councillor Lewis agreed to check prices re a reprint of 100 copies. It was agreed to also put this booklet on the website.
11. **LATE CORRESPONDENCE**
MR P SHELLY, LAWRENCE CRESCENT, CAERWENT (hand delivered to meeting)
Concerns about the Caerwent Community Centre. It was agreed to acknowledge this letter and agenda for our next meeting.

M3929 HIGHWAYS/RIGHTS OF WAY

Potholes Dinham Road.

Barratts construction traffic will shortly be using only the Dinham Road entrance to enter their site as they want to avoid Llanfair Road. Councillor Cousins considered that this would have health and safety implications and it was agreed to write to Highways.

Cadoc Close, St Tathan's and Vernon Grove (all overgrown). The Clerk reported that MCC had written to owners of hedges to ask them to cut them back.

Council considered a weight restriction on Five Lanes but queried if this would include agricultural vehicles. It was agreed to write to Highways.

MCC will shortly be consulting with residents on School Lane regarding officially naming this road. Council agreed that the lane should be referred to as School Lane.

M3930 REPRESENTATIVE REPORTS

Councillor Hedley had attended the successful merger ceremony of the Caldicot, Chepstow and Abergavenny CABs.

The Chairman advised that the Historic Trust may seek a grant from us re an archive cabinet in the future but that this will go through the normal form application process.

Chairman Date

