

**MINUTES OF CAERWENT COMMUNITY COUNCIL**  
**HELD THURSDAY 12<sup>TH</sup> FEBRUARY 2015**

Present: Councillors:  
B Counsell (Chairman)  
K Evans  
K Haddow  
P Lewis  
P Murphy  
K Swift  
R Trayler-Smith  
K Swift

In attendance: PcsO T Norville  
L McKeon, Clerk to the Council

**M4205 APOLOGIES**

Received from Councillor Saville.

**M4206 CHAIR'S ANNOUNCEMENTS**

There were no announcements.

**M4207 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

Councillor Murphy	Caerwent Community Centre	Trustee
Councillor Evans	Caerwent Historic Trust	Trustee
Councillor Counsell	Mons County CAB	Trustee

**M4208 PUBLIC PARTICIPATION**

There was no public participation.

**M4209 CONFIRMATION OF MINUTES OF MEETING HELD 8<sup>TH</sup> JANUARY 2015**

These were agreed as a true record.

**M4210 MONTHLY POLICE REPORT**

PcsO Norville reported on police matters for the month. The Neighbourhood Tasking Team had been involved in numerous operations relating to recent burglaries and car thefts. This had resulted in persons being arrested and further enquiries are ongoing. PcsO Norville advised that car keys should not be left at the front doors of properties. He would be happy to carry out crime surveys on properties for the elderly/vulnerable.

A warrant had been carried out at a property in the area of Lawrence Crescent whereby cannabis cultivation was discovered. Also a large quantity of amphetamine with a street value of £100,000 was seized from the address. Persons have been arrested and are currently on bail pending further enquiries.

Pcso Norville confirmed that Inspector Morgan had been transferred from our area and Inspector Lysha Thompson has taken on the role. He hoped to bring her along to one of our future meetings.

Councillor Murphy will contact Inspector Thompson regarding liaison with social landlords concerning alleged drug use at Merton Green.

#### **M4211 PLANNING**

##### **2015/00051 1 Trewen, Caerwent**

Demolition of single storey prefabricated garage and construction of two storey side extension containing:

Ground floor: Garage/family room/utility room and shower/WC.

First floor: Bedroom/en suite and dressing room.

*This Council recommends **Approval***

##### **2015/00073 Court House, Llanfair Discoed**

Listed Building Consent

To replace or reinstate window sills in principal part of the property

*This Council recommends **Approval***

##### **2015/00089 Cranford, Crick**

Side Extension to make as semi-detached

*This Council recommends **Approval***

Comments:

Query number of parking spaces and access to them

Street parking may not be ideal given narrow road and no pavements

Query siting of septic tank and soakaways

#### **M4212 WELCOME TO CAERWENT COMMUNITY BOOKLET**

Councillor Lewis handed out draft copies of booklet. Councillors were asked to advise him of any required amendments.

#### **M4213 TIME TEAM FIELD**

Council considered future plans and any maintenance issues.

Council agreed that the suggestion that Operation Nightingale be involved is becoming more unlikely. Councillor Murphy will contact them to query the situation. Councillor Evans reminded the meeting that The University of Leicester could be involved. Agreed to contact Monmouthshire Meadows to ask for an analysis of the area. Agreed that sheep could possibly be located in the field at the appropriate time of the year.

Agreed that a site meeting with a builder be held in the Field regarding maintenance. .

#### **M4214 END OF WORLD WAR 1 CENTENARY PLANS**

Tree planting was suggested in possible areas – churchyard, Northgate, Merton Green. Also a possible Garden of Remembrance in Time Team Field with brass plaques was suggested. Agreed to involve the public and ask for any ideas and involvement in the newsletter.

#### **M4215 REVIEW OF STANDING ORDERS RE PUBLIC PARTICIPATION POLICY**

Council agreed amendments to Standing Orders.

#### **M4216 DOG FOULING**

To consider the Severnside Dog Fouling & Litter Group recommendation that the Red Card Scheme piloted last year go county wide from April 2015. Council agreed. Councillor Murphy has been given some large signage which he will offer to the Caerwent Playing Fields Association.

#### **M4217 MERTON GREEN HOUSING DEVELOPMENT SITE**

To consider the provision of white lining and numbering for parking spaces within the development. Council agreed. Councillor Murphy advised that the white lining had already been agreed but he will raise the issue of numbering with Barratts.

#### **M4218 POOR WOOD**

To consider whether to continue enquiries regarding ownership of the Poor Wood. Council agreed not to continue with enquiries regarding ownership and collection of wood.

#### **M4219 SOCIAL MEDIA**

To consider the re-instatement of our Facebook page. Council agreed in principle to this. Agreed that only approved matters be posted. Councillors Haddow and Saville had agreed to be involved with the Clerk providing much of the information. Agreed to further discuss this at the next meeting.

Councillor Swift advised that she has an emailing list for the village of Crick which is very successful.

#### **M4220 TO RECEIVE REPORTS**

##### **CLERK'S REPORT:**

##### **Dates for Diaries**

Joint Community Councils Meeting with MoD – 29<sup>TH</sup> April, 2.00 p.m., Shirenewton.

##### **Caerwent Playing Fields Lease**

No progress.

##### **Community Led Plan**

Awaiting report from Committee.

##### **Pedestrian Barrier, A48, Merton Green**

Reminded MCC again.

### **Dog Waste Bin, Merton Green**

Councillor Cousins meeting with Tidy Towns Officer on 13<sup>th</sup> February re location of new bin.

### **Westgate Barns Meeting Room**

Reminded Cadw again of our request.

### **Valuation of Caerwent Community Centre**

Clerk had been in contact with Valuers – awaiting quotes.

### **Time Team Field**

Awaiting quotes re re-pointing of wall.

### **Rogiet School Governing Body**

The governors agreed that they would like us to put forward a representative to sit on the governing body. They understand that this person is from the community but not a Councillor. MCC await to hear the decision of Caerwent Community Council and contact details and name of the representative. They would then be invited to attend the following meeting of the governing body (the next is on Tuesday 24 March at 4.30 pm., or then 27 April). Their appointment could then be confirmed by the governing body and they would continue with the rest of the meeting. Agreed to advertise this in the next newsletter.

### **Caerwent Toilets**

Awaiting quotes re PVC windows and sealing asbestos by painting ceiling in rear of building.

### **Outstanding Merton Green development issues**

1. **Path to 1<sup>st</sup> block of flats.** Barratt Homes have agreed to extend the front entrance path from the building. This was left short after the original outer footpath was realigned in-line with current planning permission layout.
2. **Fence to side of ground floor block of flats.** Barratt Homes have agreed to renew the side chain link fence when this was damaged due to laurel edge taken away when the POS was cleaned and landscaped. The fence had been surveyed to be replaced like for like but Barratt Homes have agreed that they will substitute the chain link for 1.2m high closed board fence. This is in-line with instruction given by a previous site manager.
3. **Track to back of Plots 43-41.** After some discussion with Cllr Murphy it was agreed that Barratt Homes had met their obligation with regards the planning consent. This area has been constructed in line with the current planning layout. Historical photos show that no permanent track was established to the rear of existing plots.

4. **Track to side of plot 20 Centurion Parc.** After discussions with Cllr Murphy it was agreed that Barratt Homes had met their obligation with regards the planning consent.

5. **Parking Bays provided for plot 84.** There was a question in relation to the amount of parking bays that were required opposite plot 84. Local residents had mentioned that the space left was inadequate and not enough bays were constructed. Barratts agreed with Cllr Murphy that the space allotted is of the right size and number but it could clearly be seen that little attention was being paid by people using this space seeing a number of cars parked up on the day during a site visit. Barratt Homes have agreed that they will provide white lining to this area depicting the car parking bays, 6 in total which will make it easier for local residents to manoeuvre their vehicles correctly so all can enjoy this facility.

Also it was noted that a further 4 car parking bays have been provided across the road albeit further white lining will also be provided to this area.

#### **M4220 CORRESPONDENCE**

Welsh Government - Reforming Local Government: Power to Local People consultation. Closing Date for comments 28<sup>th</sup> April 2015. Initial thoughts were that the proposals will make Community Councils much more distant from the villagers that they represent. Our view would be to encourage cluster group working with other Community Councils, this would be preferable to having larger Community Councils. Agreed to re-agenda for next month.

#### **M4221 FINANCE**

Council agreed payment and approval as per finance schedule dated February 2015.

To consider annual maintenance contracts re play area inspections and grasscutting:

Play Inspections (Trewen & Llanfair Discoed)	£627.30
Play Inspections (Caerwent Playing Fields)	£453.03
Grasscutting (Trewen, Llanfair Discoed and Rear of Village Hall)	£695.06

Council agreed to above contracts.

#### **M4222 HIGHWAYS/RIGHTS OF WAY**

Ruts from Five Lanes to Carrow Hill, 6" deep, 1ft wide, nr crossroads.

Village sign for St Brides Netherwent missing.

Electronic 20 mph sign centre of Caerwent too bright.

Water on road St Brides, nr junction down to The Glen.

Trees in Crick - Councillor Swift concerned about their safety, she had asked MCC for their immediate removal, Councillor Murphy had also followed this up.

Markings on A48 turning into Old Shirenewton Road very faint.

Crick Car Wash business signage blocking sight of traffic (two signs).

#### **M4223 REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES**

Councillors Murphy and Counsell had attended a Cluster Group meeting with Caldicot, Portskewett, Magor and Rogiet Community Councils. The aim is to try to obtain larger contracts to save money. The Chair of the meeting will be contacting us to request our contracts information.

Councillors Counsell and Lewis had attended a meeting with the CPFA regarding the Trail which will be installed this year. They are looking for volunteers to coordinate the project. A successful site meeting had been held. Proposal that the Trail will be between the boundary and the trees. It will be 2 metres wide and edged with wood. Agreed to send a letter to CPFA encouraging the Trail and that it should be situated between the boundary and the trees. Councillor Counsell had been approached by the CPFA seeking funding to remove one of the trees. Council agreed not to fund removal of tree, especially as it did not appear to be diseased or dangerous. Query why the tree has to be removed. MCC would in any event need to give permission. Agreed to suggest that the Trail go either side of this tree at this point.

Councillor Haddow reported on a very successful meeting with Councillors Hacket-Pain, Murphy and affected residents of the proposed school catchment scheme. It was noted that MCC had now announced that the original catchment areas will remain. A further meeting will be held regarding the Admissions Policy when more information is received from the Welsh Government.

Councillor Evans reported that the Historic Trust will be holding an Open Day in the church on 18<sup>th</sup> April from 10.00 a.m.- 3.00 p.m. with maps and artefacts dating from 1799 to the present day.

#### **M4224 ITEMS FOR NEXT MEETING**

Time Team Field Future Plans  
Social Media  
World War 1 Commemoration Plans  
Reforming Local Government Consultation

Chair ..... Date .....

