

**MINUTES OF ANNUAL GENERAL MEETING OF
CAERWENT COMMUNITY COUNCIL HELD 12th MAY 2011**

Present: P Murphy (Chairman) P Kidger
B Counsell P Lewis
G Cousins D Vosloo
K Evans

In attendance: L McKeon, Clerk to the Council
Pc A Turner

M3572 APOLOGIES

Received from Councillors Hedley and Swift.

M3573 ELECTION OF CHAIRMAN

Councillor Lewis proposed Councillor Murphy, seconded by Councillor Vosloo. There being no other nominations Councillor Murphy was duly elected Chairman. He signed the Declaration of Acceptance of Office form.

M3574 ELECTION OF VICE CHAIRMAN

Councillor Counsell proposed Councillor Hedley, seconded by Councillor Lewis. There being no other nominations Councillor Hedley was duly elected Vice Chairman.

M3575 APPOINTMENT OF REPRESENTATIVES

The following were appointed:

One Voice Wales	Councillor Lewis
Caerwent Community Centre	Councillors Murphy/Counsell
Caerwent Playing Fields	Councillor Kidger
Caldicot CAB	Councillor Counsell
Neighbourhood Watch	Councillors Evans/Vosloo
Footpaths Sub-Committee	Councillors Evans/Lewis/Cousins
Rogiet School	Councillor Evans
Caerwent Historic Trust	Councillor Kidger
Poor Wood Management Cttee	Councillors Evans/Lewis
Section 106 Committee	All Councillors
Toilets Sub-Committee	Councillors Murphy/Counsell/Evans/Vosloo
Charter Working Party	Councillor Murphy

M3576 15 MINUTES PUBLIC PARTICIPATION

There was no public participation.

**M3577 CONFIRMATION OF MINUTES OF MEETING HELD ON 14th APRIL 2011 and
TOILETS SUB-COMMITTEE HELD ON 19th APRIL 2011**

These were agreed as a true record.

M3578 DECLARATIONS OF INTEREST

Councillor Cousins
Councillor Kidger
Councillor Murphy

Merton Green Action Group
Caerwent Playing Fields Association
Caerwent Community Centre Committee

M3579 MONTHLY POLICE REPORT

Pc Turner reported that Pcs Dave Burton has left his post and the position is now vacant. Pc Lauren Underhill is hoping to attend our meeting next month. Pc Turner reported on crime this month – mainly bicycle thefts and shed break-ins.

Stray dogs can now be taken to Whitehall Kennels.

A very large fire had occurred at Wormtech – no evidence of arson. Chairman reported that the Environment Agency and the Fire Brigade are currently visiting the site every day. It was agreed to write to Wormtech/Environment Agency requesting a report on the incident and query if correct procedures are taking place on site.

Councillor Lewis queried if anyone had been arrested for the chicken shooting incident on Highmoor Hill. Noone had but a similar incident has occurred at Dewstow Golf Club recently and the guns involved had been destroyed.

M3580 MATTERS ARISING

Merton Green

Councillor Cousins and the Chairman had met with Barratts. Various health and safety issues had been raised and agreed with Barratts. They had agreed to move one of the car parks in order to install a wheelchair access. Street lights on Ash Tree Road still not working. The footpath opposite the Northgate Inn will be reinstated in another two weeks.

The Chairman and Councillor Cousins had met with 3 residents of Llanfair Road (1, 3 and 5) to discuss their rear access. MCC had inadvertently sold a small part of their gardens to Barratts and this had been incorporated into the development which now means that it will be very difficult for trucks to access. The Chairman reported that there is some scrubland at the front of the properties where a lorry can be parked and there could also be additional parking spaces. Kellie Beirne, Chief Officer, had agreed that this area will be adopted. MCC are seeking information on who owns the strip of land.

Proposed Closure of School Lane

No progress.

Section 106

Meeting with Mike Moran, Leisure & Recreation Manager, had taken place 11th May. A query had been received from the Caerwent Parochial Church Council re obtaining Section 106 monies or any other funding regarding the renewal of the church clock. This had been discussed with Mike Moran and he had felt that this did not fit the criteria of adult/child recreation. It was agreed to advise them that we will consider their request

but enquire what other avenues of funding they have investigated. Councillor Counsell expressed concern about removing the internal workings of the clock as he felt they had historical value.

Old Gym

This was discussed with Mike Moran. He agreed to ask the Maintenance Manager of MCC to look at the buildings to assess required repairs.

Bradbury Farm, Crick (Play Area/Allotments)

No progress.

Provision of Allotments – A48 Proposed Site

Councillor Counsell reported on site meeting held with Christian Lowe, Development Engineer (Highways) who will be writing to us shortly. It was agreed that we obtain an agreement with the MoD, then apply for Change of Use to Horticulture to include any highways issues, then look into the feasibility of clearing the land.

Circular Walk

Councillor Counsell suggested that a Charitable Trust be set up which included MCC, MoD, Cadw and the Community Council. It was agreed that Councillors Counsell, Kidger, Cousins and Lewis meet to discuss this on 17th May.

Caerwent House

The Conservation Manager will visit us soon. A decision on this will be made at Cabinet on 1st June.

Footpath/Land Attached to Great House Farm

No progress.

Cwrt Morgan Adoption

Councillor Evans reported on site meeting held with Christian Lowe, Highways Engineer. MCC had agreed to adopt the road provided that remedial works are carried out beforehand by the residents.

Caerwent Public Toilets

Meeting of Sub-Committee took place 19th April. Aardvarc Cleaning had re-confirmed their previous quote plus toilet rolls/soap. They will do an initial clean to be billed separately. Clerk reported that most repairs had been completed and she had taken possession of the keys today. She is meeting a carpenter and electrician on site tomorrow. She had checked the water meter and there did not appear to be a leak. Rates payable per annum are now £188.42. Trees /ivy need removing/trimming. Pc Turner suggested that MCC be approached re removal of the graffiti on the mens toilet door.

Dog Waste Bins (Roman Wall)

Clerk chased Cadw re provision of bins – they are now on order.

Welcome to Caerwent booklet

Councillor Lewis reported that The Baptist Chapel will be considering the booklet at their next meeting. Councillor Lewis agreed to approach possible contributors, ie Historic Trust (Mark Lewis), Playing Fields, public houses, golf course.

Crick Village Enhancement Scheme

Councillor Swift will report at next meeting.

Village Signs

Awaiting MCC new policy on signage.

Bench, A48 West

MCC checked – still well fixed to base and safe.

Recognition for Councillor J Nettleship

The Clerk reported that she had spoken with Mrs Nettleship and they had agreed that a fitting memorial would be that if there was ever a Museum in the village his name be considered then. She had agreed to contact the Clerk again once she had spoken with his sons.

M3581 PLANNING

There were no planning applications to consider.

M3582 LLANFAIR DISCOED PLAY AREA

Council considered the provision of a “No Dogs” sign for the play area. Clerk to contact Legal Department of MCC re byelaws. Councillor Vosloo to contact Mr Williams re repairs to gate.

The provision of a litter bin was discussed for Llanfair Play Area and it was agreed to provide one as long as it is emptied by a resident – this was agreed. It was also agreed to provide one for the Lawrence Crescent Play Area but MCC permission will have to be sought first.

M3583 FINANCE

Council noted and agreed the following payments as per Finance Schedule May 2011:

Payments	£3841.56
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M3584 CORRESPONDENCE

1. EMERGENCY PLANNING OFFICER, MCC
Our emergency contacts are Councillors Murphy and Evans. These were confirmed.
2. MINUTES/PUBLICATIONS
Gavo Newsletter
Severnside Area Committee Mins
3. ALAN BROWNE, AREA OFFICER, MCC
Invitation to “The Charter” Liaison Meeting 28th June. It was agreed that the Chairman attend.

M3585 MEETING WITH MoD

Council noted that meeting schedule for 18th May had been cancelled. Alternative dates had been given and it was agreed that 14th June was preferable.

M3586 HIGHWAYS/RIGHTS OF WAY

The Chairman will arrange for the Council to receive the weekly MCC Highways Report which lists all works due to be carried out in our area.

The Chairman confirmed that the Fives Lanes to Llanfair lane will be resurfaced in this financial year.

Councillor Cousins had received a complaint that the lighting on the new pelican crossing was extremely bright. Trees need trimming on A48 as you approach the crossings from Chepstow to Newport. Signs not to be placed on residents’ fences advertising events at Old Gym building.

Councillor Kidger reported that he had been approached regarding previous tree removal on the Playing Fields. He was advised to contact MCC Tree Officers.

Councillor Cousins produced photographic evidence of how the rubber seats on the play area at Lawrence Crescent are deteriorating.

M3587 REPRESENTATIVE REPORTS

Councillor Cousins reported that a meeting of Monmouthshire Housing Association had taken place recently where it was announced that all front doors of properties will be replaced with fire doors. He expressed concern that even the owner occupier doors are affected and they will be billed for this. The Chairman agreed to make enquiries.

Chairman Date