

**CAERWENT COMMUNITY COUNCIL**

Mayfield, Pill Row, Caldicot, Monmouthshire, NP26 5JD  
Tel: 01291 424802 Email: Caerwentcouncil@aol.com

Dear Councillor

You are hereby summoned to attend a meeting of **Caerwent Community Council** to be held on **Thursday 14<sup>th</sup> November 2013** at **7.00 p.m.** in the Burton Homes Hall, Caerwent, for the purpose of transacting the following business.

Laraine McKeon  
Clerk to the Council

1. **APOLOGIES**
2. **CHAIRMAN'S ANNOUNCEMENTS**
3. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**
4. **15 MINUTES PUBLIC PARTICIPATION**
5. **CONFIRMATION OF MINUTES OF ORDINARY MEETING HELD 10<sup>th</sup> OCTOBER 2013**
6. **MONTHLY POLICE REPORT**
7. **STANDING ORDERS**  
Council to consider addition re Chairing of Meetings  
Council to consider amending time period for Public Participation
8. **MATTERS ARISING** (as per attached schedule)
9. **PLANNING**  
  
**2013/00842 Llyswen, Crick**  
Change of Use from Agricultural to Residential Land for Inclusion to Garden Curtilage  
  
Any other planning applications received after despatch of agenda.
10. **CAERWENT PUBLIC TOILETS**  
To consider recommendations of Caerwent Toilets Working Group
11. **BURTON HOMES CENTENARY**  
To consider placing an article in the newsletter to mark the centenary (historical information enclosed)
12. **CAERWENT PLAYING FIELDS OPEN DAY – Saturday 16<sup>th</sup> November, 11.00 a.m. – 3.00 p.m.**  
Council to note

**13. FINANCE**

To consider payment and approval as per attached finance schedule.

**14. CORRESPONDENCE**

P SHELLEY. LAWRENCE CRESCENT

Issues re Caerwent Community Centre building

K ROBERTSON, LAWRENCE CRESCENT

Supports the Community Centre in its activities but there have been problems with parking by Model Club Members. This concern was passed to the Model Club Committee who have now replied.

WELSH GOVERNMENT

Blue Badge Scheme – Eligibility Criteria Consultation

ONE VOICE WALES

Telephone Service to Isolated Communities

INFORMATION COMMISSION OFFICE, LONDON

They are now of the view that Community Councils should notify under the Data Protection Act 1998.

MCC

Emergency Contacts

Confirmation required of our nominated contacts.

WAR MEMORIALS TRUST

Helpsheets and information available as well as administering a number of grant schemes. [www.warmemorialsonline.org.uk](http://www.warmemorialsonline.org.uk)

FREEDOM OF INFORMATION REQUESTS (8)

MINUTES/PUBLICATIONS

Monmouthshire County CAB – Chepstow Annual Report

**15. HIGHWAYS/RIGHTS OF WAY**

Councillors to report any issues

**16. REPRESENTATIVE REPORTS**

To receive any reports

**17. ITEMS FOR NEXT MEETING**

**18. TO EXCLUDE THE PRESS AND PUBLIC DURING THE FOLLOWING TWO ITEMS BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED**

**19. FREEDOM OF INFORMATION REQUESTS/GENERAL EMAILS FROM ONE RESIDENT**

To consider non attendance of resident to arranged meeting

**20. INFORMATION COMMISSIONER'S OFFICE DECISION NOTICE DATED 24<sup>TH</sup> OCTOBER 2013**

To consider decision