

CAERWENT COMMUNITY COUNCIL

Mayfield, Pill Row, Caldicot, Monmouthshire, NP26 5JD

Tel: 01291 424802 Email: clerk@caerwentcc.com

Dear Councillor

You are hereby summoned to attend the

**Annual General Meeting of
Caerwent Community Council**

12th May 2016 at 7.00 p.m.

in the Burton Homes Hall, Caerwent, for the purpose of transacting the following business.

Laraine McKeon
Clerk to the Council

- 1. APOLOGIES**
- 2. APPOINTMENT OF CHAIR**
(Chair to Sign Declaration of Acceptance of Office)
- 3. ELECTION OF VICE CHAIR**
- 4. APPOINTMENT OF REPRESENTATIVES**
Council to appoint to the following bodies:
Finance Committee, Caerwent Community Centre, Caerwent Playing Fields, Mons County Citizens Advice Bureau, Neighbourhood Watch, Footpaths Sub-Committee, Rogiet School, Historic Trust, Cadw/Shirenewton CC Joint, Public Toilets Working Group, MCC Emergency Contacts, FOI Requests Working Group, Social Media Working Group, Dog Fouling Working Group, Cluster Working Group, One Voice Wales
- 5. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**
- 6. CHAIR'S ANNOUNCEMENTS**
- 7. 15 MINUTES PUBLIC PARTICIPATION**
- 8. CONFIRMATION OF MINUTES OF MEETING HELD 14th APRIL 2016**
- 9. ANNUAL REVIEW OF STANDING ORDERS**
- 10. ANNUAL REVIEW OF RISK MANAGEMENT & PROCEDURES**
- 11. ANNUAL REVIEW OF INSURANCE POLICY COVERAGE**
- 12. MONTHLY POLICE REPORT**

13. PLANNING

2015/01534 The Glen, St Brides Netherwent

Discharge of condition 3 (cladding sample and colour sample)

2016/00365 By Lanes, Llanfair Discoed

Rear side single storey extension. Increase size of dormer and alter external materials and windows

2016/00301 Five Lanes Farm, Caerwent

Proposed conversion of redundant agricultural building (Barn 4) into residential use

Any planning applications received after despatch of agenda

14. PROVISION OF DEFIBRILLATOR

To consider any further information received and whether to provide a defibrillator within the community

15. DOG FOULING, ROMAN WALLS, CAERWENT

To consider complaint from Cadw

16. OUTGOING CHAIR'S REPORT

To consider providing an Annual Report.

17. VERGE CUTTING – LLANFAIR DISCOED/A48 JUNCTION

To consider quote of £180 for cutting x 3 per year

18. TO RECEIVE REPORTS

Clerk's Report

Social Media Report

19. CORRESPONDENCE

One Voice Wales – Motions for 2016 AGM

Waste & Recycling Dept, MCC – Give the Red Card Dog Fouling Scheme update

MCC Planning – Community Infrastructure Levy presentation notes

MCC Area Cttee – Area Capital Grants

20. FINANCE

To consider balances/payment and approval as per finance schedule

To consider Terms of Reference/letter of appointment for Internal Auditor

21. HIGHWAYS/RIGHTS OF WAY

To report any highways/rights of way issues

22. REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES

23. ITEMS FOR NEXT MEETING