

Date : 23/08/2024


**Appointment Letter - BLS Spain Application Centre**

Dear Applicant,

Your Appointment has been confirmed for the date and time reflecting against your name and reference number.

Number Of Applicants - 1

Group URN - JFK452907148824

Appointment Details					
Applicant Name	Reference Number	Passport Number	Appointment date & time	Visa Category	Type
Ji*****ng li	 JFK452907148824	*****8841	2024-09-25 08:00 - 08:20	Tourist visa	Prime-Morning

Please be available at the following address -

BLS Spain visa application centre, New York  
55 W 39th St, 18th Floor, New York NY 10018

**At BLS International, we constantly strive to offer a range of high-end services to enhance customer satisfaction. You have booked the following optional value added services which can be purchased at the Visa Application Centre when you attend your appointment.**

1. Prime Time Service

Thank you.

BLS Spain visa application centre, New York

For more visa information, please log on to the website - [usa.blsspainvisa.com](https://usa.blsspainvisa.com)



You can also contact the helpdesk at the below mentioned details.

Email ID : [Info.nyc@blshelpline.com](mailto:Info.nyc@blshelpline.com)

Helpline Number : 516-888-1169

**Please note:**

1. Please note, it may take more than the prescribed time mentioned on your Appointment letter while submitting your Visa Application at BLS Spain Visa Application Centre.
2. Applicants will be issued with a token number at the Application Centre and will be attended as per the token number assigned.
3. The waiting time at Application Centre depends on the number of applications submitted at the counter by an individual.
4. Please be available at the Visa Application Centre (VAC) 10 minutes prior to the scheduled appointment time in your Appointment letter.
5. Kindly refer to the checklist and carry documents as per requirements on the appointment date & time.
6. Due to security regulations, we don't permit Laptop, USB, Tablets, CD, Helmet and bags, and there is no storage space provided at our centre. Kindly make your own arrangements for safekeeping of your valuables. Please refer to Security Rules in BLS Website [https://usa.blsspainvisa.com/nyc/security\\_rules.php](https://usa.blsspainvisa.com/nyc/security_rules.php) for more information.
7. Biometric is mandatory for every time and he/she needs to be present in person at the center. Accompanying applicants will not be allowed to the center except when accompanying children, differently abled or who need wheelchair assistance.
8. If you miss to turn up at our centre at the appointed date and time, BLS does not guarantee for a fresh appointment. You may have to seek a fresh appointment as per the availability online.

**Travel Insurance is mandatory for travelling to Spain. You can scan the below QR code to get your travel insurance.**



## IMPORTANT UPDATE

A new regulation has been issued by the Spanish Ministry of Health, dealing with the health measures to be implemented and concerning the travellers arriving in Spain. In this regard, it is mandatory for prospective travellers to know about the following:

- a. All passengers arriving in Spain, may it be by air or sea, will undergo a health check carried out by Spanish authorities before entering the country. These controls may include a temperature check as well as a documentary and a visual assessment of passengers' condition.
- b. Before initiating the travel to Spain all passengers originating from any airport or port must complete a public health form. It can be done online at [www.spth.gob.es](http://www.spth.gob.es) or through the free application: SPAIN TRAVEL HEALTH-sp TH. Once the form is filled-in, the person concerned will receive a QR code, which you will have to show upon arrival in Spain.
- c. A transitional period is established, until **July 31, 2020**, in which international passengers who have not been able to complete the public health form electronically may fill it and present it upon arrival in Spain in paper format.

PLEASE BE GUIDED ACCORDINGLY & ALWAYS STAY SAFE.

### MAIL SIGNATURE CLAUSE FOR APPLICATION WITH APPOINTMENT

We would like to inform that you are the recipient of this notice because you have requested a Visa appointment in the Consular Office/VAC as Treatment Officer of the Consular Office under a signed contract between both parties. In accordance with the Data Protection legislation, the Consular Office would like to inform you that the purpose in which your personal data is gathered is the management of your appointment, as well as any changes or cancellations that may arise.

The basis for the treatment of your personal data is subject to the exercise of public authorities and the compliance of the legal obligations of this Consulate.

For further information on how your data is treated and the exercise of your rights, you may consult the Consular Office website.

### OVERVIEW:

#### CHECK IF YOU QUALIFY TO APPLY AT THE BLS SPAIN VISA APPLICATION CENTER IN NEW YORK:

- o Only permanent residents of New York, New Jersey, Connecticut, Delaware and Pennsylvania have jurisdiction to apply with the Consulate of Spain in New York. P
- o Citizens of the following countries **DO NOT** require a visa to travel as tourist (for a stay that does not exceed 3 months [Click here](#) within a period of 6 months). to check the list of countries to determine if you need a visa [Exceptions also apply to holders of Biometric Passports from certain countries]
- o You can only apply 6 months before your flight departure date to the Schengen area. Crew members can apply 9 months in advance
- o You can apply at this Consulate if ***your main destination is Spain*** and your length of stay is longer than other Schengen countries. Port of entry must be Spain if length of stay are equal days.
- o Non-refundable fees, payable with only Debit Card / Cash payments (No Money Order)
- o We provide overnight courier service for speedy return of your passport once decision is received from the Consulate (Please do not buy Pre-paid envelopes)
- o **Due to system limitations, if your passport number is recorded incorrectly in the appointment system, you will be asked to make a new appointment, same applies if documents are not presented in hard copy as per the Checklist**

#### CHECKLIST (YOU MUST BRING ORIGINAL OF THE FOLLOWING DOCUMENTS):

[CLICK HERE](#) VISA APPLICATION FORM:

All forms should be typed or filled in pen

	Must bear original signatures of the applicant with blue pen on the application form.
	<a href="https://usa.blsspainvisa.com/nyc/short_term_visa_tourist.php">https://usa.blsspainvisa.com/nyc/short_term_visa_tourist.php</a> DOWNLOAD FORM:
	*Incomplete application forms can affect the visa decision – Ask for form filling assistance
<b>PROOF OF JURISDICTION:</b>	
	US GOVT ISSUED ID OR
	DRIVING LICENCE OR
	STATE ID
	* Decision lies at the discretion of the Consulate to accept jurisdiction
<b>VALID PASSPORT:</b>	
	Ordinary passport or travel document issued in the last 10 years
	Must have at least two empty pages where visas can be stamped
	Must be valid for three months upon entry into the United States
	*Diplomats traveling on work must apply directly at the Consulate
	US Passport holders travelling on tourism do not need a visa for short stay of up to 90
<b>VALID RESIDENCE PROOF:</b>	
	Valid Permanent Residence Card – (Green Card with I-797 extension considered)
	Valid Residence Visa Stamp on passport – (Visa extension/I-797's not considered valid)
	Refugee Travel Document (Please check if permitted to enter Spain/other member states)
	Visa must be valid for re-entry into the US if returning to the US
<b>PHOTOGRAPH:</b>	
	1 recent photograph in color, 2 x 2 inches (51 x 51 mm) in size

	80% of face coverage with ears visible
	Not more than 6 months old
	With white background
	Without Spectacles & Sunglasses
	No Smiling face (Teeth should not be visible)
<b>COVER LETTER:</b>	
	Cover Letter stating Applicant details, Purpose of travel, Dates of travel, Return information
	Cover letter must include details of any other accompanying persons. This includes family members, friends or business associates travelling for the same purpose.
	Please mention any special circumstances or requests to the Consulate
<b>PROOF OF TRAVEL: FLIGHTS, CAR RENTAL, EURO RAIL, FERRY, BUS TICKETS ETC</b>	
	Confirmed reservation of your <b>return airline ticket (USA round-trip AND all destinations within the Schengen area)</b> . Just a <b>confirmed reservation</b> is required with a booking ID/reference number. Include confirmations of any mode of travel in between countries if visiting more than one country in the same trip
	If you plan to travel by car, you will need to provide copy of driving license (if someone else is driving – a letter from them and copy of their passport), car insurance and V5 document (Car registration documentation) or car rental documentation
	You will also be required to provide <b>confirmed bookings</b> showing means of crossing the country borders by air or land e.g. flights, bus, ferry tickets or Eurotunnel tickets <b>if visiting other Schengen member states in the same trip</b>
	If not returning to the US, applicant must provide detailed justification and proof of leaving the Schengen area
<b>PROOF OF STAY:</b>	
	Accommodation dates must be same as flight/travel dates
	A detailed hotel <b>reservation</b> for the duration of stay in your name, if reservation is not in your name, a letter from the booking person's name must be submitted with the complete bookings
	<b>OR</b> if staying with friends or relatives, an <b>ORIGINAL</b> invitation letter issued by the "Policía Nacional" in Spain must be submitted. If stay continues in other Schengen member states, similar government

	issued invitations to be provided.
	If you are part of a tour or a cruise, include a letter from your travel agent stating a complete itinerary of cities and hotels with payment receipt clearly mentioning the dates of stay in each country and confirmed travel information between countries. [Screenshots not accepted]
<b>PROOF OF SUFFICIENT FUNDS:</b>	
	Last three months personal bank statements of current/and savings account ( <b>ALL PAGES</b> including transaction history) eg:-Jan, Feb & March clearly indicating the beginning and ending balance
	<b>AND</b> latest credit card statement
	<b>If current statement is older than one week submit a bank letter reflecting current/average balance of last 3 months.</b> [no exceptions for 3 months <b>personal</b> bank statements]
	Ending balance must be in USD or Euros only. Only United States banks will be considered. And European banks if account is outside the United States.
	Should have an average balance of a minimum of \$115 per day of trip in the last 3 months and a minimum of \$1150 in the latest checking/savings statement
	Tax Return/W2 if required
	Marriage certificate/proof of relationship is required for married couples who do not have a joint account, and either is sponsoring the travel (Must be in English or Spanish only)
	In case of Financial Support from <b>immediate family (Parents, Children, Siblings, Grandparents, Spouse)</b> , kindly provide documents proving relationship for eg. Birth/Marriage certificate/Tax documents or any govt issued document (English/Spanish only), passport copy of sponsor & letter assuming full financial responsibility
	If Financial sponsor is outside the US, they must provide a bank letter on a letterhead with the average balance in the last 3 months in USD or Euros from a US or European bank only.
	Business account bank statements can be provided <b>in addition</b> to personal statements – A business certificate must be provided to show ownership of business
<b>BUY HERE TRAVEL INSURANCE:</b>	
	Visa letter/certificate from Insurance company with complete breakdown of coverage required
	Must specify start and end date, valid for complete duration of stay in the Schengen area
	Minimum coverage of 30,000 Euros or its equivalent in USD

	Applicants name clearly mentioned on the Insurance coverage – [An insurance card will not be accepted as proof of coverage]
	Zero deductible
<b>PROOF OF EMPLOYMENT:</b>	
	Letter of the company with seal and signature indicating length of employment, position, wage or salary and vacation period (Employment letter must have company logo and stamp)
	Last three Paystubs
	Drivers must download Employee profile from the app (Uber/Lyft etc.)
	Self-employed individuals must provide most recent year income tax return(s), corporate bank statement, professional license if applicable and certificate of incorporation.
	If retired: Letter from the Social Security Administration confirming the monthly retirement income.
	Students must provide proof of enrollment for eg. F1 copy, school ID card, transcripts
	Business travelers must bring a letter from their US Company indicating purpose and length of stay and a letter of invitation from the Spanish company or entity confirming commercial affiliation, assuming living expenses. If you will be participating in a congress or conference, invitation letter of the host. (LETTER MUST BE IN SPANISH IF INVITING COMPANY IS IN SPAIN)
<b>MINORS/UNDER 18 YEARS TRAVELING WITH ONLY ONE PARENT/STEP-PARENT/TUTOR/ADULT:</b>	
	Application for minors must be made by parents or legal guardian with proper legal documentation
	Application form signed by both parents
	Birth certificate (certified translation in English/Spanish if in other language)
	Legal custody document, Divorce Decree
	Notarized Parental Authorization letter signed by parent not traveling giving permission to travel with the other parent or tutor or adult. Details like name and address of the authorized person to be provided. If one of the parents does not reside in the US, it can be done before the Consulate of Spain corresponding to their place of residence/notarized from a notary there
	Notarized letter from Step Parent/Tutor/Authorized Adult assuming full responsibility of minor and stating they have No Objection if their criminal/Sexual background check is conducted by any officials
	Marriage certificate in case of Step Parent traveling with the minor to be submitted
	Passport copy/Government issued photo ID of parents and authorized person

- \* **Additional documents may apply**
- \* **No print outs at the center. All documents must be brought in full unless not mentioned on the list (Photocopy can be requested at the center)**
- \* **All documents must be in English or Spanish only – Certified translation along with original is needed if in any other languages**
- \* **All currency must be in USD or Euros only**
- \* **No Screenshots are accepted**
- \* **Payments by cash or debit card only - Money order not accepted**
- \* **Express Courier service provided - Pre-paid Courier envelope not accepted**

**Special Instructions:**

- \* Additional documents may apply
- \* All documents must be in English or Spanish only – Certified translation is needed if in other languages
- \* All currency must be in USD or Euros only
- \* Screenshots will not be accepted for any documents
- \* Payments by cash or debit card only - Money order not accepted
- \* Express Courier service provided - Pre-paid Courier envelope not accepted