

WORK PERMIT

WP No.: Date Issued:

Authority							
Issued To:				Tenant :			
Email Address :				Contact Number :			
□In-House Crew/Contractor □Tenant's				Personnel Tenat's Contractor/Supplier			
Issued For:							
	☐ Maintenance and Repairs (Building Admin) ☐ Maintenance and Repairs (Ahu)						
	☐ Delivery (Construction) ☐ Delivery (Merchandise) ☐ Pullout ☐ Welding						
	☐ Painting ☐ Plumbing ☐ Sprinkler ☐ Pest Control						
	☐ Othe	rs:					
Work Area : [Location / Tenant	1						
Requested by :			Position:				
Details: (Please Specify Equipments/Materials, Etc.)							
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List Of Personnel / Workers							
1.				4.			
2.				5.			
3.				6.			
Demarks / Instructionar /To De Filled Up by Mall Administration							
Remarks / Instructions: (To Be Filled Up by Mall Administration)							
Requested	Fr	om	То	Approved	From	То	
Date:				Date:			
Time :				Time :			
Reviewed by :				Approved by :			
				pp. oved by	•		
Name				Authorized Signatory			

- Basic Guidelines

 1. No Id. No Entry; No Short-Pants; Sando or Slippers Allowed.

 2. No Alcoholic Beverages; No Smoking; No Drugs

 3. All Delivery Carts Must Have Rubberized Wheels

 4. Work Area Must be Cleared of Construction Debris and Garbage Daily at the End of Each Working Time.

 5. Damages or Losses as a Result of the Work Under-Taken Shall be for Account of Party Undertaking the Work. (Permittee to Secure Car for Its Own Account)