

Organizational Document Release Form

Your organization is invited to participate in a research study being conducted for a dissertation at the **Swiss School of Business and Management**.

Research Title

Integrating Artificial Intelligence into Kaizen Practices: Leadership Strategies for Operational Excellence in Property and Casualty Insurance

Purpose of This Form

This form is for the **authorized representative** of your organization to provide permission for the researcher to obtain and use organizational documentation relevant to the above doctoral research study.

About the Request

The researcher is seeking access to **internal or public-facing materials** such as:

- White papers
- Strategic plans
- AI adoption roadmaps
- Process improvement reports or similar documentation

These materials will be used **solely for academic research purposes** and will not be shared outside the research context without your explicit written permission.

Use of Information

- All documents will be stored securely and accessed only by the researcher.
- Proprietary, confidential, or personally identifiable information will be **redacted or anonymized** in any publication or presentation of the research findings.
- Materials will be destroyed or securely archived after the completion of the dissertation, in accordance with institutional requirements.

Voluntary Participation

Providing documentation is **entirely voluntary**. Your organization may choose not to share certain documents without affecting your participation in other aspects of the study.

Contact Information

This research has been reviewed and approved by the Swiss School of Business and Management (SSBM) Ethics Board. If you have questions about the study, please contact:

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Authorization

Authorized Representative Name: _____

By providing my **electronic signature**, I certify that:

- I am authorized to approve the release of the listed documentation,
- I understand how the materials will be used, stored, and protected,
- I consent to their use for the purpose of this research study.

List of Documents Provided

1	
2	
3	
4	
5	
6	
7	
8	
9	
10	