

Applied Computer Science (AP)  
Mr. Poole  
Class Rules  
2021-2022

Dear Students, Parents/Guardians,

Thank you for your interest in this class. Computer science is an exciting field and I look forward to our adventures together. I take the “AP” distinction seriously and teach the class as though it were offered at the college level. Should the class be too demanding, students have the option to transfer to the intro programming class which is taught concurrently (thus no schedule change is required). Please review the following details about the class.

### **1. Grades**

Course grades will be determined from weekly quizzes and the final exam. All quizzes are cumulative and are usually given on Fridays but not always. They may or may not be announced.

### **2. Behavior**

Students are expected to show respect to me and their peers. Examples of misbehavior are (but not limited to):

1. Bullying other students
2. Cheating – communicating with another student during a quiz or with another student in another period
3. Cheating - giving or receiving labs electronically from another student without my permission
4. Using a memory stick without my permission
5. Removing files or altering another student's folder
6. Eating/drinking while using the new laptops
7. Inappropriate use of photographs

### **3. Computer Rules**

All work should be done in your own folder that is located on the desktop. You should not read or write to any other location on the machine. No external software (e.g., games) should be downloaded or copied from another device such as a CD or a memory stick. Do not change any of the System Settings for example, the desktop background. Violation of any of these offenses could result in loss of the new laptop usage.

#### 4. Remote Learning Platforms

Google Classroom (GC) will be the cornerstone platform for the class. Students will submit and receive class communications through GC. Eventually, the instant messaging software, Discord, will be added to the suite of tools for class communications. This addition will be used for extra help, “office hours” and community building.

#### 5. Contacting Me

If you would like to communicate with me, please send me an email ([jpoole@gusd.net](mailto:jpoole@gusd.net)). Please DO NOT leave a message on my school phone number. To find out information about the class, check [www.jacobpoole.net](http://www.jacobpoole.net) and click on the “School” link.



Please acknowledge your reading and understanding of these rules by signing and returning the form below.

Thank You!

Student Name \_\_\_\_\_

Student Signature \_\_\_\_\_

Parent Signature \_\_\_\_\_

Parent Email \_\_\_\_\_