

Berkeley living

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Hello Harry~

I have a building at [2301 Durant Ave](#), that can accommodate you and your friends?  
It is The Metropolitan. These are 4 bedroom apartments with 4 singles.  
I am touring the spaces there today at 3:30pm today if you want to join me. Please call (510)665-9900 to confirm a tour today.





We can tour next week if today doesn't work for you, or we can do it virtually as well.

Here is the application link if you'd like to apply.

Hello!

Thank you again for your interest in the Metropolitan! Below is the link to the online application: <http://property.onesite.realtor.com/s/default.aspx?s=3203667>

Please only have one person per room fill out the initial application. You will then need to add your guarantor to your existing application.

If you are moving in with a roommate, please send me their email address so I can get them an application link as well.

The application is a general link and is not unit specific. Please select the floor plan you are interested in. After we receive all of your documents and your application is complete, we will manually assign you a unit and rate. The leasing office will apply the rate and the floor plan discussed after you have completed the application, regardless of what you put down.

Also, please keep in mind that the Metropolitan only offers 12 month leases (with the option to sublet), but collects the full terms rent in 10 installments.

Example: \$1,675/month \* 12 months = \$21,900. Each installment would be \$2,190.

If you are an **international student**, please be sure to select that option. All international applicants will have to use the same home address on their passport for their application (i.e. no US address). We do not accept international guarantors; all international applicants must pay the last month's rent with the deposit. In the payment section you will still be asked to pay the guarantor's application fee, please move forward with paying the full amount. A credit of \$40 will be applied to your first month's rent.

If you are a **student that will need a guarantor**, please select that option. You will pay for both application fees in the payments section. Complete the section regarding your guarantor and notify your guarantor immediately that they will be receiving an email from [themetropolitanregistrations@realpage.com](mailto:themetropolitanregistrations@realpage.com). Please remind them to apply as soon as they receive that email otherwise your information will expire in our system. Have them check their spam folder if they do not see it in their inbox.

Once everyone has submitted an application, you will receive an email stating that your application is not approved at this time (this is an auto-generated email). You do not need to contact the office at this time.

Next, you will need to send via email a photocopy of government IDs for all applicants (including guarantors), proof of income (tax returns preferred) and I-20/J-1/F-1 visa for international applicants. Applicants must show 3 times the monthly rent in monthly income and guarantors must show 5 times the monthly rent in income.

After all application materials have been approved, you will receive a lease via DocuSign. The Lease and Guarantor Agreement will need to be signed within 3 business days.

**The security deposit of one installment is due within 3 business days of the lease signed.**

**All international students are required to pay last month's rent installment alongside the security deposit.**

**Both of these can be paid via an ACH form with a US bank account or a wire transfer.**

Please let me know if you have any questions or concerns regarding this process. We can't wait to have you at the Metropolitan!


Best,

Jenny Staples

2023/6/3 21:10

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