

**NOTIFICATION OF READINESS
FOR THE PUBLIC ORAL PRESENTATION OF THE DISSERTATION DEFENSE***

Candidate's Name: _____

Candidate's Banner ID: _____

Degree Program: _____

Dissertation Committee Members: _____
(Please Print) (Chairperson)

_____ (Outside Committee Member if Required)

Title of the Dissertation: _____

Date of the Oral Presentation: _____

(Start) Time of the Presentation: _____

Location of the Presentation: _____

Date: _____ Signed: _____
(Dissertation-Committee Chairperson)

Date: _____ Signed: _____
(Dean/Associate Dean/Center Director)**

*This form must be completed and delivered to the Doctoral Candidacy Advisor (DuBourg Hall, Room 420D), at least **two weeks** before the date of the public, oral presentation of the dissertation

**Signature conveys approval of the committee chair, dissertation committee, and outside committee member if required.

The **Dissertation-Committee Chairperson** is responsible for this form.

A list of those individuals the major field desires to receive invitations to this specific presentation may accompany this form with their email address. Any invitations that must be sent by the USPS are the responsibilities of the major field.

Please note that the University community will be informed of the day, date, time, and location of the presentation, initially one week in advance, via Newslink.

The Dissertation-Committee Chairperson should note:

There are now two results reported. One result is for defense only and the other is for the dissertation.

If the decision for the defense is unfavorable, then a new Notification of Readiness will be required for the second defense. An outside committee member (a SLU faculty member from another program) must be included in the second defense.

Doctoral Candidate: please note that the dissertation is not to be given to the Doctoral Candidacy Advisor in advance of the format review appointment. The format review appointment is held after the defense and after all changes have been made that were recommended by the committee.

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