

## Question 1

To fulfill the duties of an assembly speaker, one must be organized, impartial, patient, and assertive. The speaker must ensure each GA is professional, and productive, enabling important discourse to occur within the AMS. These qualities can be demonstrated by: Creating and distributing an agenda well in advance of the assembly; ensuring Burnoit's Rules of Order (or other ordinances) are followed during the assembly; Providing points of information about assembly proceedings as needed; Having a comprehensive understanding of the AMS constitution in order to provide definitive interpretations of its ordinances if needed.