

**Caitlyn "Caitee" Smith**  
**Front End Developer, Content and SEO Manager**  
Portfolio: caiteesmith.com  
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## EXPERIENCE

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- **HIPB2B** Castleton-on-Hudson, NY — Remote  
*Front End Developer and Content Manager* May 2013 – March 2023
  - Developed a high volume of responsive landing pages and emails per month (**50+**) for B2B marketing white papers, webinars, reports, et al., using HTML, CSS, JavaScript, and PHP.
  - Developed proofs of concept from client mock-ups. Designed and developed original proofs of concept.
  - Maintained the company's WordPress website and blog. Added and updated content and plugins. Built and maintained HIPB2B's LinkedIn group digest on Webflow. Managed weekly content.
  - Wrote, edited, and managed blog content. Wrote copy for and edited landing pages and emails via white papers, reports, and webinars.
- **Automotive Specialty Wraps** Fair Lawn, NJ — Hybrid  
*Webmaster and SEO Manager* March 2023 – May 2023
  - Performed and monitored SEO audits of the ASW website. Produced and optimized website and content recommendations to improve user experience. Increased site sessions by **58 percent**.
  - Performed keyword research. Optimized webpages by adding keyword-focused alt tags to images, improving image size, adding meta descriptions to each webpage, and adding a 404 page.
  - Optimized and improved UI/UX of desktop and mobile website. Optimized call-to-actions. Increased clicks to contact by **433 percent**. Updated broken images and links. Added backlinks.
  - Wrote custom copy. Wrote custom blog posts. Increased post views by **433 percent**. Optimized existing blog posts to include images, descriptions, captions. Unique visitors increased by **48 percent**.
- **Caitee Smith Photography** Hewitt, NJ — Hybrid  
*Owner and Photographer* August 2015 - Present
  - Photographed an annual average of **15-30** weddings. Coordinated and directed weddings and lifestyle content, in addition to the primary objective of photography. Managed a high-pressure business, clientele, and timelines. Culled photo sessions to a minimum of **60 percent** of the original collection.
  - Created, published, and managed content for the company website, blog, and social media. Utilized SEO best practices for showcasing business content to search engines.

## EDUCATION

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- **Hudson Valley Community College**  
*A.A.S. in Computer Information Systems: Programming and Database Management Systems*

## DEVELOPER SKILLS AND TOOLS

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- **Tech Stack:** C#, CSS, HTML, Java, JavaScript, PHP, SQL
- **Development:** Adobe Dreamweaver, Bootstrap, GitHub, Google Lighthouse, IntelliJ, Netlify, Tailwind, Visual Studio/Code, Webflow, Wix, WordPress
- **Design:** Adobe Illustrator, Adobe Lightroom, Adobe Photoshop, Canva, Figma
- **Project Management:** Asana, Axosoft, Microsoft Office Suite, Slack
- **Database:** Microsoft Access, Microsoft Excel, Relational Databases
- **Marketing:** B2B, Content Creation, Content Management, Content Writing, HubSpot, Integrate, Litmus
- **SEO:** Ahrefs, Google Analytics, Google Search Console, Keyword Research, Screaming Frog, SEO, Yoast