

Caitlyn Green

Saluda, VA 23149

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EDUCATION

Virginia Polytechnic Institute Fall 2022–Spring 2026– English Major,
Language Sciences and Japanese Studies Minors

WORK/EXPERIENCE

**Water Country USA, Williamsburg VA — Shallow Water
Lifeguard** 05/2019–current (seasonal)

- Monitored Safety of guests in and around swimming areas.
- Learned and maintained skills in First Aid and CPR
- Created a welcoming atmosphere by greeting guests and resolving their concerns or issues

Our Daily Bread and Bistro, Blacksburg, VA— Cashier/Barista
08/2021–05/2022

- Operated cash register with cash, card and check transactions
- Flexible hours and occasionally worked extra shifts
- Assisted customers in completing purchases as well as locating items within the store
- Restocked and organized merchandise

**Riverside Health and Wellness Center, Gloucester, VA–
Lifeguard** 03/2023–08/2023

- Monitored Safety of guests in and around swimming areas
- Learned and maintained skills in First Aid and CPR
- Created a welcoming atmosphere by greeting guests and resolving their concerns or issues
- Monitored chemical levels in pool and whirlpool to maintain health and safety requirements

SKILLS

Problem Resolution
First Aid
Patron Satisfaction
Teamwork and
Collaboration
Cash Register Operations
Workstation Maintenance
Flexibility and Adaptability
Customer Service

AWARDS

Dean's list (Fall 2021,
Spring 2022)

RELEVANT COURSES

Introduction to Linguistics
Language and Society
Elementary Japanese
Critical Reading
Writing and Digital Media
Phonology

LANGUAGES

English – Native
Spanish – Intermediate
Japanese – Beginner