

ABOUT ME

- Management Consultant with experience in project management, data-driven decision making and transformation
- Strong analytics skills (Excel, Python, Tableau)
- Certified ScrumMaster and Design Thinking Facilitator

CONTACT ME



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Web

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TECHNICAL SKILLS

MS EXCEL, POWERPOINT



TABLEAU



PYTHON



JAVASCRIPT, HTML, CSS



SQL



LANGUAGES

FRENCH



SPANISH



CERTIFICATIONS

- Introduction to Programming in Python
- PADI Advanced & Deep Diver
- CSM (Certified ScrumMaster)
- Level 2 Ski Instructor (CSIA)

CAITLIN BAILEY

BUSINESS ANALYST



EXPERIENCE

Mar 2019- Present

Kearney

BUSINESS ANALYST

- Business Analyst at a top-tier Management Consulting firm, experience in retail and business banking, payments, cost-reduction and strategy
- Completed an indirect spend transformation program, driving €1mn savings through sourcing and technical levers
 - Delivered 4 tenders through the Coupa sourcing tool,
 - Leveraged analytics and built supplier and client relationships as workstream lead
- Created and ran Covid-19 survey for US team, results published in the Wall Street Journal and directly led to winning three clients.
 - Wrote survey questions and had 1000+ responses
 - Analysed data using Excel, built interactive Tableau dashboard and wrote detailed report for internal intellectual property
- Delivered market and competitor analysis with tight deadlines for buy-side commercial due diligence, helping sell further work to the client.
 - Created and analysed a survey of over 100 SME's,
 - Built Tableau dashboard in under a week
- Produced a tool for the Women's Forum to improve diversity in global supply chains for the world's largest companies.
 - Worked directly with developers to make online tool,
 - Designed functionality making use of Web Development skills

Aug 2018 - Mar 2019

Grouse Mountain Resort

SKI INSTRUCTOR

- Taught skiing to students of all ages, provided feedback and recommended next steps for skill progression, resolved problems quickly and effectively
- Won "Best New Instructor of the Year" award in recognition for my engaging teaching style

Jan - May 2018

HotelPlan

HOTEL ASSISTANT

- Provided excellent customer service: worked closely with hotel staff to ensure orders were served efficiently and any problems were solved quickly and effectively

Jun - Sep 2017

J. P. Morgan

SUMMER ANALYST

- Project Manager coordinating between Technology and Risk in order to introduce new technologies into the business



EDUCATION

2014 - 2017

University of Bristol

BSc ECONOMICS (FIRST CLASS)

Relevant Modules: Econometrics Dissertation, Industrial Economics, Advanced Management Science

2007- 2014

Royal Grammar School, Newcastle

A LEVEL (A*A*AA)

French, Economics, Mathematics, History



ACTIVITIES AND INTERESTS

- Recently won a Hackathon organized by Code First Girls, created an online tool called Complementor, matching potential mentors and mentees with an algorithm based on personality types. I created the front-end website and back-end database system. This project earned us first-place, winning a prize from sponsor Vodafone.
- I love to climb, sail, hike and scuba dive, alongside my passion for teaching skiing. I've won various sailing competitions, including national awards.