

Craig Mackenzie

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Certifications and Skills

(CTRL + Click to view
the certificates)

- [IBM Data Analysis](#)
- [Google Data Analytics](#)
- [Microsoft Excel for Business](#)
- [Google Data Studio](#)

Profile

For the past 3 years I have been managing a small hotel in a stunning location on the west coast of Scotland. As this recent position was seasonal, it has allowed me time over the winter to do some travelling, while at the same time developing IT skills I have gained over the years as a hobby. I have completed several online courses in various areas, which you will see listed below, in hopes of moving away from the hospitality industry.

Most of the courses have been in some way involved with Data Analysis, which requires extreme attention to detail,

Work Experience

Manager Glenelg Inn

March 2019 to January 2023

- General management of busy hotel with a small team, managing staff members,
- Admin duties such as e-mail correspondence, updating databases for POS system, stock management.

Duty Manager Hootananny's

March 2018 to November 2018

- Overseeing a team of 7-10 staff to ensure smooth operation of a music venue consisting of 3 bars
- Initially employed as general bar staff, I was asked to take on the position of Duty manager after 2 weeks employment.

Food & Beverage Supervisor Jurys Inn

May 2016 to March 2018

- Supervision of all aspects of the restaurant, bar and meeting & events space
- Looking after guests, cleaning and working closely with our kitchen team
- Trained as reception supervisor.

Customer Service Assistant / IT Assistant Simpson Oils LTD

March 2014 to April 2016

- Customer assistant also dealing with stock maintenance and cash handling.
- Various IT related jobs such as creation of new website for Simpson Oils and creating documents to simplify the records of all incoming and outgoing fuel deliveries.